

Financial Services Manual (FIN)

FIN 001: Introduction

Effective: 12/1/1985

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The *Financial Services Policies and Procedures Manual (FIN)* provides the user with policies and procedures applicable to accounting-related transactions at the university.

The policies and procedures apply to all university departments. The Office for Research and Sponsored Projects Administration, however, may specify different procedures if required by a grant or contract, or if more appropriate.

Additional information and departmental procedures may also be found on the [Financial Services](#) Web site. Corrections, changes, or suggestions for the manual should be communicated to the [FIN manual coordinator](#).

In the event of an inconsistency or conflict, applicable law and Arizona Board of Regents' (ABOR) policies supersede university policies and university policies supersede college, department or lower unit bylaws, policies, or guidelines. The vice president for finance and deputy treasurer may approve exceptions to FIN policies in limited situations based on facts and circumstances provided that the exception does not conflict with applicable law and ABOR policies.

The university reserves the right to add, amend, or revoke any of the contained rules, policies, regulations, and instructions or incorporate additional ones, with or without notice, as circumstances or the good of the university community may require.

A printout of this manual and each change to this manual, created from the original text source for the online version, is retained permanently as an official record at University Archives and is available for inspection. Printouts of all revisions to online manuals will be similarly available.