



Policy 409

Subject	
FIREARMS REGULATIONS	
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24 November 2019	1 of 14

By Order of the Police Commissioner

POLICY

The purpose of this policy is to establish guidelines to ensure proper use of department-issued firearms.

While members must at all times comply with the minimum legal requirements governing the use of firearms, they must also comply with even stricter standards set forth by Department policy (See Policy 1115, *Use of Force*).

CORE PRINCIPLES

1. **Use of Force: Firearms.** The discharge of a firearm is always Deadly Force/Lethal Force. As with all other weapons, the use of a firearm is strictly limited. Members shall discharge their firearms only as a last resort, when all reasonable measures to avoid the use of Deadly Force/Lethal Force have failed or when the member has no reasonable or safe choice but to discharge the firearm.

Unnecessarily drawing or exhibiting a firearm may limit a member's alternatives in controlling a situation, create unnecessary anxiety on the part of citizens, and/or result in an unwarranted or accidental discharge of the firearm.

During a potential Deadly Force/Lethal Force encounter, the member has many factors to consider including, but not limited to: identification, location and number of suspects, lighting, terrain, cover, concealment, presence and movement of bystanders, and back drop. With so many factors outside of the member's control, the situation that initially suggests the need to shoot might change between the time the pistol is grasped in the holster to the moment of pressing the trigger. The member must always be evaluating and must have the skills to de-escalate from the firearm being pointed, to lowered, and holstered as the member chooses other force options.

2. **Sanctity of Human Life.** Members shall make every effort to preserve human life in all situations.
3. **Value and Worth of All Persons.** All human beings have equal value and worth, and members shall respect and uphold the value and dignity of all persons at all times.
4. **Peaceful Resolutions.** Members shall avoid the use of force unless it is not possible to do so.
5. **De-Escalation.** Members shall use de-escalation techniques and tactics to reduce any threat or gain compliance to lawful commands without the use of force or with the lowest level of force possible (See Policy 1107, *De-Escalation* and Policy 1115, *Use of Force*).

6. **Avoiding Escalation.** Members shall not do or say anything that escalates an encounter unless necessary to achieve a lawful purpose.
7. **Assessment.** Members shall continuously assess each situation and change the member's response as the circumstances change. Members may be justified in using force in one instance, but not justified in using force an instant later. This duty to assess includes the continuous assessment of circumstances before and after the member discharges a firearm.
8. **Use of Force: Reasonable, Necessary, and Proportional.** Members shall use only the force Reasonable, Necessary, and Proportional to respond to the threat or resistance to effectively and safely resolve an incident, and will immediately reduce the level of force as the threat or resistance diminishes.
9. **Reporting Use of Force.** Each member who uses force, or observes another member or members use force, shall immediately notify their supervisor, and will report the use of force accurately and completely by the end of their tour of duty (See Policy 725, *Use of Force Reporting, Review, and Assessment*).
10. **Duty to Intervene.** Members shall intervene to prevent the abusive conduct or the use of excessive force by another member (See Policy 319, *Duty to Intervene*).
11. **Duty to Provide Medical Assistance.** After any use of force incident, members shall immediately render aid to any injured person consistent with the member's training and request medical assistance. If restrained, persons are not to be positioned facedown as it may cause positional asphyxia, and placing restrained persons on their back may lead to radial nerve damage to the wrists and forearms. Restrained persons are to be placed in a seated position or on their sides.
12. **Accountability.** Members shall be held accountable for uses of force that violate law or policy.
13. **Retaliatory Force.** Members are prohibited from using force against persons engaged in First Amendment protected activities or to punish persons for fleeing, resisting arrest or assaulting a member, or for any other reason (See Policy 804, *First Amendment Protected Activity*).

DEFINITIONS

Approved Handgun — A personally-owned handgun that has been inspected by the Armory Unit and formally approved by the Director, Education and Training Section (E&T), for individual use by the member who owns it (See Appendix A).

