

# **Student Services Manual (SSM)**

## **SSM 602–02: Eligibility for Services**

Effective: 9/6/1968

Revised: 7/1/2016

### **Purpose**

To define eligibility for services from ASU Counseling Services

### **Source**

University policy

### **Policy**

#### **Full- and Part-Time Students**

All enrolled ASU students are eligible for a needs assessment and may be eligible for a number of ongoing services as appropriate.

#### **Summer Students**

During the summer sessions, a student enrolled in any class is eligible for services.

A continuing student (i.e., one who has completed spring semester and is registered for fall semester) is eligible for services in the summer, whether enrolled in summer courses or not.

#### **Spouses and Significant Others of Eligible Students**

Spouses and significant others of eligible students may join the student's counseling session as appropriate. Services are not available to a student's spouse or significant other if their difficulties are the primary focus of therapy.

#### **ABOR Student Health Insurance Participants**

ABOR Student Health insurance participants are eligible during the term of their coverage. Graduating students or students who withdraw during the semester are eligible for services until termination of their university-sponsored student health insurance.

#### **Students Withdrawing from the University**

Students who are withdrawing or have withdrawn from the university may receive time-limited counseling/case-management services to assist with transitioning to recommended mental health services, or other services, in the community.

## **Students Entering the University**

Students entering the university may receive time-limited counseling/case management services to assist with identification of mental health needs if they present written confirmation of their acceptance into the university.

## **Faculty and Staff**

Faculty and staff are eligible for counseling through the [Employee Assistance Office](#).

Faculty and staff are not eligible to receive ongoing clinical services at ASU Counseling Services. However, they are eligible for consultation services regarding ASU students.

See the [ASU Counseling Services](#) website for detailed information on services provided.

## **Persons not associated with ASU**

Persons not associated with ASU are not eligible to receive clinical services at ASU Counseling Services. Any individual not associated with the university who requests clinical services will be referred to resources in the community.

See the [ASU Counseling Services](#) website for detailed information on services provided.

## **Cross-Reference**

For further information, see:

1. [SSM 602–01](#), “Mental Health Emergencies”  
and
2. [SSM 602–05](#), “Counseling Fees.”