

| Document Name | Description |
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| Chapter 1 - Administration | |
| APD.SOP.1010 - Mission and Organization of the Department | This directive establishes the vision, mission, values, and organization of the Atlanta Police Department |
| APD.SOP.1020 - Oath of Office and Law Enforcement Code of Ethics | To establish procedures for administering the Oath of Office, provide officers with a copy of the Oath of Office and the Law Enforcement Code of Ethics, and to describe the scope and limits of the law enforcement authority of Atlanta Police Officers. |
| APD.SOP.1030 - Written Directive System | This directive establishes the written directive system of the Atlanta Police Department (APD) and provides administrative support for that system. Written directives document the mission, values, goals, objectives, policies, and procedures of the department. The system provides for indexing, purging, updating, and revising directives. |
| APD.SOP.1031 - Forms Management | To establish a uniform procedure for the control, development, modification, and approval of all official Departmental forms for which the Atlanta Police Department is the proponent agency. Forms developed for use within a division or section, are approved at the division, or section level. |
| APD.SOP.1050 - Records Management and Retention | To establish procedures for the maintenance, use, preservation and destruction of records as required by State law. |
| APD.SOP.1060 - Public Affairs | This directive establishes policy and procedure for interacting with the public and media representatives. |
| APD.SOP.1061 - Open Records Unit | To establish procedures for employees to follow when receiving an Open Records request in accordance with the Georgia Open Records Act or a subpoena for documentation. |
| APD.SOP.1070 - Coordination with Outside Agencies | This directive establishes duties regarding coordination with adjoining law enforcement agencies and with other criminal justice, public safety, and traffic agencies. |
| APD.SOP.1080 - Internal Communication | To establish a policy and procedure that encourages and supports the exchange of information among employees, and to encourage submission of ideas, suggestions, and questions to the Office of the Chief of Police. (CALEA 12.1.4) |
| APD.SOP.1090 - Inspections | This directive establishes the policies and procedures for line and staff inspections. |
| APD.SOP.1100 - Requests for Legal or Ethics Opinions | To provide coordination and oversight of requests for legal and ethical opinions originating within APD. |
| Chapter 2 - Personnel | |
| APD.SOP.2010 - Work Rules | To establish a set of work rules and a general code of conduct for all employees of the Atlanta Police Department |
| APD.SOP.2011 - General Conduct | This written directive establishes the guidelines and operating procedures for all departmental employees while interacting with each other and the public at large. |
| APD.SOP.2020 - Disciplinary Process | The purpose of this Directive is to provide the Department with a disciplinary system that responds to the needs and concerns of our community, protects the rights and duties of our employees, and above all, ensures the integrity of the Department. The purpose of discipline is to prevent and correct inappropriate behavior, not just to punish. Through an effective disciplinary system, the Department establishes employee accountability and achieves the organizational values of pride, productivity, professionalism and participation. Therefore, by thoughtfully administering discipline, the Department challenges each employee to strive and work towards the goals of excellence, self motivation, and self discipline. |
| APD.SOP.2021 - Workplace Safety | To implement the Mayor's Administrative Order on violence in the workplace, to instruct all employees in the procedures for dealing with workplace violence and potential violence, to establish procedures for assessing worksites to improve physical security and free worksites from behavior which constitutes sexual harassment. |
| APD.SOP.2022 - Early Intervention and Early Warning System | To establish a procedure for identifying employees with a pattern of behavior that may be detrimental to the achievement of the goals and objectives of the Department and initiate a process for the provision of appropriate corrective action. |

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| APD.SOP.2024 - Random Drug Screening | This directive establishes procedures for the random drug testing of all sworn employees, implementing City Code section 114-572 and the Department of Human Resources "Public Safety's Random Drug Testing Policy for Sworn Personnel." |
| APD.SOP.2025 - Peer Support Program | This directive establishes the Peer Support Program as authorized by state law and is designed to offer voluntary and confidential support for employees for personal and job-related circumstances. |