Approved Shotgun — A personally-owned shotgun that has been inspected by the Armory Unit and formally approved by Director, E&T, for individual use by the member who owns it.

Approved Rifle — A personally-owned rifle that has been inspected by the Armory Unit and formally approved by Director, E&T, for individual use by the member who owns it.

Deadly Force/Lethal Force — Any force likely to cause death or Serious Physical Injury, whether the member intended to cause death or Serious Physical Injury or not. Deadly Force/Lethal Force includes, but is not limited to:

- The discharge of a firearm at a person;
- Strikes with any hard object such as a baton, flashlight, radio, weapon stock/handle, or Improvised Impact Weapon to the head, neck, sternum, spine, groin, or kidneys;
- Intentionally striking a person's head against a hard, fixed object such as a roadway, concrete floor, wall, or iron bars;
- Knee strikes or kicks to a person's head;
- Any strikes to a person's throat;
- "Knee drops" against a prone or supine person's head, neck, or torso;
- Chokeholds/Neck Holds;
- Shooting someone in the head, neck, chest, or back, with a Less-Lethal Launcher at close range.
- The use of any force on a person whose health, age, condition, or circumstances make it likely death or Serious Physical Injury will result.

Issued Ammunition — Any munitions issued by the BPD to its members (e.g., lethal and less-lethal ammunition for a firearm, etc.).

Issued Handgun — BPD-owned Glock 22, 23, or 27 - .40 caliber pistol issued to a member for utilization.

Issued Rifle — BPD-owned Colt 5.56/.223 caliber AR-15/M-4 style rifle (Patrol Rifle and SWAT carbine), Remington 700 (SWAT), etc.

Issued Shotgun — BPD-owned Remington 870 - 12-gauge shotgun. The shotgun may be issued to a member, the Armory Unit, or a BPD command, and utilized by a qualified member when needed.

Issued Firearm — Any make, model, or caliber of firearm owned by BPD that has been issued to a member or that is for general utilization by a designated group of properly certified and qualified members.

Reasonable, Necessary, and Proportional — The review of every use of force shall be to determine whether it was objectively Reasonable, Necessary, and Proportional in light of the totality of the circumstances that were known, or should have been known, to the member, and in light of the mandates of BPD Policies.

Reasonable — A member uses reasonable force when the member uses no more force than required to perform a lawful purpose.

Necessary — Force is necessary only when no reasonably effective alternative is available. When force is necessary, members shall use force in a manner that avoids unnecessary injury or risk of injury to members and civilians.

Proportional — Proportionality measures whether the force used by the member is rationally related to the level of resistance or aggression confronting the member.

NOTE: Members who use force that is not Reasonable, Necessary, and Proportional will be subject to corrective action, possible discipline, possible criminal prosecution, and/or civil liability.

GENERAL**Requirement/Authorization to be Armed**

1. When on-duty, members shall be armed at all times with an Issued Firearm or Approved Handgun and shall utilize Issued Ammunition, except when participating in authorized training or a practice session.
2. When off-duty, members are authorized to carry an Issued or Approved Handgun while located within the State of Maryland. Off-duty members may also carry their Approved Handgun with Issued Ammunition within and outside the State of Maryland. Members are not required to be armed when off-duty.
3. Members operating a marked BPD Take-Home Vehicle shall be armed with an Issued Firearm or Approved Handgun, and BPD radio, when the BPD marked Take-Home Vehicle is in use.

DIRECTIVES**Permitted Uses of a Firearm**

Any use of force, but particularly the exhibiting, pointing, or discharging of a firearm, must be preceded by an analysis, to the greatest extent possible, applying the principles of the sanctity of life, critical thinking and decision-making, and de-escalation. These principles must be an ever-present priority as a member is making the serious decision of whether to use any type of force, and particularly Deadly Force/Lethal Force.

