

**ARIZONA BOARD OF REGENTS
POLICY MANUAL**

4-103 Proposals for Tuition and Fees

Revision Dates

6/12/2019 (effective 4/11/2019), 11/16/2018, 4/6/2018, 4/7/2011, 1/23/2003, 1/11/1996, 4/14/1994, 2/16/1990, 3/31/1989 (effective 2/10/1989), 3/12/1983 (effective 5/1/1983)

Note: This policy will remain in effect for setting tuition and fees for FY 2024. (Arizona Board of Regents Meeting, February 9, 2023, Item #22)

- A. The board is responsible for setting tuition and fees as described in this policy.
- B. The Arizona constitution obligates the legislature to appropriate funds to insure the proper maintenance, development, and improvement of all state educational institutions.
- C. The Arizona constitution requires that instruction furnished be as nearly free as possible. The board has the responsibility for making decisions regarding quality of instruction, including decisions regarding the quality of faculty and infrastructure necessary for instruction, as well as the resources necessary and available to support instruction.
- D. Each university shall submit a tuition proposal that may include base, differential and online tuition and an academic fee proposal for board review. The board may also review:
 - 1. The amount of state support;
 - 2. The availability of student financial aid as outlined in the board's financial aid policies;
 - 3. The median of tuition and mandatory fees charged by the university's peers;
 - 4. Other student fees established by each university;
 - 5. The cost of university attendance;
 - 6. Revenues required to service bonded indebtedness;
 - 7. Arizona's median family income levels; and
 - 8. Evidence of student consultation including notification of and consultation with elected student representatives concerning the proposed tuition, mandatory fees, college fees or program fees. Student consultation is not

required for class fees other than the public hearing required by board policy 4-104. Class fees should be based on the requirements of the class.

9. Differential tuition proposals shall include information related to costs and market conditions of the applicable college or school to support the request. Revenues from differential tuition must be used for board approved purposes and each must be accounted for separately from other university revenues.
 10. Fee proposals shall include information required by ABOR Policy 4-105.
 11. Proposals will be submitted in a format established by the Executive Director.
- E. At the discretion of the university president:
1. A university may charge a tuition rate less than the adopted rates for certain sessions or programs including programs for high school students.
 2. A university may charge a tuition rate or fees different than the established rates or fees for education services provided through a contract with a third party.
 3. A university may charge a per unit tuition rate for students taking fewer credit hours than required for a full-time rate. The per unit rate is prorated based on the full-time rate and may vary by student level, residency, school or college.
- F. Prior board approval is required for:
1. Base tuition
 2. All other tuition, except as set forth in this policy.
 3. All new academic fees or increases to academic fees. Eliminated academic fees or decreases to academic fees shall be reported to the ABOR office.
 4. Residence hall rates
 5. Meal plan rates

Policy History

3/12/1983 The Policy Manual was adopted by the Board to be effective 5/1/1983.

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| 2/10/1989 | Policy revision approved by the Board on first reading with immediate implementation. |
| 3/31/1989 | Policy revision approved by the Board on second reading. |
| 2/16/1990 | Policy revision approved by the Board on second reading. |
| 4/14/1994 | Policy revision approved by the Board on second reading. |
| 1/11/1996 | Policy revision approved by the Board on second reading. |
| 1/23/2003 | Policy revision approved by the Board on second reading. |
| 4/7/2011 | Policy revision approved by the Board on second reading. |
| 4/6/2018 | Policy revision approved by the Board on second reading. |
| 11/16/2018 | Policy revision approved by the Board on second reading. |
| 4/11/2019 | Policy revision approved by the Board on first reading with immediate implementation. |
| 6/12/2019 | Policy revision approved by the Board on second reading. |

Related Information

See 3/12/1983 meeting minutes.

This policy was originally numbered as 4-101 Authority to Set Tuition and Fees. It was renumbered to 4-103 in November 2018.