



CFA SRIC

October 6, 2021
1:00 PM

Agenda

1.05M	Loomis
9.02M	Harvey
10.18	Curran
11.02	Curran
15.10M	Turpack
15.16M	Wachter
15.17M	Wachter
15.20M	Furka
16.03M	Staff
20.01M	Staff
24.06M	Wachter
25.15M	Wisniewski
32.01	Staff
32.06	Robertson
Definition	Curran
Definition	Curran



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Standard # 1.05M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

1.05M

~~The agency has a designated ADA coordinator.~~

If the position of ADA coordinator is a function within the agency, then the name, address, and telephone number of the designated ADA coordinator shall be made available.

I. Bullets

II. Proofs of Compliance

- Documentation identifying the ADA Coordinator. (Qty Initial: 1) (Qty Reaccred: 1)

III. Required References

28 C.F.R. 35.107

IV. Assessor Guidelines

V. Accreditation Manager Notes

The ADA Coordinator may be within the jurisdiction of the agency.

Rationale for revision.

In many instances the ADA coordinator is a function within the government that is outside the purview of the agency. If the function is outside the agency, accountability for compliance should to be the responsibility of OSHA, rather than the agency.

Proposed by: Peter Loomis, Sanford Police Department

Date submitted: 08/17/2021



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Standard # 9.02M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

9.02M

The agency conducts *psychological fitness examinations* for each sworn candidate prior to appointment to probationary status. Results are:

I. Bullets

- A. Assessed by a licensed professional;
- B. Maintained in accordance with Florida Statute; and
- C. Stored in a secure manner.

II. Proofs of Compliance

- Written documentation of tests used. (Qty Initial: 1) (Qty Reaccred: 1)
- Professional license/Certificate. (Qty Initial: 1) (Qty Reaccred: 1)
- CJSTC 77 Form (Qty Initial: 1) (Qty Reaccred: 1)
- Observation of secure files.

III. Required References

GS1-SL Item #24
Florida Statute 119.071
CJSTC 77 Form

IV. Assessor Guidelines

V. Accreditation Manager Notes

Rationale for revision.

The CJSTC 77 Form should be provided as a proof of compliance, not a required reference.

Proposed by: Sergeant David Harvey, Jacksonville Sheriff's Office

Date submitted: 08/12/2021



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Standard # 10.18

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

10.18

~~If an employee is assigned to the position of accreditation manager during the current accreditation cycle, they shall receive specialized accreditation manager training, as defined by the agency, within one year of being appointed to the position.~~

A written directive requires newly appointed accreditation managers receive specialized accreditation manager training, as defined by the agency.

I. Bullets

II. Proofs of Compliance

- Written directive addressing elements of the standard (Qty Initial:1) (Qty Reaccred:1)
- Documentation of training (Qty Initial: 1) (Qty Reaccred: 1)

III. Required References

IV. Assessor Guidelines

Training is received prior to or no later than 12 months after appointment to an accreditation manager position.

V. Accreditation Manager Notes

At a minimum, the training should include information on the essential components of the process, the standards manual, and file maintenance.

Rationale for revision.

This revision adds clarity to the standard and addresses training received prior to appointment to the position.

Proposed by: Lieutenant Jennifer Curran, West Melbourne Police Department
Date submitted: 08/17/2021



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Standard # 11.02

New Standard		Revision	X	Deletion	
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<p>Proposal (State the standard exactly as you believe it should appear in the manual).</p> <p>11.02 A written directive details the promotion process, which includes:</p> <p>I. Bullets</p> <p>A. A written announcement(s) of positions for which vacancies exist which includes eligibility requirements, dates, times, and locations of all elements of the process; and</p> <p>B. A description of the selection criteria.</p> <p>II. Proofs of Compliance</p> <ul style="list-style-type: none"> • Written directive addressing elements of the standard. (Qty Initial: 1) (Qty Reaccred: 1) • Announcements addressing all elements of the standard (Qty Initial: 1 <u>each</u>) (Qty Reaccred: 1 <u>each</u>) <p>III. Required References</p> <p>IV. Assessor Guidelines</p> <p>It is not necessary for all information to be contained in a single document.</p> <p>V. Accreditation Manager Notes</p> <p>Proofs must demonstrate compliance with each component of the promotional processes for both sworn and civilian personnel. Elements may be addressed on separate documents.</p>