Any use of a firearm qualifies as a Use of Force, and may only be used when Reasonable, Necessary, and Proportional.

Un-holstering, Exhibiting, or Pointing a Firearm

1. Pointing a firearm at a person is considered a Level 1 use of force, with few exceptions (see Policy 1115, *Use of Force*).
2. Except for administrative reasons, members shall not un-holster their firearms unless they anticipate or encounter a dangerous situation in which there is a potential risk of death or serious physical injury to the member or another.
3. Members shall not point a firearm at a person unless they reasonably believe that the person poses a present or imminent threat of death or serious physical injury to the member or another person.
4. Firearms shall be secured or re-holstered as soon as reasonably practicable when Deadly Force/Lethal Force is no longer necessary. Firearms must always be holstered by any member attempting to frisk or handcuff a suspect.

Discharging a Firearm

1. The discharging of a firearm constitutes Level 3 use of force (also known as use of Deadly Force/Lethal Force).
2. As per Policy 1115, *Use of Force*, a member may use Deadly Force/Lethal Force:
 - 2.1. When de-escalation and less-lethal force options have been exhausted, and/or are not reasonable based on the totality of the circumstances, and
 - 2.2. When the member reasonably believes the action is immediately necessary to protect a member or another person from imminent threat of death or serious physical injury, and
 - 2.3. When members have considered environmental factors such as field of fire, backdrop, bystanders, potential for ricochet, possibility of over-penetration, and other risks of life.
3. Members shall identify themselves as law enforcement officers and state their intention to use Deadly Force/Lethal Force before using a firearm if time, safety, and circumstances permit.

EXAMPLE: "Police! Drop your weapon or I'll shoot!"

 - 3.1. Members shall give the person a reasonable opportunity to voluntarily comply.
4. A member who discharges a firearm must continuously assess the circumstances that initially justified the use of Deadly Force/Lethal Force, and modulate the use of force according to the circumstances. Each round fired must be justifiable.
5. After the intentional or unintentional discharge of any firearm, members shall immediately notify a supervisor over radio when on-duty and complete the required actions and reporting as mandated in Policy 725, *Use of Force Reporting, Review, and Assessment*, and Policy 710, *Level 3 Use of Force Investigations / Special Investigation Response Team (SIRT)*.

EXCEPTION: Members participating in firearms training, on-duty or off-duty, need not make the above notifications unless the discharge was accidental or resulted in an injury to the member or another party.

Fleeing Persons

1. Members may discharge a firearm to prevent the escape of a fleeing person if no reasonable force alternative exists and there is probable cause to believe that:
 - 1.1. The person has committed or is in the process of committing a felony involving the infliction or threatened infliction of serious physical injury or death, and
 - 1.2. The escape of the person would pose an imminent threat of death or serious physical injury to the member or another unless the person is apprehended without delay, and
 - 1.3. Members have identified themselves as law enforcement officers, have stated their intention to use Deadly Force/Lethal Force before discharging the firearm, and have given

the person a reasonable opportunity to comply voluntarily, if time, safety, and the circumstances permit.

Prohibited Uses of a Firearm

1. Members shall not fire warning shots.
2. Members shall not fire into crowds.
3. Members shall not fire any weapon from or at a moving vehicle, except:
 - 3.1 To counter an imminent threat of death or serious physical injury to the member or another person, by a person in the vehicle using means other than the vehicle.
 - 3.2 To counter a situation where the officer or another person is unavoidably in the path of the vehicle and cannot move to safety. Officers shall avoid positioning themselves in the path of a moving vehicle where they have no option but to use Deadly Force/Lethal Force.
4. Members shall not use their firearm as an impact weapon, except in situations where Deadly Force/Lethal Force is authorized.
5. Members shall not fire at a threat that is not verified and visible.
6. Members shall not carry a firearm when they are under the influence of an impairing substance or alcohol.
7. As per Policy 1115, *Use of Force*, a member may not use Deadly Force/Lethal Force:
 - 7.1. Solely to protect property interests;
 - 7.2. Against a person who is only a threat to themselves.

