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APPROVED BY:	*David Dostal, Chief*	**REVIEWED DATE:**	8/3/2026
REQUIRED REVIEWERS:	*Administrative Operations Captain; Patrol Captain; Lead Firearms Instructor*	**REVISED DATE:**	8/3/2026

POLICY/PURPOSE:
It is the intent of this policy to ensure that officers of the Cedar Rapids Police Department (CRPD) are provided the opportunity, ability, and guidance necessary to procure weapons in which the officer and department are confident in its capabilities to perform the task of allowing the officer to protect others and themselves while in either an on or an off-duty status.

All weapons, to include department issued and privately owned, shall be reviewed and inspected prior to approval for use in an official capacity by a qualified weapons instructor or armorer. A record will be maintained for each weapon approved for use in an official capacity as part of the official training record. [4.3.1c,e] Only those personnel demonstrating proficiency in the use of agency authorized weapons are approved to carry such weapons. [4.3.2] The firearm shall not be carried or utilized in any official capacity until such approval is obtained.

DEFINITIONS & CLASSIFICATIONS:

Authority to Carry and Possess – Refer to the State Code of Iowa 724.2 which gives Peace Officers authority to possess offensive weapons. [1.2.2]

Backup Handguns – Handguns carried on-duty as a backup.

Duty Firearm – Handgun worn as the primary on-duty firearm or long gun carried as primary on-duty long gun.

Lead Firearms Instructor & Firearms Instructors – The Chief of Police will appoint a designated Lead Firearms Instructor and additional Firearms Instructors to conduct firearms training and to serve as a committee to review and make recommendations concerning the development of the firearms training curriculum.

- The Lead Firearms Instructor is responsible for the coordination and operation of all Department firearms activities, excluding SRT, and is in charge of all personnel present at the range regardless of rank. [4.3.5c]
    - All Firearms Instructors must have current certification as trained firearms instructors. [4.3.3a, 4.3.5f]

Off-Duty Firearms – Firearms carried in an off-duty capacity.

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PROCEDURE:

AUTHORIZATION:
Prior to authorization to carry a firearm or any less lethal weapons, officers shall receive related instructions along with a copy of this policy. The copy may be a hard copy or electronic copy via PowerDMS. [4.3.4]

- Only weapons and ammunition authorized by the CRPD may be used by officers in the performance of their duties. [4.3.1]

WEAPON REQUIREMENTS:

LESS LETHAL WEAPONS & METHODS: [4.3.1a; 4.1.4]
Officers are not permitted to use a less-lethal weapon unless qualified in its proficient use as determined by departmental training procedures. The following less lethal weapons are authorized:

- Department issued CN and CS chemical agents
- ASP baton
- Street Defender
- Oleoresin Capsicum (OC) Pepper Spray or Foam
- 37mm/40mm Launchers and Department authorized munitions
- Less lethal electronic control devices (TASER)
- Distraction Devices
- Pepper Ball System

TASER: [4.1.4; 4.3.1a]
The TASER is a conducted energy weapon (CEW) and is considered an Intermediate Weapon control option. The decision to use the TASER will be determined by the actions of the subject, the threat perceived by the officer, and the totality of the circumstances surrounding the incident. Refer to the Use of Force directive for additional information.

TASERS will only be utilized by those officers who have been trained and certified on the use of the TASER. Officers certified in the use of the TASER shall wear the TASER on their duty belt or external vest carrier.

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- Training is conducted in accordance with state, departmental, and TASER International standards. [4.3.2]
- When facing a firearm or extended distance deadly force threat, officers will not use a TASER unless there is deadly force backup and circumstances permit such use.
- When a subject is taken into custody after the use of the TASER, a field commander will be notified and the subject will be provided a medical evaluation. [4.1.5]
- Photographs of any injuries to the subject will be taken to include the area where the probes attached to the subject's body.
- Officers who deployed a TASER will dock their battery as soon as practical after deployment, prior to the end of their shift. Logs can be viewed in Evidence.com indefinitely. In the event of a death or serious injury, a TASER instructor will be notified to download and print the logs for the case file.
- Any officer who has an unintentional discharge of their TASER will immediately notify their Shift Commander. The officer will complete a memo describing the circumstances surrounding the incident. An officer who has a negligent discharge of their TASER may be subject to Department discipline and/or the officer may be required to attend remedial training in the proper use and deployment of the TASER.

