

## **COOPERATIVE AGREEMENT**

### **The Commonwealth's Attorney's Office Victim/Witness Program The Arlington County Police Department**

*The Commonwealth's Attorney's Office Victim/Witness Program and the Arlington County Police Department agree to the following measures designed to ensure that the rights of victims, as established in the Virginia's Crime Victim and Witness Rights Act (Virginia Criminal Code Section 19.2-11.01) are protected. It is the intent of this agreement to encourage a coordinated response between the parties and to encourage active victim participation in the criminal justice process.*

#### **The Arlington Victim/Witness Program agrees to the following:**

The Victim/Witness Program staff will provide victims' rights and victim assistance training to new police recruits as requested.

The Victim/Witness Program will attempt to contact all crime victims as defined in Virginia Criminal Code Section 19.2-11.01 to inform them of their rights and the range of services available to them.

The Victim/Witness staff will provide the Police Department staff with any and all information necessary to assist in criminal investigation.

The Victim/Witness Program will inform victims of the right to confidentiality as granted in Virginia Criminal Code Section 19.2-11.2. If requested, program staff will assist the victim in filing form DC-301 with the appropriate Clerk's Office.

The Victim/Witness Program will provide information to the victim regarding the arrest and custody status of the defendant, upon request.

The Victim/Witness Program will provide information to the victim regarding the status of the court case.

Victim/Witness Program staff may accompany the victim to court. Victims will be advised of the right to be present in court during all proceedings in accordance with Virginia Criminal Code Section 19.2-265.01.

The Victim/Witness Program will advise victims of certain sexual offenses of the right to a closed preliminary hearing pursuant to Virginia Criminal Code Section 18.2-67.8.

The Victim/Witness Program will advise juvenile sexual assault victims of the possibility that a two-way closed circuit television may be used in taking testimony in accordance with Virginia Criminal Code Section 18.2-67.9.

The Victim/Witness Program will provide information to victims about protective orders as appropriate.

The Victim/Witness Program will assist victims in requesting notification of a defendant's release from incarceration from the Arlington County Detention Facility and/or the Virginia Department of Corrections.

**The Arlington County Police Department agrees to the following:**

The Police Department will provide the Arlington Victim/Witness Program, on a daily basis, with information pertaining to all reported crimes committed in its jurisdiction; Information will be made available through police Incident Reports obtained through Central Records and through the Records Management System (RMS).

The Police Department will refer victims to the Victim/Witness Program and provide a standardized form/brochure to all victims outlining victims' rights, the Victim/Witness Program, and resources available to victims. (Virginia Criminal Code Section 19.2-11.01A)

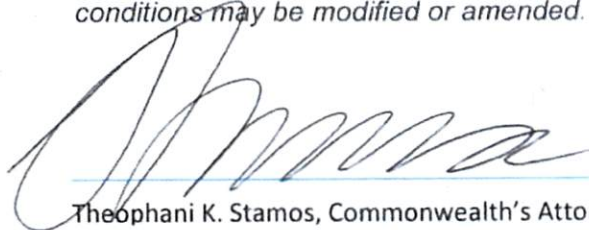
The Police Department will maintain victim confidentiality in accordance with department policy and Virginia Criminal Code Section 19.2-11.2.

The Police Department will provide assistance to victims and witnesses who have been threatened or intimidated.

The Police Department will expedite the return of the victim's property when no longer needed for judicial proceedings. (Virginia Criminal Code Section 19.2-11.01A2b)

The Chief of Police will appoint the Special Victims Unit (SVU) Supervisor as the Victim/Witness Coordinator for the Police Department. The SVU supervisor will be responsible for coordinating the agency's role in victim/witness assistance. Additionally, the SVU supervisor will meet with the Victim/Witness Program regularly in order to ensure victims of crime are dealt with in a caring and professional manner.

*This agreement is effective August 12, 2017, and will remain in effect until either party terminates in writing. Upon mutual written agreement of the signatories, the terms and conditions may be modified or amended.*



Theophani K. Stamos, Commonwealth's Attorney

7/7/17  
Date



Jay Farr, Chief of Police

7.10.17  
Date