<p>Rationale for revision.</p> <p>AM Notes state proofs must demonstrate compliance ... for both sworn and civilian personnel but the proofs of compliance only require one proof. The change of "1 each" should reflect the requirement of 1 sworn and 1 civilian.</p>

Proposed by: Lieutenant Jennifer Curran, West Melbourne Police Department
 Date submitted: 08/06/2021



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Standard # 15.10M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

15.10M

A written directive addresses how law enforcement personnel respond to incidents of sexual violence. The directive will include:

I. Bullets

- A. Initial response, investigations and report writing;
- ~~B.~~ B. Obtaining medical/~~counseling~~ assistance for victims;
- ~~B.C.~~ B.C. Provide counseling information to victims;
- ~~C.D.~~ C.D. Evidence collection/preservation; and
- ~~D.E.~~ D.E. Follow-up investigation and supplemental reports.

II. Proofs of Compliance

- Written directive addressing elements of the standard. (Qty Initial: 1) (Qty Reaccred: 1)
- Completed reports. (Qty Initial: 3) (Qty Reaccred: 1 each year)
- Interviews.

III. Required References

IV. Assessor Guidelines

V. Accreditation Manager Notes

Rationale for revision.

Common practice is typically to provide counseling information to the victim as opposed to obtaining counseling assistance directly for the victim. Separating the bullets is necessary given the slight language revision and will make it easier to organize the individual proofs.

Proposed by: Sergeant Todd Turpack, Clearwater Police Department

Date submitted: 06/28/2021



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Standard # 15.16M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

15.16M

A written directive describes procedures for registering *sexual predators* and community notification in accordance with Florida Statute.

I. Bullets

II. Proofs of Compliance

- Written directive addressing elements of the standard. (Qty Initial: 1) (Qty Reaccred: 1)
- Documentation showing registration. (Qty Initial: 1) (Qty Reaccred: 1)
- Documentation showing community notification. (Qty Initial: 1) (Qty Reaccred: 1)

III. Required References

Florida Statute 775.21

IV. Assessor Guidelines

Municipal, state, and university agencies must have procedures to refer sexual predators to the appropriate registering agency. They must also provide for community notification.

V. Accreditation Manager Notes

Municipal, state, and university agencies may not N/A this standard.

Rationale for revision.

Clarification that this applies to all agencies

Proposed by: Kimberly Wachter, DFS DIFS

Date submitted: 08/27/2021



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Standard # 15.17M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

15.17M

A written directive describes procedures for registering *sexual offenders* in accordance with Florida Statute.

I. Bullets

II. Proofs of Compliance

- Written directive addressing elements of the standard. (Qty Initial: 1) (Qty Reaccred: 1)
- Documentation showing registration. (Qty Initial: 1) (Qty Reaccred: 1)

III. Required References

Florida Statute 943.0435

IV. Assessor Guidelines

Municipal, state, and university agencies must have procedures to refer sexual offenders to the appropriate registering agency. ~~Municipal agencies may not N/A this standard.~~

V. Accreditation Manager Notes

Municipal, state, and university agencies may not N/A this standard.

Rationale for revision.

Clarification that this applies to all agencies

Proposed by: Kimberly Wachter, DFS DIFS

Date submitted: 08/27/2021



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Standard # Chapter 15 Investigations, 15.20M

New Standard	X	Revision		Deletion
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Proposal (State the standard exactly as you believe it should appear in the manual).

15.20M

A written directive establishes procedures to be used when a law enforcement officer is killed, has suffered serious bodily injury, is missing while in the line of duty and the suspect is still at large, or there is an imminent and credible threat that an individual intends to cause the serious injury or death of a law enforcement officer.

I. Bullets

- A. Purpose;
- B. The criteria for activation of an alert system for notification to the public;
- C. Supervisory notification;
- D. Initial description and information to be gathered;
- E. Responsibilities of call takers, first responders, supervisors, and investigators;
- F. Dissemination of collected information;
- G. Notification to the Florida Fusion Center (FFC) Intelligence Watch and Warning (IWW);
- H. Entry and removal of the information in the appropriate criminal justice information system; and
- I. Follow-up investigation and search.

