

Student Services Manual (SSM)

SSM 104–02: Handling Disruptive, Threatening, or Violent Individuals on Campus

Effective: 8/15/1985

Revised: 11/1/2019

Purpose

To promote a campus environment that is safe and conducive to conducting university-related business

Sources

Arizona Revised Statutes §§ 13–1502; 13–2911

ASU Police Department

Office of the Dean of Students

Educational Outreach and Student Services

University policy

Policy

Students, faculty, staff, and other individuals do not have an unqualified right of access to university grounds, property, or services.

Interfering with the peaceful conduct of university-related business or activities or remaining on campus grounds after a request to leave may be considered a crime.

Procedures

All incidents and allegations of violent or threatening conduct by an ASU student (whether on- or off-campus) must be reported to the ASU Police Department (ASU PD) and the Office of the Dean of Students. If either office determines that the behavior poses or has posed a serious threat to personal safety or to the welfare of the campus, the student will not be permitted to return to campus or reside in any ASU residence hall until an appropriate threat assessment has been completed and, if necessary, conditions for return are imposed. ASU PD, the Office of the Dean of Students, and other appropriate offices will coordinate the assessment in light of the relevant circumstances.

Note: Physical contact that occurs during the performance of and as an integral part of participation in intercollegiate, intramural, or other sporting events, practices, or games is not, in itself, required to be reported under this policy; it is understood that participants assume the risks of this contact when they choose to participate. Physical contact or other behavior that exceeds what is normally acceptable in regular play or participation or conduct that occurs outside of the context of regular play or participation should be reported and may violate university policy and applicable law.

Incidents that occur on the ASU Downtown Phoenix campus that are determined to merit criminal charges will be forwarded to the Phoenix Police Department.

For Immediately Threatening Situations

Responsibility	Action
	If threatened on campus by a disruptive individual's conduct to the point of reasonable fear of immediate personal injury or property damage:
Student, ASU employee, or guest	<ol style="list-style-type: none"> 1. Leave the area that the disruptive individual(s) is in immediately. 2. Call the ASU Police Department (ASU PD) to request that an officer come to the location. Inform ASU PD if it is a repeat occurrence.
ASU employee	<ol style="list-style-type: none"> 3. Notify the immediate supervisor, if he or she was not present during the incident.
	If the incident involves an individual who may be identified as a member of the ASU student body:
Student, ASU employee, or guest	<ol style="list-style-type: none"> 4. Contact the Office of Student Rights and Responsibilities and report the incident.
	If the incident involves an individual who may be identified as a member of the ASU faculty or staff:
	<ol style="list-style-type: none"> 5. Contact the ASU Employee Assistance Office.

For All Other Situations

Responsibility	Action
	If confronted on campus by a disruptive individual's conduct that may be harassing or interferes with university-related duties or activities but is not immediately threatening:
Student, ASU employee, or guest	<ol style="list-style-type: none"> 1. Request that the disruptive individual(s) leave. 2. Call ASU PD to request that an officer come to the location. Inform ASU PD if it is a repeat occurrence.
ASU employee	<ol style="list-style-type: none"> 3. Notify the immediate supervisor, if he or she was not present during the incident.
	If the incident involves an individual who may be identified as a student:
Student, ASU employee, or guest	<ol style="list-style-type: none"> 4. Contact the Office of Student Rights and Responsibilities and report the incident.
	If the incident involves an individual who may be identified as a member of the ASU faculty or staff:
	<ol style="list-style-type: none"> 5. Contact the Office of University Rights and Responsibilities.

Cross-References

For related information, see:

1. [SSM 104-01](#), “*Student Code of Conduct and Student Disciplinary Procedures*”

and

2. [SSM 201-10](#), “*Instructor Withdrawal of a Student for Disruptive Classroom Behavior.*”

Also see the *Staff Personnel Policies and Procedures Manual*—[SPP 814](#), “*Violence in the Workplace.*”