



**Lakewood Police Department
Policy and Procedure**

**Policy Number: PP – 4813
BONDING PRISONERS**

**Effective Date:
03/24/2025**

A. Policy - None.

B. Procedure

1. The Records Section is authorized to accept bond monies from all Colorado county courts when the charges are of a misdemeanor nature: Adams, Arapahoe, Boulder, Denver, El Paso, Jefferson, Larimer, Pueblo, and Weld.
2. The Records Section is authorized to accept bond monies from all Colorado municipalities when the warrant has been authorized for a cash/surety or personal recognizance bond.
3. Records Section personnel shall verify the warrant or summons for which bond is to be posted.
4. Two types of bonds shall be authorized for use by the Records Section.
 - a. Cash bonds received from arrestee or surety.
 - b. Bonds involving licensed professional bail bonding agent; Bondsman must be authorized by the State of Colorado Division of Insurance.
 - c. Records Personnel shall verify bonding agent's license has not been revoked - - current list of revoked bondsmen can be found on the Lakewood Municipal Courts portal under "Bondsman/Surety On Board" and on the Colorado Judicial Branch website under "On the Board Report".
5. County Court return dates are provided by the county when the warrant is issued.
6. Lakewood Municipal Court return date is 7-14 days from bond date, Monday-Thursday, excluding holiday.
7. The return date for warrants from all other municipalities must be confirmed with the wanting agency when the warrant is confirmed.
8. Arrestees may post bond at the Police Department Records Section for misdemeanor summons and complaints issued by agents.
9. Agents shall contact Records personnel to determine the appropriate bond.
10. Arrestees shall be advised of bond and that only 2 types of bond can be accepted.
 - a. Cash bond - - No checks.
 - b. Bonds involving licensed professional bail bonding agent as authorized by the State of Colorado.
11. Normally, an arrestee awaiting bonding shall not be held longer than 2 hours at the Police Department.

12. Normally, an arrestee who has not confirmed bonding arrangements by the time booking has been completed shall be transported to jail. The arrestee shall be permitted a reasonable number of telephone calls to arrange for bond.

C. Rule

1. Agents shall not suggest or recommend bail bonding agent to arrestees.
2. An agent shall accompany an arrestee to the Records Section and remain with the arrestee until they leave the Records Section.
3. The Records Section shall not be authorized to accept felony bonds, domestic violence bonds, or district court bonds.

NEXT: [PP-4814 - Incarceration Procedures](#)