




College/ Independent Unit	Thunderbird School of Global Management
Academic Unit/ Department, if any**	N/A
Choose document type (bylaws or criteria Document?): Thunderbird Bylaws	
If bylaws, does it include criteria for promotion/continuing status/tenure? No	
Please concisely list the ranks included in the criteria (if relevant).	

Unit and college approval

Date of approval by the faculty and/or academic professionals	April 27, 2026
Date of review by the dean (or lead of independent unit)*	April 29, 2026

Provost office approval

	Patricia Friedrich	May 5, 2026
Signature	Name	Date

*Per ACD111-02, all colleges and academic units must have bylaws, approved by a majority of the unit faculty. With the consent of all college deans to which a unit reports, the faculty of the unit may choose to utilize the college's bylaws as their unit bylaws.

**Academic units are usually departments and schools, not research centers or programs. Academic units, in this context, have criteria for promotion which were approved by its faculty and/or academic professionals.

Thunderbird School of Global Management

PART 1

Thunderbird Bylaws

I-A. PREAMBLE

The faculty of Arizona State University's Thunderbird School of Global Management (hereafter referred to as the Thunderbird) through these Bylaws provides the organization and procedures by which and through which it functions, within the range of its authority and responsibility, as prescribed by state law, the Conditions of Faculty Services established by the Arizona Board of Regents, and the ASU Academic Affairs Manual (ACD). The reference for ACD is <http://www.asu.edu/aad/manuals/acd/>. In general, these bylaws reflect the Thunderbird's commitment to shared governance. Should conflict arise between these bylaws and ACD or ABOR policy, the latter prevails.

I-B. MEMBERSHIP

According to ACD 505-02, College faculty includes all employees of the Arizona Board of Regents involved in teaching, research, or service; that is, those who are appointed as assistant professor, associate professor, or professor (referred to as tenure-eligible or tenured faculty); or other such titles as may be designated by the university for career-track faculty such as teaching professors (all ranks), clinical professors (all ranks), professors of practices and research professors (all ranks).

RESPONSIBILITIES AND AUTHORITY OF THE FACULTY

The faculty of Thunderbird expects its members to pursue goals in scholarship, teaching, and service in alignment with the Standards of Academe and their appointment. Scholarship, teaching, and service are integral and necessary parts of Thunderbird's and university's mission and purpose. All members of the faculty share responsibility for the Thunderbird's and university's success.

Responsibilities of career-track faculty members are summarized in their annual workload distribution document. Career-track faculty members are expected to meet the expectations of teaching, scholarship, or service specified for their appointment. Therefore, the quantity of teaching, scholarship, or service may vary according to individual annual workload distribution.

In general, the faculty is responsible for recommending curricular decisions related to the quality of

the instructional programs to the Director General and Dean (Dean). The Dean, with the advice of the Deputy Dean of Thunderbird Academic Enterprise when appointed, and faculty, maintains final responsibility for the management of Thunderbird programs.

I-C-1. Faculty members with voting privileges. Faculty members of Thunderbird with all privileges and voting rights as outlined below are those who are appointed as assistant professor, associate professor, or professor (referred to as tenure-eligible or tenured faculty), as well as benefits-eligible career-track faculty and joint appointment faculty whose primary college is Thunderbird.

I-C-2. Rights and Duties of Faculty Members

I-C-2a. Scholarship. Each tenure-track faculty member is responsible for developing and augmenting his/her scholarly competence. This includes conducting academic research or other creative activity and disseminating the results of these intellectual contributions. The quality of performance in this area will be considered in decisions relating to compensation, promotion and tenure, and retention. The academic freedom, as described in [ACD 201](#), to pursue particular scholarship or creative activity is the right of the faculty member.

I-C-2b. Teaching and Service Assignments. Faculty members have the responsibilities to carry out effective teaching and service duties and assignments, including committee assignments, student mentoring, and other collegial activities. The quality of performance in these areas will be considered in decisions relating to compensation, promotion and tenure, and retention. Faculty members have academic freedom, as described in [ACD 201](#), when teaching courses subject to the course description contained in the catalog. In approved professional or executive programs, the course, session or program syllabi are developed by responsible faculty and core elements (objectives, alignment with external standards, and assessments that are part of related data reports) must remain as elements of the course.

