ARTICLE H. LEAVE POLICIES

A. Administrators, faculty, professional, and classified staff members, who are employed at 50% time or more and whose employment is expected to continue six months or more are eligible for paid holiday leave.

B. Each university president shall designate ten paid official university holidays per year.

C. Holidays falling within a paid absence period such as vacation, sick leave and military leave will be treated as paid holiday leave. Employees must be in approved pay status or on a furlough day under a furlough plan approved pursuant to Board policy 6-810 the first scheduled working day before and after the holiday to be eligible for holiday pay.

D. Employees who cannot be excused from their duties on a university holiday will be granted commensurate time off with pay for each holiday on which they worked.

Policy History

3/12/1983 The Policy Manual was adopted by the Board to be effective 5/1/1983.

2/19/1988 Policy revision approved by the Board on second reading.

3/18/1993 Policy revision approved by the Board on second reading.

4/30/2009 Policy revision approved by the Board on second reading.

Related Information

See 3/12/1983 meeting minutes.

This policy was originally numbered as 6-703 from its adoption in 1983 until 2/19/1988.