

Purchasing and Business Services Manual (PUR)

PUR 001: Introduction

Effective: 4/15/1988

Revised: 11/1/2020

University Procurements, regardless of funding source, will be made in accordance with applicable state statutes, Board of Regents' policies, federal regulations, and university policies.

The *Purchasing and Business Services Policy Manual* (PUR) contains the Arizona Board of Regents, Federal and University policies that apply to all individuals making procurement decisions for ASU. The Chief Procurement Officer is responsible for the interpretation and administration of these purchasing policies.

Processes and procedures related to these policies are available on the [ASU Procurement Website](#). Contact Purchasing and Business Services at 480/965–2160 or purch-q@asu.edu for assistance.

Corrections, changes, or suggestions should be communicated to the [PUR manual coordinator](#).

The university reserves the right to add, amend, or revoke any of the contained rules, policies, regulations, and instructions or incorporate additional ones, with or without notice, as circumstances or the good of the university community may require.