II. Proofs of Compliance

- Written directive addressing elements of the standard (Qty Initial: 1) (Qty Reaccred: 1)
- Interviews

III. Required References

IV. Assessor Guidelines

V. Accreditation Manager Notes

Rationale for revision.

Provide a means for agencies to notify the public of critical information when a law enforcement officer is killed, has suffered serious bodily injury, or is missing while in the line of duty and the suspect is still at large.

Proposed by: Deborah M. Furka, St. Petersburg Police Department
 Date submitted: 09/09/2021



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Standard # 16.03M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

16.03M

A written directive establishes procedures for juveniles who have been taken into custody, to include:

I. Bullets

- A. Ensuring that the constitutional rights of juveniles are protected;
- B. Notification of parents or guardians;
- C. Submission of juvenile fingerprints according to Florida law;
- D. Taking juveniles to an intake facility or to the juvenile component promptly unless there is a need for emergency medical treatment; and
- E. Precautions to ensure no regular contact between adult and juvenile detainees.

II. Proofs of Compliance

- Written directive addressing elements of the standard. (Qty Initial: 1) (Qty Reaccred: 1)
- Documentation of written or electronic advisement. (Qty Initial: 1) (Qty Reaccred: 1)
- Guardian notifications documentation. (Qty Initial: 1) (Qty Reaccred: 1)
- Observation of adult and juvenile separation.

III. Required References

Florida Statutes 985.101, 985.11, 985.115, 985.031

IV. Assessor Guidelines

Regular contact: sight and sound contact. Separation of children from adults shall permit no more than haphazard or accidental contact. (Bullet E)

If the agency uses digital technology (Interview Video Recordings, Body Cams, In-Car Video) to document compliance of constitutional requirements, observation of such advisement will satisfy the standard.

Compliance may also be achieved by documentation in the offense report of deliverance of constitutional requirements.

V. Accreditation Manager Notes

A child younger than 7 years of age may not be arrested, charged, or adjudicated delinquent for a delinquent act or violation of law based on an act occurring before he or she reaches 7 years of age, unless the violation of law is a forcible felony as defined in 776.08.

Rationale for revision.

Legislative action

Proposed by: Staff

Date submitted: 09/07/2021



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Standard # 20.01M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

20.01M

A written directive establishes procedures for processing all *complaints* against the agency or its members, to include:

I. Bullets

- A. Types of complaints to be investigated by line supervisors;
- B. Types of complaints to be reviewed by the internal affairs function;
- ~~C.~~ Types of complaints that require investigating by the internal affairs function;
- ~~C-D.~~ Types of complaints that require investigation by an outside agency;
- ~~D-E.~~ Procedures for maintaining a record of complaints received by the agency in accordance with Florida Statutes;
- ~~E-F.~~ Maintaining the confidentiality of internal affairs investigations in accordance with Florida Statutes;
- ~~F-G.~~ Secure storage of internal affairs records;
- ~~G-H.~~ Provisions for releasing information at the conclusion of the investigation, upon request, and in conformance with the public records law; and
- ~~H-I.~~ Procedures for reporting of sustained cases involving moral character.

II. Proofs of Compliance

- Written directive addressing elements of the standard. (Qty initial: 1) (Qty Reaccred: 1)
- Complaint documentation. (Qty initial: 1 each type) (Qty Reaccred: 1 each type)
- CJSTC Form 78. (Qty initial: 1) (Qty Reaccred: 1 each year)
- Observation of secure storage.
- Interviews.

III. Required References

Florida Statutes 112.533, 119.07, 943.1740

IV. Assessor Guidelines

V. Accreditation Manager Notes

Include one each from bullets A – D, from bullet A, one from bullet B, and one from bullet C.

Rationale for revision.

