

# Student Services Manual (SSM)

## SSM 401–01: Transfer Credit Evaluation

Effective: 1/5/1983

Revised: 11/1/2023

### Purpose

To establish criteria for evaluating transfer credit

### Sources

*Arizona Revised Statutes - 15–1626*

*Arizona Board of Regents Policy Manual - 2-102*

Admission Services

*Current ASU General Catalog*

### Policy

Credit will be awarded for traditional course work successfully completed at regionally accredited institutions of higher learning as approved by ASU and the Arizona Board of Regents. Whether the specific semester hours of credit may be applied toward a degree depends on the requirements of the department, division, or college in which the student is enrolled.

There are several qualifications:

1. Transfer credit is not given for courses in which the student earned a grade below “C-.”
2. While courses successfully completed but evaluated on nontraditional grading systems (e.g., pass-fail) may be acceptable for transfer, some colleges in the university may not accept such credits to fulfill graduation requirements.
3. Grades and honor points earned at other colleges and universities are considered for admission, but are not included in computing the student’s cumulative grade point average (GPA) at ASU.

Certain types of credit cannot be transferred to ASU, including:

1. credit awarded by postsecondary institutions in the United States that lack candidate status or accreditation by a regional accrediting association
2. credit awarded by postsecondary institutions for life experience
3. credit awarded by postsecondary institutions for courses taken at noncollegiate institutions (e.g., governmental agencies, corporations, industrial firms, etc.)

and

4. credit awarded for continuing education units (CEU), continuing education credit, workshops, seminars, professional development courses, and other not for credit courses through postsecondary institutions.

### **Veteran's Exception**

Honorably discharged veterans who served in the Armed Forces of the United States for a minimum of two years are given the following exception to the above transfer credit policy. In determining admissibility to the university, the Undergraduate Admission Office may not consider any failing grades received at an Arizona university or college before military service. Military service records must be submitted, including form DD 214.

### **Community Colleges**

With the exception of special programs, a maximum of 64 semester hours of credit will be accepted as lower-division credit when transferred from a regionally accredited community, junior, or two-year college.

## **Cross-References**

For related information, see:

1. [SSM 202-04](#), "Undergraduate Transfer Credit Evaluations"
- and
2. [SSM 401-02](#), "Transfer Credit Appeals."