| APD.SOP.2030 - Awards | To identify and recognize Atlanta Police Department employees and citizens for outstanding public safety services, achievements and/or actions. |
| APD.SOP.2040 - Grievance Procedure | This directive establishes the procedures for filing and processing employee grievances. |
| APD.SOP.2050 - Timekeeping | To provide a uniform procedure to account for employees' time worked, overtime, compensatory time, and all of the various types of leave. |
| APD.SOP.2051 - Long Term Military Deployment and Reintegration | To establish guidelines for personnel of the Atlanta Police Department with military activations exceeding 180 days. |
| APD.SOP.2052 - Overtime Accountability And Tracking | To provide a standard procedure for the use of overtime by sworn employees. |
| APD.SOP.2060 - Extra Jobs | To establish guidelines that will allow employees to engage in outside employment as defined by the City of Atlanta Code of Ordinances, Section 114-436. For the purposes of this document outside employment is known as "Extra Jobs." |
| APD.SOP.2070 - Recruitment and Hiring Process | This directive establishes the procedure for investigating the background of applicants for employment with the Atlanta Police Department. |
| APD.SOP.2071 - Filling Full-time Civilian Vacancies | The intent of this directive is to standardize the selection process to fill full-time civilian vacancies within the Atlanta Police Department. |
| APD.SOP.2080 - Training | This directive establishes the Department's policy regarding training activities and the role of the Training Section. |
| APD.SOP.2081 - Training Reimbursement and Collection Procedure | To establish collection procedures for the reimbursement of salary and training expenses pursuant to O.C.G.A 35-8-22. |
| APD.SOP.2082 - Protocol for Outside Agencies Training | The intent of this directive is to establish the Atlanta Police Department's procedure for allowing other agencies to attend training courses at the Atlanta Police Department's Training Academy. |
| APD.SOP.2083 - Citizens Police Academy Alumni Association | The intent of this directive is to describe the role, qualifications and responsibilities of the Atlanta Citizens Police Academy Alumni Association. The mission of the Alumni Association is to provide an avenue for citizen volunteers to provide support to the Atlanta Police Department. The purpose of this directive the Alumni Association shall be referred to as Citizen's Police Academy (CPA) volunteers. |
| APD.SOP.2084 - Georgia P.O.S.T Recertification | The intent of this directive is to outline the Georgia Peace Officer Standard and Training (P.O.S.T.) Council's required re-certification process every four (4) years for those peace officers graduating from the Basic Law Enforcement training after January 1, 2012. |
| APD.SOP.2085 - Atlanta Police Leadership Institute | To establish the policy and responsibilities for implementation of the Atlanta Police Leadership Institute. |
| APD.SOP.2086 - Firearms Training Unit | This directive establishes the Atlanta Police Department's (APD) policy regarding training activities and the role of the Atlanta Police Firearms Training Unit (FTU). |
| APD.SOP.2090 - Performance Evaluations | To establish Department procedures for the City's Performance Management System to measure the achievement(s) of employees' performance and set goals aligned with the organization's mission, while attempting to maximize individual, team, and organizational results. |
| APD.SOP.2100 - Appointment to Investigator or Senior Police officer | This directive establishes the selection process leading to the appointment of investigators and senior police officers. |
| APD.SOP.2101 - Specialized and Temporary Assignments | The purpose of each Atlanta Police Department specialized assignment is to support the Field Operation Division and its efforts to control crime within the City of Atlanta. |
| APD.SOP.2110 - Duties of Senior Police Officers | To establish the specific duties and responsibilities for employees appointed to the position of Senior Police Officer (SPO). |
| APD.SOP.2120 - Employee Transfers | To establish transfer procedures within the Atlanta Police Department. |
| APD.SOP.2130 - Dress Code | To establish guidelines governing the uniform and equipment authorized for wear by all Atlanta Police Department employees. |
| APD.SOP.2131 - Collection of Department Equipment | To establish procedures for collecting equipment and property from employees separating from department employment as a result of a transfer to another City agency, retirement (including Reserve officers), disability, resignation, death, or dismissal. |

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| APD.SOP.2140 - Employee Benefits | This directive establishes procedures for the implementation of Department and City provided benefits. |
| APD.SOP.2150 - Injury on Duty | To establish a uniform procedure for processing Workers' Compensation claims for injured Atlanta Police employees. |