Legislative action

Proposed by: Staff

Date submitted: 09/07/2021



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Standard # 24.06M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

24.06M

A written directive establishes policies and procedures regarding the Florida Risk Protection Order Act, to include:

I. Bullets

- A. Taking custody of firearms, ammunitions, and licenses;
- B. Storing firearms, ammunitions, and licenses;
- C. Returning firearms, ammunitions, and licenses;
- D. Service of risk protection orders;
- E. Notice requirements;
- F. Entry of risk protection order into FCIC/ NCIC; and
- G. Initial training, as defined by the agency, of affected agency members.

II. Proofs of Compliance

- *Written directive* addressing elements of the standard. (Qty Initial: 1) (Qty Reaccred: 1)
- Proof of receipt issued to respondent or responsible party identifying all firearms, quantity and type of ammunition, and license surrendered or seized (Qty Initial: 1) (Qty Reaccred: 1 each year)
- Documentation of background check that respondent, or other authorized party, is eligible to own or possess firearms and ammunition prior to return (Qty Initial: 1) (Qty Reaccred: 1 each year)
- Notice to family or household members of respondent prior to return of surrendered firearm and ammunition (Qty Initial: 1) (Qty Reaccred: 1 each year)
- Documentation of initial training. (Qty Initial: 1) (Qty Reaccred: 1 each year)
- Interviews

III. Required References

Florida Statute 790.401

IV. Assessor Guidelines

V. Accreditation Manager Notes

License refers to a Concealed Weapon or Firearm License issued by the Florida Department of Agriculture and Consumer Services.

Municipal, state, and university agencies may not N/A this standard.

Rationale for revision.

Clarification that this applies to all agencies

Proposed by: Kimberly Wachter, DFS DIFS

Date submitted: 08/27/2021



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Standard # 25.15M

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

25.15M

A written directive addresses the certification of *911 Public Safety Telecommunicator* trainees, to include the following:

I. Bullets

- A. Must complete an approved training program; Must work under the direct supervision of a certified 911 Public Safety Telecommunicator;
- B. Must work under the direct supervision of a certified 911 Public Safety Telecommunicator; Must complete an approved training program; and
- C. Must achieve certification within 12 months of assignment.

II. Proofs of Compliance

- Written directive addressing elements of the standard. (Qty initial: 1) (Qty Reaccred: 1)
- Documentation of trainee's successful completion of an approved training program (Qty Initial: 1) (Qty Reaccred: 3)
- Documentation of trainee's assignment to a certified 911 Public Safety Telecommunicator trainer. (Qty initial: 3) (Qty Reaccred: 3)
- Documentation proving that the trainer is a communications training operator (Qty Initial: 1) (Qty Reaccred: 1)
- Documentation demonstrating the 911 Public Safety Telecommunicator certification of trainers (Qty initial: 3) (Qty Reaccred: 3)
- Documentation of trainee's 911 Public Safety Telecommunicator certification within 12 months of assignment (Qty Initial: 1) (Qty Reaccred: 3)

III. Required References

Florida Statute 401.465

IV. Assessor Guidelines

Trainees must work under the direct supervision of a 911 Public Safety Telecommunicator who is acting as that trainee's trainer.

V. Accreditation Manager Notes

Rationale for revision.

The rationale for the revision is to more clearly address the intent of the standard statement and rearrange the bullets into a more logical flow.

The standard speaks to the certification of 911 Public Safety Telecommunicator trainees and the requirement to:

(A) Must complete an approved training program

*Added a requirement to provide documentation of the trainee's successful completion of an approved training academy

(B) Work under the direct supervision of a certified 911 Public Safety Telecommunicator.

*Added requirement of documentation of the trainee's assignment to a certified 911 Public Safety Telecommunicator *trainer*.

**The terminology 'supervision' is misleading; it can be thought to mean that the agency must show the certification of the supervisors of the shift responsible for the supervision of the new trainee. The standard is looking for the certification of the individual that is acting as that new trainee's trainer. I understand some agencies may have a shift supervisor acting as that trainee's trainer. I added a sentence to assessor guidelines for clarification.

****Existing requirement to provide documentation demonstrating the 911 Public Safety Telecommunicator certification of trainers

(C) Must achieve certification within 12 months of assignment

*Added requirement of documentation of trainee's 911 Public Safety Telecommunicator certification within 12 months of assignment.

In my experience, this file is best built like a story.

