

Bargaining Unit employees should review their appropriate Collective Bargaining Agreement (CBA) to determine if this procedure applies to them. In case of a conflict between the applicable CBA and these procedures, the provision in the CBA controls.

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Deployment Under State, Federal or other Jurisdiction Aide Request

SCOPE: This procedure applies to employees of the Board who are deployed under Federal request.

PROVISIONS:

1. Federal Request

- a. **General Rule.** Employees deployed under Federal request will utilize approved leave during the time of deployment, which is defined as annual leave, compensatory leave, floating holidays, leave of absences without pay for up to 30 days and/or management reassignment approved by the Administating Official.
- b. **Compensation.** Personnel deployed at Federal request will be compensated by the requesting agency according to the Federal pay plan.

2. Deployment Under the Statewide Mutual Aid Agreement or Emergency Management Assistance Compact

- a. When deployed, employees will be compensated for their regular scheduled shift(s) and additional actual hours worked.
- b. All payments shall be in accordance with the Board's Employee Procedures and Union collective bargaining agreements.

3. Deployment of Personnel to Other Jurisdictions During Emergencies

- a. **Responsibility.** Each employee who is deployed under this procedure shall ensure that all necessary forms are completed and delivered to the appropriate agency delegate. These forms ensure compensation and eligible expenses are documented for reimbursement purposes.
- b. **Compensation.** Employees deployed to other jurisdictions will be compensated by the requesting agency according to the employee's pay plan or according to advance agreement between the County and the other jurisdiction.