

COMMANDING OFFICER
PATROL DIVISION

A. SUMMARY

Under the general supervision of the Chief, the Commanding Officer of the Patrol Division is responsible for the supervision and coordination of all patrol activities.

B. GENERAL DUTIES AND RESPONSIBILITIES

It is the duty and responsibility of the Commanding Officer of the Patrol Division to:

1. Exercise supervision of all units and officers assigned to their command.
2. Consult periodically with Shift Commanders to determine the overall effectiveness of departmental programs, policies and procedures.
3. Oversee the citizen complaint reception process to guarantee that desk personnel are faithfully executing all applicable departmental policies and procedures.
4. Investigate all complaints brought to their attention involving members of the Division or any other situations which might possibly undermine good order or discipline within the Department.
5. Evaluate and make recommendations for deployment of patrol personnel so as to maximize their crime prevention and law enforcement effectiveness.
6. Ensure that departmental procedures pertaining to the handling, processing and custody of males, females and juveniles are faithfully complied with.
7. Conduct line inspections of members of the patrol force for the purpose of determining compliance with departmental standards.
8. Supervise the proper and complete upkeep of the manifold and the reviewing of reports submitted by patrol officers.
9. Visit all parts of the Town periodically to observe conditions as they relate to the police task. Respond, when necessary, to the scene of a serious crime or major disturbance and take command.
10. Perform other duties as assigned by the Chief of Police, and Superintendent of Police.