



OREGON ACCREDITATION ALLIANCE FINAL REPORT

10135 NW Coyner Avenue, Redmond Oregon, 97756 503-881-5566

Report Type:

Initial Final Report	<input type="checkbox"/>
Re-accreditation Final Report	<input checked="" type="checkbox"/>
Onsite Report	<input type="checkbox"/>
Short Report	<input type="checkbox"/>

Agency Information:

Agency Assessed:	Clackamas County Sheriff's Office
CEO:	Sheriff Angela Brandenburg
Accreditation Manager:	Andy Gale, Sheriff's Policy Analyst
Agency Address:	2223 Kaen Rd. Oregon City, Or. 97045
Agency Phone:	(503) 785-5014
Number Authorized Sworn FTE	590
Number Authorized Non-Sworn FTE	275

Assessment:

Date of Last Assessment:	December 2019
Current Assessment Date:	January 2023
Review Period:	January 2020 to January 2023
Onsite Date:	December 12, 2022
Extension Requested:	No

Assessor(s):

Assessor	Jeff Staples
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INTRODUCTION

The Oregon Accreditation Alliance program was established to assist law enforcement and communications agencies in establishing and maintaining standards that represent current professional practices. Oregon Accreditation Alliance standards support the continued improvement of law enforcement services, establishes best practice, agency accountability and transparency, and enhancement of management operations.

The Clackamas County Sheriff's Office joined the Oregon Accreditation Alliance in January 2005 and was awarded its initial accreditation in January 2014. Re-accreditation occurs every three years. This is the agency's fifth assessment under the leadership of Sheriff Angela Brandenburg

CITY/COUNTY PROFILE

Established on July 5, 1843, Clackamas County is named for the resident Clackamas Native American tribe and is one of the four original Oregon counties.

Oregon City, the county seat of Clackamas County, was the first incorporated city west of the Rocky Mountains, the first capital of the territorial government in 1848, and the site of the first state legislative session.

Clackamas County is home to two major interstates and over 7,900 miles of roadways. Eleven cities can be found in the county's 1,879 square miles; however, over 87 percent of county land is rural. It's Oregon's 18th-largest county and nearly the size of the State of Delaware. Roughly 422,537 (2020 US Census) people live in Clackamas County, making it the third most populous county in the state.

CEO PROFILE

Sheriff Angela Brandenburg, Clackamas County's 33rd Sheriff, was sworn into office on January 1, 2021. Sheriff Brandenburg has served with the Clackamas County Sheriff's Office for over 30 years. She is also a veteran who served nine years in the Oregon Army National Guard. During her career at the Sheriff's Office, Sheriff Brandenburg has served in a variety of capacities and almost every division. She has worked as a Reserve Deputy, Patrol Deputy, Civil Deputy, Patrol Sergeant, Civil Sergeant, and Civil Commander Lieutenant. She also spent five years as the Public Information Officer, was a member of both Search & Rescue and SWAT Team, and was a Patrol Field Training Officer. Before being appointed to Undersheriff in February 2019, Brandenburg served five years as the Director of A Safe Place Family Justice Center and led CCSO's Domestic Violence Enhanced Response Team (DVERT).

AGENCY PROFILE

The Clackamas County Sheriff's Office was founded in 1845 and provides public safety services to the people in Clackamas County. The Sheriff's Office is divided into 7 patrol districts, 12 Divisions, and 3 contract cities. It is responsible for all Search and Rescue Operations in the county and operates the county's only jail facility. The Office is currently made up of approximately 425 sworn staff and 167 professional staff.

ASSESSMENT PHASE

The Oregon Accreditation Alliance utilizes two methods of review, an electronic policy review using the PowerDMS Accreditation Module and an onsite review of the agency's practices.

During the first assessment phase, the Assessor reviews the agency's policies, procedures, and proofs of compliance to confirm that the agency is in compliance with accreditation standards. If the agency has policies that require modifications or there are proofs of compliance that are insufficient, the Assessor will request the agency make policy adjustments and/or provides additional proofs of compliance to ensure the agency conforms with standard requirements.

The second phase consists of an onsite assessment to confirm that the agency policies and procedures are in practice. Generally, the Assessor will meet command personnel, conduct interviews, inspect facilities and equipment to the extent necessary to determine compliance with standards, and conduct an

exit interview with command personnel. The onsite assessment includes an onsite review of the communications center the agency utilizes for emergency 9-1-1 services.

