

COLUMBIA POLICE DEPARTMENT

Policy and Procedure Manual

ALL HAZARD PLAN/CRITICAL INCIDENT RESPONSE MANUAL

Approved By: Geoffrey Jones Chief of Police

CALEA 6th Edition Standard: 46.1.1; 46.1.2; 46.1.3; 46.1.4; 46.1.5; 46.1.6; 46.1.7; 46.1.8; 46.1.9; 46.1.10; 46.1.11; 46.1.12

206 ALL HAZARD PLAN/CRITICAL INCIDENT RESPONSE MANUAL

206.1 PURPOSE AND SCOPE

The purpose of this written directive is to serve as an All Hazard Plan/Critical Incident Response Manual and provide guidance when responding to natural and man-made disasters.

206.2 POLICY (46.1.2)

The Columbia Police Department (CPD) will prepare an All Hazard Plan/Critical Incident Response Manual (from here forward referred to as the All Hazard Plan or Plan) for use by all employees responding to critical incidents within the City's borders and outside its borders as may be required. The Plan provides for a strategic response by all employees and assigns specific responsibilities in the event the Plan is activated. The All Hazard Plan will follow standard Incident Command System (ICS) protocols, which include functional provisions for command, operations, planning, logistics and finance/administration. The ICS has proven effective for police and fire personnel responding to natural or man-made disasters, pandemics, civil disturbances, mass arrests, bomb threats, hostage or barricaded subjects, acts of terrorism and other unusual incidents.

206.3 RESPONSIBILITY AND PLANNING (46.1.1)

The Chief of Police has tasked the Special Services Commander with planning a response to critical incidents and with serving as the principal advisor to the Chief on all critical incidents and unusual occurrences. In the event of a critical incident, the Special Services Commander will be the Incident Commander and be responsible for the planning, exercising, execution and facilitation of an All Hazard Plan. During the activation of the Incident Command System, the Incident Commander serves as a liaison to other governmental organizations or agencies. A main function of this position will be to act as an expediter of resources during critical incidents.

The Department does not have full-time components or personnel assigned to respond exclusively to critical incidents, but instead vests the responsibility of this function with the Special Services Bureau Commander, Operations/Patrol Bureau Commander and the Special Weapons and Tactics (SWAT)/Crisis Negotiation Team (CNT) Commander.

206.4 ACTIVATING THE ALL HAZARD PLAN

The All Hazard Plan can be activated in a number of ways. For the Police Department, the Chief of Police or the highest ranking official on duty may activate the Plan in response to a critical incident.

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Upon activation of the Plan, the Chief of Police or the authorized designee should contact the Missouri State Emergency Management Agency (SEMA) to assist with mutual aid response from local, state and federal law enforcement agencies to provide requested resources to this Department.

206.5 RECALL OF PERSONNEL

In the event that the All Hazard Plan is activated, all employees of the Columbia Police Department not on-duty are subject to immediate recall. Employees may also be subject to recall during extraordinary circumstances as deemed necessary by the Chief of Police or the authorized designee.

Failure to promptly respond to an order to report for duty may result in discipline.

Additional details are outlined in the All Hazard Plan under the section titled Emergency Scheduling and Deployment.

206.6 LOCATION OF THE ALL HAZARD PLAN

This policy containing the All Hazard Plan/Critical Incident Response Manual will be maintained on PowerDMS for all agency personnel with access to the internet through a computer, MCT or other mobile device to access. Hard copies of this policy will be kept in the five Policy and Procedure Manuals located throughout the Police Headquarters building in the Office of the Chief of Police, Accreditation Manager's office, Sergeant's office, Information Center supervisor's office and the Records Custodian's office. All supervisors should familiarize themselves with the All Hazard Plan and the roles personnel will play when the Plan is implemented.

The State of Missouri Emergency Operations Plan and additional regional information can be found on the SEMA website at <http://sema.dps.mo.gov>.

206.7 ALL HAZARD PLAN REVIEW

The Chief of Police or the authorized designee shall review the All Hazard Plan at least once every two years to ensure that the plan conforms to any revisions made by the National Incident Management System (NIMS) and appropriately address any needed revisions.

206.5 TRAINING (46.1.9)

The Department shall provide documented annual training on the All Hazard Plan/Critical Incident Response Manual, to include the Incident Command System, to all affected personnel.

The Department shall provide biennial training consisting of a tabletop or full-scale exercise to assess the Department's capabilities with the All Hazard Plan and the Incident Command System.