



Edmond Police Department Policy and Procedures Manual

Policy and Procedure # 07-02

Title: Weapons	
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Issued Under: Chief J.D. Younger	
Applies to: Sworn Personnel, Detention Officers and Animal Services Officers	
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This policy statement and any procedures, rules and regulations hereunder are intended for Police Department use only. The policies, procedures and regulations are for internal Police Department administrative purposes and are not intended to create any higher legal standard of care or liability in an evidentiary sense, than is created by law. Violations of internal Police Department policies, procedures, regulations or rules form the basis for disciplinary action by the Police Department. Violations of law form the basis for civil and/or criminal sanctions to be determined in a proper judicial setting, not through the administrative procedures of the Police Department.

SUBJECT: It is the purpose of this policy to provide police officers with guidelines associated with the use, maintenance, safety, and qualification requirements related to department authorized weapons.

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- I. POLICY:** It is the policy of this department that all authorized personnel adhere to the requirements established herein in order to ensure the safe handling and use of department authorized weapons.
 - A.** On-duty Police Officers, Detention Officers and Animal Services Officers shall carry only weapons and related accessories, devices, holsters, and ammunition authorized by the department.
 - B.** Off-duty police officers engaged in off-duty security shall carry only weapons and related accessories, devices, holsters, and ammunition authorized by the department.

II. DEFINITIONS

- A. **Backup Firearm** - Any handgun carried while on-duty as a secondary weapon to be utilized in an emergency situation for the immediate protection of the police officer's life or life of another.
- B. **C.S. - Orthochlorobenzalmalononitrile** (Chemical Agent).
- C. **Electronic Control Device (ECD)** - A device that propels wires/probes or uses direct contact to conduct energy to affect the sensory and motor functions of the nervous system.
- D. **Less Lethal Impact Projectiles** - munitions that can be fired, launched or otherwise propelled for the purpose of encouraging compliance, overcoming resistance or preventing serious injury without posing a significant potential of causing death.
- E. **Minimum Qualifying Score** - 70% or above with all handguns and shotguns, and 85% or above with rifles.
- F. **O.C. - Oleoresin Capsicum.**
- G. **Off-duty firearm** - Any firearm approved by the Chief of Police to be carried while off-duty.
- H. **Primary Duty Sidearm** - Primary handgun carried while on duty.
- I. **Primary Firearms** - The service handgun, shotgun, and/or rifle of approved make, as issued or approved by the Edmond Police Department.

III. PROCEDURES

A. Firearms

- 1. General Considerations
 - a. The Chief of Police will authorize the make, type, brand, and caliber of firearms to be carried by Edmond Police Officers.
 - b. Police officers on duty and while working off-duty security may carry only EPD issued firearms or any firearm approved by the Chief of Police, with which they have qualified.
 - c. The Chief of Police approves the carry of weapons off-duty for police officers who are in compliance with applicable State and Federal laws and are required to be in possession of their official police badge, commission card, and CLEET certification card.
 - d. Every employee who enters the Edmond Police firing range will explicitly observe the rules and regulations of the facility.
 - e. Police officers may carry their primary duty sidearm as their off-duty weapon.
 - f. Any and all modifications to departmentally issued weapons must first be approved by the Director of Training.
 - i. Officers may, at their own expense, add approved optics and/or lighting systems and must qualify with the optics and/or lighting systems meeting the minimum qualifying score.

- ii. Other modifications to departmentally issued weapons must be approved, and installed, by the Director of Training or designee.
 - g. Any and all modifications from the manufacturer's factory specifications regarding the internal working of the personally owned weapons that are used for duty purposes must first be approved by the Director of Training, but may be installed by another party at the officer's expense.
2. Firearms Qualifications
- a. Police officers must qualify with a department-issued sidearm bi-annually, however if an officer is on medical, military or other authorized leave, the Chief of Police may issue an exemption during this period.
 - b. Any officer who prior to 11-01-2018 has received approval from the Chief of Police to carry a personally owned weapon while on duty, must also qualify with that weapon bi-annually. The officer shall provide all ammunition and equipment at their own expense.
 - c. Every police officer who carries a back-up or off-duty firearm must qualify with it prior to carry.
 - d. Police officers must qualify with a department-approved shotgun and/or rifle bi-annually, however if an officer is on medical, military or other authorized leave, the Chief of Police may issue an exemption during this period.
 - e. Police officers engaged in uniformed off-duty security ~~may~~ shall carry issued Glock 21, Glock 30 or other firearm approved by the Chief of Police.
 - f. An officer may carry any firearm that has been approved by the Chief of Police for non-uniformed security.
3. Qualifications Standards
- a. Officers who meet the minimum qualifying score with their firearms on their first attempt will be issued new ammunition and returned to normal duty status.
 - b. Officers who fail to meet the minimum qualifying score on their first attempt will be given a second attempt.
 - i. Officers who fail to meet the minimum qualifying score with their primary duty sidearm and/or their shotgun on their second attempt will be required to attend remedial instruction.
 - ii. During the time the officer is awaiting remedial training, the applicable Division Commander will assign the officer to an administrative assignment.

