

# Student Services Manual (SSM)

## SSM 301–01: Financial Aid Eligibility

Effective: 4/1/1981

Revised: 3/1/2007

### Purpose

To outline the criteria that determine whether or not a student is eligible to receive dollars from the need-based and non-need-based federal financial aid programs (e.g., the Federal Work-Study Program)

### Sources

34 *Code of Federal Regulations* §§ 668.32, 674.9, 675.9, 676.9, 682.201, 685.200, 690.75, 692.40, 668.40

### Policy

In general, a student is eligible for federal aid if he or she:

1. is admitted as a degree-seeking student to a qualified undergraduate, postbaccalaureate, graduate, or eligible certificate program
2. is a U.S. citizen or a national or other eligible non-citizen
3. is making satisfactory academic progress in a chosen course of study
4. is not in default on any federal loan
5. does not owe a refund/repayment to any federal student financial assistance program
6. has a high-school diploma or a General Education Development (GED) certificate, or passes a test approved by the U.S. Department of Education
7. has completed the documentation necessary to satisfy the program requirements
8. has an enrollment status that allows for financial aid disbursement
9. is registered for the Selective Service Administration, if required by law
10. has a valid social security number (except residents of the Federated States of Micronesia, Republic of the Marshall Islands, or the Republic of Palau)
11. does not have property subject to a judgment lien for a debt owed to the United States

and

12. has not been convicted of any offense involving the sale or possession of a controlled substance. (The loss and duration of ineligibility depends on the number of convictions and the date of the conviction[s].)

Additional specific program requirements may apply and can be reviewed in 34 *Code of Federal Regulations* § 668.32. All requirements are reviewed by Financial Aid and Scholarship Services prior to the awarding and/or disbursing of federal assistance.