ASSESSMENT SUMMARY

On November 16, 2022, I started the electronic assessment of the Clackamas County Sheriff's office in PowerDMS. I had been in contact with Andy Gale, the agency's Policy Analyst and their Accreditation Manager. This is the second time I have evaluated the agency and worked with Mr. Gale; the onsite was conducted on December 12, 2022.

During the onsite evaluation, I met with Records Supervisor Tami Dran, Patrol Captain Brad O'Neil, Internal Affairs Investigator Joe Santos, and Undersheriff Mike Copenhaver. All individuals were very helpful and professional and answered my questions to the fullest.

I met offsite with Ed Hamann at the County's evidence facility; the entire staff was friendly and accommodating. The evidence area is large, clean, and very organized, with all high-risk items properly secured using best practices. The inspections were timely, and the agency conducts quarterly audits. I was extremely impressed with the property and evidence function.

The annual analysis reviews and the Sheriff's Office conducts are very detailed and professional. I would suggest they be a model for other agencies who have questions or need assistance with their annual reviews; their documentation was very complete and easy to understand.

The onsite review of the Clackamas County Communications Agency (CCOM) was conducted on September 26, 2022, by Assessor Tom Rousseau, who conducted an assessment of the Canby Police Department.

OBSERVABLE STANDARDS

2.2.8	Body Armor	✓
2.2.9	Occupant Safety Restraints	✓
2.5.1	Patrol Vehicles Emergency Equipment	✓
2.5.2	Vehicle Equipment	✓
3.1.1	24-Hour Two-way Radio Communications	✓
3.1.2	Communications Recording and Playback	✓
3.1.3	Communications Emergency Power	✓
3.1.5	Communications Security	✓
3.3.5	Appropriate Bio-Hazard Labeling	✓
3.3.6	Secure Storage of Evidence and Property	✓
3.3.7	Temporary Secure After-Hours Storage for Evidence	✓
4.1.1	Temporary Holding Facility	✓

STANDARDS SUMMARY REPORT

Status	Total Mandatory Standards
Mandatory	104
Not Applicable	2
Waiver	0
Non-Compliance	0
Total	106

DATA MAINTENANCE AND POLICY MODIFICATIONS

Data Maintenance:

The Assessor reviews PowerDMS data to determine if the agency standards and data have been entered correctly and that all standards and proofs of compliance have been addressed. This section does not indicate compliance with standards or report on agency practices. Generally, it indicates preparedness and understanding of the accreditation process.

The following standards required additional information to confirm compliance:

1.3.1, 1.3.4, 1.3.6, 1.3.8, 1.6.1, 1.7.1, 1.7.2, 1.8.1, 2.2.1, and 2.2.3

Policy Modifications, Applied Discretion:

If an agency's policies or procedures require modification to meet standard requirements, the agency can modify the current policy or add new policy to adhere to standard requirements. New or modified policy changes are considered "wet ink" and are considered applied discretion. Modifications or additions to policy must be made prior to Board review.

The following standards required changes or additions to policy to confirm compliance:

1.4.7 Duty to Intercede and Report

Bullet (A) *law enforcement or reserve officer's responsibility to report to a supervisor as soon as practicable, but no later than 72 hours.*

Deficiency/Recommendation

The agency had in policy: *Employees must immediately report to a supervisor when they become aware of, or witness a deputy using excessive or inappropriate force. Following a complaint on a deputy's use of force, the sergeant/supervisor must take appropriate action, in accordance with CCSO Policy # 18 (Professional Standards).* The agency failed to include "no later than 72 hours". The agency feels their policy is more restrictive and does not leave room for later reporting.

Agency Action/Final Status

To comply with a time frame based on OAA standards and current ORS, the agency wanted to be more restrictive than 72 hours; their negotiated language with their various unions now states: *Employees must report without delay, but not later than 12 hours, to a supervisor when they become aware of, or witness a deputy using excessive or inappropriate force. Following a complaint on a deputy's use of force, the sergeant/supervisor must take appropriate action, in accordance with CCSO Policy # 18 (Professional Standards).*

The 12-hour language would mandate an employee report excessive or inappropriate force before the end of their shift, and this would also have a time limit attached to it. This would allow the Deputy to have contact with a union officer and report without delay.

Policy Manual(s):

Clackamas County Sheriff's Office Manual.

