

# Administrative Procedure

## Alachua County, Florida

*Bargaining Unit employees should review their appropriate Collective Bargaining Agreement (CBA) to determine if this policy applies to them. In case of conflict between the applicable CBA and these policies, the provision in the CBA controls.*

Procedure No.: EP 2-04

Effective: 12/12/2017

Revision No.: 1

Review Date: 10/26/2017

### Political Activity

**OVERVIEW:** This procedure defines the acceptable political activity of County employees.

**SCOPE:** This policy applies to all persons employed by the Board of County Commissioners.

#### **PROVISIONS:**

1. **Hatch Act.** The Hatch Act, Title 5, U.S. Code, chapter 15, beginning at 5 U.S.C. section 1501, governs county employees in any program partially or fully funded with federal monies, and prohibits certain partisan political activities.
  - a. Examples of prohibited acts:
    - i) Be a candidate for public office in a partisan election.
    - ii) Use official authority or influence to interfere with or affect the results of an election or nomination.
    - iii) Directly or indirectly coerce contributions from subordinates in support of a political party or candidate.
  - b. Examples of allowable acts:
    - i) Run for public office in non-partisan elections.
    - ii) Campaign for and hold office in political clubs and organizations.
    - iii) Actively campaign for candidates for public office in partisan and non-partisan elections.
    - iv) Contribute money to political organizations and attend political fundraising functions.

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County Manager

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County Attorney