

Bargaining Unit employees should review their appropriate Collective Bargaining Agreement (CBA) to determine if this policy applies to them. In case of a conflict between the applicable CBA and these policies, the provision in the CBA controls.

SECTION EIGHT: SEPARATION

Policy No.: 8-1
Revision No.: 3

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Board Policy

1. The Administrating Official will provide orderly and effective separation procedures to recover Board property, and maintain public records.
2. All permanent employees will be encouraged to complete an exit survey in accordance with the procedure established by the Administrating Official.
2. The Board will establish layoff and recall procedures based on the Administrating Official's recommendations.

County Manager

County Attorney