

	<p style="text-align: center;">BRIDGEPORT POLICE DEPARTMENT</p> <p style="text-align: center;">POLICY AND PROCEDURE GENERAL ORDER</p>	Distribution	General Order Number
		ALL PERSONNEL	<b>1.04</b>
		Original Issue Date	Reissue/Effective Date
		10/17/17	2/8/19
<p>Order Title:</p> <p style="text-align: center;"><b>JURISDICTION AND MUTUAL AID</b></p>		Accreditation Standard:	Section
		POSTC: 2.5.1, 3.3.1, 3.3.2	1
		Section Title	
		DEPARTMENT ROLE AND AUTHORITY	
<p>Rescinds:</p> <p>1.1.3.1, 1.1.3.2, 1.1.3.3, 1.1.3.4, 1.1.3.5, 1.1.3.6, 1.1.3.7, 1.1.4.1, 1.1.4.2, 1.1.4.3, 1.1.4.4, 1.1.4.5</p>		Armando J. Perez, Chief of Police	

*This General Order is for departmental use only and does not apply in any criminal or civil proceeding. This General Order should not be construed as creation of a higher legal standard of safety or care in an evidentiary sense with respect to third party claims. Violations of this General Order will only form the basis for departmental administrative sanctions. Violations of law will form the basis for civil and criminal sanctions in a recognized judicial setting*

## I. PURPOSE

The purpose of this policy is to establish a written directive that describes the Bridgeport Police Department’s jurisdiction, and the provisions and use of mutual aid and regional law enforcement services.

## II. POLICY

It is the policy of the Bridgeport Police Department (“Department”) to provide all personnel with geographic maps that depict the jurisdictional service area of the Bridgeport Police Department. The Department shall also establish guidelines describing its responsibilities with other law enforcement agencies having concurrent jurisdiction within the City of Bridgeport, and procedures regarding mutual aid assistance to and from other law enforcement agencies and municipalities, including requests for assistance from the National Guard.

## III. DEFINITIONS

Concurrent Jurisdiction: The sharing of, or having equal authority within, the same jurisdictional boundaries by two or more law enforcement agencies

Law Enforcement Emergency: Any situation that exceeds the capacity of the local agency to counteract effectively.

Mutual Aid: Agreement by which a law enforcement agency may render assistance to another agency in emergency situations that may arise.

## IV. PROCEDURE

### A. Agency Jurisdiction and Mutual Aid

1. The City of Bridgeport, Connecticut, is an area of approximately 19.38 square miles located within Fairfield County. The City is bordered by the following municipalities:
  - ***North: Trumbull Police Department***
  - ***Central: Connecticut State Police Troop G***
  - ***East: Stratford Police Department***
  - ***West: Fairfield Police Department***
2. The Department will maintain a detailed official map based upon the official jurisdictional map maintained by the City of Bridgeport Public Work's Department, which delineates the specific geographical jurisdictional boundaries of the City of Bridgeport serviced by the Police Department. This map will be posted in the Roll Call Room, the Communications Center, Sergeant Vehicles, and in the Sergeant's Office. The Chief of Police, or designee, is responsible for ensuring that these maps are annually reviewed for accuracy and updated as needed. All Department personnel will familiarize themselves with the geographical boundaries of the City of Bridgeport.

### B. Concurrent Jurisdiction

#### 1. General Guidelines

- a. Within the geographical boundaries of the City of Bridgeport the sworn members of this Department shall have primary responsibility for the enforcement of Connecticut General Statutes (CGS) and City of Bridgeport ordinances as well as the provision of other law enforcement services.
- b. BPD shall have concurrent jurisdiction with the Connecticut State Police. The Connecticut State Police shall have primary responsibility for enforcement of laws and investigation of crimes on all state limited access highways and on all state-owned property. State owned property shall include:
  - 1) Troop G, State Police Barracks.
  - 2) Connecticut Department of Motor Vehicles.
  - 3) Superior Court – GA 2.
  - 4) Fairfield Judicial Court, 1061 Main Street.
  - 5) Housatonic Community College.
  - 6) Bullard Havens Technical School.

7) Bridgeport Correctional Center.

- c. Officers of this Department receiving a call for service at a state-owned facility or on a limited access highway shall respond as instructed and shall render service as needed. Such service shall include, but is not limited to, emergency aid, traffic control duties, securing of crime scenes, and crowd control.
- d. The responding officer will request the presence of the Connecticut State Police. Upon arrival the responding State Police unit shall assume primary responsibility for the incident. The officer from this Department shall assist as needed and shall file and complete a proper report. If any questions pertaining to the responsibility or jurisdiction arise, a supervisor shall be summoned to the scene and the situation shall be resolved in a professional and courteous manner.
- e. BPD shall share a limited concurrent jurisdiction with the Metropolitan Transportation Authority Police who derive their authority from C.G.S. § 29-19(b).
- f. Metropolitan Transportation Authority Police have conferred upon them the authority of law enforcement officers upon the property used by the railroad. Officers of this Department assigned to an incident on Metropolitan Transportation Authority property shall respond and conduct a complete and proper investigation. The investigation shall be conducted concurrently with any investigation conducted by the Metropolitan Transportation Authority Police.
- g. In any situation where a question arises concerning jurisdiction with another agency, the responding Bridgeport police officer will make every attempt to resolve the matter in the most professional, legally justifiable manner possible. If this is not possible, the matter will be turned over to the Supervisor for resolution. If a resolution is not achieved by the Supervisor, the matter will be brought up the Chain of Command until resolved. No criminal action should be taken by the officer until the matter is referred to a supervisor or commander where a decision is made, up to and including the Chief of Police, unless the officer has clear legal authority to do so. In addition, a detailed report outlining the situation shall be submitted to the Chief of Police for consideration and review.
- h. In any interagency agreement, the specific details regarding concurrent jurisdiction will be specified.