NOTE: See Policies 1115, *Use of Force*; 725, *Use of Force Reporting, Review and Assessment*; and 710, *Level 3 Use of Force Investigations / Special Investigation Response Team (SIRT)* for further guidance on use of firearms and other use of force guidance.

Dangerous Animals

1. Members are permitted to use firearms to stop a dangerous animal in circumstances where the animal reasonably appears to pose an imminent threat to human or animal safety and alternative options are not available or would likely be ineffective.
2. Members shall conduct pre-raid surveillance prior to executing a Search and Seizure Warrant, in an effort to determine if a dangerous animal may be present at the location to be searched. Members should contact Animal Control Supervision at (410) 396-4689 within 24 hours of executing a Search and Seizure Warrant to have Animal Control present.
3. Members shall develop a reasonable contingency plan to control/avoid a dangerous animal prior to confronting the animal when given advance notice that a dangerous animal may be encountered (e.g., dog pole, fire extinguisher, etc.). Any time SWAT or warrant teams are

operating, they should be prepared to deal with animals using other means besides Deadly Force/Lethal Force.

Responsibilities Following Firearm Discharges

1. After an officer-involved shooting, members shall refrain from speaking about the incident until a supervisor or SIRT arrives on the scene, except to the extent necessary to address safety concerns. Except for necessary tactical information during an active event, involved or witnessing members are prohibited from discussing with each other their observations before, during, or after any officer-involved shooting. Members shall reference Policy 710, *Level 3 Use of Force Investigations – SIRT* for officer-involved shooting interview requirements.
2. Members shall immediately request emergency medical assistance on police radio, as soon as it is safe to do so, following an officer-involved shooting, or when a person is hit by a firearm discharge.
3. Members must render medical aid, consistent with their training, to any person injured by a member's or other person's firearm, until medical personnel arrive on the scene. Members have a duty to maximize the likelihood of victim survival by utilizing their Individual First Aid Kit (IFAK) (See Policy 811, *Individual First Aid Kit (IFAK)*).

REQUIRED ACTION

Safety

1. Treat every firearm as a loaded weapon.
2. Do not place your finger inside of the trigger guard unless prepared to justifiably discharge the weapon.
3. Do not point or aim a weapon in dry firing practice in a location where an accidental discharge could cause injury.
4. Do not allow unauthorized persons to handle Issued Firearms.
5. Unload firearms in a manner prescribed by E&T before passing the firearm to another or before being stored or positioned where someone else may gain access to it.
6. Always holster slowly, with your thumb on the back of the slide and trigger finger extended outside of the trigger guard.
7. Never pull back the hammer or “cock” a revolver.

Care and Maintenance

1. Properly maintain Issued/Approved Firearms and ammunition. Safeguard them to ensure they are not misplaced, misused, or stolen.

- 1.1. Issued/Approved Firearms must be cleaned/oiled regularly (minimally once a month) in the manner prescribed by E&T.
- 1.2. Issued Ammunition shall be inspected for signs of wear/serviceability. The round in the chamber must be rotated regularly with other rounds in the magazine (minimally once a month) to avoid excessive wear.
2. Ensure all Issued/Approved Firearms and Issued Ammunition are stored in such a manner as to be inaccessible to any person or member not qualified and/or authorized to access the firearm or ammunition. Storing firearms anywhere in a motor vehicle is presumptively insecure and prohibited unless locked in a BPD-issued or installed secured gun vault, lockbox, or rack.
3. When assigned to a vehicle equipped with a shotgun, less-lethal shotgun, or rifle, be responsible for the proper care and security of those firearms during your tour of duty.
4. Do not attempt to repair or modify any Issued/Approved Firearm. In the event an Issued/Approved Firearm needs repair or modification, take the firearm to the Armory Unit or Firearms Training Unit Armorer for examination/modification/repair.
5. At no time should any repair be done by an outside source, unless authorized in writing by the Armory Unit.

