

REQUEST FOR DUPLICATE DIPLOMA (PhD, MS in Biomedical Sciences)

*If you received your diploma from the Albert Einstein College of Medicine of Yeshiva University:
Contact Yeshiva University Registrar's Office at resnickregistrar@yu.edu or 646-592-4515 for information on how to request a duplicate diploma.*

If you received your diploma from the Albert Einstein College of Medicine:

Submit this notarized form and the \$25 processing fee (check made payable to Albert Einstein College of Medicine) to the Office of the Registrar. A duplicate diploma may take several months to process. It will be mailed to the address indicated on this form unless other pick-up arrangements have been made. A duplicate diploma will be issued only if the original was: Never received because it was lost in the mail; Destroyed in a fire or other accident; Damaged or defaced (please return damaged copy with this form); Lost; If the name of the graduate was legally changed (attach a copy of the court order or other legal document with new name).

Name as Appears on School Record: _____

If original diploma was under a different name indicate that name:

Degree: ☐ PHD ☐ MS **Degree Date:** _____

Diploma Mailing Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Phone #: _____ **E-Mail:** _____

Reason for duplicate diploma request:

Signature: _____ **Date:** _____

Sworn and subscribed before me this _____ **day of** _____ **20** _____

Signature and seal of Notary Public: _____