I-C-2c. Governance Functions. Consistent with shared governance, faculty members have the responsibility to participate in the operation of Thunderbird. In addition to voting for representatives on elected committees, these responsibilities of participation include, but are not limited to: contributing information to the performance evaluations of the Dean, and other appropriate administrators as specified by [ACD 111-03](#); recommending approval and modification of the Thunderbird Bylaws; recommending approval of promotion, tenure, probationary and annual review procedures; development of course requirements for both the undergraduate and graduate programs; participation in the recruitment of new faculty and administrators; providing advice on recruiting priorities; and development of degree programs.

I-C-2d. Annual Performance Evaluation. Each faculty member will be responsible for preparing a portfolio that meets the requirements for the annual performance evaluation in accordance with the principles, standards, and procedures detailed in relevant Arizona Board of Regents, university policies, and Thunderbird's APE document. The portfolio addressing his or her annual performance is prepared in relation to the approved Management by Objectives (MBO) goals of the previous year as agreed between the individual faculty member and the Dean.

I-C-2e. Annual Goals. Each tenure-track and tenured faculty member must submit for approval to the Dean for the coming year their individual plans (MBOs) pertaining to

scholarship, teaching, and service. Each career-track faculty member must submit annual MBO goals consistent with the terms of the individual's annual workload distribution.

I-C-2f. Probationary Reviews. Faculty members are responsible for preparing materials for probationary reviews according to the guidelines established by the Office of the University Provost and submitting those materials using the established university due dates provided in the annual schedule of personnel actions. Consult the provost's website for the [Portfolio Checklist for AP Probationary Reviews in RPT](#) and the [Portfolio Checklist for Faculty Probationary Reviews in RPT](#). It is recommended that faculty consult the [provost's website](#) to utilize other relevant material.

I-C-2g. Promotion and Tenure Reviews. Faculty members are responsible for preparing promotion and tenure materials according to the guidelines established by the Office of the University Provost and submitting those materials using the established university due dates provided in the annual schedule of personnel actions. Consult the provost's website, <https://academicpersonnel.asu.edu/tenure-promotion-and-advancement> and other relevant material from the provost's website.

I-C-2h. Appeals and grievances. Faculty members have the right to grieve, without prejudice or retaliation, the outcome of personnel actions under the provisions of [ACD 509-01](#) and [ACD 509-02](#). However, only those circumstances listed as grievable by policy can be grieved. If a faculty member wishes to appeal a grievable decision, he or she should first attempt to resolve the matter with the Dean or appropriate Thunderbird administrator either directly or through a university ombudsperson ([ACD 509-01](#)) using the process provided for in P17 Faculty Grievance Procedures (<https://provost.asu.edu/policies/procedures/p17>) unless resolution is not appropriate for that decision as described in [ACD 509-01](#). The appeal process for annual performance reviews is found in [ACD 506-10](#).

I-D. RESPONSIBILITIES AND AUTHORITY OF THE DEAN

The Dean is appointed by the University Provost of ASU in accordance with university policy. The Dean has primary responsibilities for the Thunderbird faculty and the appointment of appropriate Thunderbird administrators. The Dean serves at the discretion of the provost and performs such duties as the provost, or her/his designee may assign. The Dean has overall responsibility for the operation of the college, including recruitment and development of personnel, budget, administrative and academic divisions. The Dean is the official representative and spokesperson for Thunderbird to the university administration and the external community.

I-D-1. Teaching Assignments. The Dean and appropriate Thunderbird administrators will facilitate production of course schedules that match course offerings to faculty members based on student and program needs, each members' qualifications, scholarly records, areas of interest, and regardless of faculty members' appointments.

I-D-2. Service Appointments. The Dean and appropriate Thunderbird administrators recommend faculty members for campus or university committee assignments or community service and ensure that service appointments are equitably available to faculty members at

Thunderbird. The Dean will consult with appropriate Thunderbird administrators to take into consideration the faculty members' rank, annual workload distribution in service, teaching, and scholarship in making such assignments.

I-D-3. Salary Allocations. The Dean has overall responsibility to determine, approve, and perform any changes in salaries, as stated in ACD, and to ensure comparability of salaries across appointments. Any merit component of salary adjustments should be in accordance with the university guidelines. Individuals on sabbatical leave are allowed to participate in the college's merit review system ([ACD 705](#)).

I-D-4. Resource Allocation and Budget Oversight. The Dean has responsibility to allocate all resources, including, but not limited to, secretarial assistance, computer equipment, facilities, travel, telephone, photocopying, and teaching/research assistants. The Dean has responsibility to oversee budget management activities conducted by appropriate (appointed) Thunderbird administrators.

