

SHERIFF CLOVIS WATSON, JR.



ANNUAL REPORT
2021

JANUARY

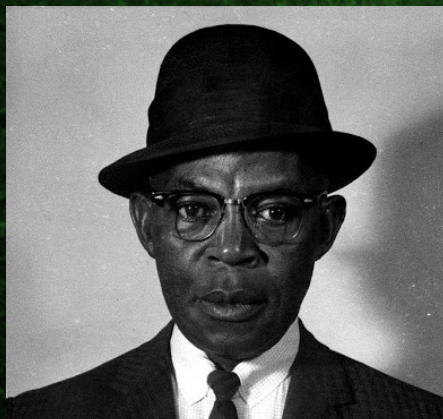
Clovis Watson, Jr., was sworn in on January 5th as Alachua County's newest Sheriff. His former careers include State Representative, Alachua City Manager, and police officer. He is the first Black Sheriff in the county's history.



FEBRUARY

Black History Month...

Walter Jack Coleman was hired in 1952 as the first African-American deputy sheriff in Alachua County. At the age of 56, he became the first African-American criminal investigator in the state.



MARCH

Women's History Month...

Lydie Whiting Blocker was Alachua County's first uniformed woman deputy. She was also a graduate of Stetson College and a veteran of World War II, where she served in the Signal Corps as a communications specialist.



2021



JULY

On July 7th, during the peak of Tropical Storm Elsa's wrath, Deputies Shon McGuigan and Christopher Bennett, along with Sergeant Todd Thomas, assisted in the evacuation of a woman from her residence as the rising floodwaters overtook her property.



AUGUST

School resumed in August with COVID-19 still in swing. Dedicated school resource deputies, like Deputy Jack Miller above, pitched in to keep their schools sanitized and safe for returning students.



SEPTEMBER

Deputy Sheriff Thomas Branch died in the line of duty on September 23, 1875, protecting the citizens of Alachua County. His name was added to the Florida State Memorial on the grounds of the state capitol building in Tallahassee. May his sacrifice never be forgotten.

APRIL

In celebration of National Telecommunicators Week, Sheriff Clovis Watson, Jr., along with CCC Division Manager Michelle Klement, toured the CCC to recognize and thank the hardworking professionals who serve as the “first of the first responders.”



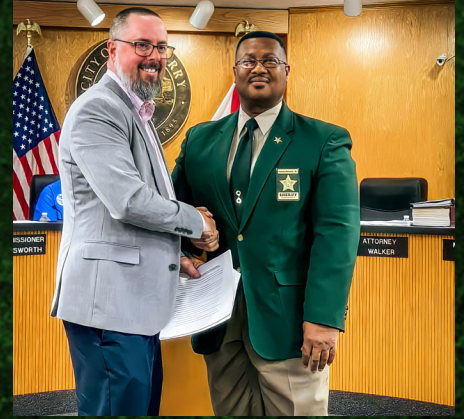
MAY

Sheriff Clovis Watson, Jr., was honored to host the 37th Annual Law Enforcement Memorial held at Veteran's Park. We continue to honor the fallen each year to ensure that those who gave the ultimate sacrifice will never be forgotten and that their survivors will never walk alone.



JUNE

The Alachua Co. Sheriff's Office entered into a new contract with the city of Newberry after a 5-0 vote of approval by the Newberry City Commission. The men and women of the ACSO are honored to serve the Newberry community both now and in the years to come.



HIGHLIGHTS



OCTOBER

Sheriff Clovis Watson, Jr., led the ACSO Shooting Stars team in the Making Strides Against Breast Cancer walk on October 23rd. The annual walk raises money to help the American Cancer Society fund research, provide free patient outreach services, and a live 24/7 cancer helpline.



NOVEMBER

ACSO partnered with the Southwest Advocacy Group (SWAG) to continue the tradition of bringing a holiday meal home for those that may not otherwise have that chance.



DECEMBER

Sheriff Clovis Watson, Jr., toured the CCC today to check on their Christmas spirit. Each of the four teams in the communications center decorated a themed tree. These team members staff the center 24/7/365 and spent their Christmas answering your calls for assistance.



ADMINISTRATION BUILDING

2621 SE Hawthorne Road
Gainesville, FL 32641

Mailing Address
P.O. Box 5489
Gainesville, FL 32627

Phone: (352) 367-4000



COMBINED COMMUNICATIONS CENTER

1100 SE 27th Street
Gainesville, FL 32641

Phone: (352) 955-1818

9-1-1 for Emergencies



DEPARTMENT OF THE JAIL

3333 NE 39th Avenue
Gainesville, FL 32609

Phone: (352) 491-4444



TRAINING BUREAU

Santa Fe College Institute of Public Safety
3737 NE 39th Avenue #2683
Gainesville, FL 32609

Phone: (352) 271-2903



CIVIL BUREAU

Alachua County Administration Bldg
12 SE 1st Street #148
Gainesville, FL 32601

Phone: (352) 384-3051



COURT SECURITY BUREAU

Judge Stephan P. Mickel, Sr., Courthouse
220 S. Main Street
Gainesville, FL 32601

Phone: (352) 264-7081



COURT SECURITY BUREAU

Alachua County Family & Civil Justice Center
201 E. University Avenue
Gainesville, FL 32601

Phone: (352) 374-3654



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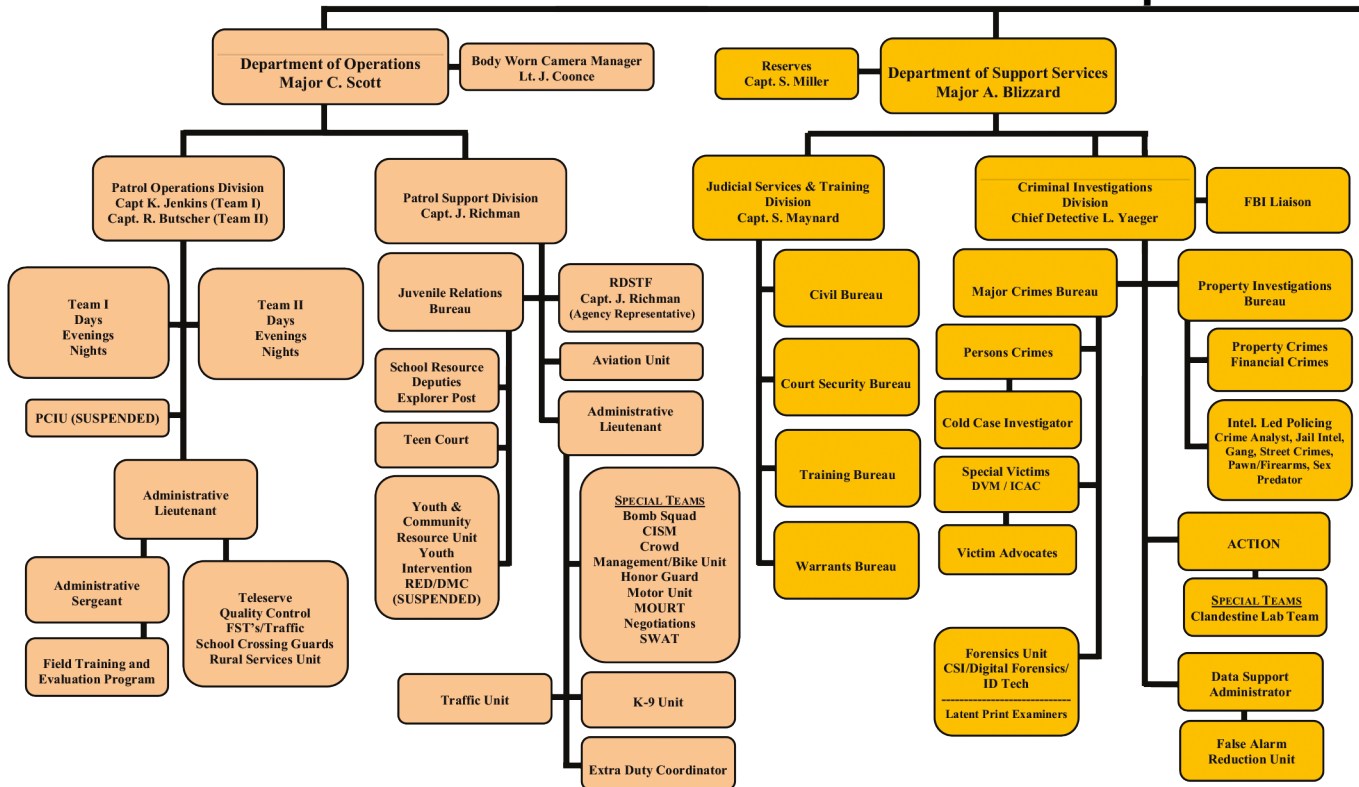
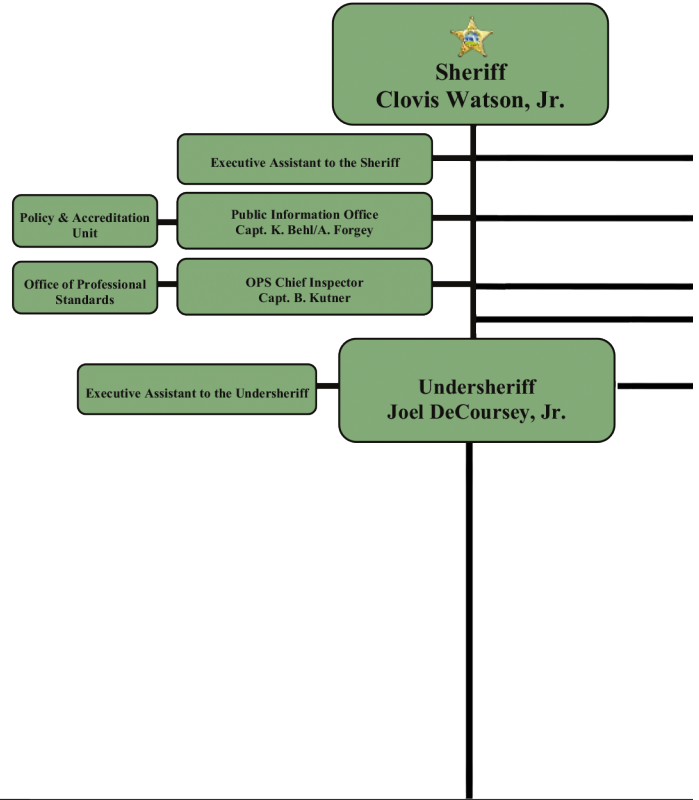
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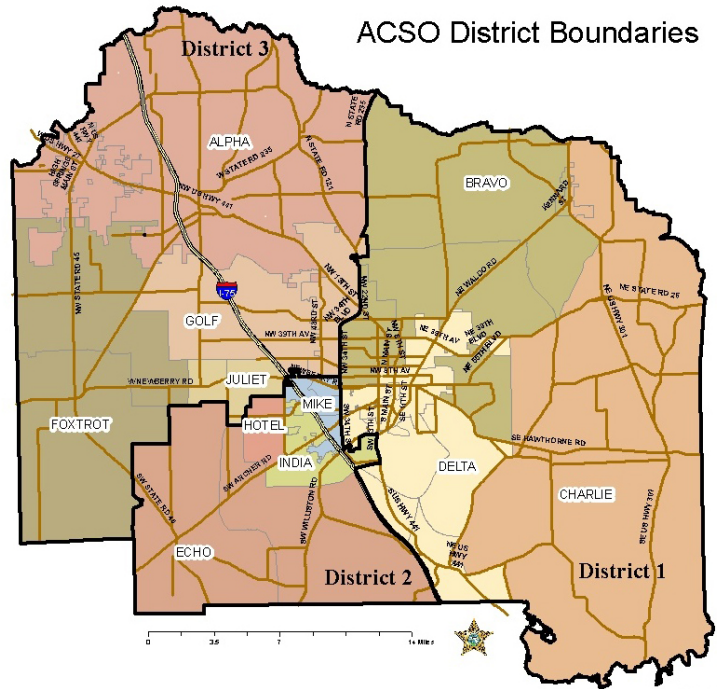
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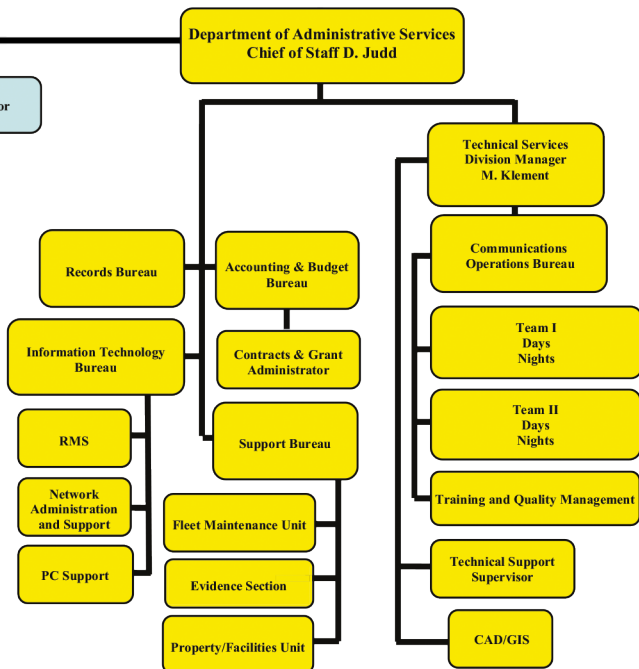
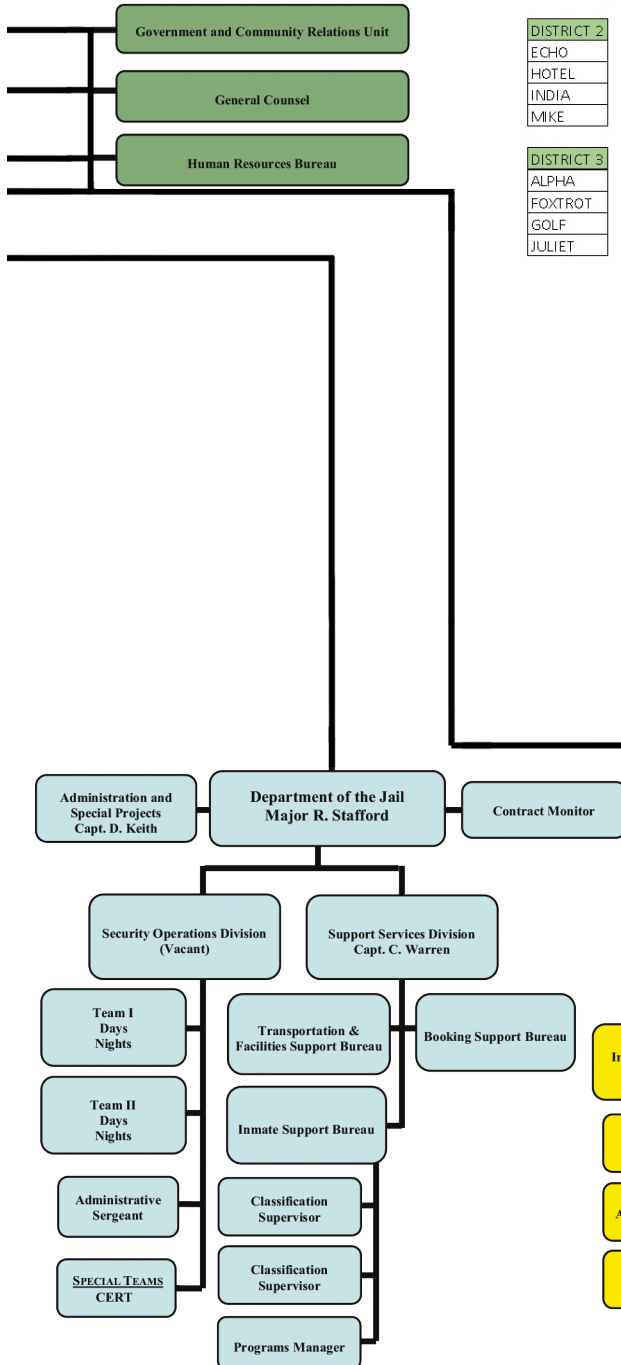
- = Office of the Sheriff/Direct Reports
- = Department of Operations
- = Department of Support Services
- = Department of Staff
- = Department of the Jail



ACSO District Boundaries



DISTRICT 1
BRAVO
CHARLIE
DELTA
DISTRICT 2
ECHO
HOTEL
INDIA
MIKE
DISTRICT 3
ALPHA
FOXTROT
GOLF
JULIET





Clovis Watson, Jr.
Sheriff



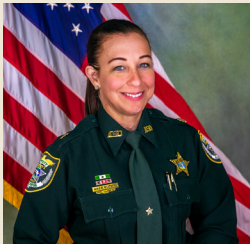
Tara Malone
Executive Assistant
to the Sheriff



Joel DeCoursey, Jr.
Undersheriff



Laura Compton
Executive Assistant
to the Undersheriff



Major Bella Blizzard
Dept. of Support
Services



Major George Corwine
Dept. of Operations
Retired January 2022



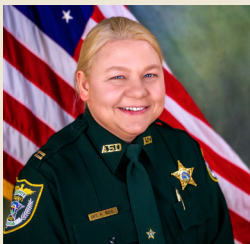
**Chief of Staff
Danielle Judd**
Dept. of Admin Services



Major Chad Scott
Dept. of Operations
Effective January 2022



Major Bobby Stafford
Director,
Dept. of the Jail



Captain Kaley Behl
Policy & Accreditation
Public Information



Captain Becky Butscher
Patrol Operations
Division Team II



Captain Kelvin Jenkins
Patrol Operations
Division Team I



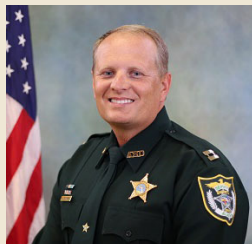
Captain Doriann Keith
DOJ Support Services
Division



**Division Manager
Michelle Klement**
Technical Services
Division



Captain Brandon Kutner
Chief Inspector
Office of Professional
Standards



Captain Steve Maynard
Judicial Services &
Training Division



Captain Stephen Miller
Reserve Unit



Captain John Richman
Patrol Support Division



Captain Lori Stophel
Extra Duty Coordinator



Captain Corey Warren
DOJ Security Operations
Division



**Chief Detective
Lance Yaeger**
Criminal Investigations
Division



PIO Art Forgey
Public Information



Jacob A. Rush, Esq.
General Counsel



**Director
Michelle Sherfield**
Government &
Community Relations



OUR MISSION

Service to the community first,
commitment to the employees always.



OUR VALUE STATEMENT

Protect, serve and support our community with integrity.

AGENCY OBJECTIVES

Provide the highest level of protection to our citizens and community.

Provide the highest level of professional service to our citizens and community.