| APD.SOP.2160 - Employee Assistance | This directive establishes procedures for the Department's response to an employee's serious injury, illness or death and to death of retired employees of the Atlanta Police Department. Any procedures not covered in this or any other applicable Department written directive will be performed at the discretion of the Chief of Police. |
| APD.SOP.2170 - Honor Guard | This directive establishes the policies and procedures for the Atlanta Police Department Honor Guard. |
| APD.SOP.2180 - Utilization of Civilian Personnel | To establish a system for the effective utilization of civilian personnel. |
| APD.SOP.2181 - Workload Analysis and Personnel Allocation | This directive provides for the analysis of workload and the allocation of personnel in accordance with workload. |
| APD.SOP.2190 - Atlanta Retired Police Reserve | This directive establishes the Atlanta Retired Police Reserve (ARPR) and sets procedures for it. |
| APD.SOP.2191 - Retired Officer Firearms Qualification Program | To establish a policy for the department's authorization of the Retired Officer Firearms Qualification Program (ROFQP) in accordance with the provisions set forth in the Law Enforcement Officers Safety Act (LEOSA) of 2004. |
| APD.SOP.2200 - APD Junior Police Cadet Program | The purpose of the Atlanta Police Department's Junior Police Cadet Program is to educate youth between the ages of 16 and 21 with basic knowledge in law enforcement and to expose them to police operations, and to provide support to departmental organizational components. |
| APD.SOP.2300 - Department Cooperation with the Atlanta Citizen Review Board (ACRB) | To establish procedures and policies to ensure effective interaction and cooperation between the Atlanta Police Department and the Atlanta Citizen Review Board (ACRB). |
| Chapter 3 - General Operations | |
| APD.SOP.3010 - Use of Force | The purpose of this directive is to establish the policy and procedure governing the use of force by employees of the Atlanta Police Department. |
| APD.SOP.3011 - Critical Incident Review Team | This directive is to establish procedures for a Critical Incident Review Board (CIRB). The CIRB shall review police incidents involving firearm discharges at persons, and incidents involving police that result in a fatal injury. |
| APD.SOP.3020 - Search and Seizure | To establish the policies and procedures for conducting searches and seizures of private property. |
| APD.SOP.3030 - Arrest Procedures | To establish policy and procedure for the arrest, temporary detention, transport, and delivery of persons subject to arrest. |
| APD.SOP.3031 - Repeat Offender | To establish the procedure for identifying and processing repeat offenders and offenders who are on active parole or probation. |
| APD.SOP.3032 - Felons in Possession of Firearms | To establish guidelines for documenting cases targeting felons with handguns for prosecution by the U. S. Attorney or District Attorney. |
| APD.SOP.3033 - Use of Temporary Detention Cells | To establish policy and procedure for using temporary detention cells at the Zone 3 Precinct and Domestic Terminal and Maynard Holbrook Jackson International Terminal (MHJIT) Precincts at Hartsfield-Jackson Atlanta International Airport. |
| APD.SOP.3040 - Weapons | To establish the policies and procedures for authorizing, issuing, and maintaining lethal and less lethal weapons. |
| APD.SOP.3041 - Investigating Police Discharges Towards Animals | This directive establishes the policy governing the investigation of department approved firearm discharges by Atlanta Police officers towards animals. |
| APD.SOP.3042 - Conducted Energy Weapon | To establish policies and procedures for authorizing, issuing, and the maintenance of the city-issued Conducted Energy Weapon (CEW). |
| APD.SOP.3043 - Animal Cruelty Enforcement & Prevention Squad | The purpose of the Animal Cruelty Enforcement and Prevention Unit (ACEP) is to investigate crimes involving animals, promote educational measures, and interact with animal rights advocacy groups within the City of Atlanta for the prevention of animal cruelty. |
| APD.SOP.3050 - Pursuit Policy | To establish guidelines, based on state law and court decisions, for police officers that are in pursuit of motor vehicles within and outside the city limits of Atlanta. |
| APD.SOP.3060 - Reports and Report Writing | This directive establishes guidelines for reporting crimes, arrests, and other events of importance to the police department. |
| APD.SOP.3061 - Methods of Clearing a Crime | To establish a uniform procedure to ensure strict compliance with Uniform Crime Reporting (UCR) guidelines when processing incident reports submitted to the Central Records Unit to be cleared or unfounded. |

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| APD.SOP.3062 - In-Vehicle Computers | To establish the procedures for the mobile laptop computers (also known as the Mobile Data Terminal , MDT) used in patrol vehicles and other Department vehicles; including capabilities, access, security issues, and the restrictions on the use of the vehicles equipped with mounted laptop mobile data terminals. |