I-D-5. Performance Evaluation of Faculty Administrators. The Dean has the responsibility to initiate evaluations of faculty administrators as required by ASU. As part of this review, the Dean must solicit faculty input consistent with [ACD 111-03](#) guidelines, which state

“Every other year, faculty and academic professional input will be requested for chairs and directors and at least every four years for deans/university librarian. Where appropriate in alternate years, academic unit chairs and deans might request input into a performance evaluation of individuals filling such mid-management positions as associate/assistant deans or chairs and program or center directors.”

I-D-6. Administrative Functions. The Dean has overall responsibility for administrative and managerial functions, including oversight of those functions delegated to appropriate Thunderbird administrators. In addition to required faculty meetings, other college faculty meetings can be called at the discretion of the Dean and/or appropriate Thunderbird administrators. Faculty members must be notified by email at least one week prior to any faculty meeting, except those for informational purposes only or in cases when meetings must be called on shorter notice. Minutes from faculty meetings and committee meetings should be distributed in a timely manner. Current and archived minutes should be posted in a convenient accessible location online.

I. VOTING MEMBERSHIP OF THE FACULTY

Faculty members (as defined in these Bylaws in Section I-C-1) have the right to vote in matters consistent with their appointments, their job descriptions, and the guidelines for committee membership. This right includes areas identified here or elsewhere in the bylaws. Only tenured and tenure-eligible faculty can vote on matters related to scholarship, tenure or promotion of tenured/tenure-track faculty. Exceptions to this include full-time faculty members who are on leave of absence, including sabbatical leave; those individuals do not vote while on leave. While others may be invited to attend faculty meetings and may be called upon to participate in these meetings, only tenure eligible, tenured and career-track faculty members will have voting rights (except for PerCom, which only tenure track faculty are eligible to

vote).

MEETINGS OF THUNDERBIRD FACULTY

The Dean and/or appropriate Thunderbird administrators conduct regular meetings of the faculty at least two times each fall and spring semester. These meetings will be announced electronically at least one week in advance of the meeting, or in extreme cases when meetings must be called on shorter notice. Faculty members are invited to submit additional items to the Dean and/or appropriate Thunderbird administrators for placement on the agenda which will be distributed to all faculty at least 24 hours in advance of the meeting. The agendas for regular faculty meetings shall include reports from the leadership team and chairs of standing committees. Faculty members are expected to attend and participate in meetings. When voting by the faculty is necessary for the conduct of business and for decision making, a quorum needs to be present. A quorum for conducting business at a meeting is met when at least 50% of the voting faculty are present. A simple majority of the quorum vote is required to pass, with the exception of changes of the bylaws which require two thirds of the quorum vote to pass. Minutes will be taken at all faculty meetings and will include the names of the faculty members present, any motions that were made and voted on, and a summary of all decisions made. The Dean and/or appropriate Thunderbird administrators will approve the minutes for distribution to the faculty. The faculty will, when necessary, amend the minutes at its next meeting prior to consideration of a motion for final approval.

II. COMMITTEES

All standing committees shall keep a record of their meetings, including the date, attendees, and general actions taken. For committees dealing with confidential personnel matters (e.g., PerCom), records shall be limited to confirming that the meeting took place, who was present, and the fact that recommendations were made. Deliberations and case-specific recommendations remain strictly confidential and are not included in minutes disseminated to the faculty. For all other committees, minutes must be disseminated electronically to the faculty no later than two weeks after the meeting, and archived electronically for historical purposes. The committee chair should report recommendations, if any, and their rationales within the minutes, and bring any decisions and items needed for faculty deliberation and approval to the Dean and/or appropriate Thunderbird administrators.

Committee members are obligated to make good faith efforts to determine if they have a conflict of interest in matters coming up before a committee on which they are members. Any faculty member with a conflict of interest must recuse herself or himself from the discussion and voting on the conflicted matter. Committee elections where appropriate should be held prior to the end of the spring semester and the term of service will commence on August 15 and end on May 15. Terms of committee members should be staggered to preserve continuity.

IV-A. STANDING COMMITTEES OF THUNDERBIRD

Thunderbird has three standing committees: (a) Curriculum and Learning Outcomes Committee (CLOC), (b) Personnel Evaluation Committee (PerCom), and (c) Research and Thought Leadership Committee.