Duty Knife: [4.3.1a; 41.3.4]
Officers are authorized to possess and use a duty knife for general work as well as for limited defensive purposes. The primary purpose of a knife is for the use as a cutting or prying tool to assist officers in their daily duties. While not considered to be a primary weapon of choice for life defense, an officer may, under extraordinary circumstances use the duty knife for the defense of their own life or the lives of others. All officers who opt to carry a knife will receive training in its use for defensive purposes prior to authorization to carry the knife. [4.3.2]

The following specifications will be adhered to, with the exception of specialty assignments, where by the use or carry of a knife is specific to the duties as prescribed in the assignment (i.e. SRT or HDU) and authorized by the officer's unit or division commander. Officers may carry a manual opening/folding or fixed blade knife on their person, limited to blade length of 5 inches:

- A fixed blade knife will be in a scabbard or carrier.
- A folding knife may be carried in a covered pouch on the duty belt. The pouch will be consistent with the appearance of the duty belt.

Any knife, carried by an officer on duty, will be carried unobtrusively (preferably concealed). Officer and suspect accessibility to the knife should be considered when determining carry options.

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Duty knives will be inspected with the officer's monthly line inspection to ensure they conform to department standards. [4.3.1c]

FIREARMS:

Discharge of Firearms: [4.2.1a]
Any discharge of a firearm other than for training will be documented in a written report as outlined.

Alterations and Repairs:
No alterations or repairs may be made to any firearm unless it is done by a department armorer, the weapon's manufacturer, or a certified warranty service center for the weapon and its manufacturer.

- If a repair or alteration is done by the manufacturer or designee, a department armorer must check and confirm the firearm is still within department guidelines prior to it being approved for use.
- All alterations and repairs will be documented in the Department's Firearm Database. [4.3.1c]

Animals:
When it becomes necessary for an officer to discharge a firearm to destroy an animal that presents a danger, is seriously injured or ill; the officer will, prior to discharging the firearm, ensure that it can be conducted safely and notify JCA. If such action must be immediately taken in order to protect the officer's or another person's safety, officers need not delay taking action in order to make this request. The involved officer will email to their Shift Commander and the Deputy Chief to report the incident.

- Refer to Traffic, Accident Investigations for vehicle – Wildlife Accidents.
- At the discretion of the Chief of Police, the Shooting Review Board may review incidents where firearms were used to destroy an animal.

Unintentional Discharge:
In the event of an unintentional discharge, the officer shall immediately notify an on-duty commander and send a written memo to their commanding officer and the Lead Firearms Instructor detailing the incident. The officer's Shift Commander shall investigate the incident, unless circumstances warrant the investigation be completed by Professional Standards.

Duty Firearm - Handgun: [4.3.1a]
Officers employed by the CRPD are required to carry semi-automatic pistols from the authorized, firearms manufacturer, as designated by the Chief of Police, as their regulation duty sidearm. In addition to manufacturer, this weapon shall meet all required criteria to include caliber, barrel length, and firing

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mechanism. Sub-Compact variations (barrel length less than 3 ½") of any firearm is not authorized as uniform duty weapons.

- Primary handguns carried by officers engaged in police-related extra work, while in uniform or in Plain-Clothes, shall be confined to primary duty regulation handguns.
    - Officers carrying a second gun or backup weapons shall conform to CRPD Duty regulations.

Specifications:

- Authorized Duty Handgun Firing Mechanism: Semi-Auto Pistol
- Manufacturer: GLOCK
    - Except as authorized for specific needs

- Currently Authorized Duty Weapon Caliber: 9mm
    - Except as authorized for specific needs

- Barrel Length
    - Uniform Duty Semi-Automatics – Shall be no more than 4 ½"
    - Plain-Clothes Duty Semi-Automatics – Shall be no more than 4 ½"
        - With Authorization, Plain-Clothes Duty assignments may be a shorter barrel (mid-sized) model of the authorized Uniform Duty Handgun

Loading Requirements for Duty Handguns:

- The magazine in the firearm will be loaded to its maximum capacity and topped off after chambering a round.
    - Additional magazine(s) will be loaded to capacity.

