



# Colorado Springs Police Department Standard Operating Procedure

## DL-1710-05 Constitutional & Criminal Procedure Committee

### Section 1700: Resource Control

Effective Date: 10/29/2024

Supersedes Date: N/A

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#### **.01 Purpose**

The purpose of the directive is to describe the make-up and responsibilities of the department's Constitutional and Criminal Procedure Committee.

#### **.02 Cross-Reference**

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#### **.03 Definitions**

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#### **.04 Procedure**

Constitutionally based policies and procedures must be continually assessed and, when necessary, refined to ensure sworn personnel exercise their legal authority in a manner that is consistent with the law and department policy. An important consideration in this process is the department garnering the perspective of the line-level employees and first-line supervisors. To accomplish this, the department developed the Constitutional and Criminal Procedure Committee.

#### **Committee Make-Up and Selection**

The Constitutional and Criminal Procedure Committee includes members with varying degrees of tenure, backgrounds, experience, and areas of responsibility within the department. The committee is made up of permanent and non-permanent members.

##### Permanent Membership

- Commander or Deputy Chief (Chair) as designated by the Chief
- A Patrol Division Commander as is designated by the Chair unless the Chair is a Patrol Division Commander

- Training Division Commander
- Public Safety City Attorney
- Strategic Initiatives Manager
- An Internal Affairs Section Sergeant

### Non-Permanent Membership

One sworn per patrol division (two of which must be an officer)

Five to eight, as designated by the Chair with consideration of diverse perspectives (rank, experience, assignment).

The Chair also has the discretion to add non-permanent members based on specific areas of expertise or other factors. The tenure of non-permanent members is determined by the member's ongoing interest and commitment to the committee's activities as well as the Chair's discretion to balance continuity with opportunities for new membership.

### **Committee Responsibilities**

The Constitutional and Criminal Procedure Committee is charged with the following responsibilities:

- Review and make recommendations on constitutional related policies and procedures prior to department implementation.
- Create training based on constitutional principles.
- Share committee information with their assigned work group for the purpose of garnering additional perspective related to the committee's work.
- Provide feedback on implemented policies, procedures, and training.

Through membership on the committee, the Training Division will know the topics and objectives that will be covered and will be involved in developing lesson plans and training materials. The Training Division Commander will ensure training on these topics aligns across the department. The Training Division will maintain all training records.

### **Meeting Schedule**

The Constitutional and Criminal Procedure Committee will meet monthly unless nothing is scheduled for review.

### **Meeting Minutes**

In the interest of transparency, the Chair will cause the creation and dissemination of the meeting minutes from each meeting to the department.