Training

1. Members are encouraged to train with Issued Firearms and Approved Handguns to maintain firearms proficiency.
2. When practicing with an Issued Firearm or Approved Handgun while off-duty, utilize only high quality, professionally manufactured ammunition. At the end of each practice session, unload any ammunition that is not Issued Ammunition and restore the Issued Ammunition when leaving the practice facility.

Inspections

1. Issued/Approved Firearms and all Issued Ammunition assigned to members shall be inspected by the member's first-line supervisor bi-weekly, utilizing the Firearms and Ammunition Inspection Sheet, Form 242 (see Appendix B). Completed Firearms and Ammunition Inspection Sheets, Form 242, shall be retained at the member's parent command.
2. Any firearm that does not pass inspection shall be taken to the Armory Unit or Firearms Training Unit Armorer for repair.

General Carry Provisions

1. Members assigned to units whose primary duties involve interactions with citizens and/or enforcement related activities (e.g., Patrol, SWAT, K-9, RATT, DAT, etc.) shall carry a fully loaded Issued/Approved Handgun, and a minimum of two loaded spare magazines. All such members must carry on their person at least one less-lethal weapon, which they are trained and certified to use, at all times while on duty (See Policy 1115, *Use of Force*).

- 1.1. The wearing of a Glock 27 is prohibited when wearing a full duty belt (i.e., issued duty belt with issued holster, radio, OC spray, double magazine pouch, etc.). Only a Glock 22 or Glock 23 may be worn with the full duty belt.
2. Members assigned to units whose primary duties are administrative (e.g., Communications, ECU, Quartermaster, RMS, etc.) or investigative (e.g., DDU, Homicide, Pawn Shop, Sex Offense, Child Abuse, etc.) need only carry a fully loaded Issued/Approved Handgun. When engaged in proactive enforcement activity likely to involve detention or arrests, members must carry at least one less-lethal weapon they are trained and certified to use (See Policy 1005, *Non-Uniformed Policing Standards*).
3. Unless exigent circumstances exist, ensure any firearm carried when working in a plain-clothes capacity or while off-duty is concealed from public view in a secure holster or secure container designed for that specific weapon.
4. After qualifying with and being issued an Issued Handgun, a member may apply to qualify with and carry off-duty or on-duty, one or two personally owned Approved Handguns that meet departmental standards and specifications.

NOTE: Police Officer Trainees are not approved to carry an Approved Handgun.

5. Only one Issued Handgun or Approved Handgun may be carried while on-duty or off-duty. Utilization of a second handgun as a “back-up” handgun is not permitted.

EXCEPTION: SWAT/ESU members often deploy multiple weapons platforms simultaneously during the execution of their tactical duties. Members of SWAT/ESU are EXEMPT from the restriction cited above and may carry/utilize all weapons platforms that the member is authorized and certified to deploy when operating in a tactically deployed posture.

6. Only those members departmentally trained with a .38 caliber revolver, who have successfully qualified with that revolver, may apply to carry while off-duty one personally owned .38 caliber revolver.

Restrictions

1. Do not transport Issued Firearms out of the State of Maryland unless on official business and with prior approval of your Commanding Officer. A member may transport an Approved Handgun with Issued Ammunition out-of-state without prior approval.

EXCEPTION: Members who reside outside Maryland may transport Issued Firearms with Issued Ammunition to and from their residence.

2. When responding to the Office of Professional Responsibility (OPR):
 - 2.1. Secure all weapons in the lockbox when directed by OPR staff.
 - 2.2. Follow administrative unloading procedures.
 - 2.3. Maintain possession of the lockbox key until exiting the OPR facility or until OPR staff takes possession of the lockbox key and directs the member to leave without their weapon.