Holsters and Magazines:

- The Uniform Duty Handgun and Plain-Clothes Duty Handgun shall be carried in the issued uniform equipment holster, as outlined in the Clothing and Equipment directive.
    - Uniform Patrol Duty - Shall be carried with a minimum of two (2) additional magazines for reloading
    - Plain-Clothes Duty - Shall be carried along with a minimum of one (1) additional magazine
    - Uniform Administration – Shall be carried along with a minimum of one (1) additional magazine

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Miniature Red Dot Sights (MRDS)

A non-magnifying reflector or reflex sight for firearms that illuminates a red or green image designed to be utilized as a point of aim on a firearm.

- An MRDS is not a laser and does not project onto objects other than itself.

Miniature Red Dot Sights – Authorized Use

The Cedar Rapids Police Department authorizes the use of miniature red dot sights on issued duty handguns and backup handguns after completion of the following requirements. Officers deciding to utilize an authorized MRDS will be required to purchase, at their own expense, all equipment needed to safely install and use the system to include:

- Full co-witness or lower 1/3 co-witness suppressor height iron sights authorized by the Chief of Police or Lead Firearm Instructor.
- Holsters with a mechanical retention equal to or greater than currently issued holsters (Patrol in basketweave, Plainclothes in black).
- Miniature Red Dot Sight and adaptor plate authorized by the Chief of Police or Lead Firearm Instructor.

Once the necessary equipment has been purchased and the MRDS has been properly installed by a certified armorer, the officer must complete a one-time CRPD Basic MRDS Handgun course. Upon completion of the course, officers will be authorized to carry an MRDS equipped duty handgun and backup handgun.

- The Lead Firearms Instructor or designated Firearms Instructor/Armor shall ensure a record is kept of each approved firearm, the armoring, and completed training. [4.3.1c,e]
- Ammunition for the MRDS Handgun course will be provided by the department.
    - Officers are responsible for supplying ammunition for personal backup handguns if it is of another caliber than department issued handguns.

Duty Firearm – Patrol Rifles:

All new officers are issued department rifles. Officers will successfully complete rifle training prior to authorization to carrying on-duty.

Specifications:

- Firing Mechanism: Semi-Automatic
- Manufacture: Rock River AR, American Defense Manufacturing (ADM), or equivalent manufacturer AR .223/5.56cal

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- Officers may carry their personal rifle on-duty, only with prior approval of the Lead Firearms Instructor or designee.

- While carried in the squad car, the patrol rifle will be in the "patrol ready" status – bolt forward, dust cover closed, 30 round magazine inserted in magazine well and safety on.
- The rifle will be stored locked in the rifle rack or secured in a case in the trunk/cargo area.
- Minimum barrel length of 16 inches.
  - 11.5 inches with appropriate ATF paperwork

Officers may use personally owned rifles, but they must be pre-approved by the Chief of Police and/or the Lead Firearms Instructor. [4.3.1a; 41.3.4]

- All standards for the rifle, ammunition, and care/maintenance will be adhered to under the same guidelines and requirements for department issued rifles.
- Failure to comply with these guidelines immediately revokes the department's approval for the rifle to be used on-duty.

Duty Firearm – Shotgun: [4.3.1a]
Officers may carry only department issued shotguns authorized by the Chief of Police.

Specifications:

- Uniform Duty
  - Manufacture/Model: Remington 870 Police
  - Authorized Shotgun Firing Mechanism: Pump
  - Authorized Gauge: 12ga

- Narcotics Unit
  - Manufacture/Model: H&K/Benilli M1 Super 90
  - Authorized Shotgun Firing Mechanism: Semi-Auto
  - Authorized Gauge: 12ga

While carried in the squad car, the shotgun will be in the "cruiser ready" status – with the magazine tube fully loaded, an empty chamber, and the hammer/trigger in the un-cocked position with safety on.

- The shotgun will be stored locked in the shotgun rack or secured in a case in the trunk/cargo area.

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Special Assignment Exemptions:
Personnel that are assigned to special assignments and have a demonstrated need for variation from this policy shall submit a request for waiver in writing through their chain of command to the Chief of Police stating the justification and the weapon specifics. The waiver must be approved prior to the carrying of that weapon. All qualification requirements and standards must be completed prior to submission of the waiver.