Provide our employees with support, development, and resources that promote excellence in protection and service.

Through our partnerships, we are the Alachua County Sheriff's Office.

Always Committed to Serving Others

MISSION AND VALUES





Sheriff Clovis Watson, Jr.

It's hard to believe that it has already been a year serving as Sheriff of Alachua County – and a novel one at that as we navigate an unprecedented global pandemic. In this annual report, we will provide you with insight into the operations of the Alachua County Sheriff's Office: a full-service agency, responsible for law enforcement patrol, law enforcement special operations, the county jail, and administrative services including the Combined Communications Center. With an operating budget of \$92M, the agency employs nearly one thousand employees at full capacity. Employees of the Alachua County Sheriff's Office have chosen to dedicate their lives to public service and are the organization's most valuable asset. I stand strong in my affirmation that our employees meet the highest standards and carry out their duties and responsibilities with the utmost professionalism every day and night. Their accomplishments help us achieve a vision of greatness for the Alachua County Sheriff's Office.

SHERIFF'S MESSAGE

The global impacts of the COVID-19 pandemic were felt throughout 2021, yet we adapted and maintained continuity of services for our citizens while implementing advances. Of special note were the many capital projects that launched our agency into the future – implementation of the Body Worn Camera project, ransomware software, and new state-of-the-art camera for our Aviation Unit. The Body Worn Camera project was a major investment for the agency that required fundamental system design and further supports our commitment to transparency and evidence collection in serving our community through the digital age. Our first-ever ransomware software project was a \$600K investment to harden the agency from the new frontier of cyberattacks. Among needed updates, our Aviation Unit was operating with a camera that was over fifteen years old. That was replaced with a state-of-the-art FLIR Camera which allows our helicopter to be even more effective and efficient.

Additionally, we implemented an agency-wide replacement of Tasers in 2021, a multi-year commitment and investment in the constantly-evolving non-lethal tool to reduce injuries. A significant fleet replacement began, and out-of-service vehicles were removed and placed in auction to clean up our parking lot and recoup costs for expiring equipment. The exterior of our main administration building was painted to reflect a professional workplace with clean landscaping, interior wayfinding signage, and gateway sign off the main entrance. Two additional School Resource Deputy positions were added to the Juvenile Relations Bureau to ensure the protection of our communities' children, and a service contract with the City of Newberry was unanimously approved for a five-year period. We have sustained outreach honorably with the municipalities who rely on our emergency services, supporting their communities and our unincorporated areas. These projects and many more have begun to pave the way for growth and planning for our future in public safety.

At the Department of the Jail we began the massive process to distinguish and emphasize medical and mental health care for inmates. Shortly after taking office, we sent our medical provider for the jail a notice of non-renewal. This was one of my early initiatives, which eventually led to the engagement of services with a new provider for medical and mental healthcare for inmates - a \$20M commitment over a five-year period. To further our efforts in the field and reduce law enforcement conflict with medical issues, an additional mental health co-responder team was added to work alongside our deputies. We also worked in support of a Central Receiving Facility to mitigate placement of those in need of mental health assistance from going directly into our jail system. I defended the good work of our employees while protesters drove a false narrative at our gates. The misinformation and media shortcomings will not cause me to ignore the facts. Our jail employees have overcome and persevered to protect both those in our custody and on our team with effective and innovative COVID-19 protocols.

Outside of our day to day operations, we support many civic events throughout the county. Upon learning that the annual Police Memorial event was canceled, we took up the mantle, planning and executing the

event in 2021 rather than let it pass unmarked. The Alachua County Sheriff's Office Shooting Stars team hosted a Hoops & Heroes basketball tournament to raise funds for the 2021 Breast Cancer Walk and our employees continue to engage and support charities that benefit our community. We are constantly on the lookout for opportunities to engage our community and display the good works of our employees. As stated in my inaugural speech, there is no law enforcement without community, and no community without law enforcement. The foundation of this relationship is incumbent upon both parties and we must work together for the betterment of our community. As we support the community, we also support our employees: a 3% cost-of-living adjustment raised each employee's pay this year and we're working on a larger raise for next year. I am honored and humbled to serve as Sheriff of Alachua County for another great year.

Sheriff Clovis Watson, Jr.

OFFICE OF THE SHERIFF

The following entities comprise the **Office of the Sheriff** and report directly to Sheriff Watson:

- **Executive Assistant to the Sheriff** - **Undersheriff** - **Chief of Staff**
- **General Counsel** - **Government and Community Relations Unit**
- **Human Resources Bureau** - **Office of Professional Standards**
- **Policy and Accreditation Unit** - **Public Information Office**

In addition to the entities above, the Chief of Staff for the **Department of Administrative Services** is also a direct report to Sheriff Watson.

The **Undersheriff** is the second highest law enforcement officer in the Sheriff's Office. He reports directly to Sheriff Watson and oversees the Departments of the Jail, Operations, and Support Services. The following entities and department managers report directly to Undersheriff DeCoursey:

- **Executive Assistant to the Undersheriff** - **Department of the Jail**
- **Department of Operations** - **Department of Support Services**

General Counsel

The **General Counsel** provides legal advice and counsel to the Sheriff, Sheriff's Office command staff, and employees in a variety of legal areas, including but not limited to, the duties, responsibilities, and authority of the Sheriff; criminal law; constitutional law; public records law; and labor and employment law.

The General Counsel also conducts forfeiture litigation, reviews and drafts contracts policy, and mutual aid agreements, and provides legal updates for the agency.

The General Counsel is not a legal advisor for the General Public. If you are in need of a lawyer, you may refer to the Florida Bar – <https://www.floridabar.org>.

Government and Community Relations Unit

The **Government and Community Relations Unit** serves as a liaison between local, state, and federal government entities. In addition, the unit ensures that the agency stays current with existing and proposed legislation and provides updated information on relevant laws and regulations. The unit also serves as a liaison between the community and the Alachua County Sheriff's Office.



**Undersheriff
Joel DeCoursey, Jr.**



Jacob A. Rush, Esq.



**Michelle Sherfield
Director**



Reshone Flanders
Director

Human Resources Bureau (HRB)

The **Human Resources Bureau** is one of the key areas of this agency and is staffed with dedicated and proficient employees. By aligning its daily tasks with the agency's strategic plan and goals, HRB focuses on recruiting, training, and retaining professional personnel. In addition, the bureau serves all employees in areas of benefits, retirement, risk management, and more.

Recruitment, Hiring, and Training

We remain committed to attracting and supporting a qualified diverse workforce in order to meet the public safety needs of the citizens of Alachua County, as well as assisting with retaining the agency's most valuable resource—our employees.

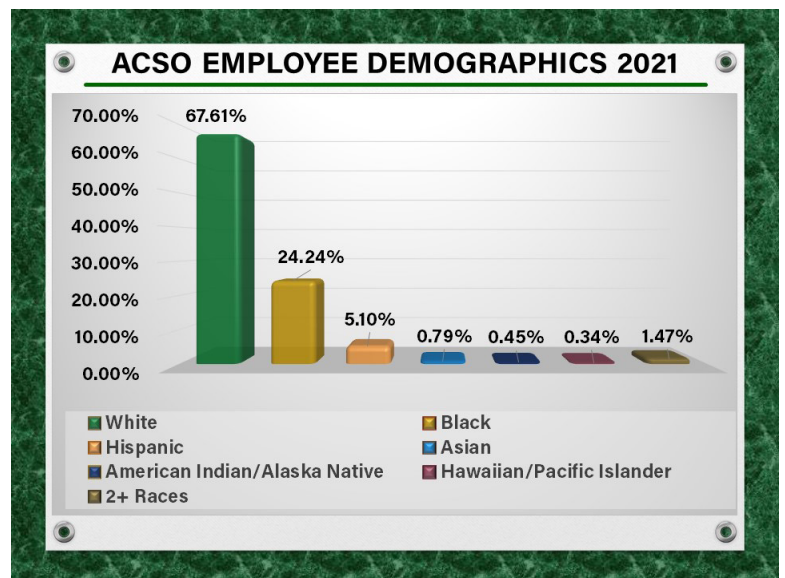
In 2021, ACSO participated in nine recruiting events, processed 2,358 internal and external applications, and hired 51 individuals. Specialized new hire training was provided and 25 of those hired received education and certification through agency-sponsored academies. In addition, ACSO promoted 64 high-performing employees.



Diversity

Within the law enforcement profession it is desirable to ensure that the workforce consists of highly-qualified personnel that also represent the diverse citizens of Alachua County. This is accomplished by recruiting efforts in targeted areas.

The chart at right breaks down ACSO's employee demographics.



Administration

HRB not only manages the workforce of the agency and provides support to management, but manages the daily tasks in the following areas: Fit for Duty exams, grievances, creating and managing ID cards, employment verifications, and other required tasks. (see graphic below right)



2021 Human Resources Bureau Highlights

During 2021, Human Resources staff personnel:

- Assisted 29 employees through the retirement process, and an additional four for the Deferred Retirement Option Plan (DROP). For the retiring employees, 28 shadowbox plaques or vases were obtained.
- Processed 109 Family Medical Leave Act (FMLA) events.
- Monitored and organized the return of more than 199 employees affected by COVID-19. Due to the increase of cases mid-year, HR staff coordinated with the Alachua County Health Department and received an invitation for veterans to receive COVID-19 vaccinations from the VA Hospital.
- Processed 508 workers' compensation claims. Out of those, eight were for COVID-positive employees, 290 were for COVID exposures, and the remaining 210 were for all other injuries/illnesses.
- Processed 515 incentives for employees who received COVID vaccinations and discounts on health insurance premiums to employees and their dependents.
- Organized and coordinated Live Scan evaluations for 121 sworn and certified employees.
- Coordinated the Temporary Restricted Duty (TRD) Committee meetings that were created to review and make recommendations to the Sheriff for final decision on employees' work status.
- Managed the promotional process for eight law enforcement lieutenants, seven detention lieutenants, and 19 law enforcement sergeants.
- Coordinated all new hire orientations and transitioned to a virtual platform to ensure the safety of all employees.
- Completed an audit for all internal and external key card holders and deactivated outdated cards. Additionally, new key cards and bond cards (sworn only) with Sheriff's Watson's name and signature were provided to all employees.
- Updated policy to reflect changes to the ID key card process, authorization, and building access based upon employee position. Created an acknowledgement of responsibilities form for ID key card holders.



Captain Brandon Kutner
Chief Inspector

Office of Professional Standards

The **Office of Professional Standards (OPS)** investigates all formal complaints and conducts internal affairs investigations, fire team investigations for deputy-involved shootings, in-custody death investigations at the Department of the Jail, administrative inquiries, and vehicle crash reviews; as well as agency inspections and audits on behalf of the Sheriff.

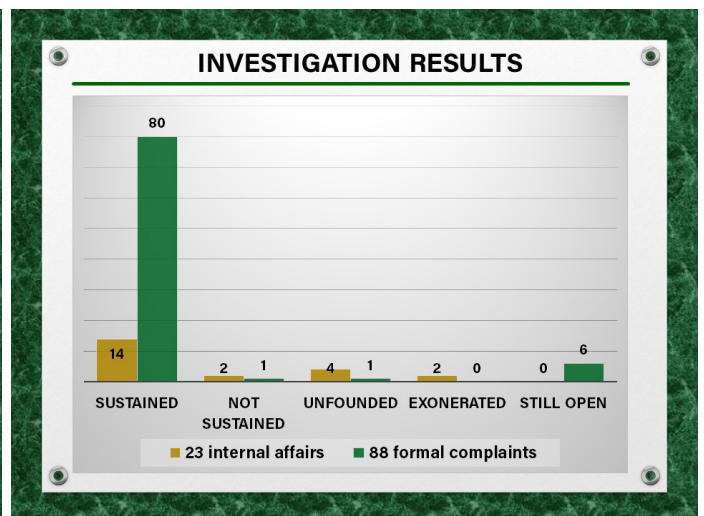
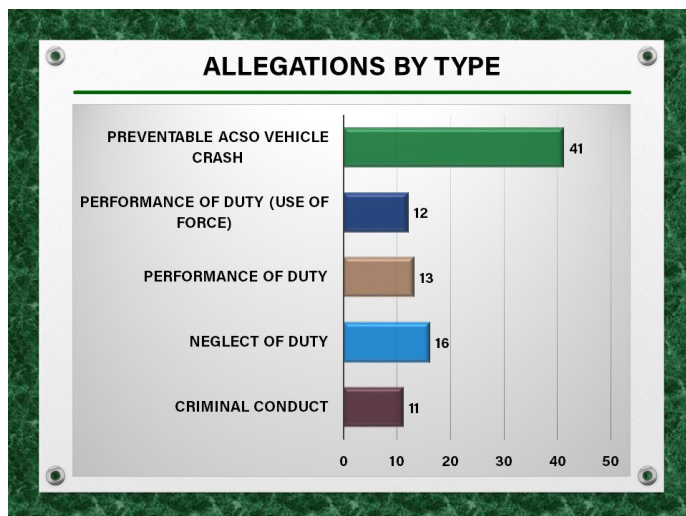
During 2021, OPS facilitated 102 administrative investigations, including five in-custody death investigations and deputy-involved shootings that remained open as of January 1, 2022. Those 102 cases represent a 21% increase from 2020, and include investigations initiated internally, as well as reports made through community access to OPS through the agency website.

Of those 102 cases:

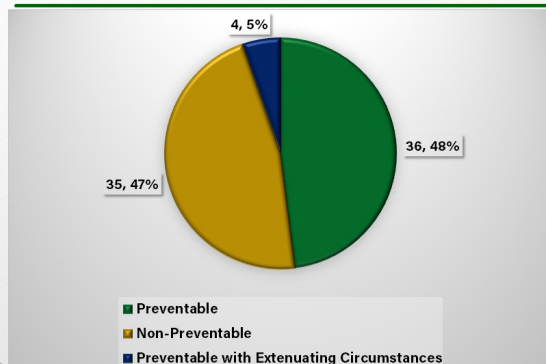
- 19 were internal affairs investigations, either opened by or significant enough that they were handled entirely by inspectors in the Office of Professional Standards. There were 23 separate allegations of policy violations made in those cases, 14 (74%) of which were sustained.
- 77 formal complaints included division-level, first-line supervisor, and vehicle crash investigations. There were 88 allegations made in those complaints, 80 (91%) of which were sustained.
- 106 agency employees were identified as subjects in those administrative investigations, representing roughly 13% of ACSO's 805 available personnel on December 31, 2021.

NOTE: In addition, there were 22 administrative inquiries conducted in 2021. (Administrative inquiries are not included in the total number of cases because they are not issued a finding, and often include misunderstandings or issues that are not policy-related).

Additionally, OPS monitors and facilitates a fast track discipline (FTD) process. FTD is available for employees who acknowledge and voluntarily admit to policy violations to expedite disposition of the matter. During 2021, 34 employees participated in fast track discipline, allowing supervisors and OPS inspectors to focus time and investigative resources elsewhere.



VEHICLE CRASH REVIEW FINDINGS



Crash Precipitating Events

Event	2021			
	Total	Preventable	Preventable-EC	Non-Preventable
Emergency Response	1	0	0	1
Normal Operation	74	35	4	35
Suspect Pursuit	0	0	0	0
Tactical Incident	0	0	0	0
Traffic Stop	0	0	0	0
Totals	75	35	4	36

Event	2020			
	Total	Preventable	Preventable-EC	Non-Preventable
Emergency Response	7	3	2	2
Normal Operation	62	32	1	29
Suspect Pursuit	0	0	0	0
Tactical Incident	1	0	0	1
Traffic Stop	1	0	1	0
Totals	71	35	4	32

Historical Comparison of Preventable Crashes

Hazard	2021	2020	2019	2018
Backing	15	10	8	12
Rear-ended a civilian	9	11	1	1
Road hazards (Total)	0	2	4	2
Miscellaneous	1	4	7	2
* Hit animal	0	0	1	0
* Struck fixed object/pole/fence/other	8	9	6	6
* Bottomed out or hit pothole	0	1	1	2
Struck by a Civilian who Failed to Yield	2	0	2	2
*Suspect alcohol or drugs involved	0	0	0	0
* Victim of Hit and Run	1	0	0	0
Totals	36	37	30	27

Vehicle Crash Review Committee (VCRC)

The ACSO Vehicle Crash Review Committee reviewed 75 crashes involving ACSO leased or owned vehicles during the 2021 calendar year. This represented an increase from the 71 crashes reviewed in 2020.

Of the 75 crashes in 2021, 36 were deemed preventable, 35 were deemed non-preventable, and 4 were deemed preventable with extenuating circumstances.

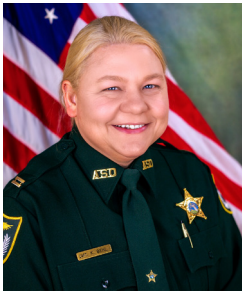
- Preventable crashes increased from 35 to 36, while non-preventable crashes increased from 32 to 35.
- Preventable “backing” crashes increased from 10 to 14.
- There were 24 crashes involving employees with less than 3 years of experience, 26 crashes with employees having 4-10 years of experience, 18 crashes with employees having 11-20 years of experience and 7 crashes with employees having 21 or more years of experience.
 - Of the 24 crashes involving employees with less three years of experience, 13 of them were preventable, 8 were non-preventable and 3 were preventable with extenuating circumstances.
 - Of the 26 crashes involving employees with 4 to 10 years of experience, 13 were preventable, 12 were non-preventable and 1 was preventable with extenuating circumstances.
 - Of the 18 crashes involving employees with 11-20 years of experience, 9 of them were preventable and 9 were non-preventable.
 - There were 7 crashes for employees with 21 years or more of experience; 1 was preventable and the other 6 were non-preventable.
- Distracted driving by either a cell phone or laptop decreased from 4 in 2020, to 1 in 2021.

The tables on the right contain additional data, as well as historical information for prior years.

AUDITS

During 2021, an Annual Evidence Inspection, Unannounced Evidence Inspection and Evidence Function Audit were completed by OPS Inspectors. Quarterly, an OPS Inspector conducted Investigative and Evidence Fund Audits on four bureaus, totaling 20 individual account audits a year.

Additionally, OPS conducted an unannounced and follow-up inventory of narcotics and explosives used for canine training. The results of all of these required audits were within agency guidelines and met accreditation standards for thoroughness.



Captain Kaley Behl
PAU & PIO Commander

Policy and Accreditation Unit (PAU)



The **Policy and Accreditation Unit (PAU)** researches, writes, edits, and promulgates the policies and procedures of the Alachua County Sheriff's Office into the Directive Management System (DMS) and ensures that the agency achieves and/or maintains their accredited status. The Policy and Accreditation Unit Commander is also the agency's lead Public Information Officer.