N/A by Function:

4.2.1 Administration and Organizational Structure

4.2.2 Operational Procedures

Out of Compliance Standard(s):

None

ASSESSMENT REVIEW

1.2.5 – Bias-Based Policing:

Employees are prohibited from taking or not taking law enforcement action motivated by biased policing. Deputies will not target an individual for suspicion of violating a provision of law based solely on the real or perceived factor of an individual's age, race, ethnicity, color, national origin, language, gender, gender identity, sexual orientation, political affiliation, religion, homelessness or disability unless the deputy is acting on a suspect description or information related to an identified or suspected violation of a provision of law. Annual training on the agency policy is required, with the agency's activities and complaints related to bias-based policing monitored and reviewed annually.

1.3.3 – Use of Firearms:

In the event of an unintentional discharge of a firearm, whether in training or operational status, the employee in control of the firearm will complete a County Incident Report, documenting the circumstances leading to the discharge and any resulting damage or injury. In training situations, the instructor of the session will also document the circumstances surrounding the unintentional discharge of a weapon. Unintentional discharge reports will be sent to the safety committee for review. The agency prohibits warning shots and shots from a moving vehicle. Shots fired at a moving vehicle are allowed if circumstances allow use of deadly force.

1.3.4 – Firearms Proficiency:

The Support Services Division is responsible for weapons safety coordination, which includes weapons training and safety practices throughout the agency. Authorization of weapon systems for deputies and specialized units is made by the Undersheriff on the recommendation of the Firearms Training Unit (FTU)/Defensive Tactics Unit (DTU) or special unit manager. To become a member of the FTU, an instructor must attend an approved firearms certification class.

Employees must be trained and certified by an approved and/or endorsed instructor prior to the use of any firearm or weapon system if required (e.g., electronic stun devices or less-lethal munitions), which includes the following: (a) deputies must qualify at a range session prior to carrying a firearm on duty or off duty when the weapon is carried under the provisions of ORS 166.260(1); (b) deputies must qualify with their on and off-duty firearm(s) (e.g., rifle, shotgun, handgun) annually; (c) deputies must qualify and recertify with their issued less-lethal weapons at least biennially if assigned such equipment; and (d) employees authorized to carry weapons shall receive annual in-service training on Response to Resistance (Use of Force) and reporting procedures. Corrective training is identified in Appendix D of the Firearms Qualification Proficiency Tests Protocol.

1.3.7 – Use of Force Reporting and Review:

All deputies involved in responding to resistance by a person through use of physical force must complete a Response to Resistance report form when physical control and higher levels of force are used or threatened. Deputies document injuries or a lack of injuries to suspects/threats when reporting a Response to Resistance report. Documentation may include written reports, diagrams, photographs, videotape, recorded statements, or other approved methods. Response to Resistance reports will be marked for distribution to the following offices: (a). Division Commander; (b). Professional Standards Unit; (c). Civil Section and County Risk Management (for review of a civil tort claim); and (d). Defensive Tactics Unit (for review of equipment and training). At least annually, an analysis of all use of force incidents will be provided to the Sheriff for the previous year.

The agency has in file very detailed reports for their annual use of force reviews; they include years 2019, 2020, and 2021.

1.3.8 – Officer Involved Shootings:

The agency's Use of Deadly Physical Force Response Plan establishes procedures for the investigation of such incidents in compliance with statutory and standard requirements. All deputy-involved use of physical force resulting in death or serious physical injury of a person results in an immediate call out of the agency's major crimes team unit coordinator or designee, who will be responsible for investigative coordination of the incident(s). All Investigative response to a use of deadly force by CCSO deputies is guided by the Plan for Response to Deadly Force Incidents by Clackamas County Law Enforcement Agencies Interagency Major Crimes Team Investigative Protocol.

1.4.0 – Medical Considerations:

Deputies will provide and/or facilitate medical care to persons injured as a result of a use of force: Medical personnel will also examine the person whenever a deputy uses electrical control devices or chemical agents. If the electrical control device (taser) is used that employs darts or probes that enter the skin, the darts will be removed by medical personnel. Taser operators will ensure that used probes are rendered safe, and packaged for biohazard disposal. If the probe(s) will be used as evidence, it will be logged as such after proper biohazard packaging. Prior to or during transport, medical personnel will

examine any person who has lost consciousness, appears to lose consciousness, or needs emergency medical care.