Faculty members are limited to serving on two standing committees at any one time. Members of standing committees will serve two-year terms. Faculty members with yearly administrative appointments may not serve on PerCom. A faculty member may serve consecutive terms on the same college standing committee. A chair for each committee must be elected by the members of the committee at its first meeting of the academic year.

Members of the PerCom standing committee will be tenured and elected by the voting membership of Thunderbird faculty. Members of the Curriculum and Learning Outcomes Committee, and the Research and Thought Leadership Committee are appointed by the Dean and appropriate Thunderbird administrators. PerCom should be staggered to ensure continuity from year-to-year as appropriate. The Dean and appropriate Thunderbird administrators will conduct elections. Faculty members on sabbatical or on other leaves are not eligible to serve on any standing committee. Faculty members can attend standing committee meetings to present items for the committee's consideration. Attendance during deliberations and voting is reserved for standing committee members.

In the event of a standing committee vacancy with more than six months left in the term, whether due to resignation or unforeseen circumstances, the Dean and/or appropriate Thunderbird administrators shall appoint or conduct an election (in the case of PerCom) for a replacement for the remainder of the term: at the conclusion of that term, the person selected may or may not run for a full term. With less than six months left in the term of the committee member, the Dean and/or appropriate Thunderbird administrators shall select a replacement from a list of faculty members who have been nominated for the position (in the case of PerCom), including self-nominations, who will serve for the remainder of the term; at the conclusion of that term, the person so selected may or may not run for a full term.

Individuals on sabbatical leave must resign from all Thunderbird and ASU service obligations, including committees at the Thunderbird and university levels ([ACD 705](#)) during the term of the sabbatical. A replacement will be selected for the sabbatical term based on the provisions in these bylaws. However, faculty members currently on sabbatical or other leaves may stand for election to committees, if they can begin their service at the beginning of their elected term.

IV-A-1. Curriculum and Learning Outcomes Committee.

The Curriculum and Learning Outcomes Committee shall consist of a range of Thunderbird faculty from different academic disciplines and ranks serving two-year terms; Thunderbird also will appoint a representative from this Committee to the University Curriculum and Academic Programs Committee (CAPC). All business of the Curriculum and Learning Outcomes Committee will be conducted during the academic year. The Curriculum and Learning Outcomes Committee will meet at least six times during the academic year, three times during the fall semester and three times during the spring semester. Meeting dates and times will be announced by the chair to facilitate curriculum planning and approval. The Chair of the Curriculum and Learning Outcomes Committee may call additional meetings of the Committee when circumstances warrant.

IV-A-1a. Approval functions of the Curriculum and Learning Outcomes Committee. The Curriculum and Learning Outcomes Committee considers curriculum and

course proposals generated within Thunderbird. Faculty members may submit proposals directly to the Committee. The Dean and/or appropriate Thunderbird administrators will first review proposals for completeness and alignment with Thunderbird's mission before forwarding them for Committee consideration. Following its review, the Committee sends recommendations to the Dean for final approval and, as required, submission to ASU-level curriculum review processes. Annually, the Committee will establish deadlines for curriculum proposal submissions that are consistent with ASU timelines. Recommendations of the Committee are then communicated by the Dean and/or appropriate administrators to other colleges as well as the next levels in the curriculum adoption process (e.g., submission to the ASU Senate Curriculum and Academic Programs Committee).

Prior to consideration of new course proposals and modified course proposals by the Curriculum and Learning Outcomes Committee, those course proposals must meet program standards and are consistent with ACD and the ASU Senate Curriculum and Academic Programs Committee policies. The committee's recommendations must be forwarded to the Dean for approval no later than one week prior to curricular approval deadlines established by the ASU Provost. All new and modified course proposals advance to the ASU review process.

IV-A-1b. Advisory functions of the Curriculum and Learning Outcomes Committee. Representatives from Thunderbird disciplines or programs may bring course and program concept proposals to the Curriculum and Learning Outcomes Committee for preliminary review to obtain recommendations for development of a full proposal. In determining recommendations, the committee considers Thunderbird, ASU and the Curriculum and Learning Outcomes Committee guidelines and timelines. The Curriculum and Learning Outcomes Committee reviews proposals from other academic units at ASU or other state universities whose possible implementation might affect Thunderbird programs, and forwards recommendations from these reviews to the Dean.

IV-A-2. Personnel Evaluation Committee for Tenure-Eligible and Tenured Faculty. The Personnel Evaluation Committee (PerCom) consists of five tenured faculty members elected at-large. Only tenured faculty members who are reviewed for annual performance by the committee are eligible to serve on it. Faculty members seeking either promotion or sabbatical leave are not eligible to serve on the committee during the year of application for promotion or leave. When reviews are conducted, a faculty member must recuse himself or herself if any family members' materials are being reviewed.