3. When appearing in any court as a defendant, plaintiff, or juror, members shall:
 - 3.1. Not carry any firearms into the courtroom or jury room.
 - 3.2. Immediately secure weapons with court liaison personnel or appropriate court personnel before entering the courtroom or jury room.
4. Members approved to carry personally-owned 9mm, .380, or .38 caliber handguns off-duty are not permitted to carry these handguns while on-duty.
5. Do not store less-lethal equipment boxes and lethal shotgun boxes in the same vehicle.

EXCEPTION: Designated vehicles assigned to the Special Operations Division may be used to store less-lethal equipment boxes and lethal shotgun boxes together.

Approval for Personally-Owned Firearms (Approved Firearms)

1. Members wishing to register a personally owned firearm as an Approved Firearm must:
 - 1.1. Complete Section 1 of the Application for Authorization to Carry an Approved Firearm, Form 133 (See Appendix C).
 - 1.2. Submit the Application for Authorization to Carry an Approved Firearm to the Armory Unit.
 - 1.3. Submit the firearm to the Armory Unit for inspection.
 - 1.4. Qualify with the desired firearm once every calendar year, or as directed by E&T.
2. When relinquishing ownership of an Approved Firearm, submit an Administrative Report (Form 95) to your Commanding Officer.

Firearms Accessories

1. Members may use an issued or Armory Unit approved personally owned weapon mounted light on any Issued/Approved Firearm provided:
 - 1.1. The member was issued or utilized a weapon mounted light during entrance level training, or
 - 1.2. The member has successfully completed Weapon Mounted Light Training provided by E&T.
2. Members may purchase at their own expense and use "Night Sights" or "Standard Sights." Any sights must be approved, inspected, and installed by the Armory Unit or Firearms Training Unit Armorer.
3. Members may purchase at their own expense and use a sling/sling mounts for utilization with Issued/Approved Rifles and Shotguns. All sling mounts must be approved, inspected, and installed by the Armory Unit or Firearms Training Unit Armorer.

4. Members may purchase at their own expense a replacement stock/forearm for use with Issued/Approved Rifles and Shotguns. The stock/forearm must be approved, inspected, and installed by the Armory Unit or Firearms Training Unit Armorer.

APPENDICES

- A. Approved Firearms
- B. Firearms and Ammunition Inspection Sheet, Form 242
- C. Application for Authorization to Carry an Approved Firearm, Form 133

ASSOCIATED POLICIES

- Policy 319, *Duty to Intervene*
Policy 412, *Patrol Rifle*
Policy 710, *Level 3 Use of Force Investigations / Special Investigation Response Team (SIRT)*
Policy 725, *Use of Force Reporting, Review, and Assessment*
Policy 811, *Individual First Aid Kit (IFAK)*
Policy 1005, *Non-Uniformed Policing Standards*
Policy 1115, *Use of Force*

RESCISSION

Remove and destroy/recycle Policy 409, *Firearms Regulations*, dated 1 July 2016.

COMMUNICATION OF POLICY

This policy is effective on the date listed herein. Each employee is responsible for complying with the contents of this policy.

APPENDIX A

Approved Firearms

Approved Handguns

Category "A" Approved Handguns

Glock Model 22, .40 caliber semi-automatic handgun.
Glock Model 23, .40 caliber semi-automatic handgun.
Glock Model 27, .40 caliber semi-automatic handgun.

Category "B" Approved Handguns

Glock Model 19, 9mm semi-automatic handgun.
Glock Model 26, 9mm semi-automatic handgun.
Glock Model 43, 9mm semi-automatic handgun.
Glock Model 43x, 9mm semi-automatic handgun.
Glock Model 42, .380 caliber handgun.