1.5.3 – Evaluations of Employee:

Performance evaluations consist of several competency factors designed specifically for the employee's assignment. This includes a review of the employee's quality and quantity of work, exceptional accomplishments, career development and job enrichment goal(s), areas in need of improvement if identified, performance goals for the upcoming year, and other supervisor comments. All permanent employees are required to receive an annual performance evaluation. The performance evaluation process and rating criteria are specified in policy. Provisions for probationary employees are specified in policy.

1.6.1 – Cash Funds/Accounts:

Fiscal management and procurement procedures are the responsibility of the County Department of Finance. Authority and accountability for the financial management of the Sheriff's Office is vested in the Sheriff. The Sheriff delegates the planning, organization, and supervision of budget activities to the CCSO Budget Manager, who is responsible for oversight of the collection, safeguard, and disbursement of cash within the Sheriff's Office. County Finance Department conducts unannounced audits of all County agency cash funds.

1.7.1 – Personnel Complaint Procedure:

Agency policy establishes procedures for receipt and investigation of complaints against personnel in compliance with all standard requirements. The Professional Standards Unit (PSU) oversees the administrative investigation of complaints concerning agency employees and is responsible for maintaining the PSU procedure manual to guide and clarify the requirements for the implementation of established policy. The agency publishes an annual summary of all complaints received and investigated. File contained annual summaries for 2019, 2020, and 2021.

1.8.1 – Training Policy:

The Training Coordinator organizes and monitors mandatory Department of Public Safety and Training certification maintenance and training for agency employees. Additionally, the Training Coordinator delivers any changes in legislation or law enforcement procedure via in-service/update training for employees. Unless specifically excused, employees are required to attend or complete scheduled training.

2.1.2 – Vehicle Pursuit Driving:

A comprehensive policy establishes procedures for initiating, conducting, and terminating pursuits in compliance with standard requirements. Agency policy primarily limits vehicle pursuits to those instances where a suspect's actions create a direct threat to life, when the deputy has probable cause to arrest for commission of a crime, or when the deputy believes delayed apprehension poses a clear and present danger of serious injury to the deputy or others and escape poses a greater risk than those associated with the pursuit. Additional factors to consider are listed. All pursuits have a post-pursuit review, and the involved deputy must complete a pursuit report. The deputy's Sergeant will complete a pursuit review that will be forwarded to the Watch Commander, who then has 72 hours to review the pursuit documents. Annual pursuit analysis was included for 2019, 2020, and 2021.

2.1.6 – Special Response Unit:

The Special Weapons and Tactics Team (SWAT) and Hostage Negotiations Team (HNT) are specially trained to deal with crisis situations. The two units coordinate their responses to deal with high-risk situations, handling security details, and situations involving hostages, armed barricaded subjects, high-risk warrants, and other calls for service that warrant a tactical response. Any patrol or investigation supervisor may request SWAT based on the situation. The SWAT Team Commander evaluates the request for SWAT. If the Commander or their designee is unavailable, activation requests are referred to the SWAT Team Leader.

2.1.7 – Prisoner Transport:

In the event of an escape, all immediate resources shall be exhausted to apprehend the escapee(s) while maintaining supervision and control of any remaining arrestees. The transporting deputy shall make immediate notification to the following: (1) CCOM (Dispatch); (2) the On-duty Shift Commander; (3) the Sheriff's office or police department jurisdiction where the escape occurred and other considerations to be taken by the shift commander; (4) notification to law enforcement jurisdiction of last known address of escapee; (5) notification to surrounding law enforcement jurisdictions; and (6) notification of the Public Information Officer.

2.3.1 – Disaster Plan:

During an emergency, the agency is responsible for coordinating County-wide law enforcement and public safety emergencies, working in concert with the Clackamas County Department of Emergency Management (EM), and implementation of the County Emergency Operations Plan (EOP) to mitigate, prepare for, respond to, and recover from County-wide emergencies and maintain and exercising Continuity of Operations Plans. Agency personnel maintain certification in the National Incident Management System (NIMS).

2.5.3 – Vehicle Inspections:

It is the responsibility of the deputy assigned to a vehicle (patrol or special) to ensure that the vehicle is clean, properly equipped, and safe for operation. Deputies inspect their assigned vehicle each day they drive it. The inspection ensures that the vehicle is clean, all operational equipment (lights, emergency equipment) is present and functioning properly, and that no property or contraband is present. This vehicle inspection occurs prior to operation of the vehicle at the beginning of the deputy's shift.

