Approved: *Chief Marcia Harnden*	Subject: **210. Agency Jurisdiction and Mutual Aid**	
Effective: September 14, 2017 Revised: September 21, 2026	CALEA Standards: 2.1.1, 2.1.2, 2.1.3, 2.1.4	Page: 1

210.1: PURPOSE AND SCOPE

The purpose of this policy is to provide guidance to members when requesting or responding to a request for mutual aid or when assisting another law enforcement agency.

210.2: POLICY

It is the policy of the Albany Police Department to promptly respond to requests for assistance by other law enforcement agencies, subject to available resources and consistent with the applicable laws and policies of this department.

210.3: GEOGRAPHICAL BOUNDARIES

a. The Albany Police Department's primary jurisdiction includes the corporate limits of the City of Albany, City of Albany property and areas outside of the City limits by mutual agreement.

b. The Albany Police Communications Center will maintain the mapping information in the Computer Aided Dispatch system to reflect the boundaries of the City of Albany as well as other properties which may fall under Albany Police Department jurisdiction. These will be updated as needed at the direction of the Communications Center Supervisor.

    1) Linn or Benton County 9-1-1 Centers will be consulted if there is a discrepancy in jurisdiction.

c. Department personnel responsible for dispatching or responding to calls for service within the jurisdiction of the City of Albany should familiarize themselves with the geographical boundaries of the City of Albany. All field personnel will be provided with online access to the City boundaries approved by the City Data Systems Manager.

210.4: CONCURRENT JURISDICTION

The Linn and Benton County Sheriff's Offices and the Oregon State Police have primary jurisdiction for law enforcement services in the unincorporated areas of Linn and Benton Counties.

Each of these agencies cooperates with one another to avoid unnecessary duplication or overlap of law enforcement services when exercising authority in their respective jurisdictions.

210.5: ASSISTING OUTSIDE AGENCIES

a. Generally, requests for any type of assistance from another agency should be routed to the Shift Supervisor for approval. In some instances, a memorandum of understanding or other established protocol may exist that eliminates the need for approval of individual requests.

b. When another law enforcement agency requests assistance from this department, the Shift Supervisor may authorize, if available, an appropriate number of personnel to assist. The policies of this Department shall govern members' actions, even when acting in the assistance of other jurisdictions.

c. Officers may respond to a request for emergency assistance; however, they shall notify a supervisor of their activity as soon as practical.

d. Arrestees may be temporarily detained by this department until arrangements for transportation are made by the outside agency. Subject to supervisor approval, this department may provide transportation of arrestees to other facilities on behalf of another agency.

e. When transportation assistance is rendered, a report shall be completed and submitted by the handling member unless otherwise directed by a supervisor.

210.5.1: OFFICER-INITIATED ACTIVITY

Any on-duty officer who engages in law enforcement activities of any type that are not part of a mutual aid request and take place outside the jurisdiction of the Albany Police Department shall notify their supervisor or the Watch Supervisor and the Communications Center as soon as practical. This requirement does not apply to special enforcement details or multiagency units which regularly work in multiple jurisdictions.

210.5.2: PROHIBITED ASSISTANCE

In compliance with Oregon House Bill 4138, all employees are prohibited from intentionally assisting or intentionally cooperating with, or intentionally allowing any time, money, facilities, property, equipment, personnel or other resources to be used to assist, cooperate with or facilitate, any operation executed in whole or in part by a federal law enforcement agency or a law enforcement agency of another state, if the employee is aware that the operation is intended to:

a. Identify, or impose civil or criminal liability upon, any individual, group, association, organization, corporation, business or partnership based on participation in activities protected by Article I, section 8 or 26, of the Oregon Constitution, or the First Amendment to the United States Constitution.

b. Identify, or impose civil or criminal liability upon, any individual, group, association, organization, corporation, business or partnership based on membership in, or support of a person based on the person's membership in, a class of persons protected under the Oregon or United States Constitution

or other state or federal law, including classes based on race, color, religion, sex, sexual orientation, gender identity, national origin, marital status, disability or age.

c. Identify, or impose civil or criminal liability upon, any individual, group, association, organization, corporation, business or partnership based on political, religious or social views, associations or activities.

d. Perform unlawful search or seizure or other surveillance activity conducted in violation of Article I, section 9, of the Oregon Constitution, or the Fourth Amendment to the United States Constitution.