| APD.SOP.3063 - Accounting for Field Reports | This directive establishes a method for accounting for incident and accident reports. |
| APD.SOP.3064 - Online Reporting System | The intent of this directive is to establish procedures for the Citizen On-line Reporting System (CORS). This reporting system will allow citizens to quickly and easily file incident reports for minor incidents. |
| APD.SOP.3065 - Field Interviews | To establish procedures and guidelines for an active approach to the reduction of suppressible crimes, such as pedestrian robbery, residential burglaries, and larceny, by encouraging officers to contact, identify, and document encounters with suspicious persons and vehicles. |
| APD.SOP.3066 - Bias Crime Data Reporting | To establish a procedure for collecting data on bias crime. |
| APD.SOP.3067 - Gang Data Reporting | To establish procedures for gathering data on gang-related crimes. |
| APD.SOP.3068 - Vehicle Storage for Investigative Purposes | To establish policy and procedure for using the vehicle storage cages. |
| APD.SOP.3070 - Roll Call | To establish a procedure for roll call briefing of sworn officers and inspections of uniformed employees and equipment in the Field Operations Division (FOD). |
| APD.SOP.3080 - General Procedures | The intent of this directive is to provide officers with guidance for answering calls and interacting with citizen on a daily basis. |
| APD.SOP.3081 - Crime Scene Investigation | To provide officers and other crime scene personnel with guidelines to document, collect, package, and preserve evidence. |
| APD.SOP.3082 - Responding to Persons Experiencing a Mental Health Crisis | To establish a policy and procedure regarding the interaction of employees with persons suffering from or suspected of suffering from a mental health crisis. |
| APD.SOP.3083 - Family Violence | To establish a uniform procedure for handling family violence calls. |
| APD.SOP.3084 - Disabled Persons | To establish a policy and procedure regarding the interaction of city of Atlanta employees with persons with disabilities. |
| APD.SOP.3085 - Missing Persons | The purpose of this policy is to establish the procedures for handling reports of missing children, missing juveniles and missing adults. |
| APD.SOP.3086 - Project Lifesaver Atlanta | This directive establishes guidelines for the management of the Project Lifesaver Atlanta / Project Lifesaver International and its equipment. |
| APD.SOP.3087 - Civilian Passengers in Police Vehicles | The Atlanta Police Department shall give Section commanders discretionary authority to allow civilians to ride as observers in police vehicles and to allow officers under certain situations to give courtesy rides to civilians. |
| APD.SOP.3088 - Signals and Codes | To establish a uniform plain talk dispatch; to define signals and codes for radio communications and provide general guidelines for responding or initiating calls for service. |
| APD.SOP.3089 - Supervisor Notification | The intent of this directive is to provide officers and supervisors with situations where supervisor presence or notification is required. |
| APD.SOP.3090 - Continuity Books | The purpose of this policy is to establish guidelines and procedures for the development of Continuity Books. |
| APD.SOP.3100 - Victim Witness Assistance | The Atlanta Police Department in collaboration with the Victim Witness Assistance Program Inc., (VWAP) will provide comprehensive services to victims and witnesses of crimes in accordance with the Georgia Crime Victims' Bill of Rights. VWAP advocates will assist investigating officers by providing after-action aid to victims and witnesses pertinent to a criminal case. |
| APD.SOP.3110 - GCIC and NCIC Information | To establish policies and procedures for accessing GCIC and NCIC computer files. |
| APD.SOP.3120 - Computer Voice Stress Analyzer | To establish guidelines governing the use and administration of technical aids used for the detection of deception in criminal investigations, administrative investigations, and background investigations for employment applicants. |
| APD.SOP.3130 - Radio Operation/Usage | The intent of this directive is to provide guidelines for the assignment of radio numbers and the operation and care of department issued portable radios. |
| APD.SOP.3131 - Mobile Video and Audio Recording | This directive shall provide officers and supervisors with procedures for the use and maintenance of the hardware of the Watch Guard DV – 1 Mobile Video / Audio System, as well as the storage, duplication, and retention of all DVD recordings. |

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| APD.SOP.3132 - Video Integration Center | To ensure public safety and aid in the activation of the City's emergency management protocol, the Atlanta Police Department has developed a Video Integration Center. The Video Integration Center (VIC) assists the Department in the identification of criminal activity as it is occurring, the prevention and deterrence of criminal activity, and the capture of video evidence to support prosecution in cases of criminal activity. This is accomplished using overt cameras in public areas. |