2. Traffic Crashes within the City Limits

- a. The Connecticut State Police is the primary law enforcement agency for the Interstate Highway System in the State of Connecticut and, except as provided below, will normally handle traffic enforcement and motor vehicle investigations occurring on all state limited-access highways, and all on/off ramps.
- b. The Bridgeport Police Department shall investigate all motor vehicle accidents occurring on any public street within the City of Bridgeport, other than those listed above.

C. Mutual Aid

1. General Guidelines

The Bridgeport Police Department will make use of mutual aid in conformance with state statutes and any mutual aid agreements (if established), for any actual or potential condition that poses an immediate threat to life or property, and exceeds the capability of the Department to successfully counteract.

2. Mutual aid between the City of Bridgeport and any other municipality may be requested or provided by the Mayor of the City of Bridgeport or his/her designee, as provided by CGS § 7-277a. Additionally, any Shift Commander may authorize a request for the assistance of any other municipal, state, or federal law enforcement agency, including the Connecticut State Police, FBI, DEA, or ATF, by directly contacting that agency.

3. Request by the Bridgeport Police Department for Mutual Aid

When the Department is in need of assistance from another department, the request should include as much information as possible, including: the nature of the problem resulting in the need for assistance, an estimated level of personnel needed, and any special equipment needed.

4. Requests for the Mutual Aid of the Bridgeport Police Department

When the Department receives a request for assistance from another police department, the Shift Commander must, prior to approving such a request, ensure that adequate staffing and equipment needs are maintained within the City of Bridgeport to provide proper service. Requests made to the shift supervisor will be approved only after consultation with the Shift Commander or another member of the Command Staff. The Shift Commander will assure adequate police coverage in the City of Bridgeport at all times.

In the event of an emergency situation where a timely response is necessary, the Shift Commander, or the highest ranking officer on duty, will use his/her own discretion, taking into account all of the guidelines in this order, and **immediately** make notification through the chain of command. An Unusual Occurrence Report regarding the incident shall be submitted to the Chief of Police through the chain of command.

5. Mutual Aid Agreements

If the Department enters into any mutual aid agreements, either as the providing agency or the receiving agency, such agreements will be reviewed by the Chief of Police on an annual basis and shall include, at a minimum, the following details:

- a. The legal status of agencies and agency personnel responding to mutual aid requests;
- b. Procedures for vesting provider agency personnel with the legal authority to act within the receiver agency's jurisdiction;
- c. Procedures for requesting mutual aid;
- d. Identity of those persons authorized to request mutual aid;
- e. Identity of persons to whom outside personnel are to report;
- f. Procedures for maintaining radio communication with outside personnel;
- g. Expenditures, if any, which should be borne by the receiver agency to compensate for the use of the provider agency's resources; and
- h. Procedures for review and revision if prescribed in the agreement.

6. Federal and state law enforcement and regulatory agencies

- a. Within the geographical boundaries of the City of Bridgeport, the sworn members of the Bridgeport Police Department shall have primary responsibility to enforce Connecticut General Statutes and City Ordinances, and to provide other essential law enforcement services.
- b. The Bridgeport Police Department shall have concurrent jurisdiction with Federal and state law enforcement and regulatory agencies. These agencies shall have primary responsibility to enforce all laws and investigate all incidents or crimes on state or federally-owned

property.

- c. Officers of the Bridgeport Police Department receiving a call for service at one of the aforementioned state-owned land or water properties shall respond and render service as needed. Such service shall include, but is not limited to, providing emergency aid, traffic direction, securing of scenes, buildings and perimeters, and crowd control.
- d. Once on scene, the responding Bridgeport police officer(s) will provide an update and request the presence of the Connecticut State Police. The responding state officer(s) will assume primary responsibility for the investigation of the incident. The officer(s) from this agency will assist, as needed, and file a report, when required. If any questions pertaining to jurisdiction arise, a supervisor shall be summoned to the scene and resolve the matter in a professional and courteous manner, consistent with the best interest of the community.

