	<p style="text-align: center;">BRIDGEPORT POLICE DEPARTMENT</p> <p style="text-align: center;">POLICY AND PROCEDURE GENERAL ORDER</p>	Distribution	General Order Number
		ALL PERSONNEL	6.12
		Original Issue Date	Reissue/Effective Date
		11/19/19	4/21/21
<p>Order Title:</p> <p>NARCOTICS INVESTIGATIONS</p>	<p>Accreditation Standard: POSTC: 2.5.7, 3.2.8, 3.2.9, 3.4.4</p>		<p>Section</p> <p style="text-align: center;">6</p>
	<p>Section Title</p> <p>INVESTIGATIVE FUNCTIONS</p>		
<p>Rescinds:</p>	<p>Armando J. Perez, Chief of Police</p>		

This General Order is for departmental use only and does not apply in any criminal or civil proceeding. This General Order should not be construed as creation of a higher legal standard of safety or care in an evidentiary sense with respect to third party claims. Violations of this General Order will only form the basis for departmental administrative sanctions. Violations of law will form the basis for civil and criminal sanctions in a recognized judicial setting

I. PURPOSE

The purpose of this General Order is to establish guidelines and procedures for narcotics and vice, gang, and organized crime investigations by Bridgeport Police Department officers.

II. POLICY

It is the policy of the Bridgeport Police Department that every member shall share in the responsibility to suppress all forms of narcotics, vice, gang, and organized crime activities. Departmental efforts shall be directed toward identifying persons engaged in these types of crimes, gathering intelligence on the individuals involved, and assisting in the prosecution of such offenders.

III. PROCEDURE

A. Responsibilities

1. The Detective Bureau Commander or designee shall have the primary responsibility for the administration, coordination, and direction of departmental activities concerning narcotics, vice and organized crime.

[REDACTED]

[REDACTED]

[REDACTED]

4. The Detective Bureau Commander or designee shall also be responsible for

communication, coordination, and cooperation with the Commander's of the other Department divisions for the purpose of exchanging information related to vice and organized crime intelligence and operational activities.

5. The Detective Bureau Commander or designee shall be responsible for establishing written goal objectives relating to the vice control and organized crime functions of the Department. The goals and objectives should be disseminated to all employees within the Narcotics and Vice Division.
6. The Chief of Police shall appoint a supervisor (CBA Article 7.5) to oversee and coordinate the efforts of officers involved in narcotics, vice and organized crime investigations, to include:

[REDACTED]

[REDACTED]

8. The supervisors and officers assigned to narcotics, vice, and criminal activities efforts shall include, but not be limited to unlawful activities by persons or groups engaged in or promoting the following:

[REDACTED]

9. The Tactical Narcotics Team (TNT) shall train annually as a team in areas such as but not limited to:
 - a. Felony Stops
 - b. High Risk Entries / Stops
 - c. Search Warrants
 - d. Stop and Frisk
 - e. Legal Updates
 - f. Handling Confidential Informants (CI's)
 - f. etc.

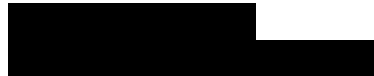
B. Receiving and Processing Complaints

1. When an officer of the Department receives information of narcotics, vice, organized crime activity, or gang activity, he/she will submit a written memorandum to include all pertinent information such as: suspects, location of offenses, dates and time of occurrences, witnesses, etc.
2. The completed memorandum will be forwarded to the appropriate Division Commander for analysis and determination of course of action.

3. When surveillance equipment is deployed, a log shall be maintained to record the following:
 - a. Officer utilizing equipment.
 - b. Date Issued.
 - c. Equipment description (type and if multiple of the same item, serial number).
 - d. Date Returned.
 - e. Issuing/approving supervisor or designee.
4. In the event that any equipment is lost or damaged, the responsible officer shall, as soon as practical, submit a written report detailing the incident to the Detective Bureau Sergeant, who will then submit the report to the Detective Bureau Commander.

E. Investigative Procedures

1. Investigating personnel will utilize all standard investigatory procedures and any other specialized procedures, which may be necessitated by circumstances surrounding the investigation. These specialized procedures may include the following:



2. Investigating personnel shall be responsible for the use and accountability of all surveillance and electronic equipment assigned to the Detective Bureau.



F. Liaison with Outside Agencies

1. Any member of this agency, receiving information related to vice, drugs, gang, or organized crime from an outside agency, shall forward such information to the appropriate Division Commander.
2. Any member of this agency who conveys information related to vice, drugs, gang, or organized crime activities to an outside agency shall forward such information to the appropriate Division Commander.
3. The Detective Bureau Commander shall maintain a file of all information related to drug, vice, and/or organized crime activities received from or sent

to outside agencies The Detective Bureau Commander will review this file annually and purge information that is no longer useful.