| APD.SOP.3133 - Body Worn Cameras | This directive shall provide employees with the guidelines and procedures for the authorization, use, issuance, maintenance, recording, data storage, and data retention of city-issued Body Worn Cameras (BWC) |
| APD.SOP.3140 - Night Commander | To establish the duties and responsibilities of the police department's Night Commander assigned to the Field Operations Division (FOD). |
| APD.SOP.3150 - Vehicle Management | To establish procedures for the use, care, and maintenance of the fleet of vehicles used by the Atlanta Police Department. |
| APD.SOP.3151 - Use of Marked Take-Home Vehicles | To establish policies and procedures for the use of marked take-home patrol vehicles on and off duty. |
| APD.SOP.3152 - Employee Involved Motor Vehicle Collision Investigations | To standardize the investigative and disciplinary process pertaining to employees' involvement in motor vehicle collisions. |
| APD.SOP.3160 - Court Responsibilities | To develop a standardized process for receiving and distributing subpoenas and summons for employees' court appearances. |
| APD.SOP.3161 - Delivering Reports and Citations to Municipal Court | This directive establishes uniform procedures for forwarding copies of Atlanta Police Department (APD) incident reports and citations in a timely manner on detainees to the Atlanta Department of Corrections and the Municipal Court of Atlanta. |
| APD.SOP.3170 - Citation Book Accountability | To establish policy and procedure for issuing citation books and accounting for all citation books issued to employees. |
| APD.SOP.3180 - Critical Incidents | To establish a policy and procedure for dealing with unusual occurrences. |
| APD.SOP.3181 - Emergency Operations Plan | To establish policy and procedure for responding to states of emergency or disasters of natural or man-made origin. |
| APD.SOP.3182 - Bomb Squads and Explosive Detection Unit | To establish the procedures, guidelines, and composition of the Atlanta Police Department's Bomb Squads and the Explosives Detection Canine Unit. |
| APD.SOP.3184 - Threat Level Advisories and Responses | <p>To establish a flexible framework for the Atlanta Police Department to respond to changes in the threat advisory levels issued in accordance with The National Terrorism Advisory System (NTAS) governed by the federal and state governments.</p> <p>To provide action items for the department to consider when responding to an unplanned special event or an emergency.</p> <p>To facilitate the department's progress through the five phases of an unplanned incident, which are: preparation, rapid response, consequence management, investigation, assessment, and recovery to normal operations.</p> |
| APD.SOP.3185 - Active Attack | This directive sets guidelines for the initial response to in-progress violence or "active attack" incidents at schools, government buildings, or any other facility or place. |
| APD.SOP.3186 - Strategic Response Section | To establish policies and procedures for the efficient and effective research, development management, planning and implementing of resources for designated major events within the City of Atlanta. |
| APD.SOP.3190 - Juvenile Procedures | To establish administrative and operational guidelines for handling juveniles by all employees of the Atlanta Police Department (APD). Given the special legal status of juveniles, procedures have been developed which govern when juveniles should or should not be taken into custody, interrogated, and temporarily detained. Additionally, procedures have been developed for the collection, dissemination, and retention of fingerprints, photographs, miscellaneous records, and other forms of identification of juvenile offenders. |
| APD.SOP.3191 - Truant Children | This directive provides for effective interaction between the Atlanta Police Department and the Atlanta Public Schools System in relation to truancy from school. The goal is to reduce student participation in criminal acts and to reduce the possibility that students may become victims of crimes. |
| APD.SOP.3192 - Police Athletic League | This written directive establishes responsibilities and standard operating procedures within the PAL Unit. |

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| APD.SOP.3200 - Criminal Justice and Social Services Diversion Programs | To assist Atlanta Police employees in providing social services and criminal justice assistance to the community by establishing a "Referral Directory List" on resources available within the City of Atlanta. |
| APD.SOP.3220 - Atlanta Streetcar System | To establish procedures for the Atlanta Streetcar System that ensure safety and security of the passengers, employees, and property of the Atlanta Streetcar System, and the safety of the Atlanta Police Department employees. |
| Chapter 4 - Field Operations | |