7. Requesting Federal Law Enforcement/National Guard Assistance in Emergencies

a. Assistance from Federal Law Enforcement Agencies

When the need for federal assistance has been identified, the commanding officer of the division making the determination shall immediately notify the Chief of Police through the chain of command. If the Chief of Police, or designee, determines the situation requires federal law enforcement assistance, aid will be solicited from the appropriate federal agency. In the event of a criminal offense in which there are concurrent enforcement responsibilities (i.e., bank robberies, drug violations, etc.), the Shift Commander may authorize the notification of the FBI, DEA, or other federal agencies having concurrent jurisdiction. These may include:

- Division of Alcohol, Tobacco, and Firearms
- Secret Service
- U.S. Postal Service
- U.S. Marshall Service
- Immigration and Naturalization Service
- Internal Revenue Service
- Other miscellaneous federal agencies

Phone numbers, including emergency contact numbers, will be available to officers through the Communications Center.

b. Assistance from the National Guard

If the Chief of Police decides that the resources at his disposal are not sufficient to handle a case of civil unrest and requires the use of the National Guard, a request may be made through the Mayor of the City of Bridgeport for such assistance. The Mayor may then:

- Inform the Governor of the request per Connecticut General Statutes Section 27-17; or
- In the Governor's absence, the Chief of Police will make written requisition for assistance per Connecticut General Statutes Sections 27-17 and 27-18 to the Commanding Officer of the Connecticut National Guard.

D. Personnel Responding to Mutual Aid Requests

1. Officers from other agencies responding to this Department shall be instructed to report to the commander on-duty for assignment. Unless exigent circumstances require responding personnel to report directly to the scene of the incident, they shall be instructed to report to headquarters or to an established command post for the issuing of equipment and a briefing on the situation.
2. To provide for effective radio communications with personnel from other agencies, they shall be teamed with officers from this agency when possible. Each team of officers shall be equipped with a portable Department radio and/or mobile Department radio.
3. When large numbers of arrests require transportation of prisoners from the scene of an incident to police headquarters or other holding facility, the Fairfield County Sheriff's Department shall be requested to provide transportation vehicles and personnel.
4. In the event it becomes necessary to establish a temporary facility to process and/or detain large numbers of arrested persons, the commanding officer in charge of the situation or his designee shall attempt to locate a suitable site. Personnel from other agencies should be assigned to staff the temporary facility and perform processing and detention tasks thereby freeing Department personnel for other enforcement duties.
5. The Identification Unit Commanding Officer along with other personnel from the Identification Unit shall be assigned to supervise the operation of any temporary detention facility. They shall oversee the processing of all arrested persons to include fingerprinting, photographing, setting of and release on bail.

## E. Relationships with Other Agencies

### 1. Liaison with Criminal Justice Agencies, Cooperation, and Assistance

- a. The goals and objectives of BPD cannot be achieved without the assistance and cooperation of all criminal justice agencies. Assistance and cooperation can only be achieved by positive exchange with the local juvenile and adult courts, prosecutors, probation and parole agencies, and adult and juvenile corrections agencies.
- b. Department members are encouraged in the course of their duties to establish contact with the various criminal justice agencies when such contact will aid either the criminal justice agency or the Department.
- c. In addition to day-to-day informal contacts, the Commanding Officer of the Investigative Services Division will meet at least quarterly with the following agencies in order to receive input that will assist in carrying out law enforcement responsibilities:
  - 1) Bridgeport's State's Attorney – GA2.
  - 2) Bridgeport's Clerk of the Court – GA2.
  - 3) Bridgeport Probation Department.
  - 4) Bridgeport Parole Office.
- d. In addition, the Commanding Officer of the Investigative Services Division or his designee will meet at least quarterly with the juvenile counterparts of the above agencies for the same purpose.

## F. Court Appearances

1. Members of the Department will honor and abide by lawful subpoenas for appearances in court or administrative hearings. Officers who must appear in court while on-duty will advise their immediate supervisor of the time and location of the required appearance. If an officer becomes aware of a conflict with a scheduled vacation or leave time, the officer will promptly notify the prosecutor's office so that a schedule change may be sought where appropriate.

Officers receiving subpoenas will fill out the return and deposit it in the court officer's mail slot.
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2. When an officer is ill and unable to attend a court appearance, the officer will promptly notify the prosecutor's office so that a continuance may be scheduled.

#### G. Liaison with Law Enforcement Agencies

1. Cooperation or joint police operations are an important function for effective law enforcement; however, such an undertaking can incur liabilities upon the officers, agencies and governments involved. When requested, the BPD will assist outside agencies with warrant service in the City of Bridgeport. Members of the Investigative Services Division occasionally may also assist other law enforcement agencies in surveillance operations, stakeouts, or conducting criminal investigations.
2. In addition, BPD will participate in various programs that are established either on a permanent or ad hoc basis for the purposes of effective law enforcement operations. Examples of these programs are:
  - a. Fairfield County Chiefs of Police Association.
  - b. Statewide Narcotics Task Force.
  - c. Fairfield County Training Officer's Association.
  - d. Fairfield County Detective's Conference.

#### H. Referral Criteria

1. In the course of performing their duties law enforcement officers often encounter people in need of help that can best be provided by another criminal justice or social service agency.
2. Exercising sound discretion based on one or more of the following criteria should guide those in need of help to the appropriate agencies.
  - a. Assessment of the subject's need through discussion or observation.
  - b. Request by the subject or relatives for specific assistance.
  - c. The necessity of immediate need.