

Student Services Manual (SSM)

SSM 202–04: Undergraduate Transfer Credit Evaluations

Effective: 8/15/1957

Revised: 3/1/2019

Purpose

To evaluate and determine acceptance of transfer credit earned by an undergraduate student at colleges and universities previously attended

Sources

Arizona Board of Regents Policy Manual - 2-102

ASU General Catalog, "Transfer Credit"

Arizona Commission for Postsecondary Education's Course Equivalence Guide

Policy

Undergraduate credit will be awarded for traditional course work successfully completed at regionally accredited institutions of higher learning as approved by ASU and the Arizona Board of Regents.

Procedure

The student orders transcripts from all previously attended colleges or universities to be mailed directly to:

Admissions Services

Arizona State University

PO Box 870112

Tempe, AZ 85287-0112

Admission Services staff:

1. evaluate transcripts according to current guidelines
 2. adjust the student's academic record to reflect additional credit accepted
- and
3. provide the student's advising college with transfer information.

Cross-References

For related information, see [SSM 401–01](#), "Transfer Credit Evaluation."