Backup Handguns – Carrying On-Duty: [4.3.1a; 41.3.4]
Officers on duty may carry backup handguns, either on their person, or in their vehicles. These weapons, shall be secured at all times and if carried by officers on their person, shall be concealed and secured in a holster that protects/covers the trigger.

- Backup handguns may only be used if the primary handgun has become inoperable or inaccessible.
    - Officers must qualify annually with these firearms on the mandated qualification course. [4.3.1c]
        - Qualification will act as an inspection and review of the firearms indicating it is in proper working condition and the user is familiar with and capable in using it.
            - If the officer is able to pass the qualification course, the weapon will be approved for use. The observing Firearms Instructor will verify the make, model, and serial number of the firearm. This information will be recorded in the Department's Firearm Database.

- Approved backup handguns may be carried as a primary duty weapon only for certain Plain-Clothes or undercover assignments where maximum concealment is desired, and if approved in writing by the Chief of Police. These handguns shall be carried in an issued holster with an active mechanical retention device.

Specifications:
Handguns carried as backup weapons may be of any manufacturer or caliber. [4.3.1a]

- Ammunition used in backup firearms will be the officer's choice as long as it is in accordance with all local, state, and federal laws. [4.3.1b]
    - Officers with firearms of the same caliber as the duty handgun shall carry issued duty ammunition.
        - Duty ammunition will be issued for backup handguns in-conjunction-with the issuance for duty firearms.

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Off-Duty Handgun:
Officers are encouraged, but not required to carry a firearm off-duty.

- Officers must qualify annually with these firearms on the mandated qualification course to carry under the authority of a Peace Officer's Carry Permit. [4.3.1c]
    - Qualification will act as an inspection and review of the firearms indicating it is in proper working condition and the user is familiar with and capable in using it.
        - If the officer is able to pass the qualification course, the weapon will be approved for use. The observing Firearms Instructor will verify the make, model, and serial number of the firearm. This information will be recorded in the Department's Firearm Database.

Specifications:
Handguns carried by off-duty officers can be of any manufacturer or caliber. [4.3.1a]

- Ammunition used in off-duty firearms will be of the officer's choice as long as it is in accordance with all local, state, and federal laws. [4.3.1b]

Restrictions:
Refer to the Off-Duty Situations directive for additional restrictions.

Special Use Firearms: [4.3.1a]

- Benelli Shotgun (See SRT for description)
- Remington 700 (Certified Special Response Team Operators)
- Barrett M82A1 (Certified Special Response Team Operators)
- Surefire SOCOM556 RC Suppressor
- HUXWRX 556K Flow Suppressor

Use of Automatic Rifles & Submachine Guns: [4.3.2]
Officers shall not use automatic weapons without the approval of a Commanding Officer, and only if the officer is qualified in the use of the assigned weapons. It is the Commanding Officer's responsibility to verify qualification prior to authorizing the use of these weapons.

Weapons Lights & Lasers:
Only approved lighting systems are permitted with any firearms used on-duty.

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AMMUNITION: [4.3.1b]
Duty ammunition for all department issued firearms will be authorized by the Chief of Police or designee and is supplied by the CRPD. This is the only duty ammunition permitted for use in department issued firearms. Duty ammunition shall be the following:

- Handgun – 9mm
- Rifle – .223
- Shotgun – 12ga

Ammunition used in Backup and Off-Duty firearms will be the officer's choice as long as it is in accordance with all local, state, and federal laws.

  - Officers with firearms of the same caliber as the duty ammunition may be issued one box of duty ammunition for their backup or off-duty firearm after annual qualifications.

FIREARMS MAINTENANCE & LOADING RESTRICTIONS:
Whenever possible and practical, officers shall clean, repair, load, or unload firearms in designated/approved areas of the station. This restriction does not apply to the Firearms Range nor shall it apply to side arms when loading or unloading is ordered by a Commanding Officer for inspection purposes.

