



Investigation of Crimes and Crime Reporting Policy

I. Purpose

The purpose of this Policy is to outline the Albert Einstein College of Medicine's ("Einstein") Policy for ensuring a safe and security campus.

II. Scope

This Policy applies to all faculty, staff, employees, and students of Einstein.

III. Policy

To ensure the safety of the Einstein community, Einstein will investigate criminal activity discovered or reported to Einstein. Einstein will report without delay to law enforcement crimes that occur on our campus that are classified as violent felony offenses as defined under subdivision one of section 70.02 of the penal code. Said notification shall be made to local law enforcement as soon as practical but no more than 24 hours after a report of a violent felony has occurred. Einstein will also establish a Memorandum of Understanding with the New York City Police Department which provides both notification and assistance to the NYPD.

In the instance of a sexual assault involving a student that resides on campus, the victim of said crime shall be advised of their right to report or not to report such offense to law enforcement authorities as well as offer the option to be assisted by campus authorities in notifying such authorities, if the victim of sexual assault so chooses, all in compliance with applicable federal law, including, but not limited to, the federal Campus Sexual Assault Victims Bill of rights under Title 20 U.S. Code Section 1092(f).

References:

[Missing Student Policy, SEC-POL-2018-001.](#)

IV. Definitions

Local law enforcement: Any agency or agencies employing peace officers or police officers for the enforcement of the laws of the state, and which has jurisdiction under provisions of the criminal procedure law over offenses occurring at or on the grounds of any institution subject to the provisions of this section.

Violent felony offense: A violent felony offense as defined in subdivision one of section 70.02 of the penal law.

Effective Date

Effective as of: 2019-07-01

History:

- 2026-01-15: Updated the responsibilities paragraph.
- 2019-07-01: Initial publication.

V. Policy Management and Responsibilities

Einstein’s Security Department is the Responsible Office under this procedure. Einstein’s chief of security and transportation is the responsible officer for the management of this Policy. Einstein’s senior associate dean for finance and operations is the responsible executive for this Policy.

VI. Approved (or Revised)

DocuSigned by:  D744939B0605478...	01/15/2026
Responsible Executive	Date