In 2021, PAU staff made 1,160 non-substantive changes to forms, procedures, manuals, worksheets, and directives for ACSO. Additionally, staff made 55 substantive changes to procedures and manuals, and 87 substantive changes to directives. Substantive changes alter the way the agency does things whereas non-substantive changes are minor alterations like a phone number or title, but do not alter an actual procedure.

Accreditation aids a law enforcement agency's pursuit of professional excellence by strengthening agency accountability, both internally and within the community. Accreditation builds community and governmental support, as well as employee confidence in the direction and future of the agency. The ACSO received the National Sheriffs Association's Triple Crown Award in 2000 by simultaneously achieving CALEA, ACA, and NCCHC Accreditation. Acquiring all three at the same time is an extraordinary feat. In fact, Triple Crown distinction is so rare that since the establishment of the award in 1993, fewer than 100 sheriffs' offices have qualified. This is a one-time award that is maintained by the agency forever.

ACSO is currently accredited through the following agencies:

Commission for Florida Law Enforcement Accreditation (CFA): ACSO received its initial CFA accreditation in 1997, and was reaccredited for the fifth consecutive time in 2012, achieving "Excelsior Agency" status. The last reaccreditation was held in November 2020, with the fourth Excelsior award received in February 2021.

Florida Corrections Accreditation Commission (FCAC): All aspects of correctional operations are addressed through FCAC standards, including: Admission, Classification, Housing, Sanitation, Food Services, Personnel Issues, Fiscal Activities, Security, Training, and Medical Services. The ACSO Department of the Jail received its initial FCAC Accreditation in 1999, and was reaccredited for the fifth consecutive time in October 2014, achieving "Excelsior Agency" status. The last reaccreditation was held in August 2020, with the third Excelsior award received in October 2020.

Public Safety Communications Accreditation Program (PSCAP) through Commission on Accreditation for Law Enforcement Agencies (CALEA): CALEA accreditation provides a communications center with a process to systematically review and assess its operations and procedures. The ACSO Combined Communications Center (CCC) received its initial CALEA PSCAP Accreditation in 2002, and was reaccredited for the third consecutive time in March 2011. In 1998 and 2011, the CCC received the distinguished "Flagship Award" from CALEA, awarded only to the most successful CALEA-accredited agencies in recognition of their achievements and expertise. In March 2014, the CCC received its first Gold Standard Award, further elevating the CCC to elite status among accredited centers. The Gold Standard Assessment focuses on processes and outcomes through interviews and observations, as opposed to traditional intensive and comprehensive file review. The last reaccreditation assessment was held in November 2020, with the agency's third Gold Standard Award awarded in 2021.

Public Information Office (PIO)

The **Public Information Office (PIO)** includes two Public Information Officers, a Media Production Specialist, and an Administrative Specialist. The office is the conduit for the most up-to-date information for the community for all matters relating to the Alachua County Sheriff's Office, providing timely and relevant information directly to the public, as well as to our media partners. In response to media inquiries, information is researched and shared through print, television, radio, social media, press conferences, and news releases. Proactive coverage of major events impacting the community, arrests and unusual situations occurring within the scope of the ACSO are provided as events unfold.



Art Forgey
Public Information
Officer

The office also coordinates media coverage to assist other Sheriff's Office functions such as locating fugitives, developing information to aid in criminal investigations, operations at the Department of the Jail, and joining with the public to help locate missing persons.

Additionally, the PIO maintains ACSO's website, produces educational literature, infographics, videos, the agency annual report, and maintains the agency's social media presence.



GUN BOUNTY PROGRAM

1 GUN, \$1,000...AND REMAIN 100% ANONYMOUS

You can remain anonymous for information leading to the recovery of any gun used in a crime - call 352-372-STOP and you could be \$1,000 richer! We don't want your name - just the guns.

352-372-STOP
CRIME STOPPERS
ALACHUA COUNTY GILCHRIST COUNTY



OFFICE OF THE SHERIFF



Danielle Judd
Chief of Staff

DEPARTMENT OF ADMINISTRATIVE SERVICES

The **Department of Administrative Services** is comprised of the **Technical Services Division** and several civilian bureaus who report directly to the Chief of Staff, who is in turn a direct report to Sheriff Watson. The following civilian bureaus are organized under this Department: **Accounting & Budget, Information Technology, Records and Support Services.**



Patty Justice
Chief Financial Officer

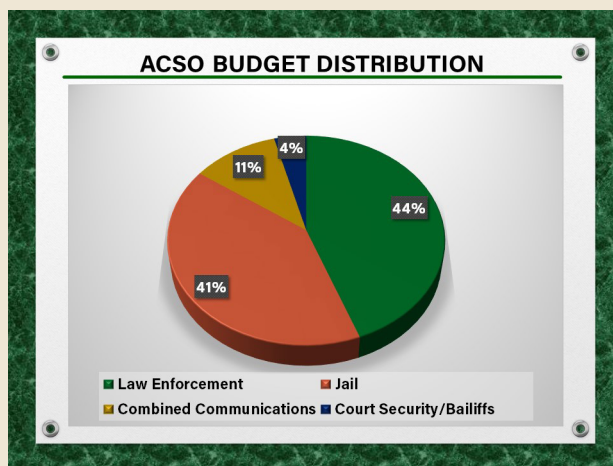
Accounting & Budget Bureau

The **Accounting and Budget Bureau** is responsible for the sound and timely accounting of all fiscal matters in accordance with generally accepted accounting principles and governmental accounting standards. The bureau prepares the annual certified budget for presentation to the Board of County Commissioners (BOCC) and monitors the budget throughout the year. The bureau also hosts the annual independent audit of the financial statements and prepares the financial statements for presentation to the Auditor General. Other responsibilities of the bureau include accounts payable, accounts receivable, bi-weekly payroll processing and quality control, purchasing, trust funds, and grant financial reporting.

The main sources of funding for the Sheriff's Office budget are transfers from the BOCC, consisting of mainly ad valorem revenues in the form of property taxes. The budget funds salaries and benefits, operating expenses, and capital-related items. The budget is divided into four main functions, consisting of Law Enforcement, Jail, Combined Communications Center, and Court Security/Bailiffs. Salaries and benefits make up over 80 percent of the total General Fund budget. Operating costs consist mainly of technology-related expenses, liability and auto insurance, and mandated contracts such as the Inmate Medical Contract, which alone represents 56% of the Jail's operating costs. Vehicles and replacement equipment represent 100 percent of the capital-related budget.

The Sheriff's Office has various special revenue funds, linked to specific sources and legally restricted to expenditures for defined purposes. These special revenue funds consist mainly of state and federal grants awarded to the agency throughout the year. Approximately \$1.2 million in grant monies were awarded to ACSO during FY 2020/2021, funding many important aspects of the Sheriff's Office by providing equipment, overtime, and salary payments for positions throughout the agency. Examples of grant expenditures include the Victims of Crime Act (VOCA) grant used to fund our victim advocates and various grants used to fund equipment, the School Guardian program, and our special teams.

General Fund	Budget FY 2020/2021
Law Enforcement	\$39,333,920
Jail	\$36,020,332
Combined Communications	\$9,865,735
Court Security/Bailiffs	\$3,651,782
Total General Fund	\$88,871,769



Information Technology Bureau (ITB)

The **Information Technology Bureau** is responsible for planning, acquiring, implementing, and developing information technology solutions to facilitate the agency's mission. In addition, ITB evaluates and acquires emerging technologies, information systems, and networks that have law enforcement applications. ITB analyzes the needs of different departments and determines ways to meet objectives by modifying existing or developing new information processing systems.



John Moorhouse
Director

ITB is also responsible for the implementation and maintenance of all computers, servers, wireless infrastructure, network infrastructure, and other critical systems for the agency. ITB develops and supports workflow and administrative computer applications within the agency, provides support for agency websites, manages application development services for systems pertaining to investigations and general information, and supports law enforcement and CCC databases.

The Information Technology Bureau provides daily support for more than 900 users; completes service requests; keeps all hardware compliance issues up-to-date and supports computer programs throughout the agency. The table on the next page lists the types and numbers of HelpDesk Tickets that employees entered and IT staff responded to during 2021.

2021 ITB Highlights:

- Purchased, installed, and configured Rubrik as a backup solution for faster back-ups and less recovery time in the event of a disaster.
- Purchased/upgraded a new server and software for our Finance H.T.E. Sungard server.
- Purchased/installed new servers for building cameras at the Administration and Communications buildings.
- Installed a new e-mail phishing training module for staff.
- Enhanced security information and event management (SIEM) tools for network productivity and troubleshooting.
- Created body camera RFP for Patrol.
- Upgraded agency's domain controllers.
- Upgraded all SQL software versions.
- Replaced four production servers.
- Implemented FIBERS and CJDT (waiting for FDLE approval for a go-live date).
- Installed new air conditioners on the POD server outside of CCC.
- Went live with Fleet's FASTER program.
- Created a new network for CCC's CAD so they have their own domain for increased security.



The chart below is a list of ITB HelpDesk tickets that IT staff responded to in 2021.

ITB HelpDesk Tickets 2021			
AVL/GPS Gate	41	BeyondTrust/VPN	41
DMS	0	Executime/EZStub	0
Issue/Return Paper Ticket Books	42	IT > AH	0
IT > Arbitrator	56	IT > Conference/Meeting/Training Room Set Up	33
IT > HTE/Optiview/New Access	157	IT > IT General/Other > DOJ	835
IT > IT General/Other > non-DOJ	1,628	IT > Hardware Quotes and Orders	38
IT > Password Reset	57	IT > Projects	83
IT > Smart MCT/Mobile Forms/RMS/JMS	1,126	IT > SmartCop Upgrade Errors	73
IT > Software	670	IT > Visitnet CAD	12
IT > Windows			
Account/Outlook/Email/Network Drive Groups	887	LINDAS/DAVID/LINX	721
LINX Training	44	Medical/Corizon/CorrecTek	28
Operations and Service Inquiries	7	Password Reset	149
Personnel Orders > Administrative Suspension	4	Personnel Orders > Employee Transfer	147
Personnel Orders > Intern/Auditor/Corizon	69	Personnel Orders > LEO Transfer	68
Personnel Orders > New Employee/Name Change	60	Personnel Orders > Resignation/Retirement	7
Personnel Orders > Separation and Clearance	125	Schedule Anywhere	0
SmartMCT and Mobile Forms Password Reset Instructions	11	Website	160
TOTAL HelpDesk Tickets			7,381



Linda Brown
Bureau Chief

Records Bureau

The **Records Bureau** is responsible for customer service to the public and support to agency personnel. The services provided include fingerprint services, public records requests (in accordance with Florida State Statute 119, Public Records Law), maintenance of all agency law enforcement report files, and data entry into various records management systems.

The bureau manages the entry and maintenance of all countywide wanted persons, agency-reported missing persons, and agency-reported stolen property items into the Florida and National Criminal Information Center (FCIC/NCIC) systems within guidelines set by the Florida Department of Law Enforcement (FDLE) and the Federal Bureau of Investigation (FBI).

The bureau also provides centralized storage and retrieval for all incident and traffic crash reports generated by the Alachua County Sheriff's Office. Additionally, Records Bureau personnel direct all incoming switchboard calls to the proper location, and maintain the Uniform Crime Reporting (UCR) information for inclusion in state and national crime statistics.



Records Bureau Customer Service Window

The Customer Service Window, located in the main lobby of the Administration Building at 2621 SE Hawthorne Road, is open from 7:00 a.m. to 7:00 p.m., Monday through Friday, excluding holidays. Several services are available to the public. The services and their associated fees are listed below.



Service	Fee
Local Arrest History Checks	No Fee
Concealed Weapon Fingerprinting	\$5
Other Fingerprinting Services	\$10
Public Records Requests	Cost to Produce**

**Public Records Requests requiring more than 15 minutes to produce, or greater than 20 pages in length have associated fees. The fees are based on the the records, based on employee compensation rate(s) for the time required. No fees are assessed for requests requiring less than 15 minutes to complete or fewer than 20 pages in length.

ADMINISTRATIVE SERVICES

- A Local Arrest History Check (also called a background check) provides a listing of Alachua County arrests. Case disposition information is available through the Alachua County Clerk of Court.
- Photo ID is required for most services as some information may be restricted to certain persons.
- Accepted forms of payment include cash, money orders, business checks, and credit/debit cards. We do not accept personal checks.

2021 Records Bureau Highlights

In addition to the routine customer services provided by the Records Bureau to the public and other criminal justice agencies throughout the year, the following is a list of additional accomplishments completed in 2021:

- Implemented the ability to accept credit and debit card payments for all customer services provided in person and electronically.
- Coordinated with Clerk of Court personnel and the Court Administrator to develop a process to remove injunction records associated with a deceased respondent and/or petitioner from the Alachua County court records and the criminal justice systems, saving considerable time and energy maintaining obsolete records by multiple government agencies. Supervisor Rick Asbell was voted an ACSO Employee of the month for spearheading this project.
- Completed digitizing and eliminating from storage all paper records associated with the 2012 offense reports.
- Promoted two employees: Jeimmy Veloza to a Human Resources Specialist and Barbara Reardon to a False Alarm Reduction Unit Alarm Specialist.
- Successfully trained and transitioned six new employees to shift assignments.
- Completed phase one of outsourcing the conversion of over 200 rolls of microfilm to digital records to save the offense reports from destruction due to the deterioration of the microfilm.



Diana Jacobs
Bureau Chief
Retired in 2021

Support Bureau

The **Support Bureau** is comprised of the **Fleet Maintenance Unit**, the **Evidence Section**, and the **Property/Facilities Unit**. With the retirement of Diana Jacobs in late 2021, the position of Support Bureau Chief is vacant as of January 2022.

Fleet Maintenance Unit

The Fleet Maintenance Unit is responsible for acquiring, maintaining, and disposing of all agency vehicles. Their duties include the aftermarket installation of all

necessary emergency equipment and coordinating vehicle crash damage repairs with the agency's insurance company and outside body shop vendors. The Fleet Maintenance Unit processed 151 crash damage repairs in 2021.

The Fleet Unit also ensures vehicle warranty repairs and safety recalls are completed, processes vehicle repair work based on work orders, and maintains a vehicle repair/maintenance history on every fleet vehicle. They assign fuel cards to vehicles and issue fuel purchase PIN numbers to every driver. The fuel cost for calendar year 2021 was \$1,000,822.

The unit also registers and purchases vehicle license plates for new vehicles and maintains vehicle repair parts inventory for in-house repairs and maintenance. The unit is responsible for processing all vehicle-related expense payments and disposing of surplus vehicles by advertising to other local agencies and through the use of an auction company. They received \$168,060 in revenue from the sale of surplus vehicles in 2021. The Fleet Unit prepares an annual budget for replacement vehicles, fuel cost, and vehicle maintenance and repair needs.

The unit is staffed by seven employees, including: a Fleet Manager, Fleet Specialist, an Emergency Vehicle Electronics Technician, and four Automotive Technicians. All of the Automotive Technicians assigned to the Fleet Maintenance Unit are certified Automotive Service Excellence (ASE) Master Technicians.

The Fleet Maintenance Unit maintains over 530 cars, trucks, motorcycles, and specialized vehicles. During 2021, these vehicles were driven a combined total of 5,314,364 miles. The bulk of the Fleet Maintenance Unit's budget of \$3,820,961 is devoted to the purchasing and outfitting of vehicles, fuel





costs, and the repair of agency vehicles.

2021 Fleet Unit Highlights

- In September, Fleet began using the FASTER Web to track and maintain vehicles for preventative maintenance and repairs.
- Participated in the installation of over 150 body worn cameras and the associated training for operating them.

Evidence Section

A successful criminal prosecution depends on how evidence is handled and preserved. Evidence must be packaged properly, documented accurately, and stored correctly. If an error occurs, or the “Chain of Custody” is compromised, criminals can go free, putting the community and its citizens at risk.

When a case is over and the evidence is no longer needed, every attempt is made to return items to the rightful owner. There are over 78,000 individual pieces of evidence and lost or abandoned property currently held in the Evidence Section. More than 950 new items are received and processed each month. In 2021, the Evidence Section took in over 2,000 narcotic items, more than 400 firearms, 50 pieces of jewelry, and currency in excess of \$96,000.

The Evidence Section returns property to citizens after their cases are adjudicated. Evidence custodians will investigate the case to see which items can be returned or disposed of in accordance with Florida Statutes. Evidence custodians dispose of over 400 items each month.

We also return personal property to victims’ families following suicides or other types of death investigations, which can be extremely emotional for many families. Evidence conducts attorney viewings of many ACSO cases with the Assistant State Attorney, Public Defender, or private attorney. In cases such as homicides, each article of evidence must be opened carefully so as not to cross-contaminate other evidence, a process that can take several hours.

Unclaimed evidentiary items and lost or abandoned property are available for sale at www.propertyroom.com.



Property/Facilities Unit

The **Property/Facilities Unit** is the central receiving and distribution point for all supplies, deliveries, and package pickups for ACSO. The unit serves the agency with two stores for distribution of supplies: one at the Main Administration Building and one at the Department of the Jail. The unit's primary responsibilities are:

- Outfitting all newly-hired deputies with uniforms, weapons, building keys, and first responder's equipment items such as trauma kits and automated defibrillators (AEDs). The unit also issues replacement items for current employees and keeps track of all of the specialized equipment that is issued to ACSO's Special Teams (SWAT, Bomb, MO/URT, etc.).
- Creating and maintaining ACSO inventories. When an item (Fixed Asset) is received, it is assigned a property number and entered into the agency's financial management program. The item is then delivered to the receiving unit and inventoried on an annual basis.
- Inspecting weapons housed in the armory for operational readiness on a bi-annual basis. A full inventory on all weapons is conducted annually. The unit also rotates weapons to ensure the agency always has the most capable weapons available on hand.
- Controlling all building keys. This includes keeping track of employees leaving the agency to have keys returned, or cutting new keys as required. The unit maintains a record of all lost or damaged keys, as well as any newly-made keys. Keys are inventoried annually to ensure building security. The unit also handles the exchange of door handles or re-coring of door locks, as needed.
- Acquiring, maintaining, and distributing office supplies and general stock for all of the agency's buildings.
- Overseeing the general maintenance and upkeep of the Administration Complex, to include the Fleet and Combined Communications Center buildings. The unit handles tasks that can be completed in-house, such as painting/patching, moving furniture, hanging frames or plaques, or other small repairs. The unit also acts as a liaison with County Facilities to coordinate larger projects, such as plumbing or electrical issues, capital building projects, repair vendors, and janitorial services. They also coordinate with the Department of the Jail to provide in-house maintenance using trustees for general grounds upkeep and cleaning the buildings and parking lots.



