



Florida Corrections Accreditation Commission, Inc.

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MEMORANDUM

Date: June 20, 2022
From: Billy Walls, Acting Executive Director
Subject: FCAC Standards Manual Change Notice 4.18

The following revisions were approved by the Commission at the June 15, 2022, meeting. They are effective as of that date. Agencies have one year to come into compliance with new or amended standards, unless otherwise directed by the Commission.

4.11M
16.13
16.14
31.01M

Glossary definitions:
Environmental health
Independent audit
Indicted juvenile
Internal audit
Mission statement
Objective jail classification
Special diets
Valuable items
Value statements

4.11M

The agency has a designated ADA coordinator.

I. ~~Bullets~~

II. ~~Proofs of Compliance~~

- ~~• Documentation identifying the ADA Coordinator. (Qty Initial: 1) (Qty Reaccred: 1)~~

III. ~~Required References~~

~~28 C.F.R. 35.107~~

IV. ~~Assessor Guidelines~~

~~The ADA Coordinator may be within the jurisdiction of the agency (county/city employee).~~

V. ~~Accreditation Manager Notes~~

16.13

A written directive provides inmates a minimum of three hours per week of exercise in a recreation area~~outdoor exercise~~, weather permitting. Uncontrollable or violent inmates and escape risks are not subject to this provision, but such exceptions must be documented and reviewed at least weekly for status change.

I. Bullets

II. Proofs of Compliance

- *Written directive* addressing elements of the standard (Qty Initial: 1) (Qty Reaccred: 1)
- Logs or records indicating ~~outdoor~~ exercise schedules (Qty Initial: 3) (Qty Reaccred: 1 each year)
- Documentation of exceptions and weekly review (Qty Initial: 1) (Qty Reaccred: 2 per year for each year)

III. Required References

IV. Assessor Guidelines

V. Accreditation Manager Notes

Files must contain consecutive reports for each year to demonstrate compliance.

16.14M

A written directive requires all inmates have equal access to programs, privileges, exercise, visitation, and work release opportunities unless deemed to be a threat to the safety of themselves, staff, or other inmates; or to security of the facility.

I. Bullets

II. Proofs of Compliance

- *Written directive* addressing elements of the standard (Qty Initial: 1) (Qty Reaccred: 1)
- Schedules/attendance records (Qty Initial: 3) (Qty Reaccred: 1 each year)No
- Inmate/staff interviews

III. Required References

IV. Assessor Guidelines

V. Accreditation Manager Notes

31.01M

A written directive requires the holding area has fire equipment, prevention practices and procedures, to include:

I. Bullets

- A. A fire alarm, automatic heat and smoke detection system, and lighted or reflective emergency exits; and
- B. A documented fire/safety inspection; and
- ~~C. Documented quarterly fire and evacuation drills.~~

II. Proofs of Compliance

- Written directive addressing elements of the standard (Qty Initial: 1) (Qty Reaccred: 1)
- Documentation of fire/safety inspection (Qty Initial: 1) (Qty Reaccred: 1)
- ~~• Documentation of quarterly fire and evacuation drills (Qty Initial: 2) (Qty Reaccred: 2 per year for each year)~~
- Observation of fire alarm system, automatic detection system, and emergency exits
- Observation of posted evacuation map and emergency exit signs

III. Required References

Florida Statute 951.23(5)

IV. Assessor Guidelines

V. Accreditation Manager Notes

~~The actual movement of inmates to areas outside of the holding cells is not required.~~

Each fire inspection report received during the reaccreditation cycle will be included as a proof(s) of compliance in the assessment when provided by the fire inspection authority.

Glossary Definitions:

Environmental Health: All conditions, circumstances, and surrounding influences that affect the health of individuals or groups in the area.

Independent Audit: An accounting conducted by an entity from outside the agency.

Indicted Juvenile: A juvenile of any age, indicted by a grand jury for an offense punishable by death, or life imprisonment.

Internal Audit: A financial accounting conducted by an entity within the agency but outside the chain of command of the unit to be audited.

Mission Statement: A statement of the role or purpose, by which an organization intends to operate. Typically, a mission statement should describe what the organization does, who it serves, and what makes the organization unique.

Objective Jail Classification: A process of assessing every jail inmate's custody and program needs using locally developed and validated instruments, one at intake and another after a period of confinement to identify the level of risk and needs presented by an inmate so that appropriate housing and program assignments can be made.

Special Diets: Special foods provided to comply with medical, religious, or security requirements. Also referred to as modified diets.

Valuable Items: Tangible property which exceeds a threshold cost, as determined by the agency.

Value Statements: Organizational values define the acceptable standards which govern the behavior of individuals within the organization. Value statements provide a framework for the collective leadership of organizations to encourage common norms or behavior, which will support the achievement of the organization's goals and mission.