

DOMESTIC VIOLENCE/JUVENILE OFFICER

A. SUMMARY

The Juvenile Officer investigates all crimes involving juveniles. He/She is available to members of the department, as well as members of the public, for consultation on handling juvenile offenders and young persons with problems. The Domestic Violence Officer investigates all incidents of domestic abuse as defined by M.G.L. c 209A abuse law.

B. GENERAL DUTIES AND RESPONSIBILITIES

It is the duty and responsibility of a Domestic Violence/Juvenile Officer to:

1. Formulate a positive crime prevention program aimed at young persons in conjunction with the local schools and social agencies.
2. Maintain a list of social agencies to which juveniles can be referred for such things as counseling, employment and medical services.
3. Investigate reported crimes which are likely to have involved young persons.
4. Coordinate the processing of juveniles with the local court authorities, including the Clerk's Office and Probation Office.
5. Be available to speak to community groups on youth problems. Assemble pamphlets and films on delinquency.
6. Answer calls to the station from parents and others seeking assistance with problem youngsters.
7. Review all reports of domestic violence, following up each complaint reported to police personnel, by making contact with the victims, and filing additional complaints where necessary.
8. Assist victims of domestic abuse in gaining access to the courts, battered woman's support groups, shelters, legal services, and medical services.
9. Maintain a complete and accurate file for all 209A's and domestic complaints as well as updating the in-house computer system.
10. Ensure that mandated reports are made by officers regarding elder and juvenile cases.

11. Access social services when necessary for reporting of child abuse/neglect, elder abuse, etc.
12. Keep aware of victim's situations/circumstances, assisting them where necessary in amending existing court orders.
13. Coordinate efforts with the District Attorney's office and victim witness advocate to help insure the safety of the victim.
14. Disseminate all necessary information regarding domestic violence and juvenile issues throughout the department.
15. Attend community meetings, discussion groups and programs, whose goal is the reduction of domestic violence.
16. Coordinate arrests and service of 209A warrants both within and outside of the Town.
17. Enforce the laws of M.G.L. c209A.
18. Investigate and/or refer all cases concerning elderly abuse.
19. File "hate crime" reports with appropriate agencies.
20. Perform other duties as assigned by the Chief of Police or the Commanding Officer of the Detective Division.