IV-A-2a. Promotion to Associate and Full Professor. The Dean Faculty Advisory Committee (DFAC) will be constructed consisting of eligible peers of the same or higher rank. The chair of this committee should be drawn from the candidate's primary discipline and is appointed by the Dean. All these individuals must have a tenured appointment within Thunderbird and serve in accordance with ASU policy. This committee evaluates candidates for promotion to the rank of associate professor or full professor and makes a final written recommendation to the Dean.

IV-A-2a (1). Procedures. The Dean will notify those full professors serving on the committee to review materials of the faculty member seeking promotion to full professor. A time and date for the initial meeting of the committee will be established by the

office of the Dean. The committee members will individually review all materials submitted by the candidate and collectively deliberate on the merits of the candidate's file. As specified in [ACD 506-05](#), the committee's deliberations and its recommendations are informed by the division director's report, if one exists. Finally, the committee will make a recommendation to the Dean to support or not support the candidate's promotion to full professor. If there is a minority view, it must also be conveyed to the Dean in the same recommendation. All participating faculty members must be noted on the recommendation, which is signed by the PerCom chair and submitted to the Dean. When this review is conducted, a faculty member must recuse himself or herself when candidates with potential conflicts of interest with the faculty member are being reviewed.

IV-A-2b. Duties. PerCom performs three duties in accord with the principles, standards, and procedures detailed in relevant Arizona Board of Regents and university policies: (a) with the exception of promotion to full professor as stipulated above, it evaluates tenure eligible and tenured faculty performance and makes its recommendation to the Dean regarding probationary reviews, promotion, and tenure; (b) it evaluates tenure-eligible and tenured faculty performance and makes its recommendations to the Dean regarding each faculty member's annual performance review; and (c) it proposes to the Dean possible changes in the Thunderbird governance documents that bear on faculty personnel evaluation and the academic award system.

Faculty committees provide advisory recommendations; the Dean remains the ultimate representative of Thunderbird at ASU and the final arbiter of promotion and tenure cases.

IV-A-2c. Procedures. At the initial meeting of the PerCom, the committee will review the [ACD](#) and [ABOR](#) policies in order to ensure that there is uniform understanding of the [ACD](#) and [ABOR](#) policies as they apply to the reviews and recommendations for which they are responsible. Deliberations and recommendations about faculty members must be held in strict confidence. Reviews must be carried out in accordance with the ASU schedule of personnel actions.

IV-A-2c (1). Probationary, Promotion, and Tenure Evaluation Review Procedures. The review of each candidate's portfolio will be made by the Personnel Evaluation Committee (PerCom), which will prepare a written report that outlines the candidate's strengths and weaknesses and that also provides a recommendation for or against renewal, promotion, or tenure along with reasons for this recommendation. As specified in [ACD 506-04](#) or [506-05](#), the committee makes an independent recommendation and submits its recommendation to the Deputy Deans of Academic and Knowledge Enterprises. If the committee's vote is not unanimous, the written report should reflect these judgments and provide majority and minority opinions. The written report should be reviewed, discussed, and signed by the entire committee prior to sending it to the Dean. The committee must also forward any minority reports on personnel decisions to the Dean.

IV-A-2c (2). Annual Performance Evaluation Procedures for Tenure Track Faculty. The PerCom committee will evaluate the faculty and recommend ratings for each area under review (intellectual contribution, teaching, and service) as appropriate to the terms of individual's annual workload agreements and overall performance. In addition to

assigning ratings, the committee will write a description of the faculty member's achievements and provide a rationale for its recommendations. The chair of the committee will forward to the Deputy Deans of Academic and Knowledge Enterprises the reports of the committee. The Deputy Deans of Academic and Knowledge Enterprises will write their independent performance evaluation report of the faculty and forward to the Dean. Copies of the recommendations made by the committee, Deputy Deans of Academic and Knowledge Enterprises, and the Dean's decision are forwarded to the faculty member after the procedure is completed.

IV-A-3. Annual Performance Evaluation for Career Track Faculty. This process is managed by and the responsibility of the Dean and/or appropriate Thunderbird administrators, and performs three duties in accordance with the principles, standards, and procedures detailed in relevant Arizona Board of Regents and university policies: (1) The process evaluates Career Track Faculty (CTF) performance and any request for promotion; (2) the process evaluates and manages CTF's annual performance review; and (3) the process proposes possible changes in the Thunderbird governance documents that bear on CTF personnel evaluation and the academic reward system.

Faculty committees and the Deputy Deans of Academic and Knowledge Enterprises provide advisory recommendations; the Dean remains the ultimate representative of Thunderbird at ASU and the final arbiter of the annual performance evaluation.

IV-A- 3b. Procedures. Deliberations and recommendations about career-track faculty members should be held in strict confidence. Reviews must be carried out in accordance with the ASU schedule of personnel actions. These procedures are governed by the Thunderbird Bylaws that outlines the promotion criteria for career faculty track appointments. This information may be found in the Thunderbird Bylaws document in Part III, titled "Career-Track Faculty Promotion Criteria."

3b (2). Annual Performance Evaluation Procedures. The Dean, Deputy Deans of Academic and Knowledge Enterprises, and/or appropriate Thunderbird administrators (including member of the Dean's Advisory Committee, i.e., individuals designated by the Dean for advice on personnel matters; composition may vary depending on the case) will evaluate the portfolio and assign ratings for each area under review (research, teaching, and service) as appropriate to the terms of individual's MBO annual workload distribution and overall performance. In addition to recommending ratings by the PerCom, the Dean and the Deputy Deans of Academic and Knowledge Enterprises will write a description of the faculty member's achievements and provide a rationale for assignment of the ratings. A copy of the recommendations and decisions are forwarded to the faculty member after the procedures outlined above are completed.

IV-B. AD HOC COMMITTEES

The Dean or appropriate Thunderbird administrators appoints *ad hoc* committees as needed by Thunderbird. Such committees include accreditation review committees, faculty search committees (subject to the provisions below), or committees needed for specific tasks. Depending on the committee's charge, the Dean may appoint a committee chair or ask that the

members elect the chair.

IV-B-1. Faculty Search Committees. Search committees should consist of a minimum of four faculty members. All voting faculty members of Thunderbird are eligible to serve on search committees. Consistent with the policies established in [ACD 111-01](#), at least half of the members of each search committee shall be elected by the voting faculty members in Thunderbird in elections conducted by Dean’s Office. The remaining members of the search committee including its chair are appointed by the Dean. Once a search is approved, the Dean solicits nominees and conducts elections for each search committee.

IV-A- 1a. Duties. In consultation with the Dean and/or appropriate Thunderbird administrators it is the responsibility of the faculty search committee to manage faculty searches (e.g., make determinations of job descriptions, advertise openings, receive and maintain applications, and prepare required university and campus reports). Having reviewed applications and supporting materials, conducted interviews, checked references, and sought input from the faculty, search committee members should report on the final candidates’ strengths and weaknesses to the Dean, who is in turn responsible for communicating her/his recommendations to relevant individuals at the next level in the ASU appointment process.

IV-B- 1b. Procedures. The Dean should collaborate to: (a) ensure that at least one member of the search committee is from the discipline area in which the vacancy is located; and (b) ensure that search committees follow all relevant Arizona Board of Regents, ASU policies, and the approved recruitment and hiring procedures issued by the ASU vice provost for academic affairs.

III. PROCEDURES FOR AMENDING THE BYLAWS

Every two years, the Dean shall request written suggestions from the faculty for revisions, additions, and deletions to these Bylaws. A draft containing the appropriate modifications will be prepared and reviewed by the Dean and/or appropriate Thunderbird administrators. This draft will then be circulated to the faculty and discussed at a regularly scheduled faculty meeting. Following any subsequent revisions made at that meeting, the faculty will receive a copy of the amended document. Faculty members will vote to approve or disapprove each of the changes to the bylaws following the initial presentation of the recommended changes. This approval requires a two-thirds majority vote of the quorum of the faculty (quorum defined as no less than 50% of the voting faculty). If any change is disapproved, the original version of that section remains in effect. The Dean will send the amended document to the ASU provost for administrative review, editing and approval. When approved, the revised document becomes effective. Outside of the two years, the bylaws could be amended by the dean designees only when the changes are purely clerical and do not change the original intent of the bylaws.

IV. PROCEDURES FOR SUSPENDING THE BY-LAWS

Suspension of the Bylaws is limited strictly to procedural rules. A motion to suspend the Bylaws shall pass with a two-third vote of those present if at least a quorum (defined as at least 50% of voting faculty) are present.