2021 Property/Facilities Unit Highlights

- Processed 42 newly-hired deputy sheriffs, detention officers, and cadets to include ordering, fitting, and issuing of all uniforms and equipment needed to perform their assigned jobs.
- Processed 76 additions to the Fixed Asset inventory, totaling \$2,123,711.65; as well as 1,995 deletions totaling \$6,919,046.56. All were balanced with the GMBA Module.
- Processed 209 stock requisitions from agency components, totaling \$16,863.23.
- Processed several store orders to keep stock available for the agency.
- Processed 2,252 Purchase Orders. Numerous packages were sent out via UPS.
- Sent 167 work orders for services to County Facilities.
- Implemented the Body Worn Camera system. This included issuing 197 cameras with serial numbers recorded and entered into the QM system for issuance on personal records. Due to an upgrade of cameras to the latest model, each entry was updated again to the new serial number, totaling 394 entries into QM on this project alone.
- Implemented New Taser 7 transition which included checking in all items and recording the serial number of all 41 new tasers into the QM system for issuance.
- Oversaw multiple capital projects, including painting the entire Hawthorne Road complex (Admin, Fleet, and CCC). New directional signage for the complex was coordinated, purchased and installed. This included updating obsolete interior signage.





Michelle Klement
Division Manager



Kim Kutner
CCC Director

Technical Services Division

The **Technical Services Division** is comprised of the **Communications Operations Bureau**, the **Training and Quality Management Unit**, the **CAD/GIS Unit**, and the **Radio Maintenance Unit**. The division is commanded by a civilian Division Manager who reports to the Chief of Staff.



Communications Operations Bureau

The **Combined Communications Center (CCC)** is a consolidated 9-1-1 communications center that provides public safety communications services for the Alachua County Sheriff's Office (ACSO), Alachua County Fire Rescue (ACFR), Gainesville Police Department (GPD), Gainesville Fire Rescue (GFR), and the High Springs Police Department (HSPD). The CCC also provides police or fire communications services to other municipalities within Alachua County, including LaCrosse, Archer, Waldo, Micanopy, Newberry, and Hawthorne. The Center is staffed 24 hours a day, 365 days a year with highly-trained, professional 9-1-1 telecommunicators. They are the "first of the first responders" to field hundreds of incoming calls each day, prioritize situations, determine the best course of action, and quickly forward that information to the appropriate public safety first responders. They monitor multiple radio frequencies, dispatch calls to police, fire, and medical units; access a variety of local, state, and federal databases; and track activities in the field. The split-second decisions they make can literally mean the difference between life and death.

CCC 9-1-1 telecommunicators receive extensive training and meet stringent standards. They are certified by the state of Florida as telecommunicators and have additional certifications in cardiopulmonary resuscitation (CPR), Emergency Medical Dispatch (EMD), and Emergency Fire Dispatch (EFD). The EMD and EFD systems gather critical information and provide life-sustaining instructions in an emergency until the arrival of first responders. CCC 9-1-1 telecommunicators are also trained in Emergency Mental Health Dispatch (EMHD) and receive Crisis Intervention Training (CIT) to more effectively process requests for service that involve persons in mental health crises.

CCC is equipped with modern and technologically-advanced equipment systems and features a fully-redundant and enhanced 9-1-1 system (E9-1-1) that automatically displays the telephone number and location of 9-1-1 calls made from landline or wireless phones. A computer-aided dispatch (CAD) system tracks all calls for service whether they are for law enforcement, fire-rescue, or emergency medical services (EMS). The center also uses an 800 MHz trunked radio system that allows for local and statewide interoperable radio communications. In conjunction with the Alachua County E9-1-1 Office, CCC maintains the "Smart911" system, which allows citizens who complete a confidential online safety and medical profile so their information is available at the CCC for first responders. CCC also has text to 9-1-1 capability and is preparing for other advances in 9-1-1 technology.

CCC is an accredited "Center of Excellence" by the International Academies of Emergency Dispatch (IAED). To achieve and maintain IAED accreditation, an agency must have effective quality improvement and quality assurance programs in place to measure compliance with call processing protocols. In addition, the Center of Excellence designation validates that the agency is inclusive of its public safety partners and citizens, and provides a high level of customer service.



CCC is also accredited through the Commission on Accreditation for Law Enforcement Agencies (CALEA) at the highest level (Gold Standard). The Gold Standard Assessment measures the impact of accreditation through review of the center's key issues and identifies strengths, weaknesses, and opportunities based specifically on the center's needs. The prestigious Gold Standard accreditation signifies that the CCC and the Alachua County Sheriff's Office as a whole set itself apart from other communications centers and law enforcement agencies nationwide, maintaining the highest standards of excellence, quality of work, and professional delivery of public safety services.

Additionally, the CCC continues its partnership with the National Center for Missing and Exploited Children (NCMEC). This partnership is a commitment by the Alachua County Sheriff's Office and partner agencies to utilize established best practices to assist these children and their families in some of the worst situations imaginable.

2021 Communications Operations Bureau Highlights

- CCC telecommunicators processed 379,936 emergency and non-emergency calls from citizens in Alachua County. Of these calls, 270,814 resulted in a request for service, and 97,748 were specifically for law enforcement.
- Upgraded to version 13.3 of the Emergency Medical Dispatch (EMD) Protocols. (January)
- Collaborated with Emergency Operations Center (EOC) personnel to establish a weather board via [Monday.com](https://www.monday.com) to assist with reporting during hurricanes and large scale weather events. (February)
 - Collaborated with the E911 Office, Juvenile Relations Bureau and Alachua County School Board personnel reference the implementation of Alyssa's Law protocols. (March)
- Upgraded to version 7.1 of the Emergency Fire Dispatch (EFD) protocols. (May)
- Re-accredited as a "Center of Excellence" for Medical Dispatch protocols.
- Three successful deployments to the back-up Cooperative Dispatch Center (CDC):
 - Annual CCC cleaning. (3/29/2021 to 4/07/2021)
 - GRU radio system upgrades. (6/9/2021 to 6/11/2021)
 - A/C chiller replacement project for CCC. (10/11/2021 to 11/12/2021)
- Provided dispatch support for the following special details:
 - Gatornationals (3/11/2021 to 3/14/2021).
 - Memorial Day traffic detail (5/28/2021 to 5/31/2021).
 - University of Florida home football games (September to November 2021).
- Conducted weekly meetings with law enforcement agency representatives to update the LEA call-handling guide. (August-September 2021)
- Completed CAD Rehost/CAD downtime. (9/21/2021).
- Completed policy updates on CCC directives. (September -November 2021). Approximately a dozen policies were updated to reflect pertinent changes in protocols and procedures.
- Completed promotional training for 27 successful promotions, including one supervisor, five master telecommunicators, three advanced telecommunicators, six general telecommunicators, eight intermediate telecommunicators, and four telecommunicators.
- Implemented quarterly development meetings for CCC personnel in 4th quarter 2021.

Training and Quality Management (TQM) Unit

Due to the diverse and exacting nature of the job tasks that are mandated or necessary to efficiently and correctly perform the duties in the CCC, proper and adequate training are of the utmost importance. The **TQM Unit** provides training and support to the Communications Operations Bureau employees through structured training that is provided by members of this highly-skilled unit, as well as Certified Training Officers (CTO) within the CCC.

2021 Training & Quality Management (TQM) Unit Highlights

- Thoroughly reviewed the entire LE Call Handling Guide (CHG) and republished to staff; updated protocols for law enforcement call-taking processes to assist with ever-changing law enforcement needs.
- Renewed all Department of Health (DOH) certifications (January 2021) for all Communications Operations Bureau personnel.
- Maintained commitment to the International Academy of Emergency Dispatch (IAED) quality assurance reviews for Emergency Medical Dispatch (EMD).
- Successfully reaccredited for ACE (A Center of Excellence) for Emergency Medical Dispatch (July 2021).
- Completed approximately 3,800 quality assurance reviews.
- Recertified Emergency Telecommunicator Instructor Certification for three TQM Instructors.
- Provided two Certified Training Officer (CTO) processes.
- Completed S.E.N.D. protocol classes for GPD, ACFR and ACSO new hire road personnel.
- Monthly and CTO in-services, maintaining CDE's for personnel. Every line staff employee received 36 hours of in-service training. In addition to that the CTO's received an additional 11 hours training.

CAD/GIS Unit

The **CAD** (Computer Aided Dispatch) Administrator and **GIS** (Geographic Information Systems) Specialist have the overall responsibility for the maintenance and upkeep of the CAD hardware and software. The positions are highly responsible for ensuring data backup and system integrity, maintaining the day-to-date workstation functionality, implementing upgrades and keeping responder safety and other resource information current within the systems. The GIS Specialist consistently provides maintenance and oversight of the streets data information and all pertinent layers within the CAD system, facilitates geography-based dispatching and reporting and assists in GIS-related special projects. Additionally, this position interacts with other county and city agencies to coordinate parity of mapping data between government entities.

2021 CAD/GIS Team Highlights:

- Rehosted CAD to newer operating systems and hardware. This allowed us to reinstall the CAD server on a newer operating system with better performing hardware connected through fiber rather than copper.
- Repurposed the former CAD server with better storage for CID.
- Separated CAD from the regular agency domain to its own domain to segment network and improve security by isolating CAD from the rest of the agency.
- Deployed new, better performing workstations in CCC.
- Interfaced Body Worn camera platform with CAD.
- Assisted Radio Shop with AIX Motorola platform replacement.
- Assisted Radio Shop with telex paging hardware migration and security.
- Added 1,566 address points and 273 street segments.
- Closed 85 GIS-related CAD tickets.
- Executed 12 CAD updates.

Radio Maintenance Unit

The **Radio Maintenance Unit** is responsible for the coordination of equipment resources during special occurrences. They are also responsible for the maintenance and upkeep of the specialty equipment assigned to the Combined Communications Center. This includes the Mobile Command Vehicle (at right) and the Emergency Deployable Interoperable Communications System (EDICS), as well as radio equipment, spare radio cache, tower sites, Reverse 911 equipment, FIN, and the telephone system.

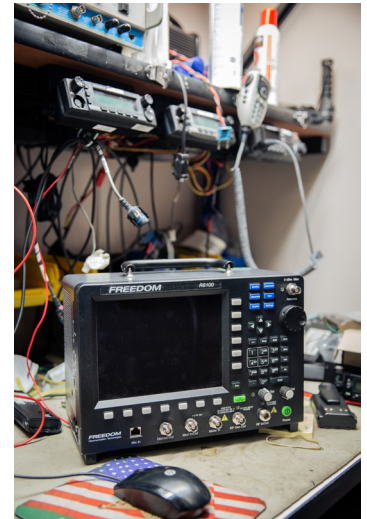


Technicians assigned to the Radio Maintenance Unit are responsible for system upkeep and system upgrade recommendations to include backbone equipment such as tower sites and repeaters located throughout Alachua County. Additionally, the Radio Maintenance Unit is responsible for repair and maintenance of Sheriff's Office and Board of County Commissioners portable and mobile radio systems. The service for the Board of County Commissioners is provided under the guidelines of an interlocal agreement between the Sheriff and the Alachua County Board of County Commissioners.

2021 Radio Maintenance Unit Highlights:

Over the last year we have made numerous equipment upgrades and enhancement to our overall capabilities.

- The SWAT Digital Vehicle Repeater System (DVRS) has been completely installed. All 30 SWAT portable radios have been flashed. This enables repeated communications between the command post and their forward armored vehicle with ranges over a mile. This is essential for communications when outside of the trunked radio system's capabilities.
- The Mobile Command Vehicle (MCV) has had all outdated Code Divisional Multiple Access (CDMA) equipment removed and replaced with Verizon One Talk VOIP phones. All of the old radio cable were tested; cable that no longer worked has been replaced. All radio consoles have been reprogrammed and renamed to make more sense to the end user.
- Mitigated the number of missed pages at ACFR by reprogramming all of their stations to now look at both paging sites, which gives them built in redundancy in the event of one of the sites going down. Missed pages used to be at the top of ACFR's agenda, now it is rarely mentioned.
- Assisted GRUCOM and Motorola with console upgrades. This was supposed to be a three-day project, which turned into two weeks.
 - Twenty-seven new PC's and playback modules (IRR) were replaced.
 - Assisted with the Automatic Identification System (AIS) mitigating over to the Eventide recorder.
 - Assisted with reconfiguration of the NICE recording system, which records all talk groups on the trunked radio system (TRS).
- Installed Verizon Network extenders in both the Administration building and the Combined Communications Center. This consisted of running long stretches of CAT 6 cable throughout both buildings in order to give our users enhanced cell phone capabilities.
- Moved all of Patrol over to Smart phones for implementation of the new Body Worn Camera system.
- Conducted Radio PM's and Firmware updates for the following.
 - All ACFR mobile and portable radios, approximately 350.
 - All GFR mobile and portable radios, approximately 150.
 - All DOJ mobiles and portables, approximately 225.
 - More than 300 ACSO radios.





Major Robert Stafford
Jail Director

DEPARTMENT OF THE JAIL

The **Department of the Jail (DOJ)** encompasses all operations at the facility located on NE 39th Avenue. It is comprised of the **Administration and Special Projects Division, Security Operations Division** and **Support Services Division**. The DOJ has approximately 270 sworn/certified detention officers and detention deputies, and approximately 90 civilian support staff.

The **DOJ** is a 1,148 bed; 314,000 square foot facility, designed to incarcerate adult male and female offenders for up to one year. The core facility was completed in January 1994, with upgrades in 2007 and 2009. The optimum number of inmates housed is 975. The DOJ:

- Is accredited by the Florida Corrections Accreditation Commission, having received their third Excelsior award in October 2020.
- Is accredited by the National Commission on Correctional Health Care (NCCHC).
- Conducts routine operational readiness and line inspections.
- Is compliant with the Prison Rape Elimination Act's (PREA) zero tolerance policy.
- Participates in the Criminal Justice, Mental Health, and Substance Abuse Grant Planning Committee.
- Participates in the Public Safety Coordinating Council (PSCC).

In 2021, the DOJ successfully passed the annual Florida Model Jail Standards (FMJS) Inspection. At the conclusion of the inspection, the assessors provided a report of their findings, stating they were impressed with the facility, its policies and operating procedures, but especially with the employees. The assessors complimented the professionalism, job knowledge, and helpful attitudes of jail staff. Additionally, the inmates who participated in the inspection shared only positive words about the facility, which speaks volumes of how DOJ staff treat people.

Also in 2021, the DOJ successfully passed the annual Fire Inspection. This was a coordinated effort that required facility-wide cooperation for passing each component of the strict standards. Sergeant Marvin Waller was instrumental in the success as he prepared staff in advance by holding pre-inspection spot checks to ensure a satisfactory process.

Securus (Inmate) Visitation went live during 2021 with all new equipment. Booths were successfully installed within the facility. A new kiosk was placed in the lobby to enable citizens to set up accounts and schedule visitations. The kiosks are invaluable for citizens who lack internet access.

During the ongoing pandemic, the DOJ seamlessly ensured ongoing quality care and services for our inmates. Operations continued smoothly while navigating applicable restrictions. DOJ staff pursued workarounds, such as arranging for inmate court events to be held via video-conferencing in one of the video-equipped DOJ courtrooms. As restrictions have loosened, the Transport team was able to lessen the inmate population by transporting several out-of-county inmates to their respective destinations.

Administrative and Special Projects Division

Captain Dorian Keith is the **Administrative and Special Projects** Commander for the DOJ. She coordinates and oversees many projects that develop within the jail based upon the needs of both inmates and staff, as well as implementing new policy and procedural changes. Captain Keith is also tasked with providing back-up assistance to the Jail Director and serves as the temporary division commander over the Security Operations Bureau until that position is filled.



Captain Dorian Keith
Division Commander

Other responsibilities include, but are not limited to:

- Assisting the Jail Director by overseeing daily administrative and supervisory operations. Duties can entail handling citizen complaints pertaining to inmate care or assisting supervisors and staff in resolving snags that interrupt the daily flow of operations.
- Conducting regular inspections of all areas of the facility to ensure maintenance, sanitation, equipment, and staff are all properly functioning and/or equipped. This ensures that the DOJ is adhering to federal, state, and local laws, rules, and regulations, as well as to governing standards required by the Florida Model Jail Standards (FMJS).
- Assisting with ensuring that the jail maintains their medical accreditation status. Audits are performed every three years by the National Commission for Correctional Health Care (NCCHC). The jail received its first accreditation in May 1996 and has successfully maintained accreditation since.
- Acting as a liaison to outside agencies, including County Maintenance, Court Services and Administration, Library District, School Board, State Attorney's Office, Public Defender's Office, Probation Offices, and other law enforcement agencies.
- Assisting with budget preparations by reviewing and monitoring expenditures.
- Assisting with the oversight of vendor/service provider contracts as appropriate, to include coordination of the larger contracts held with food service, transportation, and medical services for the DOJ. Overall, approximately 40 contracts are held with outside vendors, providing a variety of services to assist with daily operations.
- Developing and revising new standard operating procedures (SOPs) when changes in staffing methods and practices are outdated or need to be implemented.
- Overseeing COVID-19 pandemic health and safety standards, to include monitoring personal protective equipment (PPE) inventory and ensuring inmates, staff, vendors, and contractors follow necessary precautions.



JAIL



In October 2021, Captain Keith helped oversee the annual fundraisers for Making Strides Against Breast Cancer. The Walk and the Hoops and Heroes Basketball Tournament raised \$2,300 for breast cancer research towards a cure.



The Hoops and Heroes tournament included law enforcement officers from the Alachua County Sheriff's Office, Gainesville Police Department (GPD), and Columbia County Sheriff's Office. Alachua Police Department personnel had planned to participate, but had to bow out due to staffing shortages.

GPD won the basketball tournament and got to take home the winner's trophy.



**Vacant
Division Commander**

Security Operations Division

The **Security Operations Division** is responsible for the overall security of the DOJ. It oversees the safety of all visitors, personnel, and inmates. Detention deputies and detention officers are responsible for the management, accountability, and supervision of each inmate detained in the DOJ. Their duties involve supervising and coordinating daily activities within the facility. Some of these duties are service of meals, recreation, visitation, inspection of housing areas for sanitation and

security breaches, inmate counts, internal movement to educational and religious programs, medical clinic visits, distribution of linen and hygiene items, inmate commissary, reporting facility rule violations by inmates, resolving disputes between inmates, and response to any type of emergency within the DOJ. Detention deputies and detention officers have performed additional duties during the COVID-19 state of emergency, including issuing masks, supervising and enforcing enhanced sanitation requirements, and the education of inmates on best practices to prevent the spread of illness.

Detention deputies and detention officers assigned to this division also perform the security-related tasks required for the admission and release of inmates incarcerated within the facility. The admission process involves searching arrestees for weapons and contraband, fingerprinting arrestees with the Automated Fingerprint Identification System (AFIS), and taking digital photographs for identity and identifying scars, marks, and/or tattoos.

