



## FPAP 2.13 Time Sensitive Standards

Standard	Time Frame	Standard Requirement	Status
1.06M	Within first year of service	40 hours of documented training for employees with pretrial or probation responsibilities	
1.08M	Annual	40 hours of job related training	
1.09M	Annual	Performance evaluations	
1.14M	Within 12 months of appt.	Supervisory training	
1.15M	Within 12 months of appt.	16 hours of clerical/support employee training	
2.05M	Annual	Written goals formulated and translated into measurable objectives and associated outcomes	
2.06M	Quarterly	Program administrator to hold documented meetings with key staff	
2.08M	Periodic	External financial review	
2.09M	Quarterly	Internal audits of funds	
3.01M	Annual	Review/revision of evaluation plan and documented distribution to employees	
3.02M	Annual	De-escalation and use of force training	
3.06M	Periodic	Harassment training	
4.01M	Monthly	Report to CEO of pretrial analyzed data	
4.02M	End of Year	Comprehensive report to CEO	
4.03M	Annual	Report documenting compliance efforts with accreditation standards	
4.05M	Annual	Report requirements submitted to governing body and Clerk of Court	
4.05M	Weekly	Register reporting requirements submitted to the county Clerk of Court	
4.06M	Annual	Defendant or probationer service satisfaction survey	
4.07M	Annual	Judicial service satisfaction survey	
6.02M	Periodic	Validated risk instrument, or established release criteria reviewed by Chief Judge or designee	
7.15M	Periodic	Staff training on substance abuse testing	