

# Student Services Manual (SSM)

## SSM 204–04: Application for Graduation for Master’s and Doctoral Candidates

Effective: 8/15/1961

Revised: 3/1/2024

### Purpose

To notify the Graduation Section that a master’s or doctoral candidate intends to complete all course work and requirements for graduation at the end of a specific semester

### Source

Graduate College

### Policy

A master’s or doctoral candidate must apply for graduation by the deadline dates specified in the ASU *Graduate Catalog* or pay a late fee.

A master’s or doctoral candidate must pay the appropriate fees at the time of application.

### Procedure

The student:

1. Register for your final semester
2. Review degree requirements
3. Complete the application for graduation and pay appropriate fees

University Registrar Services staff:

1. Review application and update status accordingly

### Cross-Reference

For information about the doctoral program of study, see [SSM 204–02](#), “Master’s and Doctoral Programs of Study.”