G. Surveillance, Undercover, and Decoy Operations

1. Due to the inherent risks involved in Surveillance, Undercover and Decoy Operations, an extensive plan shall be formulated prior to undertaking any such operation. The plans should include, but not be limited to, the following provisions:
 - a. Analyzing and/or identifying the crime, victims, suspects and locations, including identifying and analyzing the habits, associates, vehicles used, methods of operation and other pertinent information about suspects,
 - b. Familiarizing personnel with the neighborhood involved or the target area,
 - c. Selecting and supplying equipment and vehicles,
 - d. Determining operational procedures for observation, contacts with suspects, arrests and moving surveillances,
 - e. Establishing means for routine and emergency communications,
 - f. Providing back-up cover for undercover operations and decoys, and identifying all participating personnel,
 - g. Providing necessary identity covers for undercover operatives and maintaining confidentiality of officer's false identity; and in decoy operations disguising officers to resemble victims,
 - h. Providing for close supervision and procedures for pulling an undercover operative out in case of an emergency,
 - i. Determining the legal ramifications of the proposed operation,
 - j. Developing operational procedures for arrests and searches,
 - k. Supplying necessary expense funds,
 - l. Making necessary notifications to other Department components and area law enforcement agencies,
 - m. Arranging for relief of involved personnel,
 - n. In decoy operations, notifying the Patrol Division Commander of the target area and requesting the necessary assistance of patrol personnel.

H. Search Warrant and Raid Guidelines

1. Search warrants/raids shall not be initiated without the approval of Chief of Police or designee, and the appropriate prosecuting attorney.
2. Search warrants/raids shall not be conducted unless the appropriate Division Commander or designee is on the scene to provide supervision.
3. Prior to initiation, all raids or search warrants shall be coordinated by the Sergeant or designee, who is responsible for formulating a plan taking into

consideration the following aspects of the activity:

- a. Determining operational procedures by completing an operational plan for the execution of the search warrant/raid including use of the Risk Analysis/Threat Assessment for Planned Operations as stated in G.O. 1.02. In addition to completing the above documents, the supervisor or designee should consider the following when appropriate:
 - 1) Approach and escape/exit avenues.
 - 2) Entry techniques.
 - 3) Perimeter and interior security.
 - 4) Provisions for body armor, shields, and other officer survival tactics.
- b. Ensuring that an adequate number of officers and proper equipment are available for the operation.
- c. Arranging for surveillance immediately prior to the execution of the warrant.
- d. Conducting a pre-raid meeting to develop strategies and tactics for approaching, entering, securing, and leaving the target.
- e. Arranging for photos to be taken of the target immediately upon entering, after the scene is secured, and upon leaving, thus showing the condition of the target before and after the raid is completed.
- f. Ensuring all participants wear bulletproof vests.
- g. Preparing and distributing appropriate diagrams, available photos, etc. of:
 - 1) Involved suspects and other persons
 - 2) Target area.
 - 3) Interior and Exterior building layout.
- h. When entry is gained and the situation is stable, the on-scene supervisor is responsible for the following:
 - 1) When necessary, summoning medical assistance.
 - 2) Assigning members to the following duties:
 - (a) Prisoner security
 - (b) Room searches.
 - (c) Collection, inventory, and photography of evidence.
When practical an evidence technician may be utilized.

- (d) Prisoner transport.
- (e) Removal of all equipment, exit, and security of the premises upon completion of the operation.

- i. The supervisor coordinating the search/raid is also responsible for assuring that the above elements are thoroughly documented in the appropriate report. Additionally, the supervisor may review the actions completed and hold a critique with personnel involved.
- j. An investigator will be assigned to file the return of the search warrant with the court; and completing the necessary supplemental investigatory reports.

I. Working Undercover Investigations

1. No Officer assigned to this Department shall work undercover without receiving sufficient training in the conduct of undercover investigations.
2. No Officer assigned to this Department shall work an undercover drug investigation without continuous and direct supervision by a supervisor or Detective Bureau Commander.
3. The undercover officer, covering officer and supervisor shall plan methods and procedures to use in advance of any undercover assignment.
4. At least one other Officer or Investigator shall accompany an undercover officer to provide coverage and protection under all known or reasonably anticipated circumstances.
5. Officers shall agree to all places and times the undercover officer will work.
6. Supervisors shall be certain that the covering officer knows the identity of any informant involved in the investigation.
7. Efforts will be taken to keep the undercover officer under direct and continuous surveillance.
8. Radio contact shall be maintained as much as possible.
9. Investigators shall preplan primary and secondary locations at which to meet after each attempted drug purchase or field contact.
10. Undercover officers shall advise the covering officers of any changes to a prearranged plan.

11. Undercover officers shall advise covering officers of developments and their location as necessary.
12. The covering officer or investigator will assist the undercover officer to identify suspects from whom narcotics or other controlled substances are purchased.
 - a. Make suspect identifications promptly.
 - b. Identification shall not be made solely by informant identification but will be corroborated whenever possible.
13. Safety is a primary concern and operations will cease before unnecessarily endangering any officer.

J. Carrying Firearms

1. Police officers will normally be armed whenever working active undercover assignments.
 - a. Firearms carried by undercover officers shall not be exposed to view.
 - b. Weapons should not be stored in a vehicle where they may be viewed by a police officer effecting a traffic stop, inquiry, search of a vehicle or arrest.

K. Arrest of an Undercover Officer

1. An undercover officer shall not reveal their true identity when arrested or summoned to court if the revelation could compromise an investigation.
2. The arrested or summoned officer should notify the appropriate Commander of the circumstances as soon as possible.

L. Public Appearances by Undercover Officers

1. No undercover officer shall participate in a public speaking engagement or appearance without first obtaining permission from the Chief of Police.

M. Status Reports

The Detective Bureau Commander shall be responsible for ensuring that the Chief of Police is kept informed concerning current vice and organized crime problems and investigations.