During the booking admission process, an inmate is observed for signs of medical and/or mental distress for referral to the appropriate support staff person or unit within the facility.

Cell Extraction Response Team (CERT)

CERT is comprised of detention deputies and detention officers from throughout the DOJ. The team responds to facility incidents requiring specialized training and equipment to safely resolve high risk inmate situations, such as a barricaded inmate. The CERT team is deployed to provide security of the facility during protests, demonstrations, and critical weather events - such as hurricanes.

Members of the CERT team (on right) participated in the annual Officer Down Tribute workout.



Support Services Division

The **Support Services Division** is responsible for a number of supporting roles and functions within the Department of the Jail and includes the **Booking Support Bureau**, **The Inmate Support Bureau** and the **Transportation and Facilities Support Bureau**. The Support Services Division is also responsible for analysis of inmate population data for use in the evaluation of diversion efforts and jail space needs planning. It is commanded by Captain Corey Warren.



Captain Corey Warren
Division Commander

Booking Support Bureau

The **Booking Support Bureau** is a 24-hour operation currently staffed by 54 civilian employees. This bureau supports the admission and release duties of the Security Operations Division and the classification and follow-up functions of the Classification Unit.

Staff assigned to this area input booking and release-related data based on a set criteria to facilitate the accuracy of criminal history information maintained by the Florida Department of Law Enforcement (FDLE). In addition, the bureau is responsible for a myriad of administrative processes, to include:

- DNA collection and fingerprint submission.
- Warrant execution and clearance.
- Inmate property receipt, storage, and release.
- Bond processing.
- Coordination with other jurisdictions.
- Release verification and victim notification.
- Records archival.
- Public and media records requests.

During 2021, the bureau received “Sprays and Soaks Detection Capability” from ChemImage for the Vero Vision Mail Screener to learn about the

latest formula that was designed to aid in the detection of incoming inmate mail that has been sprayed or soaked in methamphetamine or certain kinds of synthetic cannabinoids.



Registration Office

The **Registration Office** is located in the DOJ Lobby and is open from 11:00 a.m. to 7:00 p.m. daily with the exception of weekends and holidays. Registrations and re-registrations are completed for felony/career offenders and sexual offenders/predators following state and judicial mandates coordinated through FDLE.

Civilian Lobby Team

The **Civilian Lobby Team** completes lobby-related administrative tasks with a strong customer service philosophy. The team's responsibilities include coordinating daily visitations, processing all incoming and outgoing mail for the facility, and directing telephone calls.



Pam Cuffie
Bureau Chief

2021 DOJ STATISTICS	
Inmates Booked	5,842
Inmates Released	5,972
Average Daily Population	761
Cash Bonds Processed (# / \$)	472 / \$747,357.89
Cash Purges Processed (# / \$)	139 / \$60,315.35
Facility Visitors	34,581
Completed Registrations	33,233
Out of County Cash Bonds/Purges (# / \$)	72 / \$55,141.47



Fotina Perry
Bureau Chief

Inmate Support Bureau

The **Inmate Support Bureau** consists of the **Classification Unit** and **Programs Unit**. Classification consists of two supervisors, a program assistant, and up to nine caseworkers. The Programs Unit consists of a program assistant, program manager, transition specialist, jail diversion specialist, jail release coordinator and chaplain.

Classification Unit

The **Classification Unit** is responsible for the appropriate classification and housing of inmates and observation instructions for inmates in crisis. Additional unit responsibilities include casework, management of the in-house population, monitoring county-sentenced inmates' gain time releases, transfer documentation for DOC inmates, and tracking inmate conflicts. Caseworkers are also responsible for monitoring inmates in disciplinary or administrative confinement and special needs, juvenile, and infirmed inmates. Additionally, caseworkers receive and process inmate grievances and requests.



2021 CLASSIFICATION UNIT STATISTICS

Inmates classified	4,624
Inmate requests processed/answered	2,864
Administrative Segregation reviews conducted	43,202
Mental health reviews conducted	38,094
Face-to-face inmate contacts related to casework	23,480

Programs Unit

The **Programs Unit** organizes, facilitates, and manages in-house programs and volunteer services. They also provide game supplies for the housing units. Staff also network and develop community relationships in order to solicit volunteers, teachers, and other opportunities for the inmate population.

The unit is also responsible for faith-based programs and functions to offer spiritual guidance and encouragement to inmates. Alcoholics Anonymous (AA) and Narcotics Anonymous (NA) services are provided daily. All religious denominations are eligible to provide services at the DOJ.





Some of the other programs that are offered through the unit are:

- Classes for anger management, life skills, parenting, and substance abuse.
- Tours of the DOJ for Teen Court, the Alachua County Citizen's Academy, and other groups.
- GED tutoring and testing. (top left photo)
- Inmate Transition Program and Inmate Veteran Services.



During 2021, the unit interacted with 536 homeless inmates, 141 veterans, and 58 homeless veterans.

The DOJ Programs Unit was featured in the *Created Gainesville* monthly news flyer. The flyer highlights the Program Unit's partnership with *Created* in helping women who are victims of sex trafficking. The article also explained how, through our partnership, we guide women in receiving the assistance they need through various treatment programs and services.



Programs Unit Manager Takeeveia Martin and DOJ Chaplain Natron Curtis delivered Thanksgiving food baskets and Christmas gifts to the families of inmates who participated in the Read-to-Me program. (photos on left)

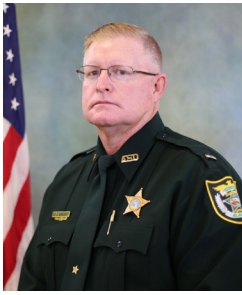
Jail Diversion Specialist

The **jail diversion specialist** is responsible for screening and referring eligible inmates to various diversion programs, tracking referrals, and participating in the forensic community's diversion efforts. The Forensic Diversion Team is funded by the Criminal Justice Mental Health and Substance Abuse Reinvestment Grant, which was awarded in 2008. During 2021, the diversion specialist completed 433 referrals, resulting in 345 inmates screened by Meridian for the program.

Jail Release Coordinator

The **jail release coordinator** is responsible for identifying inmates with critical medical needs or who are in mental health crisis. Once identified, the release coordinator is responsible for referring them to the appropriate community programs or forensic court and facilitating their release from the DOJ. Early in 2012, the county received funds from the Bureau of Justice, Justice Reinvestment at the Local Level grant to fund the release coordinator's position. In 2021, the release coordinator made 205 referrals resulting in 116 inmates being released to an appropriate community program.





Lt. Thomas Studstill
Bureau Chief

Transportation and Facilities Support Bureau

The **Transportation and Facilities Support Bureau** consists of the **Transportation Unit**, **Facilities Services Unit**, **Kitchen Security Unit**, and **Paws on Parole Unleashed**.

Transportation Unit

The **Transportation Unit** provides safe and secure transport of defendants to numerous court proceedings. Unit staff protect the general public and defendants, arrange video court appearances at the DOJ, and properly document the judge's sentences/results from first appearance, bond hearings, civil child support hearings, video arraignment, and changes of plea. They are responsible for transporting important paperwork and documentation from the courts to the DOJ and vice versa. A Transportation Unit member is present in every courtroom that has a hearing involving an inmate in our custody. The unit has an ADA-compliant transport van.

During 2021, cameras were installed in all of the unit's transport vehicles. Additionally, body cameras were issued to all unit members.

JAIL

2021 DOJ TRANSPORTATION UNIT STATISTICS

Inmates transported to court	6,318
Inmates who attended video court at DOJ	6,252
Inmates transported to out-of-county rehab facilities	4
Inmates transported to Dept. of Corrections	667
Inmates transported to medical appointments or hospital visits	249

Additionally, the unit transports inmates to local treatment facilities, including Drug Court, Metamorphosis, Bridge House, and the Crisis Stabilization Unit (CSU)

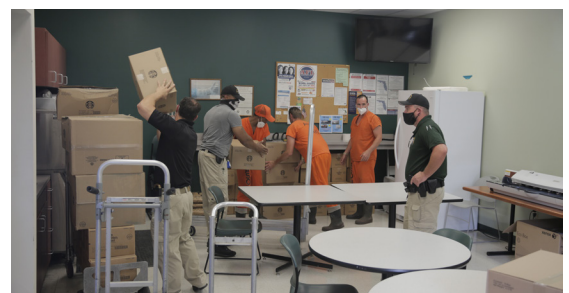


Facilities Services Unit

The **Facilities Services Unit** is responsible for accepting deliveries as well as key issuance and control duties. They are in charge of the warehouse inventory, supplies, and accountability. Items such as extra bunks, toiletries, and hygiene items are inventoried and supplied.

The unit reviewed 1,595 inmate trusty applications. Trusties are the inmate workers that keep the facility clean, cook inmate meals, and perform various minor maintenance and upkeep functions in exchange for time off of their sentences. DOJ trusties processed an estimated 367,001 pounds of laundry in 2021.

Through this same screening process, additional inmate workers are also selected for the Sheriff's Inmate Work



Crew which provides free labor to governmental agencies when available. Their duties include moving furniture/equipment, pressure-washing, minor landscaping, and general clean-up. The Work Crew donated 3,349 in-house labor hours and 118 donated labor hours for a total of 3,467 hours during 2021.

Kitchen Security Unit

The **Kitchen Security Unit** provides security/supervision of the inmate workers who assist our food service provider to prepare inmate meals and ensure that a high level of kitchen cleanliness is maintained.

During 2021, the unit oversaw food preparation and served 885,362 regular inmate meals and diets. Work Release was served 11,957 meals. Also, 11,857 snack bags were distributed.

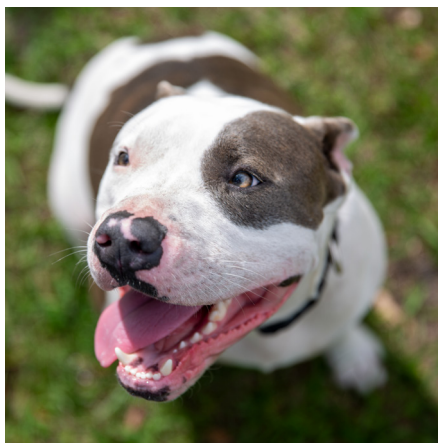


Paws on Parole *Unleashed*

Paws on Parole *Unleashed* was started in February 2013 in coordination with Animal Services to increase the adoption rates of shelter dogs. The original Paws on Parole program was run via cooperation between Alachua County Animal Services and the DOC Gainesville Work Camp. *Unleashed* was made available through a grant in the amount of \$42,632.00. It is operated by DOJ staff utilizing female inmates to train the selected animals. Inmates learn about daily dog care (including feeding, grooming, and routine health care) as well as positive training techniques. They learn to train the dogs to the standards of the American Kennel Club's Canine Good Citizens (CGC) Program.

The benefit of the program is two-fold. The dogs have a near 100% chance of adoption and several female trustees have been able to secure jobs in the animal care field after release, thereby reducing recidivism.

Unfortunately, due to the pandemic, the program is currently suspended. The photos below are from past years' programs.





Major Chad Scott
Operations Major



Lieutenant James Coonce
Body-Worn Camera Manager

DEPARTMENT OF OPERATIONS

The **Department of Operations** is comprised of some of the most visible personnel in the agency - deputy sheriffs assigned to the **Patrol Operations Division** and the **Patrol Support Division**.

The **Body-Worn Camera Manager** is also assigned to the Department of Operations and is a direct report to the Operations Major.

Body-Worn Camera Manager

Lieutenant James Coonce manages the body-worn camera program as well as a variety of special projects for Sheriff Watson.



Captain Kelvin Jenkins
Division Commander
Team I



Captain Becky Butscher
Division Commander
Team II

Patrol Operations Division

The **Patrol Operations Division** provides the core responsibilities entrusted to law enforcement by the citizens of Alachua County. Patrol units are the front-line response to a variety of dangerous calls, representing the only available lifeline for many citizens.

Patrol deputies are responsible for the preliminary response to calls for service, traffic enforcement, street-level vice and narcotics enforcement, preliminary and follow-up investigations, and preventative patrol. The men and women of the Patrol Operations Division are assigned to one of two teams that are each divided into three separate shifts: Days, Evenings, and Nights. Patrol deputies work 12-hour shifts to provide services 24 hours a day, 7 days a week.

In 2021, the Patrol Operations Division wrote 11,399 reports, and issued over 2,360 traffic citations. Members of the Patrol Operations Division respond in marked patrol vehicles and can be seen in all areas of the county, including at community meetings and events.

Watch Commanders are the lieutenants in charge of each separate 12-hour shift. Each lieutenant is responsible for squads consisting of a sergeant and several deputies.

To reach a Watch Commander, call the non-emergency line at **(352) 955-1818**.





Mental Health Co-Responder Team

The **Mental Health Co-Responder Team** falls under the Patrol Operations Division Commanders. The team consists of a mental health specialist deputy sheriff and a master's level clinician employed by Meridian. The team is designed to provide immediate on-scene support, counseling, early trauma intervention, and makes service referrals that will best suit the needs of citizens in crisis. The team deflects citizens with chronic mental health and substance abuse-related issues from becoming involved in the criminal justice system. The team helps high service utilizers to become self-sustainable with the overall goal of systemic solutions to the current mental health crisis.



The Mental Health Co-Responder Program is based on successful law enforcement models from around the country. The Gainesville Police Department's team is set up the same way and the teams work together often as our citizens in crisis do not stop at jurisdictional boundaries. ACSO's team was established in late 2019, and officially launched in June 2020. Thus far, the team has had significant impact on the call load for patrol and has become a valuable resource for the agency.



In December 2021, Meridian Behavioral Healthcare, Inc., recognized Detective Sergeant Paul Pardue (at left) with the Hope, Recovery, and Wellness Community Award for his active role in the community to promote the value and effectiveness of the therapist ride-along with law enforcement co-responder model. Sergeant Pardue was instrumental in getting ACSO's Mental Health Co-Responder Program started.



The **Patrol Operations Division** also contains several smaller units and entities organized under the Patrol Division Administrative Lieutenant. They include the **Field Training and Evaluation Program**, **Field Service Technicians (FSTs)**, **School Crossing Guards**, **Quality Control Program**, and the **Rural Services Unit**.



Lt. Ed Bennett
Admin Lieutenant

Field Training and Evaluation Program

The **Field Training and Evaluation Program** had 19 new deputies enter the program during calendar year 2021. The training program that a new deputy must complete before they can patrol in a "solo" capacity takes approximately 22 weeks from the date of hire. ACSO deputies are highly-trained and professionally-equipped to handle the ever-changing type of calls and incidents that we respond to as your Sheriff's Office.



Field Service Technicians (FSTs)

The **FST Program** has been in place since 1996. The program was created to help assist patrol deputies with non-emergency and not-in-progress calls. The type of calls Patrol Division FSTs handle include identity theft, credit card fraud, burglaries to homes, cars, and some businesses; thefts, and traffic problems to include traffic crashes.

By utilizing civilian FSTs to respond to these types of calls, our sworn deputies are available for in-progress and emergency calls. While FSTs are not always first on the scene, they also assist deputies with emergency calls, big events, and major disasters such as hurricanes and traffic crashes by helping with traffic, bringing supplies (water and/or food) to major scenes, and providing transportation.

In 2021, FSTs responded to 4,594 calls for service. This included over 496 crashes where 296 crash reports were completed. FSTs completed approximately 900 original case reports, and over 700 supplemental reports.

School Crossing Guards

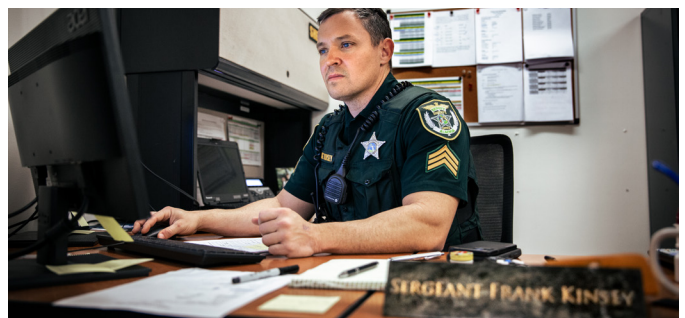
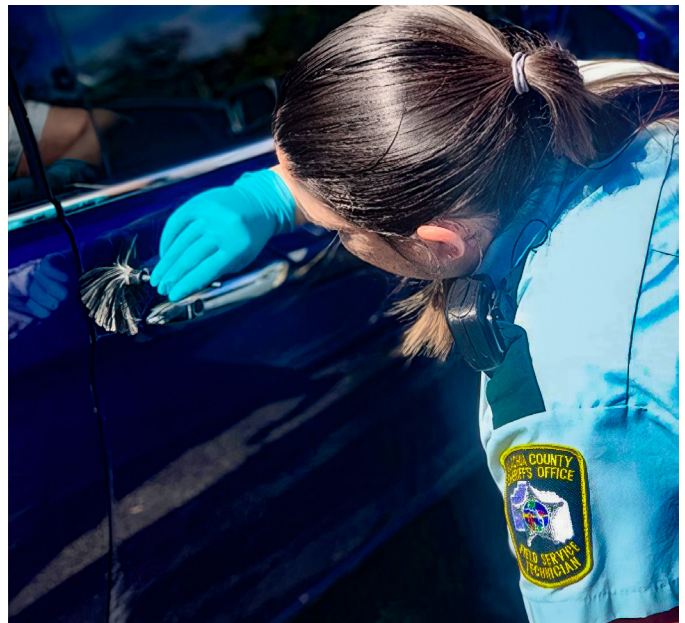
School Crossing Guards serve a vital public safety role at ACSO. There are 20 locations throughout the county where ACSO school crossing guards assist children that bike or walk safely across busy streets to and from school.

Many of the school crossing guards are retired and want to give back to the community. They take time to get to know the children and are positive role models. The school crossing guards share in the children's accomplishments and help in their times of struggle. They are out in all kinds of weather and all kinds of traffic for the safety of your children.

Desi Warren was named 2021 School Crossing Guard of the Year. (at right)

Quality Control

Sergeant Frank Kinsey is responsible for the **Quality Control** component of the Patrol Operations Division. He ensures that all case reports that have criminal charges are reviewed and prepared properly and professionally for distribution to the State Attorney's Office and court system.





Other duties of Quality Control include, but are not limited to: reviewing reports at the request of the Property Unit and Evidence Section to see if property or evidence is eligible for auction or destruction, assisting ACSO's victim advocates with domestic violence reports and Lethality Assessment Program (LAP) screens, and assisting other areas of the agency when court-related clarification is needed.

During 2021, Quality Control reviewed 2,584 reports with charging documents prior to their submission to the court system.