- A bullet trap will be used whenever one is available.
- Officers are responsible for basic routine cleaning and maintenance of their weapon(s), and will ensure that it is clean and functional at all times.
- After training or other approved use on-duty, if there is not time to clean the weapon immediately after use, the officer must have a clean weapon upon returning to their next work assignment.
- No repairs, maintenance, parts removal or alteration, and no accessories may be added to any firearm except by a department armorer.
- Any alterations or accessories must be approved by the Lead Firearms Instructor or designee, and/or the Chief of Police and be documented in the Department's Firearm Database. [4.3.1c,e]
- It will be the responsibility of the Shift Commander and/or their designee to inspect all firearms used by their division on a monthly basis.

Unsafe Weapons: [4.3.1d]
Any weapon which is determined to be unsafe through officer reports, inspections, or malfunction will be removed from service immediately.

- If the weapon is department issued, another department weapon will be issued.

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At any time an officer has an issue with a firearm, they should contact an armorer or the Lead Firearms Instructor as soon as possible.

- Department firearms that are unsafe and/or not functioning properly should not be used or carried on-duty.
    - The firearm should be turned into the Lead Firearms Instructor or an armorer if available or otherwise turned into the vault and an email sent to the Lead Firearms Instructor.

- Officers are responsible for the maintenance and repairs for personally owned firearms.

STORAGE & SECURITY OF FIREARMS: [4.3.1f]

It is the responsibility of each CRPD officer to keep all firearms secured from unauthorized persons both on and off duty.

- While off-duty, officers will ensure that any department issued firearms are properly secured. Department issued firearms may be stored in the officers secured locker.
    - Rifles and shotguns stored in an officer's locker will be unloaded and cased.

- Officers storing department issued firearms inside their residence will adhere to the provision outlined in Iowa State Code 724.22(7).
    - Officers are supplied with a locking device for their handgun and are encouraged to obtain a cable-style gunlock for each additional agency-authorized firearm.
        - Cedar Rapids Police Department personnel responsible for firearms training will issue gunlocks to officers of the Department who request them.

- Officers going on extended military leave should refer to the Military Deployment and Reintegration directive for additional information.

LOSS OR REPLACEMENT OF FIREARMS:

Any loss of department issued firearms shall immediately be reported by the assigned officer to their immediate supervisor who will go through the Chain of Command and notify their Division Commander.

- If the weapon was stolen, an Incident Report shall be made.

FIREARMS INSPECTION/MAINTENANCE RECORDS: [4.3.1c,e]

The Lead Firearms Instructor or designated Firearms Instructor/armor shall ensure a record is kept of all:

- Firearms
    - Department issued and returned
    - Backup

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  - Off-duty firearms carried under the authority of a Peace Officer's Carry Permit

- All qualifications
- Annual Inspections of all department firearms

BASIC FIREARMS QUALIFICATION: [4.3.2; 4.3.3]
Officers are required to qualify annually with all firearms carried on duty:

- Department issued firearms
  - Any time an officer is issued a different firearm than what they previously qualified with; they shall qualify with the newly assigned weapon as soon as applicable.

- Officer owned rifles carried on-duty
- Backup handguns and any additional handgun desired to be carried off-duty under the authority of a Peace Officer's Carry Permit

Firearms training shall include:

- Proficiency
- Proper use of non-deadly and deadly force
- Tactical operation
- Applicable Constitutional, Federal, State, and local Laws and department directives

Officers are required to post a passing ILEA qualification score each calendar year as set by ILEA requirements. Officers failing to qualify will be assigned to a modified duty assignment. Once an officer is able to show proficiency and post a qualifying score, they can then resume official duties. [4.3.3c]

The qualification course shall be administered by the Lead Firearms Instructor or a Firearms Instructor. Officers participating in the qualification course shall be required to qualify during the training session. A passing score is 80% or greater.

- If an officer fails to qualify, the officer will be allowed no more than 2 additional attempts which may be on the same day as the original attempt.
  - If the officer still is unable to qualify, the officer shall be assigned to a firearms retraining course. [4.3.3c]

Retraining: [4.3.3c, 33.1.5a,b]
Retraining sessions will be documented and consist of basic firearms instruction designed to give the officer a desirable level of shooting proficiency. The officer will then be allowed another opportunity to

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qualify. Any officer who again fails to qualify will be assigned to another retraining session, with a different instructor.

