

Bargaining Unit employees should review their appropriate Collective Bargaining Agreement (CBA) to determine if this policy applies to them. In case of a conflict between the applicable CBA and these policies, the provision in the CBA controls.

Policy No.: 5-10

Effective: 7/10/2012

Revision No.: 1

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Out of Class Status

SCOPE: This policy applies to all persons employed by the Board of County Commissioners.

PROVISIONS:

1. When an employee is appointed to out of class status, the employee's salary will be increased in accordance with the following guidelines:
 - a. The salary increase will be determined by multiplying the difference between the base level of the two classifications times the percentage of time/responsibilities estimated to be spent in the out of class status. The increase shall not exceed 10%
 - b. This dollar amount will be added to the employee's rate of pay for the duration of the out of class assignment.

County Manager

County Attorney