210.6: REQUESTING OUTSIDE ASSISTANCE

a. If assistance is needed from another agency, the member requesting assistance should, if practical, first notify a supervisor. The handling member or supervisor should direct assisting personnel to where they are needed and to whom they should report when they arrive.

b. The requesting member should arrange for appropriate radio communication capabilities, if necessary and available, so that communication can be coordinated between assisting personnel.

210.6.1: EMERGENCY FEDERAL LAW ENFORCEMENT ASSISTANCE

a. In the event of an emergency, wherein the Shift Supervisor deems federal law enforcement assistance is necessary, the Watch Supervisor will notify the Operations Captain prior to requesting the services if possible, or immediately thereafter if not.

b. The Operations Captain will make the decision on the aid request and notify the Chief of Police of actions taken.

c. If federal law enforcement assistance is necessary, the Operations Captain or designee will contact and coordinate with the appropriate agency.

210.6.2: EMERGENCY NATIONAL GUARD ASSISTANCE

In the event that an emergency warrants summoning the assistance of the National Guard, the Chief of Police shall contact the Mayor or, in the Mayor's absence, the highest available elected official, who will facilitate the mutual aid request to the Governor's Office.

210.7: MUTUAL AID AGREEMENTS

The Mutual Aid Agreement provides the necessary authority to initiate mutual aid activities either on behalf of the Albany Police Department or at the request of the neighboring law enforcement agency. The agreement identifies:

a. The legal status of agencies and agency personnel responding to mutual aid requests;

b. Procedures for investing provider agency personnel with the legal authority to act within the receiver agency jurisdiction;

c. Procedures for requesting mutual aid;

d. Identity of those persons authorized to request mutual aid;

e. Identity of persons to whom outside personnel are to report;

f. Procedures for maintaining radio communication with outside personnel;

g. Expenditures, if any, which should be borne by the receiver agency to compensate for the use of the provider agency's resources; and

h. Procedures for review and revision if prescribed in the agreement.

The Albany Police Department has Mutual Aid Agreements with the following agencies:

a. Linn Interagency Narcotics Enforcement Team (LINE)

b. Linn County Multi-Agency Investigation Team (MAIT)

c. Linn County Multidisciplinary Child Abuse Protection Team

d. Linn County Major Crime Team (MCT)

e. Linn County Deadly Physical Force Plan

f. Benton County Deadly Physical Force Plan

g. Linn County Regional SWAT Team

h. Linn County Vulnerable Adult Abuse Multi-Disciplinary Team

i. Linn County Animal Control

j. Linn/Benton County Pursuit Agreement

210.8: MANDATORY SHARING

Equipment and supplies purchased with federal funds or grants that require such equipment and supplies be shared with other agencies should be documented and updated as necessary by the Support Services Captain or the authorized designee.

The documentation should include:

a. The conditions relative to sharing.

b. The training requirements for:

1) The use of the supplies and equipment.
2) The members trained in the use of the supplies and equipment.

c. Any other requirements for use of the equipment and supplies.

d. Copies of the documentation should be provided to the Communications Center and the Shift Supervisor to ensure use of the equipment and supplies is in compliance with the applicable sharing agreements.

e. The Administrative Lieutenant should maintain documentation that the appropriate members have received the required training.

210.9: REPORTING REQUIREMENTS

Incidents of outside assistance or law enforcement activities that are not documented in a crime report shall be documented in a general case report or as directed by the Shift Supervisor.