- All retraining qualifications will be observed by at least 2 Firearms Instructors, or one instructor and a commander.
    - If possible, the second person can be of the officer's choosing.

- In order to build and maintain a level of confidence and proficiency, any officer who requires retraining to qualify should re-qualify once a quarter, if possible, until the next department annual qualification.
        - Failure to qualify during retraining qualifications may result in further action as determined by the Lead Firearms Instructor and Chief of Police.

FIREARMS RANGE:

The CRPD utilizes an outside firearms range (also known as "The Range") for firearms qualifications and training. All individuals and agencies using the range will adhere to this section of the policy in addition to posted firearms range rules when utilizing the range for such purposes. [4.3.5a]

All firearms, ammunition, targets and range type equipment is authorized with the exception of the following: [4.3.5d]

- Steel targets shall only be used on Ranges 1 and 4
- Ammunition caliber shall be .50 BMG and below

The Firearms Range will be made available for supervised practice at times other than those scheduled for qualification.

- There will be no shooting at the range without a Firearms Instructor present.
    - A minimum of two employees must be present when any shooting occurs - a Firearms Instructor and at least one other employee.

- On-duty Firearms Instructors or the Lead Firearms Instructor will be available on specific dates for supervised practice. A notice of such practice shall be posted at least one (1) week before the scheduled practice dates.
    - Officers may practice at the range at these times in order to retain proficiency in the use of their firearms. Such practice sessions shall be conducted during the officer's off-duty time. The Department will not authorize overtime compensation for practice sessions.
        - On-duty officers may attend scheduled practice sessions with approval of their supervisor.

POLICY TITLE:	*Authorized Weapons, Ammunition and Proficiency*	**STANDARD/REF #:**	1.2.2; 4.1.4; 4.1.5; 4.2.1a; 4.3.1; 4.3.2; 4.3.3; 4.3.4; 4.3.5; 33.1.5; 41.3.4
APPROVED BY:	*David Dostal, Chief*	**REVIEWED DATE:**	8/3/2026
REQUIRED REVIEWERS:	*Administrative Operations Captain; Patrol Captain; Lead Firearms Instructor*	**REVISED DATE:**	8/3/2026

- During the open range days, officers may bring their personal weapons and ammunition to shoot, as long as they comply with any restrictions set forth by range rules and regulations.
- Scheduling the range will be through the Lead Firearms Instructor or their designee.
- The Department will furnish members with sufficient ammunition for qualification and supervised practice for their issued service weapons.
    - A Firearms Instructor at the range will issue the ammunition.

Range Storage:

- Weapons will not be stored at the range on a permanent basis.
    - Temporary storage of firearms at the range during qualification/training periods is acceptable.
        - Weapons stored temporarily at the range must be secured in the gun safe located in the range office. [4.3.5g]

- Ammunition will not be stored at the range on a permanent basis.
    - Temporary storage of ammo at the range during qualification/training periods is acceptable.
        - Ammo temporarily stored at the range must be secured in the metal lockers located in the range office. [4.3.5g]

RANGE RULES:

Range safety rules are posted at multiple locations throughout the facility. They shall be obeyed during all activities. These documented safety rules shall be communicated to participants prior to every training event. [4.3.5b]

Basic Firearms Rules:

- Handle all firearms as if they are loaded.
- Always keep the firearm pointed in a safe direction.
- Keep your finger off the trigger and out of the trigger guard until you have acquired the target and have made the decision to fire.
- Always be aware of your target and what is beyond it.
- Eye protection, hearing protection and body armor are required to be worn while on a hot range.
    - Body armor may be doffed at the discretion of the Firearms Instructors, depending on extreme heat. [4.3.5e]

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- Be sure to display the red flag when firearms are in use.
- Clean up after yourself, including all brass.

Range Safety:

- Anyone on the range may call a "Cease Fire" if unsafe conditions exist.
  - "Cease Fire" will be repeated until all firing of weapons has stopped.

- Do not move ahead of the firing line until instructed to do so by Firearms Instructor.
- Do not retrieve empty magazines until instructed to do so.
- When loaded weapons are present on the range the range will be considered a "Hot Range".
  - On the 100yrd range, the "Hot Zone" is defined as the area from the 100yrd firing line to the backstop.
  - On the 50yrd ranges, the "Hot Zone" is defined as the area from the 50yrd firing line to the backstop.