| APD.SOP.4010 - Traffic | The purpose of this directive is to establish the policy and procedures of the Atlanta Police Department's (APD) traffic enforcement operations. |
| APD.SOP.4020 - Zone Discretionary Units | To establish Zone Discretionary Units (ZDU), which concentrate on enforcement actions in high crime areas within the zones. |
| APD.SOP.4030 - Citizen Advisory Councils | To establish Citizens Advisory Councils. |
| APD.SOP.4040 - Special Operations Section | The purpose of this policy is to establish procedures and policies for the Special Operations Section (SOS) and to outline the guidelines for daily operations. |
| APD.SOP.4041 - Aviation Unit | To provide information about the mission, capabilities and operation of the Atlanta Police Department Aviation Unit. Consult the Aviation Unit Operations Manual for a more detailed explanation of procedures and capabilities. |
| APD.SOP.4042 - Hostage Negotiators | The purpose of this directive is to establish policy and procedures for the selection, retention, training and responsibilities of hostage negotiators. |
| APD.SOP.4043 - Special Weapons and Tactics (SWAT) | The intent of this directive is to establish procedures, guidelines and composition of the Special Weapons and Tactics (SWAT) Team of the Atlanta Police Department. |
| APD.SOP.4044 - Tactical Field Operator | To establish the specific duties and responsibilities for employees designated as Tactical Field Operators (TFO). |
| APD.SOP.4045 - Unmanned Aircraft Systems | The purpose of this policy is to establish guidelines and procedures for operations and investigating incidents involving Unmanned Aircraft Systems (UAS), commonly referred to as drones. |
| APD.SOP.4051 - Mobile Field Force | To establish operational guidelines for the organization, training, and deployment of resources tasked with maintaining public order and crowd control during the activation of the Mobile Field Force (MFF). |
| APD.SOP.4070 - Bicycle Patrol | To establish community-oriented anti-crime bicycle patrols within the Atlanta Police Department. |
| APD.SOP.4080 - Mounted Patrol | To establish procedures for the Atlanta Police Department's Mounted Patrol Unit. |
| APD.SOP.4090 - Airport Section | The purpose of this policy is to establish policies and procedures for both sworn and civilian personnel assigned to the Domestic Terminal and Maynard Holbrook Jackson International Terminal (MHJIT) known collectively as Hartsfield-Jackson Atlanta International Airport. |
| Chapter 5 - Criminal Investigations | |
| APD.SOP.5010 - Criminal Investigations Division | To establish policies and procedures for the efficient and effective management of the criminal investigation function within the Criminal Investigations Division (CID). |
| APD.SOP.5011 - General Investigations Squad | This directive identifies the responsibilities and investigative process of the General Investigations Squad (GIS). |
| APD.SOP.5030 - Homeland Security | This directive establishes policies and procedures for the operation of the Homeland Security Unit (HLS). |
| APD.SOP.5040 - Homicide Unit | This directive identifies the responsibilities and investigative processes of the Homicide Unit, including the Homicide Cold Case Squad and the Homicide Complex Case Squad. |
| APD.SOP.5050 - Cyber Crimes | To establish the policies and procedures of the Cyber Crimes Squad. |
| APD.SOP.5060 - Fugitive Operations | The intent of this directive is to establish procedures and guidelines for locating and arresting fugitives wanted by the Atlanta Police Department (APD), by other jurisdictions within the City of Atlanta, or the apprehending of wanted subjects in conjunction with the United States Marshals Service (USMS) Southeast Regional Fugitive Task Force (SERFTF) and the Federal Bureau of Investigation's (FBI) Atlanta Metropolitan Major Offender (AMMO) Task Force. |
| APD.SOP.5070 - Gangs and Special Investigations Unit | To establish proper procedures for the Gangs and Special Investigations Unit (CIU) within the Atlanta Police Department to stem rising criminal activity associated with gangs in the community. |
| APD.SOP.5080 - Asset Forfeiture Squad | To establish a policy and procedure for the Financial Investigations Squad (FIS). |

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| APD.SOP.5100 - Pawn Desk | To establish guidelines for an electronic data transfer of pawn shops' and precious metal dealer's daily transaction reports to the Atlanta Police Department's Pawn Desk Unit and into the statewide pawn tracking system. |
| APD.SOP.5130 - License and Permits Unit | To establish policies and procedures for the daily operations of the License and Permits Unit. |
| APD.SOP.5140 - Airport Drug Interdiction Unit | To establish procedures and criteria for departmental participation in investigative drug interdiction unit in which the Atlanta Police Department (APD) has concurrent or adjoining jurisdiction within the Hartsfield Jackson International Airport. |
| APD.SOP.5141 - Narcotics & Tracking Canines (K-9) | To establish responsibilities, policies, and procedures for the utilization of the Atlanta Police Department's Narcotics & Tracking Canine (K-9). |
