

Research and Sponsored Projects Manual (RSP)

RSP 505–06: Equipment Management

Effective: 8/2/2010

Revised: 11/1/2024

The ASU policies and procedures for acquiring managing, renting, and disposing of capital equipment for a sponsored project appear in the *Property Control System Policies and Procedures Manual (PCS)*.

The following sections provide specific guidance related to sponsored projects:

[PCS 200](#) defines policies for acquiring equipment on a sponsored project

[PCS 400](#) defines policies applicable for receiving and identifying purchased and fabricated equipment, gifts, donations, and equipment transfers to ASU

[PCS 600](#) defines policies for management of property/physical inventories of equipment

[PCS 1000](#) describes disposition of equipment, specifically how to handle sponsor-acquired, ASU-titled equipment deemed surplus.

For more information, visit [cfo.asu.edu > Capital Asset Management](https://cfo.asu.edu) or email Property-Q@ASU.edu.