

**ARIZONA BOARD OF REGENTS
POLICY MANUAL**

3-403 Annual Operating Budget

Revision Dates

6/15/2012, 7/17/1992 (adopted)

For consideration by the Board in June, each university will submit to the System office an Annual Operating budget for approval by the Board.

Each Budget will include the following:

- A. All general purpose, (consisting of state general funds, tuition and fees, investment income, administrative service charge and indirect cost recovery,) designated and restricted fund budgets with projected revenues and expenses for the fiscal year for each University and the System Office.
- B. Projected expenses by natural classification (salaries and wages, benefits, operating, scholarships and fellowships, depreciation, and interest on indebtedness).
- C. Year-end adjusting entries that are required to comply with Government Accounting Standards Board (GASB) principles of external reporting. Entries shall also be made to eliminate all internal sales and services between departments, and incidental capital purchases over \$5,000 within departmental budgets.
- D. A measure of the projected liquidity of the university at June 30. The universities will calculate this projection in accordance with the liquidity measure guidelines developed cooperatively by the System Office and the Universities.

Policy History

7/17/1992 Approved by the Board on second reading.

6/15/2012 Policy revision approved by the Board on second reading.

Related Information

3-403 was originally assigned to "Local Funds Operating Budgets" from its adoption in 1983 until 7/17/1992 when Article D of Chapter III was amended.