| APD.SOP.5142 - Violent Crime Interdiction Section | This written directive establishes the guidelines and operating procedures for the Atlanta Proactive Enforcement and Interdiction Unit (APEX), with the aim of reducing the occurrence of violent crime through proactive enforcement and by utilizing technology and modern police tactics. |
| APD.SOP.5190 - Guidelines for Participating in Investigative Task Forces | To establish procedures and criteria for participation in a multi-agency investigative task force in which the Atlanta Police Department (APD) has concurrent or adjoining jurisdiction. An internal investigative taskforce may be created by a written directive. |
| APD.SOP.5192 - Use Of Facial Recognition Technology | It is the purpose of this policy to provide Atlanta Police Department (APD) personnel with guidelines applicable to the implementation of facial recognition technology. |
| APD.SOP.5193 - License Plate Recognition System | To establish procedures for Atlanta Police Department (APD) employees for the deployment, data storage, and training of the License Plate Recognition System (LPRS) used by the Department. |
| APD.SOP.5210 - Special Victims Unit | The purpose of this policy is to provide guidelines for supervisors and investigators when dealing with victims of an alleged sexual assault, juveniles who are abused and/or neglected, child pornography, domestic violence, prostitution, and other child exploitation crimes via the internet. |
| APD.SOP.5220 - Fraud Investigations | To establish procedures for the investigation of reported crimes involving credit card fraud, mortgage fraud, computer fraud, forgery, flim flam, embezzlement, identity theft or any other fraud case that occurs within the City of Atlanta. |
| Chapter 6 - Support Operations | |
| APD.SOP.6010 - Communications | To establish policy and procedures for the operation of the Atlanta Police Department Communications Section. |
| APD.SOP.6011 - Smartphone Procedures | The Atlanta Police Department will provide all sworn employees with a city issued Smartphone, which is for official business purposes and will allow sworn employees to communicate and access applications that assist in performing their duties as they work to serve our neighborhoods, the community, and make the City of Atlanta a safer place. |
| APD.SOP.6020 - Central Records | To establish responsibilities and standard operating procedures within the Central Records Unit. |
| APD.SOP.6030 - Property and Evidence Control | This directive establishes policies and guidelines for receiving, storing, releasing, and disposing of property seized as evidence and property held for safekeeping and for issuing supplies to Atlanta Police Department (APD) employees. |
| APD.SOP.6032 - Donate Horses and Dogs | To establish guidelines for the Atlanta Police Department for accepting donations of horses and dogs from private donors. This directive also establishes guidelines for disposing of horses and dogs once they are deemed unsuitable for police assignment. |
| APD.SOP.6033 - Logistical Support Unit | This directive establishes procedures for maintaining Department owned property and guidelines for issuing supplies to employees of the Atlanta Police Department (APD). |
| APD.SOP.6040 - Identification Unit | To establish policies and procedures for the ID Unit's operations. |
| APD.SOP.6045 - Crime Laboratory | The intent of this directive is to establish procedures for the Atlanta Police Department Crime Laboratory. |
| APD.SOP.6050 - Department Employees' Duties with Regards to Information Technology | To document the cooperative relationship between the Atlanta Police Department (APD), functions performed by the Department of Information Technology (DIT), and Department employee's duties with regard to information technology. |

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| APD.SOP.6060 - Fiscal Management Unit | To establish a uniform procedure for carrying out the duties and responsibilities of the Fiscal Management Unit. |
| APD.SOP.6061 - Reporting Revenue | This directive establishes uniform reporting procedures for revenue-receiving units. |
| APD.SOP.6070 - Grants Management | This directive establishes the policy and procedures for grant management in the Atlanta Police Department. |
| APD.SOP.6080 - Personnel Files and Orders | To establish policy regarding personnel files, removal of information from personnel files, viewing of personnel file and to establish a system to document the personnel transactions of the Department. |
| APD.SOP.6100 - Planning, Research, and Accreditation Unit | This directive establishes the policies and procedures for the Planning, Research, and Accreditation Unit (PRAU). It also summarizes the administrative reporting process, which is designed to ensure the availability of management information to assist in making informed decisions on the operation of the Department. |