Southwest Advocacy Group (SWAG)

The Alachua County Sheriff's Office participates in many programs to assist those in need as we can. The **SWAG** Center helps individuals and families get basic services that are not readily available. We assist as needed with events during the year to benefit the community.

One of the larger events we assist with is the annual SWAG Thanksgiving food drive. In 2021, the Alachua County Sheriff's Office donated money that went toward the purchase of over 200 turkeys which we delivered to the SWAG center. Deputies also helped distribute food bags and turkeys to area families and veterans in need. (top photo)



Rural Services Unit

The **Rural Services Unit** consists of Deputies Brandon Jones and Perry Koon who work daily to educate the community on how to properly care for their livestock. They routinely make contact in the community with local farmers and attend meetings to make sure they are up-to-date on agricultural crimes.



Besides working with local farmers and livestock owners in the community, our Rural Services Unit has an airboat, which was purchased by the Alachua County Board of County Commissioners. The airboat is used to provide law enforcement on our waterways, and as a way to provide county environmental workers access to otherwise inaccessible areas of environmental concern. In 2021, the Rural Services Unit responded to 194 animal problem calls, along with five marine incidents.





Captain John Richman
Division Commander

Patrol Support Division

The **Patrol Support Division** is commanded by Captain John Richman, who is also the agency's representative to the Regional Domestic Security Task Force (RDSTF).

The Division consists of the **Sheriff's Office Aviation Unit**, the **Extra-Duty Coordinator**, **K-9 Unit**, **Special Teams**, **Traffic Unit**, and lastly, the **Juvenile Relations Bureau**.

Sheriff's Office Aviation Unit

The **Sheriff's Office Aviation Unit** was originally established in 1996 as a cooperative effort between the Alachua County Sheriff's Office and the Gainesville Police Department. The Sheriff's Office took over sole operation of the unit in 2021, and it was rebranded as the Sheriff's Office Aviation Unit. Despite the name change, we continue to operate two OH-58 helicopters, both of which were obtained from the U.S. military surplus program and are maintained with forfeiture funds.

During 2021, the Sheriff's Office Aviation Unit flew 199.6 hours and assisted with 170 calls for service resulting in 27 arrests. In addition to being responsible for air support throughout Alachua County including all of the municipalities, they routinely assist other county, state and federal agencies such as Gainesville and Alachua County Fire Rescue, Department of Forestry, Code Enforcement, Drug Enforcement Administration, Federal Bureau of Investigation, Federal Aviation Administration and the National Transportation Safety Board. The unit was activated a total of 34 times during 2021.



Lt. Joe VanGorder
Admin Lieutenant

Specialized Units/Teams

With the exception of the Juvenile Relations Bureau, the remaining units and teams in the division are led by the Patrol Support Division Administrative Lieutenant. This includes all of the agency's special teams (**Bike Team**, **Bomb Squad**, **Critical Incident Stress Management Team (CISM)**, **Crowd Management (CMT)**, **Honor Guard**, **Motor Unit**, **Marine Operations/Underwater Recovery Team (MO/URT)**, **Negotiations Response Team (NRT)**, and the **Special Weapons and Tactics (SWAT) Team**.

Extra-Duty Coordinator

The **Extra-Duty Coordinator** is responsible for the hiring of, and recordkeeping for, deputies and field service technicians working extra-duty tasks under contract upon request. Deputies and field service technicians can be hired for security and traffic control details for special events, concerts and sporting events and others. During 2021, lieutenants, sergeants, and deputies worked 8,862 hours beyond their regular duties in the community.



K-9 Unit

The **K-9 Unit's** primary responsibility is assisting patrol deputies in locating and apprehending wanted suspects. The unit also assists with building, narcotics, and bomb searches. The ACSO has 13 FDLE-certified canines, 11 of which are assigned to Patrol shifts, with the remaining two working as gun detection dogs in the Juvenile Relations Bureau protecting our schools. During 2021, the K-9 Unit responded to 4,969 calls.



In November 2021, K-9 Deputy Chris Dasher and his partner, K-9 Ozzy, attended the 2021 South Georgia K-9 Workshop. The workshop brought approximately 95 handlers, along with their K-9 partners, from Florida, Alabama, and Georgia. The teams participated in a 40-hour K-9 training class and narcotics certificate.

While there, Deputy Dasher and K-9 Ozzy placed 3rd in a K-9 tactical competition that required handlers to complete a timed scenario using both K-9 and tactical skills. The team was also chosen as one of only four K-9 teams to participate in the Top Detection Dog competition which was judged for accuracy, K-9 ability, speed, and handler skills. Deputy Dasher and K-9 Ozzy finished in 1st place by completing the scenario in only seven seconds!

Special Teams

Bike Team

Bike Team deputies conduct proactive bike patrol on fully-equipped, specialized 29-inch Rockhopper bikes. During 2021, team members participated in Alachua County events including the first half of all UF Gator football home games and Gatornationals. Involvement in other local events was severely impacted due to COVID-19 restrictions.



Bomb Squad

The **Bomb Squad** provides regional response for a variety of calls, ranging from suspicious devices to unexploded military ordnance. During 2021, the Bomb Squad responded to 44 calls for service, preserving life and/or property in each instance. The team also provides routine hazardous device detection and mitigation for large community events, including UF athletic events.



The Bomb Squad responded to the report of a possibly unexploded military ordnance at a construction site. Fortunately, the round was verified as a harmless training round. (on left)

Critical Incident Stress Management (CISM)

CISM is an 18-member unit comprised of personnel from law enforcement, telecommunications, and detention officers. The team receives ongoing training in the field of trauma-related stress. The CISM team provides services for not only ACSO employees, but numerous public safety agencies throughout the region, assisting with the effects of dealing with traumatic incidents, such as fatal crashes and homicides, and the impact those events have on the lives of those who have dealt with such tragedies.

Crowd Management Team (CMT)

CMT responds to incidents involving large, unruly or disruptive crowds using specialized equipment and techniques to restore order while preserving life and property. The CMT conducted approximately 58 hours of training during 2021. Their assistance was requested several times during the year, including crowd control, perimeter support, search and rescue operations, and storm response. This team continues to be a multi-use product for the community, helping to keep Alachua County citizen's safe via the many roles they perform.

Honor Guard

The **Honor Guard** represents ACSO at a variety of functions, including the posting of the colors at community events, awards ceremonies, and parades. The unit is also frequently called upon to participate in funerals, rendering honors to family and friends of fellow law enforcement officers, both active and retired. The Honor Guard participated in a total of 15 events during 2020.

Marine Operations/Underwater Recovery Team (MO/URT)

MO/URT responds to emergency calls for service on and under Alachua County waterways. Examples include waterborne search and rescue operations for missing swimmers and boaters, search and recovery of drowning victims, and the recovery of submerged evidence.

The MO/URT also patrols the county's lakes, rivers, and other waterways, conducts boating and water safety education and awareness campaigns, and conducts patrol operations during all major holidays on Alachua County waterways to promote safe boating and provide enforcement as needed.

MO/URT was activated 30 times during 2021. They also made 2,615 contacts with citizens.





Motor Unit

The **Motor Unit** includes deputies who are trained and certified in the operation of motorcycles for law enforcement applications. Each deputy is assigned a Harley Davidson motorcycle, used for a variety of specialized missions not suitable for larger vehicles, such as escorting football teams during all UF home football games and providing funeral escorts for dignitaries and fallen military service members. The Motor Unit participated in 33 events in 2020.

The ACSO Motor Unit attended the 2021 Emerald Coast Motorcycle Challenge in Fort Walton Beach, Florida, in May 2021. In this training competition, riders are judged on proficiency and time. Deputies Nick Vickers and Adam Gargulak placed 1st and 3rd respectively in the advanced rider bracket.

Negotiations Response Team (NRT)

NRT responds to incidents involving hostage situations, barricaded subjects, individuals threatening suicide, and other situations where lives are endangered and negotiations may resolve the incident without injury. NRT members perform the unique function of attempting to negotiate the surrender of barricaded persons/hostage-takers while ensuring the safety of hostages. In 2021, the NRT responded to six emergency calls involving armed suicidal subjects, barricaded criminals, or assistance to other agencies.



Special Weapons and Tactics (SWAT) Team

The **SWAT Team** responds to calls requiring specialized training and equipment, such as serving high-risk arrest and search warrants, hostage rescues, armed barricades, among others. In 2021, the SWAT Team participated in 34 tactical operations and community events. In addition to tactical operations, the SWAT Team assists the Training Bureau in providing active shooter and other tactical training agencywide throughout the year.



Traffic Unit

The **Traffic Unit** returned full-time to ACSO in October 2019 and is staffed with a sergeant and five deputies. The unit responds to complaints about traffic concerns, as well as conducting enforcement of all traffic laws. The unit works variable hours to monitor the safe travels of motorists. During 2021, the unit issued 10,654 citations and 2,591 warnings for traffic offenses.





Lt. Rich LaLonde
Bureau Chief

Juvenile Relations Bureau (JRB)

JRB consists of the **School Resource Deputy (SRD)** program and **Teen Court**.

School Resource Deputy (SRD) Program

The **SRD** program is the first line of defense in ensuring the safety of our schools and is primarily a crime and delinquency prevention program focused on educating and mentoring students. The program is a joint venture between the ACSO and the School Board of Alachua County (SBAC). As outlined in our contract with SBAC to

serve on campuses, the school board paid approximately \$1,248,000 towards the staffing costs of 19 SRDs, two dedicated school K-9 units, and JRB supervisors for the 2021/2022 school year.

The objective of this program is to educate students in the areas of crime prevention, personal safety, substance abuse, and the law; while simultaneously providing counseling to students and enforcing local and state laws. Additionally, deputies routinely gather information about criminal activity and potential problems within the school or community, and provide law enforcement services to school personnel, students, and parents. During the 2021 calendar year, JRB deputies completed 638 separate case reports, resulting in 44 arrests, 66 sworn complaints, and 56 juvenile civil citations.

JRB Gun Detection K-9s

JRB K-9s Gauge and Ruger are on a mission to reduce the presence of weapons on school campuses across Alachua County. Along with their human partners, these highly-trained K-9s are assigned to the JRB for one purpose: to detect and remove firearms from our schools. The specially-equipped K-9 teams provide a valuable resource in investigating tips regarding weapons on a school campus. They can cover more areas and objects in less time than traditional search methods. Besides searching faster and more efficiently, the K-9 teams conduct their searches in a much less invasive manner.

During 2021, the JRB K-9 teams conducted more than 16 firearms searches in our area schools. Several of these searches were related to tips or information received regarding weapons on campus. The K-9 teams assisted JRB deputies by focusing their investigative efforts in lieu of exhaustive searching. They were invaluable during the many bomb threats experienced by our schools in 2021. K-9s Gauge (at right) and Ruger also provide a visible and psychological deterrent to offenders who might consider bringing a firearm on campus.



Alert.Lockdown.Inform.Counter.Evacuate (ALICE)

ALICE is a security model for businesses, institutions, facilities, and schools that provides different options than traditional lockdowns. The model includes a variety of options to enhance the chances for





survival during a critical active shooter incident. ALICE training consists of lecture (including case studies), practical applications of the strategies and techniques learned, and live action role-playing scenarios to better prepare the participants if they are ever involved in an actual event.

In response to the Parkland school shooting, Florida law now requires that school staff, faculty, and students receive training on how to respond to an active shooter on campus. ACSO and the SBAC were already conducting this training prior to the law taking effect.

Sheriff's Explorer Post 983



Explorer Post 983 is chartered as a member of the Boy Scouts of America and allows young girls and boys, aged 14 to 21, to become acquainted with the field of law enforcement as a possible career choice. Explorers attend training conducted by JRB deputies, participate in “ride-alongs” with patrol deputies, and become familiar with other divisions within the ACSO,. They also attend delegate meetings throughout Florida.



In July 2021, Explorer Post 983 attended and competed in the Florida Sheriffs Association Explorer's Summer State Conference. Some of the topics covered were domestic violence, crisis intervention, traffic scenarios, and the physical agility test. ACSO's Explorer Post members took 2nd place in the Crisis Intervention Training competition. Additionally, Explorer Isaac Minck (2nd from left) was awarded a \$5,000 scholarship from Motorola.

Teen Driver Challenge



The ACSO **Teen Driver Challenge** program is a unique “behind-the-wheel” training program for teen drivers ages 15-19. The program was designed around the specific needs of teen drivers and based on proven exercises and safe driving techniques. The program includes eight hours of classroom activities and “hands-on” instruction. Classes are currently suspended due to COVID-19, but you can request more information by e-mailing your contact information to teendriver@acso.us.

Deputy/Youth Dialogue



Deputy/Youth Dialogues offer Alachua County high school students an opportunity to spend an evening with ACSO deputies, having an open and honest conversation about law enforcement. As an added bonus, the youth get the opportunity to educate deputies on how to better communicate with them on the street and earns them community service hours towards graduation. These programs are held at the county-served high schools and for community groups. The photo on the left is from the February 2021 Youth Dialogue held at the River Phoenix Center for Peacebuilding.

Teen Court

Teen Court is a juvenile diversion and alternative sentencing program that offers non-violent first-time offenders ages 7 to 17 an important second chance, while still teaching them the value of personal integrity, accountability, and responsibility to their community. The program is one of the primary tools used in addressing juvenile delinquency and prevention in Alachua County.

Teen Court has been serving the youth and citizens in Alachua County since its inception in 1996, helping to facilitate the needs of local school administrators, faculty and students, as well as ACSO school resource deputies, patrol deputies, and detectives. Furthermore, Teen Court enhances the ability of the Juvenile Resource Bureau to coordinate efforts with the State Attorney's Office, Department of Juvenile Justice, and Court Administration, as well as with other prevention/diversion programs, community agencies and educational institutions.

Peer case reviews are held throughout the year at the Alachua County Criminal Courthouse and at Newberry High School's Criminal Justice Magnet Program. A total of 209 juvenile offenders had their cases resolved through Teen Court instead of traditional criminal justice programs during 2021.

Teen Court is always looking for great volunteers! We need middle school and high school volunteers every Tuesday evening to serve as jurors, attorneys, or clerks during Teen Court. If you are interested in finding out more about the Teen Court Program or about volunteer opportunities with Teen Court, please go to our website at <https://acso.us/juvenile-programs/> or call Youth Services Manager Olivia Hollier at (352) 367-4125. You may also e-mail her at ohollier@acso.us.

Sentinel Program

The **Sentinel Program** was developed to bring juvenile diversion and pre-diversion tools to elementary through high schools in the outer lying areas of Alachua County. The purpose of this program is to provide consistent mentorship to students that are at high risk of entering the juvenile justice system. Youth are identified for enrollment by school staff and SRO/SRDs. The Sentinel staff provide weekly groups that focus on conflict resolution, leadership, social and life skills. The students develop goals for themselves to achieve while enrolled in the Sentinel with help of their group leader. Most will attend the program for 9-12 weeks, but are not limited if more time is appropriate. Sentinel also





works closely with Teen Court, providing tools for successful completion and wraparound care for youth who need more support. This is essential to keeping the recidivism rate low and for continued positive growth of youth after having interaction with law enforcement.

Presently, Sentinel is in Shell Elementary, Mebane Middle, High Springs Community School, and soon to be implemented in Newberry High School. There are also groups meeting weekly at Ignite Church's Teen Residential Program and with juveniles that are on probation to help them achieve success by completing their requirements given to them by DJJ.

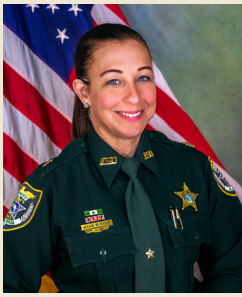
This past summer, Sentinel and Teen Court paired to present the Youth Summit 2021. Unlike previous years where the summit would be three days and mixed age groups, this year it was two weeks long, with each week designated for either middle school or high school youth. During the summit, Sentinel and Teen Court staff provided transportation for each participant to the summit in the morning and home after the day had concluded. Breakfast, lunch and snacks were provided daily.

Each day was a different experience around Alachua County. Trips included: Santa Fe College, UF Dairy Farm, UF Beef Unit, UF IFAS Equine program, UF housing tour, UF Bee Lab, Ben Hill Griffin Stadium, Aesthetic Print and Design screen print company, CADE Museum, Natural History Museum, and the A. Quinn Jones Museum. The YMCA of Gainesville generously provided a space for us to convene in the mornings and afternoons to prepare for the day.

The experiences that the youth participated in over their week illuminated the vast array of possibilities and opportunities our county holds. Most of the youth enrolled did not know a majority of the places visited even existed. One of the goals of both Sentinel and Teen Court is to instill pride and motivation in our youth by showing them how to interact and become part of their community in fun and interesting ways.

While the youth that were chosen to participate in the Summit had at one point been issued a juvenile civil citation or sworn complaint, there were zero behavioral issues either week and we were continuously complimented on the politeness and mature interaction our groups had at each facility.

The Sentinel Program is grant-funded by the Children's Trust of Alachua County and is led by the Youth Services Manager.



Major Bella Blizzard
Support Services Major

DEPARTMENT OF SUPPORT SERVICES

The **Department of Support Services** is comprised of the **Criminal Investigations Division**, the **Judicial Services and Training Division**, and the **Reserve Unit** and is commanded by the Major of Support Services, Major Bella Blizzard.



**Chief Detective
Lance Yaeger**
Division Commander

Criminal Investigations Division

The **Criminal Investigations Division (CID)** is the investigative component of the Alachua County Sheriff's Office and is comprised of the **Major Crimes Bureau**, the **Property Investigations Bureau**, and the **Drug Task Force**. The division also houses a **Data Support Administrator** and the **False Alarm Reduction Unit**.

CID detectives commonly partner with other local, state, and federal agencies since it is common for crime to span through several jurisdictions. CID detectives also work closely with the 8th Judicial Circuit State Attorney's Office before and during the prosecution process.

CID is composed of highly-skilled, highly-trained detectives and support personnel that attend dozens of classes annually to meet the demands of complex and long-term investigations and to remain current regarding the ever-changing technology used in those investigations. CID staffs after-hours detectives and a detective is always designated as on-call, 24 hours a day, 7 days a week, to respond to any need. Large scale, unexpected, and immediate detective call-outs on weekends and early mornings are common within CID and our detectives answer those calls with the utmost of professionalism.

Data Administrator

The **Data Administrator** conducts advanced data analysis and evaluation for the ACSO and other agencies supported through the Combined Communications Center by identifying trends and developing strategies for increasing the efficiency and effectiveness of each agency's operational units. In addition, this position is responsible for the data analysis that forms the basis of the Intelligence Led Policing program.