- Identify the Name and Date of Hire for new trainee
- Certificate (or other documentation) showing that trainee's successful completion of the academy
- Documentation of Trainee assigned to a Trainer (proof of direct supervision)
- >Documentation proving that the trainer is approved to be a communications training oper.
- >Trainer's 911 PST Certification
- >Trainee's 911 PST Certification within 12 months of assignment

Proposed by: Christa Wisniewski, Broward County Sheriff's Office

Date submitted: 08/25/2021



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Standard # 32.01

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

32.01M

A written directive establishes procedures for agency computer hardware and software and includes provisions for the following:

I. Bullets

- A. Use of email;
- B. Internet access;
- C. Installation of computer software;
- D. Access restrictions; and
- E. Authorized use.

II. Proofs of Compliance

- Written directive addressing elements of the standard (Qty Initial: 1) (Qty Reaccred: 1)
- Observation.

III. Required References

IV. Assessor Guidelines

Assessors should confirm that the directive includes computers used for law enforcement activities conducted outside of the agency (such as SRO, Task Force members, Academy, etc.)

V. Accreditation Manager Notes

The directive must include access to and use of personal identification information contained in all electronic databases as defined in 817.586(1)(f).

Rationale for revision.

Legislative action

Proposed by: Staff

Date submitted: 09/07/2021



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Standard # 32.06

New Standard	X	Revision		Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

32.06

If the agency utilizes facial recognition technology, a written directive addresses the following:

I. Bullets

- A. Authorized users
- B. Prohibitions on use
- C. Quarterly audits

II. Proofs of Compliance

- Written directive addressing elements of the standard (Qty Initial:1) (Qty Reaccred:1)
- Quarterly audits (Qty Initial: 2 consecutive quarters) (Qty Reaccred: 2 consecutive quarters for each year)

III. Required References

IV. Assessor Guidelines

V. Accreditation Manager Notes

Rationale for revision.

Several civil liberties organizations have raised concerns that the use of facial recognition technology poses a threat to a person's constitutional rights, especially to people of color and other marginalized groups who are more likely to be misidentified. As this technology is an important tool to law enforcement and its use is becoming more wide-spread certain parameters for its use should be required.

Proposed by: Doug Robertson, Wilton Manors Police Department

Date submitted: 07/15/2021



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Standard # _____ Definition _____

New Standard		Revision	X	Deletion	
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Proposal (State the standard exactly as you believe it should appear in the manual).

Chokehold: ~~A physical maneuver that restricts an individual's ability to breathe for the purposes of incapacitation. The intentional and prolonged application of force to the throat, windpipe, or airway of another person that prevents the intake of air. The term does not include any hold involving contact with another person's neck that is not intended to prevent the intake of air.~~

Rationale for revision.

In accordance with HB 7051 and the creation of FSS 943.1735 regarding basic skills training related to use of force; use of force policies; contents; effective July 1, 2021. Chokehold is defined by FSS 943.1735(1)(a) as noted above and is different from the Accreditation standard definition of "A physical maneuver that restricts an individual's ability to breathe for the purposes of incapacitation". Recommend statutory definition of chokehold.

Proposed by: Lieutenant Jennifer Curran, West Melbourne Police Department
Date submitted: 07/28/2021



Commission for Florida Law Enforcement Accreditation, Inc.

STANDARDS REVISION FORM

Standard # _____ Definition _____

New Standard	<input checked="" type="checkbox"/>	Revision	<input type="checkbox"/>	Deletion	<input type="checkbox"/>
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Proposal (State the standard exactly as you believe it should appear in the manual).

Excessive Use of Force: Use of force that exceeds the degree of force permitted by law, policy, or the observing officer's employing agency.

Rationale for revision.

In accordance with HB 7051 and the creation of FSS 943.1735 regarding basic skills training related to use of force; use of force policies; contents; effective July 1, 2021. Excessive use of force is not defined in standard yet 4.01M bullet (d) refers to it as: "Address an officer's duty to intervene to prevent or stop another officer's use of excessive force". This definition will provide statutory guidance for excessive use of force.

Proposed by: Lieutenant Jennifer Curran, West Melbourne Police Department

Date submitted: 07/28/2021