

INTELLIGENCE SUPERVISOR

A. SUMMARY

The Intelligence Supervisor will manage and direct the agency's criminal intelligence program. The Intelligence Supervisor will ensure that the intelligence function produces timely, relevant and actionable criminal intelligence that supports the mission of the police department. The Intelligence Supervisor will be aware of current legal and privacy issues surrounding the criminal intelligence environment. He/she will understand the processes necessary to product tactical and strategic intelligence products. The Intelligence Supervisor will coordinate with the Intelligence Investigator or other officers to analyze, assess and disseminate information that had value to officers in conducting their duties. The Intelligence Supervisor will also delegate or assume responsibility that any associated work will be assigned for timely follow-up investigation. The Intelligence Supervisor is assigned to the Criminal Investigation Division.

B. GENERAL DUTIES AND RESPONSIBILITIES

It is the duty and responsibility of the Intelligence Supervisor:

1. Provide strategic intelligence to identify and monitor any criminal organizations or individuals possession criminal intent, who are motivated by personal ideology, nationalism or religion that may adversely impact our community. This will include identification of targets and any past criminal activity associated with the organization or individual. These groups and/or individuals may target persons, businesses or institutions for financial, physical or psychological harm. Criminal organizations include any that interfere or advocate in preventing any person from the full rights and benefits afforded to them by law.
2. Utilize strategic intelligence to formulate plans to diffuse possible volatile situations, provide safety and security to visitors and residents and protect individual's civil rights.
3. Will evaluate and analyze the information provided by the Intelligence Investigator using departmental resources or outside contacts and if appropriate assign it for work, follow up investigation or refer it to another division for assignment or an advisory.
4. Perform other duties as assigned by the Chief of Police or the Commanding Officer of the Detective Division.