

Academic Affairs Manual (ACD)

ACD 305–01: Planning and Seeking Approval of New Degree Programs

Effective: 9/14/2018

Revised: 7/1/2011

Purpose

To describe how to plan and implement a new degree program and complete the internal ASU approval process to establish a new degree program

Sources

Arizona Board of Regents Policy Manual - 2-203

Office of the Provost of the University

Applicability

Academic administrators

Faculty

Policy

Authorization to Plan a New Degree Program

The establishment of any academic degree program requires approval by the Arizona Board of Regents or its appropriate committee prior to announcement and implementation of the degree.

Annually the university presents an academic plan with an update of outcomes from the previous year to the ABOR or its appropriate committee for review and approval. The academic plan defines the key academic initiatives planned by the university for the next year and describes how they support both the university's strategic plan and the strategic plan of the Arizona Board of Regents. The academic plan includes an academic degree program inventory of all academic degree programs that are expected to be planned, implemented, merged with other programs, or eliminated in the upcoming year.

Establishment of a New Degree Program

The university implementation of any new degree program must be done in accordance with ABOR policy and procedures and complete all ASU internal review processes and approval. The Office of the Provost of the University will notify academic units when the program has completed the necessary steps and may be offered.