- If officers/trainees leave the "Hot Zone", they must ensure their weapon is cleared (magazine out with an empty chamber).

  ❖ **NOTE: At all times, a minimum of one Firearms Instructor will remain armed with a live weapon for security purposes.**

First aid:

All sworn members of the CRPD are Iowa Law Enforcement Emergency Care Providers. [4.3.5f]
The senior Firearms Instructor will be responsible for having their department issued WT and/or cell phone with them at all times while on the range to call for medical support if needed. This person will:

- Ensure that the medical kit and AED are stationed at a location where it is immediately available if needed. This will be determined by which range(s) is/are being used.
- Identify an individual and an alternate to retrieve the medical kit/AED from its dedicated location on the range.

In the event of a medical emergency a "Cease Fire" will be immediately called.

- The designated person will retrieve the medical kit and AED
- The senior Firearms Instructor will notify dispatch of the emergency and request appropriate medical support.
- Individuals closest to the injured party will begin medical care immediately.

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- Anyone present with a higher level of medical training should assume Medical Lead when appropriate.

- In the event the injured party needs transport by helicopter, the parking lot will be the designated landing zone.

Severe Weather:
Upon the notification of severe weather range operations will cease. (Tornado Warning, Thunderstorm Warning)

- Anytime lighting is visible range operations will cease.

Range Checklist
Send an email to the Lead Firearms Instructor with any issues.

Outside Agencies:
Outside law enforcement agencies are authorized use of the range. Any agency utilizing the Cedar Rapids Police Firearms Range will be required to:

- Schedule range time through the Lead Firearms Instructor or their designee.
- Adhere to the range rules outlined in this directive and posted at the facility.
- Send an email to the Lead Firearms Instructor.

Restrictions:
Officers on restricted or light duty will not be allowed to utilize the range, except for qualification purposes as restrictions allow.

- Officers must have valid qualification prior to carrying a firearm while on restricted duty or returning to full-duty.

Officers who are pregnant or breast feeding are restricted from using or attending training at the range due to the risk of lead exposure.

Lead:
Eating or drinking while shooting may increase the likelihood of ingesting lead.

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- Food and/or drinks are not allowed on the shooting lanes of the range and must be kept well behind the lines.
    - Wash hands thoroughly prior to eating or drinking.

- Wash hands when leaving the range.
    - Shower as soon as practical.

LEOSA:

The Law Enforcement Officers Safety Act (LEOSA) of 2004 provides that authorized law enforcement and retirees may carry firearms nationwide without a permit. Refer to the following for additional information:

- LEOSA
- Additional local and state restrictions
- TSA regulations concerning transporting firearms on airlines

Retired Officers:

LEOSA allows for qualified, retired officers to carry firearms:

- Restrictions are of those as outlined in HR-218
    - Retired officers are required to carry on their person:
        - A photographic CRPD Retired Officer Identification Card and the current qualification card if carrying a weapon under the authority of LEOSA.

Retired officers are required to qualify annually and must:

- Schedule a qualification time through the Training Coordinator, Lead Firearms Instructor, or a CRPD Firearms Instructor
    - All ammunition and firearms will be the responsibility of the retired officer
        - The Lead Firearms Instructor or designee will keep a database of qualification dates and firearms

Failure to qualify or complete remedial training: [33.1.5]

- Remedial training and additional qualification attempts will be given to any qualified retired officer who fails to qualify
- If the retired officer fails to qualify on the second attempt, the Firearms Instructor will:
    - Complete a form outlining the retiree's name and noting that they have failed to qualify

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- Advises the retired officer to contact the department's Training Coordinator or Lead Firearms Instructor to arrange another attempt at qualification

TRAINING:

All personnel authorized to carry lethal weapons and/or Electronic Controlled Devices (ECD) (TASER) will receive training on the Use of Force policy, related legal updates, and demonstrate proficiency, through qualification of each approved firearm, at least annually. [4.3.2; 4.3.3]

- Training for other less lethal weapons and weaponless control techniques will be completed at minimum biennially (every other year). [4.3.3]
- Training and proficiency will be documented. [4.3.3b]