| APD.SOP.6101 - Atlanta Police Historical Society | The Atlanta Police Department Historical Society (APHS) is a voluntary organization that will promote the history of the Atlanta Police Department for the benefit of the people who have and are serving the Citizens of Atlanta through this department. |
| APD.SOP.6110 - Chaplains | To establish the Atlanta Police Department Chaplaincy Corps and the selection process for staffing it, to coordinate with organized religions, Neighborhood Planning Units (NPU), human service agencies, and the Atlanta Police Department for the betterment of society. |
| APD.SOP.6120 - Tactical Crime Analysis Unit | To establish the responsibilities and procedures of the Tactical Crime Analysis Unit (TCAU) and Unit Crime Analyst (UCA) officers. |
| APD.SOP.6141 - Mobile Community Outreach Police Station | This directive is to establish policy and procedures for the use and maintenance of the Mobile Community Outreach Police Station (MCOPS) vehicle under the Community Oriented Policing Section (COPS) of the Community Services Division (CSD). |
| APD.SOP.6142 - Crime Stoppers Greater Atlanta | To provide procedures for all Department employees for the handling of crime tips reported to the Department via the Confidential Web Tip Information System (TipSoft). |
| APD.SOP.6143 - Limited English Proficiency | <p>The Atlanta Police Department recognizes the importance of communicating effectively with the people it serves. Language barriers may prevent people with Limited English Proficiency (LEP) from accessing essential police services, understanding their rights, obligations, and cooperating with community policing efforts to improve public safety. Ineffective communication with LEP victims, witnesses, suspects, and community members may present the department with safety, evidentiary, and ethical challenges. Ensuring optimum communication between the department and all segments of the community serves the interests of both.</p> <p>The purpose of this directive is to establish departmental guidelines, consistent with Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000d, and the</p> |
| APD.SOP.6150 - The Atlanta Police Club | This directive establishes the guidelines and operating procedures for the Atlanta Police Club. |
| APD.SOP.6160 - Drug Testing and Destruction | To establish a policy and procedure for the testing, storing, and destruction of drug evidence. |
| APD.SOP.6161 - Administration of Naloxone Nasal Spray (Narcan) | To establish guidelines and regulations governing the utilization of Naloxone (Narcan) by trained personnel within the Atlanta Police Department. This directive shall provide employees with procedures for the use and maintenance of Narcan, storage of Narcan equipment, and deployment situations regarding Narcan. |
| APD.SOP.6170 - Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ) Liaison Unit | This directive establishes the guidelines and operating procedures for the LGBTQ Liaison Unit and departmental employees' interaction with Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ) individuals, community, and employees of the Atlanta Police Department. |
| APD.SOP.6180 - Transgender Interactions | This directive establishes guidelines and operating procedures for employees when interacting with transgender, intersex and gender nonconforming individuals. |
| Chapter 7 - Community Services | |
| APD.SOP.7010 - Community Services Division | To establish policies and procedures for the efficient and effective management of the Community Services Division. |

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| APD.SOP.7030 - Community Oriented Policing Section (COPS) | To establish responsibilities and procedures for sworn and non-sworn employees of the Community Oriented Policing Section (COPS). |
| APD.SOP.7032 - Crime Prevention Unit | To establish procedures and responsibilities for the Crime Prevention Unit (CPU). |
| APD.SOP.7035 - Path Force Unit | The intent of this directive is to establish responsibilities and procedures for sworn employees of the Atlanta Police Department's Path Force Unit (PFU). |
| APD.SOP.7036 - APD Explorer Program | The purpose of the Atlanta Police Department's Explorer Program is to educate young people between the ages of 14 and 21 with basic knowledge in law enforcement by exposing them to police operations and providing career orientation experiences, leadership opportunities and community service activities. |
| APD.SOP.7037 - Homeless Outreach Proactive Enforcement (HOPE) Team | The Atlanta Police Department will ensure the fair and equal treatment of all homeless persons. All sworn employees shall exercise reasonable discretion whenever the circumstance dictates and shall provide proper notice to those who are unlawfully trespassing on public property in accordance with the law. |
| APD.SOP.7050 - Code Enforcement | This directive provides the procedure for the appointment of Code Enforcement Agents, pursuant to City Code Section 98-1. |
| Supporting Documentation | |
| Change of Command Bridging Document | Chief of Police will be adopting all current policies. |