3.1.3 – Emergency Power (Communications):

Clackamas County Communications (CCOM) provides all communications services for the agency. CCOM has two diesel 550-watt generators in a secure fenced area that is video monitored. The generators are programmed to auto-test at full load every Tuesday at 0900 hours. The generators receive maintenance twice a year. There is a redundant UPS system in place that includes individual UPS units at each workstation.

3.3.4 – Administration and Operations (Property and Evidence):

All property and evidence seized is submitted to the Property and Evidence Room and tracked electronically in the Mark43 Report Writing System (RMS). Deputies complete a Property in Custody Report for all items seized. The agency utilizes a comprehensive Property & Evidence Manual. The property and evidence room is very clean and run professionally. I was impressed with the amount of property and how the area is organized and orderly.

3.3.10 – Property and Evidence Audits:

To ensure the integrity and accountability of the property and evidence function, the following will be completed: (A) annual inspection by the Property and Evidence Unit Supervisor to confirm if CCSO Property and Evidence procedures are being followed; (B) inventory of property, whenever there is a change in property control specialist employment or reason to believe evidence may have been tampered with; (C) annual audit is conducted of random choice of evidence selected by Mark43, which will include the sampling of "high risk" items (guns, drugs, and money). Supervisor not in the evidence custodian's chain of command will conduct the audit (generally the Invest Lt.); (D) unannounced inspection and/or inventory (spot checks) of a random sample of property and evidence by the Property and Evidence Unit Supervisor (consistent with A above) or as directed by the Sheriff may be conducted.

All inspections, inventory, or audit examinations shall result in a report detailing the review and any problems and/or recommendations for corrective action. A copy of these reports will be submitted to the Sheriff/Undersheriff/Sheriff's Policy Analyst. The agency provided documentation for the following years:

	2020	2021	2022
Bullet A.	Yes	Yes	Yes
Bullet B.	No	No	No
Bullet C.	Yes	Yes	Yes
Bullet D.	Yes	Yes	Yes

4.1.1 – Temporary Holding Facility Inspections:

The agency has a comprehensive policy on the temporary holding of prisoners. The holding facility is designed for short-term hold of prisoners awaiting interviewing, processing, transfer to the county jail, or other administrative procedures. Male and female detainees are kept separate. Juveniles are separated by sight and sound. The agency had in file a DOC inspection conducted on April 26, 2021, by Inspector Jason Gates.

4.1.2 – Temporary Juvenile Detention:

The Sheriff's Office is committed to releasing juveniles from temporary custody as soon as reasonably practicable and keeping juveniles safe while they are in temporary custody. Juveniles should be held in temporary custody only for as long as reasonably necessary for processing, transfer, or release.

Juveniles who exhibit any of the following conditions should not be held at the Sheriff's Office: Unconscious, Seriously injured, a known suicide risk or obviously severely emotionally disturbed, significantly intoxicated, extremely violent, or continuously violent.

Officers taking custody of a juvenile who exhibits any of the above conditions should take reasonable steps to provide medical attention or mental health assistance and notify a supervisor of the situation. These juveniles should not be held at the Sheriff's Office unless they have been evaluated by a qualified medical and/or mental health professional. If the officer taking custody of the juvenile believes the juvenile may be a suicide risk, the juvenile shall be under continuous direct supervision until evaluation, release, or a transfer is completed.

Officers should take custody of a juvenile and temporarily hold the juvenile at the Sheriff's Office when there is no other lawful and practicable alternative to temporary custody. Refer to the Child Abuse Policy for additional information regarding detaining a juvenile suspected of being a victim. No juvenile should

be held in temporary custody at the Sheriff's Office without authorization of the arresting officer's supervisor or the Shift Supervisor.

Any juvenile taken into custody shall be released to the care of the juvenile's parent or other responsible adult or transferred to a juvenile custody facility or other authority as soon as practicable, and in no event shall a juvenile be held beyond five hours from the time of his/her entry into the Sheriff's Office (ORS 419B.160; ORS 419C.130).

4.2.1 – Administration and Organizational Structure (Lockup Facility):

Not Applicable by Function.

4.3.2 – Emergency Response Equipment Inspection and Evacuation Plan Training:

Not Applicable by Function.

RECOMMENDATIONS:

Having reviewed information entered into PowerDMS, an onsite review, and personnel interviews, the following recommendation is forwarded to the Oregon Accreditation Alliance Board for review.

Assessor

- Approval:
- Non-Approval:
- Board Referral:

Executive Director

- Approval:
- Non-Approval:
- Board Referral: