


AURORA POLICE DEPARTMENT DIRECTIVES MANUAL

03.07	Title: DUTIES AND RESPONSIBILITIES OF THE INTERNAL AFFAIRS BUREAU	
	Approved By: Nick Metz, Chief of Police	
	Effective: 09/01/1998	Revised: 01/26/2017
	Associated Policy: DM 10.04	
	References:	
Review: Internal Affairs Bureau Commander		Duty Honor Integrity
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3.7 DUTIES AND RESPONSIBILITIES OF THE INTERNAL AFFAIRS BUREAU

The Internal Affairs Bureau receives its assignments from the Chief of Police or designee. The Internal Affairs Bureau is responsible for internal investigations, staff inspections for cause, and represents the Chief of Police in the event of a line of duty death.

3.7.1 Internal Affairs Bureau

The Internal Affairs Bureau duties and responsibilities will include, but not be limited to, the following:

- (a) Recording, registering and conducting investigations relating to allegations of misconduct on any member of the Aurora Police Department.
- (b) Staff inspections to identify deficient or inadequate performance, procedures and/or materials related to an internal administrative investigation.
- (c) The investigators of the Internal Affairs Bureau act directly under the authority of the Chief of Police, and have the authority to require any member of the department, regardless of rank, to make a complete and truthful disclosure pertaining to the commission of, or omission of, any act which might be in conflict with the duties and obligations of members of the department.

The Internal Affairs Bureau will have the full authority of the Chief of Police to conduct investigations without interference from any member.

- (d) Maintaining the confidentiality of all Internal Affairs Bureau records. The records will be kept secured at all times, except when actually using a particular file. Files will not be divulged to anyone except as outlined in Directive 10.4.2 - Access.

- (e) Compiling and completing quarterly and annual reports. These reports will be posted on bulletin boards and made available to the public upon request. The reports will contain the following information:
- Date complaint received.
 - Internal Affairs case number.
 - Rank of involved member.
 - Violation(s) charged.
 - Disposition.
 - Appeal, if any, and disposition of appeal.¹

¹ CALEA 52.1.11