False Alarm Reduction Unit (FARU)

FARU was established to regulate and reduce the number of false alarms within the city of Gainesville and the unincorporated areas of Alachua County. Between the ACSO and our client agencies, there were 6,069 false alarm incidents in 2021, which was less than a one percent increase from 2020. FARU managed \$577,107 in revenues. The FARU employees average 600 permits/permit renewals each month. The unit is supervised by the Data Administrator.



Major Crimes Bureau (MCB)

The **Major Crimes Bureau** is comprised of the **Persons Squad**, **Special Victims Unit**, and the **Forensics Unit**. The bureau also contains a **Cold Case Investigator** and three **Background Investigators**.



Lt. Jon Schabbruch
Bureau Chief

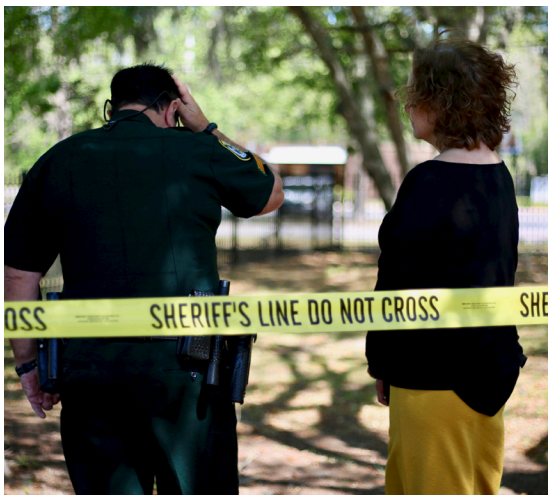
Persons Squad

The **Persons Squad** (below left) is comprised of a sergeant and six persons crimes detectives. The squad investigates homicides, attempted homicides, aggravated batteries, death investigations, arsons with injuries, robberies, and other sensitive matters that require more highly-skilled, highly-trained detectives. The detectives assigned to the Persons Squad were assigned 161 cases in 2021, of which 55 were cleared, 32 were closed as unfounded or leads exhausted, 33 were cleared with the suspect's arrest, and an additional 31 were closed with charges via sworn complaint. Despite a record amount of homicides in 2021, all were solved and charged appropriately.



Special Victims Unit (SVU)

SVU (above right) is comprised of a sergeant and seven detectives. The unit investigates crimes involving victims of sexual battery, child abuse, human trafficking, domestic violence, missing persons, and certain crimes against the elderly. The unit has one detective dedicated to investigating intimate partner violence cases. Another detective is assigned to investigate internet crimes against children (ICAC). During 2021, SVU detectives were assigned 336 cases, of which 120 were cleared, 56 were closed as unfounded, 55 were cleared with the suspect's arrest, and an additional 76 were closed with charges via sworn complaint.



Victim Advocates

ACSO has three **victim advocates** who report to the SVU sergeant. ACSO's victim advocates are grant-funded through the Victims of Crime Act (VOCA). They provide services for victims of child physical abuse, child sexual abuse, domestic violence, adult sexual assault, elder abuse, robbery, assault, property crimes, harassment, stalking, and surviving family of homicide victims. Services include first response and crisis counseling; follow-up contact, information and referral; criminal justice support, assistance with crime victim's compensation, personal advocacy, injunction assistance, case management, and telephone and letter contacts.



Cold Case Investigator

Sheriff Clovis Watson, Jr., remains committed to the missing and murdered. Formed in 2007, our **Cold Case Unit's** mission is to speak for those who cannot speak for themselves, seeking answers and justice for victims and their families.

Cold Case Investigator Kevin Allen works tirelessly to solve cold case homicides, missing persons cases, and other high-impact unsolved crimes in Alachua County.

ACSO welcomes the public's help in solving cold cases. You can find a list of our cold cases on our website at <https://acso.us/cold-cases/>. If you have any information regarding these cases, please contact Cold Case Investigator Kevin Allen at (352) 384-3323 or via e-mail at kallen@acso.us.

Background Investigators

The three **background investigators** conduct background screenings and polygraph tests for all potential ACSO new hires.

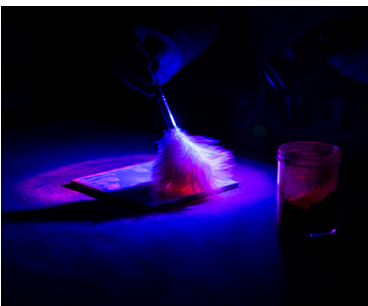
Forensics Unit

The **Forensics Unit** consists of crime scene investigators who are tasked with evidence collection and processing, and latent print examiners who conduct fingerprint comparisons.

During 2021, the unit maintained 160 fingerprint files*, processed 466 crime scenes and vehicles (to include nine homicides and 42 shootings), and handled 411 in-house processing requests where 1,486 items were processed, resulting in 720 latent lifts. Additionally, latent print examiners performed 1,656 comparisons, resulting in 389 identifications.

**Due to a lack of space on the local AFIS server, the number of fingerprint files maintained for 2021 is significantly lower than previous years, and is no longer being used in 2022.*

VICTIM OF MURDER \$10,000 REWARD	19 SUSPECTS ELIMINATED BY DNA TURN YOURSELF IN	VICTIM OF MURDER \$10,000 REWARD
	ANY INFORMATION ON THIS CRIME CONTACT: Investigator	
VICTIM OF MURDER \$10,000 REWARD	19 SUSPECTS ELIMINATED BY DNA TURN YOURSELF IN	VICTIM OF MURDER \$10,000 REWARD
	ANY INFORMATION ON THIS CRIME CONTACT: Investigator Kevin Allen at (352) 384-3323 ALACHUA COUNTY SHERIFF'S OFFICE	
CRIME STOPPERS 372-STOP or P3tips.com		



Property Investigations Bureau (PIB)

The **Property Investigations Bureau** is comprised of the **Property Crimes Unit**, the **Financial Crimes Unit**, and the **Intelligence Led Policing Unit**. Detectives assigned to this bureau jointly recovered approximately \$410,451.23 worth of property, which was returned to victims.



Lt. Jayson Levy
Bureau Chief

*Property
Investigations
Bureau*



Property Crimes Unit

The PIB's **Property Crimes Unit** includes four detectives who investigate cases involving burglary, theft, and criminal mischief. During 2021, Property Crimes detectives were assigned 624 new property crimes cases. Criminal charges were filed 226 times (arrests and sworn complaints) against a total of 103 defendants in 194 cases (some of whom were charged with multiple crimes). Detectives investigated these cases while continuing investigations on cases from 2020. Of the 2021 property crimes cases that were assigned, 463 were closed.



Financial Crimes Unit

The PIB's **Financial Crimes Unit** consists of two detectives who investigate cases involving credit card fraud, identity theft, schemes to defraud, and other white collar crimes. They work closely with the United States Secret Service, financial institutions, and local businesses to identify and charge suspects in these crimes. Financial crimes accounted for 170 cases of the PIB's 2021 case-assignment workload, with eight arrests and 13 sworn complaints resulting thus far. Ten cases were cleared or exceptionally cleared, and an additional 94 cases were cleared because they were unfounded, occurred in another jurisdiction, or had insufficient leads for further follow-up.



It should be noted that because the perpetrators of financial crimes are often closely associated with their victims, an unwillingness on the part of victims to press charges once the circumstances are known affects the number of cases cleared by arrest or sworn complaint. Sixty-six cases remain active, with some already having charges filed, but with investigation continuing in anticipation of additional criminal charges.

SUPPORT SERVICES

Intelligence Led Policing Unit (ILP)

ILP consists of several detectives with two primary missions. First, they serve as the operational or enforcement component of the Criminal Investigations Division. At any given time, they may be called upon to conduct surveillance, make a physical arrest, or establish a pattern of life for a search warrant. Second, they focus their efforts on known offenders based on active intelligence. These offenders include gang members, sex offenders, and prolific offenders (adult and juvenile).

ILP also includes detectives who are assigned to specific areas of investigation: firearms and pawns, sex offenders and predators, gangs, jail intelligence, and an FBI Task Officer. The unit also contains a detective specializing in digital forensics and two civilian crime analysts.

Firearm Investigator/Pawn Detective

One ILP detective is the agency's **pawn detective/firearm investigator**. Each week, this detective reviews the previous week's firearm pawn transactions from each pawn shop in the county, to include each municipality to ensure the person is not a convicted felon or subject to an injunction prohibiting them from owning/possessing firearms. The firearm investigator also reviews the ATF 3310 forms (ATF multi-handgun forms). These forms are required to be completed by anyone with a federal firearms license (FFL) that sells more than two handguns to one individual during one transaction. Once completed, a copy of these forms are sent to the FFL's local chief law enforcement officer (CLEO), which in Florida is the local sheriff. The purpose of the 3310 is to detect any suspicious purchasing of any handguns (i.e. straw purchases, purchasing numerous amounts of the same handguns).



Applications for registration under the National Firearm Act (NFA) are reviewed. The NFA regulates fully-automatic firearms (termed "machineguns"), rifles and shotguns with a barrel under 18 inches, and firearm sound suppressors (termed "silencers"). NFA forms are forwarded to the ACSO per federal law. The firearms investigator averages approximately 45-60 firearm pawn forms, 50-60 3310 forms, and 10-15 NFA applications per month.

Investigations into gun crimes vary from guns recovered by deputies to recovered stolen guns and numerous other facets of gun crimes (i.e. assisting the CID Person's Squad with crimes). Patrol Division cases where firearms were used or recovered are reviewed to see if the suspects are candidates for federal prosecution. The detective also assists the Evidence Section with returning recovered firearms to victims of thefts, burglary, etc., after their firearms have been recovered. The number of firearms returned each month varies depending on how many firearms are cleared to be returned. Pawn shops are contacted approximately one to five times a month for several reasons, including: investigating firearms pawned by convicted felons, stolen firearm (requires recovery of firearm), placing hold on any property, and conducting questioning concerning suspicious firearm pawn transactions.

Other ILP specialized detective positions include:

- A **gang investigator** who aids in documenting gang members and their known associates. This allows for enhancements in criminal prosecutions.
- An **FBI Task Force Officer** who investigates organized criminal activity within Alachua County.
- A **sex offender/sex predator detective** who monitors FDLE's sex offender/predator registry.



Hundreds of sex offenders checks were conducted in 2021, resulting in more than a dozen criminal charges for offenders failing to comply with Florida Statutes relating to registry.

- A **jail intelligence detective** who investigates offenses related to jail contraband and actions jail intelligence, which is typically received via the jail's tip line. In 2021, this detective charged more than 100 pre-trial violations.
- A **digital forensics detective** who is responsible for the forensic analysis of electronics such as cell phones, computers, tablets, vehicle systems, etc., in order to find the "digital fingerprints" of today's sophisticated criminals.

Crime Analysis

Two civilian **crime analysts** are also assigned to the Property Crimes Bureau. They provide investigative and analytical support to all areas within ACSO by publishing a variety of bulletins and crime reports. They also compose photo line-ups, conduct research for detectives and serve as liaisons to several outside agencies.



Drug Task Force (DTF)

DTF investigates all levels of drug trafficking and works with the Major Crimes Bureau during overdose death investigations.

The DTF houses the Domestic Highway Enforcement (DHE) Team.

In 2021, DTF detectives opened more than 200 cases, made 63 arrests and seized over \$1,197,000 worth of drugs and more than \$190,000 in assets.



Lt. Josh Crews
Bureau Chief





Captain Steve Maynard
Division Commander

Judicial Services and Training Division

The **Judicial Services and Training Division** consists of the Civil Bureau, Court Security Bureau, Training Bureau, and the Warrants Bureau.

Civil Bureau

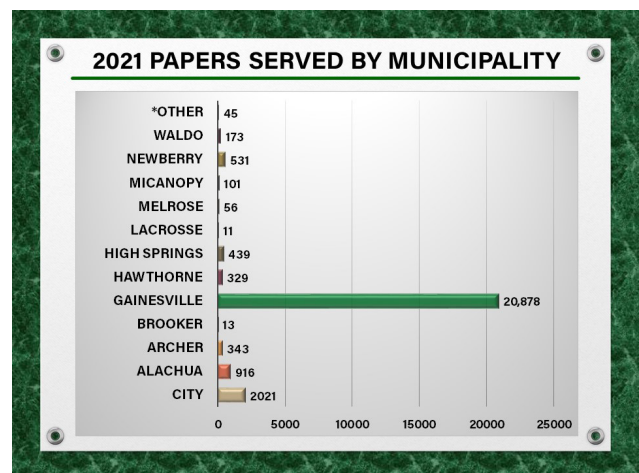
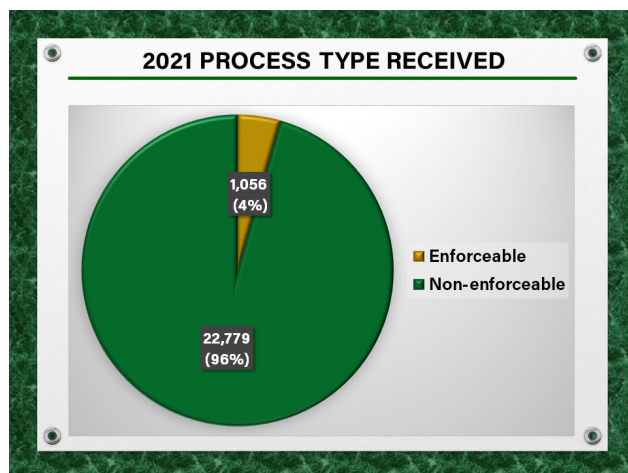
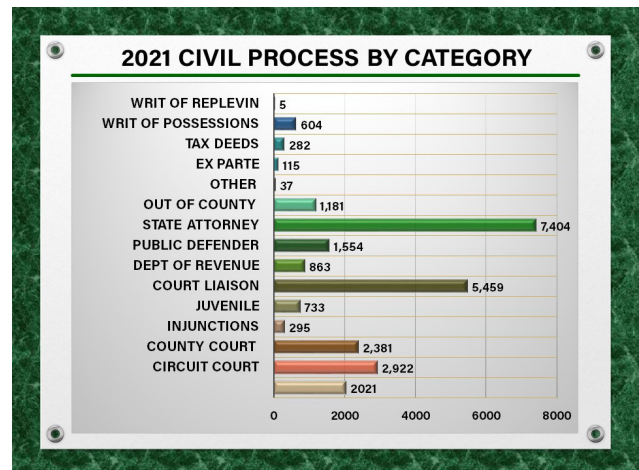
The **Civil Bureau** is located in the Alachua County Administration Building and is responsible for the service and enforcement of all types of judicial processes within Alachua County. Additionally, Civil Bureau deputies occasionally assist the Court Security Bureau with special events, exceptionally large trials, and personnel shortages. In 2021, the Civil Bureau received 23,835 civil papers for service, 1,056 enforceable writs, which included 28 risk protection orders, and nine writs of execution, four of which resulted in a sheriff's sale by court order.

Also during 2021, 20,878 civil papers were served in the city of Gainesville. The remaining papers were served among the other county municipalities. Many times, civil processes are not served on the first attempt, due to not being able to make contact with the subject. Of the 23,835 papers served in 2021, it took approximately 34,294 attempts for service to accomplish the service of those papers.

Civil Bureau 2021 Highlights



Lt. J.P. Hood
Bureau Chief



**The data compiled is based on the best estimated values.

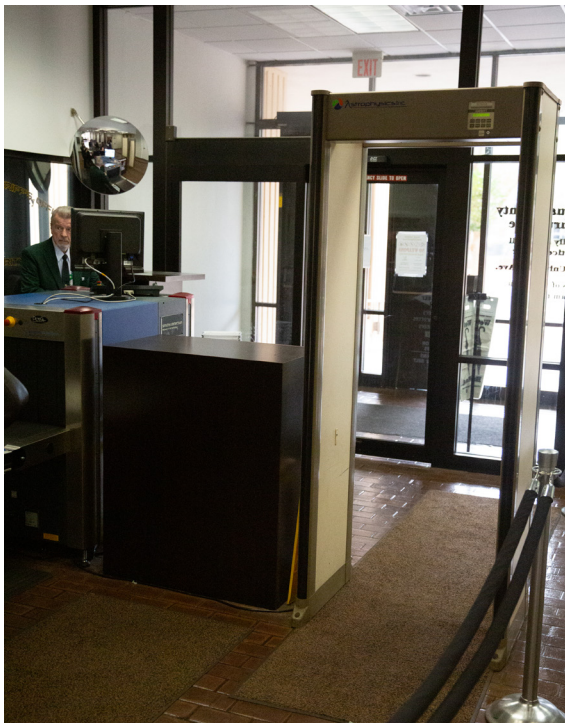
- Evictions increased slightly as COVID-related federal limitations expired. In 2021, the Civil Bureau executed 604 writs of possession, as compared to 526 in 2020. This is a 15 percent increase for 2021 over 2020.
- Risk protection orders increased approximately 30 percent over 2020, with 28 served in 2021 as compared with 21 in 2020.
- Bureau personnel served 22,779 non-enforceable civil processes.
- Throughout 2021, bureau staff worked collaboratively with the Court Security Bureau to fill staffing needs in the Criminal and Civil Courthouses.
- When several Civil Bureau staff were impacted by COVID infections, causing a backlog of civil process, the Court Security Bureau provided assistance to reduce the backlog, even though their own bureau was short-staffed.
- Civil Deputy James Yancy and Patrol Deputy James Parker were recognized as the September 2021 Deputies of the Month. Deputies Yancy and Parker responded to a call where two victims had been shot. The suspect was still at large, barricaded in an adjacent apartment and posing an immediate threat to the victims and responding deputies. Deputy Yancy provided lethal coverages while Deputy Parker provided life-saving first aid to the victims, both of whom survived due to the heroism of these two outstanding deputies.
- The bureau is preparing for the 2022 retirements of Sergeant Tom Overacker and Civil Supervisor Catherine Valea. Sergeant Overacker has faithfully served the citizens of Alachua County and the state of Florida for 43 years while Ms. Valea has done so for 10 years.

Court Security Bureau

The Alachua County Sheriff's Office Court Security Bureau is dedicated to providing safety and security for all officers of the court, citizens, and staff members within both Alachua County courthouses. The Alachua County Family and Civil Justice Center handles all family and civil matters such as domestic violence, juvenile cases, shelter hearings, and lawsuits. The Judge Stephen P. Mickle Criminal Courthouse handles all criminal cases, as well as drug, mental health, and veteran's court programs.



Lt. Scott Anderson
Bureau Chief



The mission of the Court Security Bureau is to serve and protect the citizens of Alachua County as they participate in the legal system. Providing high-level security and professional support, ensuring that all participants have their rights and freedoms protected while seeking justice. To succeed, we collaborate with all our law enforcement and criminal justice partners, ensuring the citizens of Alachua County are receiving the full range of law enforcement services required for a safe and orderly society.

