

**ARIZONA BOARD OF REGENTS  
POLICY MANUAL**

4-106      Collection of Outstanding Obligations

Revision Dates

11/16/2018, 6/5/2015, 6/20/2008, 9/9/1983, 3/12/1983 (adopted; effective 5/1/1983)

- A. Each university shall establish procedures to collect outstanding obligations owed by students and former students.
- B. Each university shall maintain a system to record all delinquent financial obligations owed to that university by students and former students.
- C. A university may take any or all of the following actions for delinquent student accounts:
  - 1. Deny or cancel registration;
  - 2. Withhold cash refunds (to the extent permitted by law) and the provision of services, grade reports, transcripts, diplomas, and graduation;
  - 3. Terminate agreements for student or family housing and/or take other action when financial obligations relate to housing;
  - 4. Use outside collection agencies, report to credit bureaus, and assess related fees;
  - 5. Follow accepted accounting principles and business practices to determine when to write-off delinquent financial obligations; and
  - 6. Other measures as permitted by law.

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Policy History

- 3/12/1983      The Policy Manual was adopted by the Board to be effective 5/1/1983.
- 9/9/1983      Policy revision approved by the Board on second reading.
- 6/20/2008      Policy revision approved by the Board on second reading.
- 6/5/2015      Policy revision approved by the Board on second reading.
- 11/16/2018      Policy revision, including renumbering, approved by the Board on second reading.

Related Information

See 3/12/1983 meeting minutes.

This policy was originally numbered as 4-103 from its adoption in 1983 until 11/16/2018.