SSM 204–03: Application for Graduation for Bachelor’s Candidates

Effective: 12/15/1925

Revised: 7/1/2019

Purpose
To notify the Graduation Section that a bachelor’s candidate intends to complete all course work and requirements for graduation at the end of a specific semester.

Sources
University Registrar Services
Office for Graduate Education

Policy
A bachelor’s degree candidate must apply for graduation by the deadline dates specified in the ASU General Catalog and the ASU Graduate Catalog or pay a late fee.

A degree candidate must pay the appropriate fees at the time of application.

Procedure

<table>
<thead>
<tr>
<th>Responsibility</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student</td>
<td>1. Register for your final semester.</td>
</tr>
<tr>
<td></td>
<td>2. Review degree requirements.</td>
</tr>
<tr>
<td></td>
<td>3. Complete the application for graduation and pay appropriate fees.</td>
</tr>
<tr>
<td>University Registrar Services staff</td>
<td>4. Review application and update status accordingly.</td>
</tr>
</tbody>
</table>

Cross-Reference
For information about programs of study, see:

1. SSM 204–02, “Master’s and Doctoral Programs of Study.”