Each visitor and staff member is screened through a comprehensive security station, using X-ray machines and magnetometers. Approximately 325,000 individuals are screened by Court Security staff each year as they enter either courthouse. Throughout this past year, Court Security staff assisted with thousands of court hearings and 123 trials. In spite of a challenging year due to Covid-19, the 8th Judicial Circuit was busy and our staff supported their mission every step of the way.

In 2021, the Court Security Bureau enhanced the safety of both courthouses by spearheading an active shooter response training program for all non-sworn staff members. The Court Security Bureau, the Alachua County Clerk's Office, and the 8th Judicial Circuit Court Administration sent a total of eight staff members to become ALICE-certified instructors. These instructors now provide annual active shooter response training to all staff members who work within each of the Alachua County Courthouses.

2021 Court Security Bureau Highlights

The Court Security Bureau faced unique challenges during this past year that required adaptation and agencywide cooperation. The efforts were paramount for the successful day-to-day operations and events of the courthouse, including:

- Returning to the new-normal operations following a near shutdown from COVID protocols.
- Coordinating additional staffing to accommodate the large influx of court hearings and trials while navigating losing staffing due to retirement and sick leave.
- Recruiting and coordinating assistance from the Juvenile Relations Bureau, Civil Bureau, Training Bureau, and Patrol Operations Division as they supplemented CSB staffing shortages.
- Coordinating court event scheduling with court administrations from both Alachua County courthouses.
- Planning, staffing, and completing a long overdue firearms evidence transfer from the Clerk's Office to the Alachua County Sheriff's Office Evidence Section for all qualifying weapons to be destroyed.

The operational necessities of the courthouses continued to evolve throughout the year, and a revamping of security protocols became essential for the continuance of a professional and secure environment. To stay current with the latest trends and security protocols, the below actions were taken:

- Quarterly security meetings were implemented with the appointed security judge, Court Administration, the Clerk of Court's Office, and Sheriff's Office supervisors.
- Reworking and retraining of the fire-alarm/emergency-evacuation protocols that included participation from all who work in the courthouses.
- A reviewing and updating of both the Chief Judge's Court Security Operations orders and the Court Security Bureau Manual.

As CSB navigated several challenges throughout the year such as staffing shortages, a pandemic, and a reorganization, they also organized increased security details for two major dignitary ceremonies.

The first of those ceremonies was at the end of the summer, when the Honorable George M. Wright was sworn in to serve the Eighth Judicial Circuit. Judge Wright's investiture had several county and circuit judges present, along with other dignitaries such as the State Attorney and the Sheriff. CSB not only led the charge in security, but played a significant role in the ceremonial outline and agenda. The ceremony was a huge success and the CSB received accolades from the 8th Judicial Circuit Court Administration Supervisor, Blanche Woods. Mrs. Woods was quoted by saying, "This was the most seamless investiture ceremony that she had ever been involved with, all thanks to the Court Security Bureau".

Throughout the last quarter of the year, the Court Security Bureau was instrumental in the planning and coordination of the Criminal Justice Center renaming ceremony. This event was put into motion by the Mickle Family Trust, with the assistance of the Board of County Commissioners, in memory of the Honorable Stephan P. Mickle. The planning for this event included decision-makers from the 8th Judicial Circuit Court Administration, Alachua County Public Works, Alachua County Sheriff's Office, Gainesville Police Department, Gainesville Fire Rescue, and the Board of County Commissioners. Monthly meetings started in August of 2021, resulting in many tireless hours orchestrating a safety plan for this event, which took place on January 14th, 2022. The event had more than 150 special guests and dignitaries present. Some of those guests included, but were not limited to, several federal, state, and county judges, the Public Defender, the State Attorney, County and City Commissioners, and law enforcement officials



from the Alachua Police Department, the Alachua County Sheriff's Office, the High Springs Police Department, and the Gainesville Police Department. This multi-agency operation displayed the true law enforcement professionalism possessed in this county, as all agencies worked together to provide a safe space for this momentous ceremony to take place.

Training Bureau

The **Training Bureau** is responsible for over 40 in-house training programs, which include pre-service, in-service, remedial and supplemental training; all designed to enable employees to perform their varied job tasks safely and effectively. Training programs are planned and managed in such a manner as to ensure compliance with the needs of each employee's job classification/description and the requirements of the position. The State of Florida Criminal Justice Standards and Training Commission (CJSTC) directives and applicable accreditation standards are used as guidelines for employee training opportunities provided by the ACSO.

In 2021, the agency was informed of several new training requirements by the Florida Department of Law Enforcement (FDLE). These new training requirements are now required for law enforcement officers in the Florida State Statutes. Procedures were implemented so that all law enforcement officers will have completed the Human Trafficking, Child Welfare, Fentanyl and Misuse of Electronic Database by June 30, 2022.

The COVID-19 pandemic caused additional challenges in the training of law enforcement and corrections personnel. All personnel were able to meet FDLE, accreditation and ACSO policy training requirements and in addition completed duty to intervene, CPR, trauma kit and discretionary force training.



Lt. Paul Hinson
Bureau Chief



2021 Training Bureau Highlights

- The Training Bureau organized and managed two, full-time Law Enforcement Basic Recruit Classes and one Corrections Basic Recruit Class.
- The Mini-Academy Coordinators organized and managed eight Mini-Academies for law enforcement and corrections new-hires.
- The Training Bureau conducted four two-hour training sessions qualifying retirees for nationwide handgun carry.
- All law enforcement personnel attended scenario training at Oak View Middle School with a focus on responding to active shooter incidents in a school setting involving building clearing and rendering tactical first aid.
- All sworn/certified law enforcement and corrections personnel completed the American Heart Association's CPR/AED re-certification program.
- Training Bureau staff members attended instructor level classes in the following topics: AR-15 armorer, CPR, defensive tactics, firearms, Glock armorer, red dot optics, Tac-Med, vehicle close quarter battle, and vehicle operations.
- The Training Bureau coordinated the third iteration of the Guardian Program.



Lt. Mike Hanson
Bureau Chief

Warrants Bureau

The **Warrants Bureau** is responsible for receiving, processing, and maintaining active files, and executing all criminal arrest processes, civil arrest processes, and criminal summons. Warrants are generated by the Gainesville Police Department, University of Florida Police Department, State Attorney's Office, Alachua Police Department, High Springs Police Department, Alachua County Sheriff's Office, and Probation and Parole, as well as out-of-state and out-of-county sources.

The Warrants Bureau is also responsible for the receiving and serving of Baker Act and Marchman Act orders generated during normal work hours. During 2021, the bureau served a total of 2,536 warrants, 155 civil commitments, responded to Probation and Parole 117 times, and served 497 criminal adult summons.

Transport Investigator

The Warrants Bureau coordinates the transportation of persons arrested on local arrest orders throughout the nation and conducts investigations for extradition hearings. The Warrants Bureau **transport investigator** works with private transport companies to coordinate nationwide prisoner pickups. During 2021, the transport investigator arranged for 548 inmates to be transported to the Alachua County Jail.

Fugitive Investigator

Fugitive cases are generated when an individual is arrested in another state on an Alachua County warrant, or when the individual is arrested in Alachua County for a warrant generated by an agency located outside of the state of Florida. The fugitive process begins and is continued until the defendant is brought back to the jurisdiction of the court. In 2021, there were 112 new fugitive cases, 51 from Florida and 61 from other states. The **fugitive investigator** successfully closed 108 fugitive cases in 2021.

2021 Tactical Training

Members of the Warrants Bureau received two hours of quarterly tactical firearms training and shotgun qualifications at the Santa Fe College, Institute of Public Safety, on January 26, 2021.

Three investigators attended 40 hours of U.S. Marshal's Service sustainment training at Camp Blanding during the week of May 3-7, 2021.

U.S. Marshal's Florida Regional Fugitive Task Force (USMS FRFTF)

Warrants investigators submitted 144 warrant cases to be adopted by the Florida Regional Fugitive Task Force (FRFTF) during 2021. Of those cases, three warrant cases were recalled by the courts and 128 were closed by arrest (89% arrest rate). Many of those arrestees are currently in our jail awaiting trial. Warrants investigators worked 2,211 hours participating in joint law enforcement investigations and operations with the Florida Regional Fugitive Task Force. These hours were in addition to regular duty hours and involved investigating, locating, and apprehending fugitives who have active local, state, and federal warrants.

2021 Warrants Bureau Arrest Highlights

- Warrants investigators made 264 arrests while assisting the USMS Task Force:
 - 50 Sex Crimes
 - 70 Assaults
 - 24 Homicide/Attempted Homicides
 - 15 Armed Robberies
 - 19 Weapons Offenses
 - 5 Kidnappings
- In June, Warrants investigators assisted the USMS in the attempt to locate Othal Wallace who was wanted for the murder of Daytona Beach Police Officer Jason Raynor. While Wallace was not located in our jurisdiction, the Warrants Bureau provided a significant amount of assistance in this case.
- In August, Warrants investigators working as a part of the FRFTF arrested Rashaun Jones in Ocala. Jones was wanted for the murder of University of Miami football player Bryan Pata, who was shot and killed Nov. 7, 2006. Jones and Pata were teammates.
- In October, Warrants investigators working as a part of the FRFTF arrested the following:
 - Eric Robinson was arrested for Firing a Weapon from a Vehicle, Possession of a Firearm by an Adult Felon & Aggravated Assault with Intent to Kill. No Bond.
 - Montrell Carter was arrested for Possession of Weapon by an Adult Felon, Robbery with a Firearm and Burglary. Bond \$900,000.00
 - Jarvis Vaughn was arrested for Robbery, Felony Assault, Threaten Victim/Witness & Cocaine Possession with Intent to Sell Within 1000 feet of a Child Care Facility. Bond \$275,000.00





Captain Stephen Miller
Reserve Commander

Reserve Unit

The **Reserve Unit** reports directly to the Department of Support Services Major and consists of CJSTC-certified law enforcement officers that volunteer their time and talents to the agency and community. Members of the Reserve Unit provide additional personnel in situations such as natural disasters, emergencies, special events, or in supplementing regular law enforcement operations.

The Alachua County Sheriff's Office encourages and welcomes citizens' interest in the Reserve Unit. Service as a reserve deputy offers training, challenge, excitement, teamwork, and opportunities for special assignments and promotions.

If you are ready to make a difference in our community, visit our website at <https://acso.us/reserve-unit/> for additional information on the Reserve Unit.



Reserve Deputies in the Community

(Above) Reserve Unit deputies took some time to serve as escorts for the Night to Shine. This annual event, sponsored by the Tim Tebow Foundation, is held on the Friday before Valentine's Day and offers a prom for thousands of young people around the world with special needs.

(Right) The Reserve Unit also provided deputies to assist with "Miracle on Main Street." This annual event provides presents for underprivileged children during the holidays.



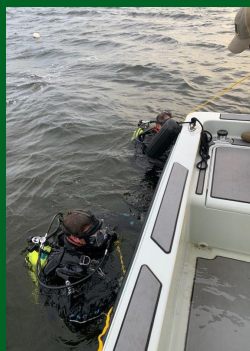
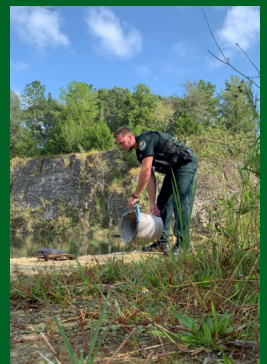
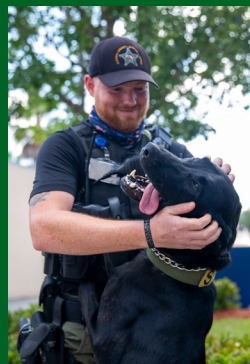
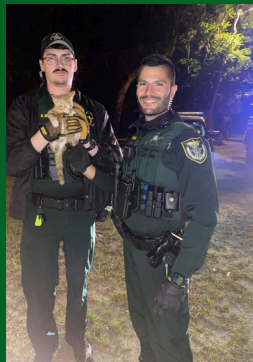


PHOTO GALLERY

Numerous ACSO employees were recognized for their actions during calendar year 2021.

Deputy Sheriff Shon McGuigan received the **Hurricane Relief Award** for his actions during Tropical Storm Elsa. You can see a photo of him carrying a citizen to safety on page 2.



The **Lifesaving Award** is given to any employee, sworn or civilian, who without risk or harm to themselves rescues someone from the likelihood of certain death or renders first aid to a person whose life is in immediate jeopardy. The following employees received the Lifesaving Award during 2021:



- Deputy Sheriff Carlton Litzkow
- Deputy Sheriff Andrew Martin
- Deputy Sheriff David Thompson
- Detention Officer Robert Baker
- Deputy Sheriff David Davis, Jr.
- Deputy Sheriff Keith Evans
- Deputy Sheriff Annie Waller
- Detention Officer Robert Baker
- Detention Officer Brian Corbett
- Detention Officer Bradley Miles
- Detention Officer Anthony Perez
- Detention Deputy Joshua Wallace
- Detention Officer Malcolm Kirtsey
- Detention Officer Jonathan Hardin
- Detention Officer Joseph Stasio
- Deputy Sheriff Michael McKivigan
- Deputy Sheriff David Reibsome
- Deputy Sheriff David Thompson
- Deputy Sheriff Daniel Ortiz
- Detention Officer Thomas Knowles
- Detention Officer Johnny Carr
- Detention Officer Victor Diaz
- Detention Officer Joseph Kutner

Detention Officers Malcolm Kirtsey, Joseph Stasio, and Jonathan Hardin (on left) received Lifesaving Awards and were named the June 2021 Employees of the Month for using CPR to save the life on an inmate in cardiac arrest.

Supervisors nominate employees for the Employee of the Month awards, which are voted on by command staff. The winners receive recognition and a small monetary award. They then become nominees for the Employee of the Year, which is voted on by anonymous survey of all of the agency's employees. The winners receive recognition and a larger monetary award.

Detention Officers Kirtsey, Stasio, and Hardin were named the **2021 Employees of the Year**.

A **Unit Citation** is an achievement given to a group of employees for extraordinary achievement in accomplishing a specific mission.



Two groups of detectives in the Criminal Investigations Division received Unit Citations this year, both for their work in quickly solving the multiple bomb threats received in our schools.

Major Crimes Persons Squad: Detective Gregory Guzman, Detective Travis Parsons, Detective Peter Michaels, Detective William Patten, and Digital Forensics Detective Daniel Qualmann

Property Investigations Property Squad: Detective Travis Beville, Detective Charles Beveridge, Detective Michelle Swilley, Detective Joe Thompson, Detective Chris Weitzel, Detective Jeremy York, and Digital Forensics Detective Daniel Qualmann.





Major Crimes Persons Squad



Property Investigations Property Squad

The **Certificate of Commendation** is awarded to any employee for: (1) Excellence in duty performance by displaying alertness, efficiency and dedication; (2) duty performance which displays unusual thoroughness, conscientiousness, determination and initiative; (3) acts of law enforcement service above and beyond the call of duty; (4) outstanding law enforcement-related acts, or service to the community that results in a better ACSO-community relationship. Deputy Sheriffs Perry Koon and John Collin Nobles were awarded with Certificates of Commendation in 2021.

The **Meritorious Service Award** (MSA) is given to any employee for: (1) Acts of bravery while preventing a serious crime or apprehending a person who committed a serious crime; (2) Performance of difficult law enforcement duties with unusual thoroughness, conscientiousness, determination and initiative. During 2021, the MSA was awarded to Sergeant Donald Tyler Cook, Deputy Sheriff Garrett Worth, Warrants Investigator Daniel Cruz, and Deputy Sheriff Christopher Drake and his partner, K-9 Rous.



The **Medal of Valor** is awarded for an outstanding act of valor involving high risk of imminent personal danger during the performance of duty involving the saving of human life. The Medal of Valor is the highest award given to employees. The only higher award is the Medal of Honor, which is given to the surviving family members of a deputy who is killed in the line of duty while saving a life.

During 2021, Deputy Joshua Pettit received the Medal of Valor for risking his own life to save a suicidal subject from jumping from the CR 236 overpass above I-75.



Retiring Deputy Sheriff Kenny Holt also belatedly received a Medal of Valor and a Combat Award for saving the lives of fellow deputies by utilizing deadly force against a barricaded subject who was firing at the deputies.

Retirement . . . is when you stop living at work and begin working at living.



Chris Avery
10+ years



Peggy Baldwin
18+ years



Darrell Bessinger
25+ years



Kenny Brown
15+ years



Lawrence Certain
30+ years



Ed Cutler
10+ years



Sadie Darnell
14+ years



Calvin DeCoursey
27+ years



Randy Enos
20+ years



Lisa Godwin
13+ years



Kenny Holt
26+ years



Diana Jacobs
31+ years



Carl Johns
26+ years



Nell Johnson
12+ years



Wesley July
25+ years



Madeline Knight
7+ years



Laura Knudson
14+ years



David Lee
32+ years



Mack Mizell
25+ years



David Sams
13+ years



Joyce Simmons
26+ years



Grant Smith
33+ years



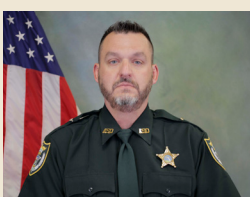
Terence Stevens
20+ years



Alex Swallows
21+ years



Ray Swallows
25+ years



David Tuck
25+ years



Susan Wiley
27+ years



Elizabeth Withey
43+ years



Anthony Zasciurinkas
14+ years

RETIREMENTS

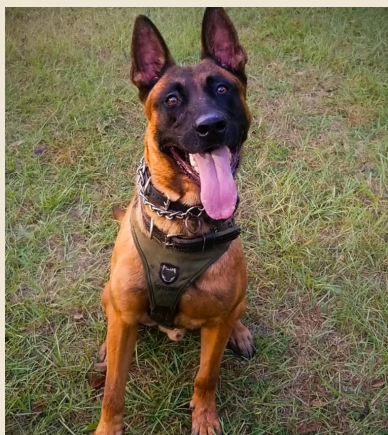


**DETENTION OFFICER
BRADLEY BURCH
END OF WATCH: 3/13/2021**

*“Every life is noted
and is cherished, and
nothing loved is ever
lost or perished”
-Madeline L’Engle*



**COMMUNICATIONS COMMANDER
BRANDI CARTEE
END OF WATCH: 2/15/2020**



**K-9 DEPUTY SHERIFF
CHIEF
END OF WATCH: 5/19/2020**



**MAJOR
DAVID CLARK
END OF WATCH: 7/26/2021**

IN MEMORIAM



**CRIMINAL JUSTICE TECHNICIAN
MARGARET DECOURSEY
END OF WATCH: 9/20/2021**

*In loving
memory of
those we lost*

2020-2021



**DETENTION SERGEANT
RICKEY MAYES
END OF WATCH: 1/19/2020**



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