*Category "B" Approved Handguns are for off-duty use only, and may not be utilized on-duty. As such, certain modifications such as colored finishes (cerakote, DuraCote, etc.), grip texturing, sights, stippling, etc. may be authorized if the modifications enhance or do not interfere with the performance of the firearm. Factory triggers may not be modified in any way, and must have a minimum weight of 5.5 lbs. The Armory Unit has final authority to authorize/approve modifications and determine if the firearm is approved for utilization. No modified Category "B" Handguns may be utilized while on-duty.

Category "C" Approved Handguns

.38 caliber revolver with a barrel length of not less than 2" or more than 4" that meets departmental standards and specifications, made by:

Colt.
Ruger.
Smith & Wesson.

Approved Shotgun

Remington 870 — .12 gauge pump action shotgun with a barrel length not less than 18" and not more than 20." The barrel shall be smooth bore and contain rifled sights. All accessories and modifications must be approved by the Armory Unit.

Approved Rifle

Colt AR-15 — 5.56 /.223 caliber rifle with a barrel length not less than 16" and not more than 20." All accessories and modifications must be approved by the Armory Unit.

APPENDIX B

Firearms and Ammunition Inspection Sheet, Form 242

Firearms and Ammunition Inspection Sheet
Form 242/19

Police Department
Baltimore, Maryland

Member's Name: _____ Seq. Number _____ Assignment _____

Weapon Make:	Weapon Model:	Caliber:	Serial #:
Ammunition Type:	Number of Rounds:	Weapon Mounted Flashlight: <input type="checkbox"/> YES <input type="checkbox"/> NO	
Weapon Make:	Weapon Model:	Caliber:	Serial #:
Ammunition Type:	Number of Rounds:	Weapon Mounted Flashlight: <input type="checkbox"/> YES <input type="checkbox"/> NO	
Weapon Make:	Weapon Model:	Caliber:	Serial #:
Ammunition Type:	Number of Rounds:	Weapon Mounted Flashlight: <input type="checkbox"/> YES <input type="checkbox"/> NO	

CONDITION	Check One
Good Condition	<input type="checkbox"/>
Needs Repair (Respond to Armory Unit)	<input type="checkbox"/>

If "Needs Repair" please specify the type of repair, if unknown, please explain problems with weapon:

To be completed by the Supervisor conducting the inspection:

Printed Name Signature Seq # Inspection Date

APPENDIX C

Application for Authorization to Carry an Approved Firearm, Form 133

Application for Authorization to Carry an Approved Firearm
Form 133/20

**POLICE DEPARTMENT
BALTIMORE, MARYLAND**

DATE _____

TO: RANGE MASTER, POLICE TRAINING ACADEMY

I, _____
(PRINT NAME, RANK, ASSIGNMENT AND SEQUENCE NUMBER)

RESPECTFULLY REQUEST THAT FOLLOWING DESCRIBED FIREARM BE APPROVED FOR USE AS AN APPROVED FIREARM. I UNDERSTAND THAT SHOULD SAME BE APPROVED, ALL APPLICABLE POLICIES AND RULES OF SAFETY WHICH REFER TO MY ISSUED FIREARM ALSO APPLY TO THIS APPROVED FIREARM. I ACKNOWLEDGE THIS FACT BY MY SIGNATURE BELOW.

MAKE		MODEL	
SERIAL NUMBER		ORIGIN	
TYPE			

Respectfully,

(Signature)

(TAKE THIS FORM AND FIREARM TO THE ARMORY UNIT FOR INSPECTION)

ARMORY UNIT

SERIAL NO. VERIFIED NCIC CHECK INSPECTED

(Name, Rank)

(Date)

APPROVED DISAPPROVED

If Disapproved, Reason:

Signature, Armory Unit

TO: DIRECTOR, EDUCATION AND TRAINING
RE: QUALIFICATION – APPROVED FIREARM

MAKE _____ MODEL _____ SERIAL NO _____

QUALIFICATION SCORE _____ DATE _____

CERTIFIED BY _____ ASSIGNMENT _____