

Parking and Transportation Services Manual (PTS)

PTS 302: Loading Zones

Effective: 2/10/1956

Revised: 3/1/2026

Purpose

To ensure proper use and availability of loading zones

Source

ASU *Parking Rules and Regulations*

Policy

Loading zones are indicated by a yellow curb and/or stencil. Loading-zone parking should be used only while loading or unloading equipment, supplies, etc. No person may park in any designated loading zone for more than 20 minutes without prior PTS approval.

Persons who improperly park in a loading zone will be subject to citation.

Procedure

Responsibility	Action
Vehicle operators	1. Use loading zones for authorized purposes only.
	If more than 20 minutes is necessary:
	2. Use a dolly and park in assigned permit lot, use a visitor lot (paying appropriate exit fee), or use a pay by plate lot.
Parking and Transportation Services	3. Ensure loading zones are available for authorized users by citing any vehicles parked in violation of the ASU <i>Parking Rules and Regulations</i> and/or this policy. 4. Vehicles may NOT be permitted to park for longer than the 20-minute time limit without PRIOR approval from PTS.

Cross-References

For more information on parking citations and appeals, see:

1. [PTS 301](#), "Parking Citations"

and

2. the policies in [PTS 401](#), "Parking Citations Appeals."

For information on operating vehicles on the ASU campuses, see the Police Department Policies and Procedures Manuals:

1. [PDP 207-01](#) "ASU Transportation Code",

and

2. [PDP 207-02](#) "Vehicles and Carts on Malls or Sidewalks".