- c. Remedial instruction will be conducted as soon as possible from the last failure.
 - d. The Director of Training, in conjunction with the supervisors of both the officer and remedial firearms instructor chosen, will schedule the officer for remedial firearms instruction.
 - e. Officers who fail to meet the minimum qualifying score with their patrol rifle on their second attempt will not be allowed to carry the rifle until they undergo remedial training and meet the minimum qualifying score.
- 4. Remedial firearms training
 - a. The remedial officer can choose which of the Department's available firearms instructors they would like to conduct the remedial training.
 - b. The chosen firearms instructor will conduct remedial training that will address the particular officer's needs. The type and duration of the training will be at the discretion of the Director of Training and the remedial firearms instructor
 - c. The remedial training may-consist of up to 24 hours, based on the needs of the officer and the nature of the problem.
- 5. Following remedial training
 - a. The officer will again be given two attempts to qualify.
 - b. Officers who fail to meet the minimum qualifying score will be reviewed by the Director of Training, assisting firearms instructor, and appropriate chain of command for further action, which may include medical assessment and/or disciplinary action.
 - c. Officers who fail to qualify on their second attempt after remedial training will not be permitted to wear the uniform, carry a firearm on their person while on duty, or drive a marked police vehicle.
- 6. Firearms Training
 - a. Each calendar year, every officer shall receive 24 hours of combined firearms qualification and training which will be scheduled and implemented by the Director of Training.
- 7. Ammunition
 - a. New duty ammunition will be issued to each police officer annually.
 - b. While on duty, police officers shall use only ammunition provided or approved by the Edmond Police Department.
 - c. Police Officers shall provide the ammunition for any off-duty or back-up firearms.

This does not preclude officers from practicing or competing with approved alternative ammunition.

B. Less Lethal Impact Projectiles

1. Only Officers who have successfully completed department-approved training in the proper use and deployment of less lethal impact projectiles shall be authorized to use them on-duty.
2. Officers authorized to use less lethal impact projectiles must demonstrate their proficiency annually.

C. O.C. and C.S. Restraint Products

1. Only Police Officers, Detention Officers and Animal Services Officers who have completed the prescribed course of instruction on the use of OC and/or CS are authorized to carry the product(s).
2. While on-duty, personnel shall carry only authorized OC and/or CS.

D. Electronic Control Device (ECD) – The Edmond Police Department utilizes electronic control devices to provide Police Officers/Detention Officers with additional use of force options for gaining compliance of resistant or aggressive individuals in enforcement situations.

1. Officers/Detention Officers must use an electronic control device in accordance with department approved training.
2. Only officers/detention officers who have successfully completed department approved training in the proper use and deployment of an electronic control device are authorized to use them on-duty.
3. While on-duty, officers/detention officers shall only carry authorized electronic control devices.
4. Officers/ Detention Officers must re-certify annually.

E. Batons and Expandable Batons - Edmond Police Department issues batons and/or expandable batons to provide officers with additional use of force options for gaining compliance of resistant or aggressive individuals in enforcement situations.

1. Police Officers, Detention Officers and Animal Services Officers must use batons and/or expandable batons in accordance with department approved training.
2. Only personnel who have successfully completed department approved training in the proper use and deployment of batons and/or expandable batons are authorized to use them on-duty.
3. Personnel shall carry only authorized batons or expandable batons while on-duty.

F. Knives – Edmond Police Department Personnel are authorized to carry knives while on duty.**G. Weapons of Opportunity:** Nothing in this policy will prevent personnel who are confronted with a situation that is intense and rapidly evolving, which requires them to utilize any readily available object (i.e. flashlight, radio, clipboard, firearm, etc) as a weapon. These items should not be used as a weapon of choice but rather as a weapon of opportunity in

exigent circumstances making their use as a weapon reasonably necessary. The use of the weapon must nonetheless be objectively reasonable and utilized only to the degree reasonably necessary to accomplish a legitimate law enforcement purpose.

H. **Retired Officers Firearms Qualification**

1. This provision is intended to comply with Chapter 44 of title 18, United States Code and applies to police officers who are retired, in good standing, from the Edmond Police Department.
2. The Edmond Police Special Services Division will coordinate a CLEET approved firearms qualification course for eligible retired police officers and issue appropriate identification for those who qualify. Appropriate identification shall include:
 - a. A photograph of the retiree;
 - b. The month and year of the most recent qualification;
 - c. The type of firearm(s) with which the retiree qualified (revolver, semi-auto or both).
3. A list of retired officers who qualify will be maintained by the Special Services Division. The list will include the date of the most recent qualification and the type of firearm with which the retiree qualified.

IV. **RULES AND REGULATIONS**

- A. Officers while in uniform shall at minimum carry less lethal options of authorized baton, OC or an electronic control device on their duty belt during any patrol assignment. Honor Guard members shall be exempt from this requirement while participating in any Honor Guard function.
- B. Use of Weapons- Members shall not use or handle weapons in a careless or imprudent manner. They shall use weapons only in accordance with the Law and Department Policy

This order cancels and supersedes any previously issued directive that is in conflict with it.