



Colorado Springs Police Department

General Order

1094 School Resource Officers

Section 1000 – Patrol Functions

Effective Date: 4/19/2022
Supersedes Date: 2/16/2021

.01 Purpose

The purpose of this policy is directive is to describe the duties incumbent upon each member assigned to the School Resource Officer (SRO) Unit, including School Resource Officers (SRO) and the Campus Resource Officer (CRO).

.02 Cross-Reference

[GO 1050 Juveniles: General Applicability](#)
[DL-1050-10 Juvenile Offenders](#)
[DL-1050-01 Juvenile Victims](#)
[DL-1094-01 School and Campus Resource Officers](#)
[DL-1200-10 Active Violence Response](#)
[COM-104 Safe-2-Tell Program](#)

.03 Discussion

The CSPD and the area's school districts recognize the value of developing and fostering positive relations between the schools, their students, the community, and local law enforcement personnel. If properly applied and maintained, this relationship can provide youth with an enhanced image of the police and a better understanding of the police role in the community.

The mission of an SRO/ CRO is to provide for and maintain a safe, healthy, and productive learning environment for a school's students and staff. An SRO accomplishes this mission by working in a cooperative, proactive, and problem-solving partnership with school staff and the students and their families.

The department and the participating school districts have entered into an Intergovernmental Agreement (IGA) to facilitate the cooperation and coordination of the entities working together.

The department has also entered into a Service Agreement with Colorado College (a private liberal arts college) for the same purpose.

.04 Policy

SROs/CROs will be responsible for developing professional relationships and rapport with the school's personnel and students to create a trusted and safe educational environment. Such an environment will be created through a combination of law enforcement, education, and community policing responsibilities.

The SROs/CROs will always conduct themselves in a professional manner and will be courteous towards students, faculty, parents, and other school and police personnel. Officers must always consider themselves as role models for children and the department's ambassadors to the schools and the public.

Infractions of school rules by school district members will be handled at the school level. SROs should be available for advice, assistance, and consultation. School/district administrators will address issues that are the exclusive concern of school officials and do not constitute a violation of the law.

The school/district will handle all issues concerning routine student discipline, including student code of conduct violations and student misbehavior, which will be handled exclusively by the school/district unless such violation or misconduct involves criminal conduct.

SROs/CROs are responsible for operating within the confines of department policies and procedures, Colorado Revised Statutes, and Colorado Children's Code.

.05 Definitions

School Resource Officer (SRO): A sworn member of the department assigned to the School Resource Officer (SRO) Unit and assigned to work at an assigned school/school feeder system. The SRO is a direct report to an SRO unit sergeant.

Campus Resource Officer (CRO): A sworn member of the department assigned to the School Resource Officer (SRO) Unit and assigned to work at Colorado College. The CRO is a direct report to an SRO Unit sergeant

.10 Purpose

SROs are assigned to area schools to provide a creative and proactive approach against juvenile delinquency within the school environment. SROs provide resources to their assigned schools by engaging students/staff in educational presentations, contributing to a school's safety, and performing law enforcement functions.

.12 Patrol Response to School Facilities

If there is a School Resource Officer (SRO) assigned to the school, patrol officers will contact the SRO and coordinate with other enforcement efforts when applicable and in compliance with other directives.

Upon receiving a call for service concerning a person loitering on or about a school ground or concerning some other school-related disturbance, the officer will contact the principal, or other authorized school official, if an SRO is not assigned, to determine the details of the situation and what action is appropriate.

If the officer observes a violation firsthand, an arrest may be immediately made. If the offense did not occur in the officer's presence, a signed complaint should be considered for the appropriate charge.

Officers will cooperate with school officials whenever enforcement action is anticipated on school grounds.

.20 SRO Duties

In addition to the duties required of all officers, an SRO will be expected to:

- Provide a proactive approach against juvenile delinquency through communication with students and school personnel.
- Teach prevention and law-related education curricula, as appropriate.
- Establish a liaison with school principals, faculty, and students.
- Take the initiative to maintain high visibility and interact with students to serve as a positive role model and avail themselves to students, parents, and staff.
- Differentiate between criminal activity and disciplinary issues; make appropriate referrals.
- Work cooperatively with staff and security at the school.
- Provide routine police services as requested by citizens on school property.
- Engage in appropriate intelligence-gathering activities in their assigned schools for the safety of the school, students, and community.
- Investigate criminal activity occurring on the school campus and/or on school property or relating to students or school activities.
- Counsel students in situations as needed or requested by school officials or parents.
- Be familiar with the assigned school district's IGA.
- Participate in the school's mandatory scenario training related to the incident command system.
- Perform other duties as needed and assigned to support overall departmental and community needs.

.22 CRO Duties

In addition to the duties required of all officers, the CRO will be expected to:

- Strive to improve police cooperation, communication, and collaboration to facilitate crime prevention, intervention, and suppression at CC and within the surrounding community.
- Use intelligence-led policing in crime prevention efforts.
- Work cooperatively with CC faculty, students, and campus safety.
- Act as a liaison between CSPD and CC.
- Knowledgeable of CC's policies and procedures.
- Differentiate between criminal activity/disciplinary issues; make appropriate referrals.
- Mediate conflict issues between students, faculty, etc., to alleviate problems that may raise a public safety concern.
- Develop and maintain a cooperative partnership between CSPD and CC to curb destructive behavior, support students, and provide methods of resistance to drugs, alcohol, and violence.
- Serve as a resource to faculty in crime prevention and other questions related to the police profession.
- Develop and maintain positive relationships by interacting with the student body in a non-law enforcement capacity, including answering general questions and giving various courses of instruction (e.g., the role of law enforcement in society, law enforcement-related curricula, crime prevention, etc.)
- Participate in the school's mandatory scenario training related to the Incident Command System.
- Be familiar with the facilities' IGA.
- Conduct preliminary investigations of criminal or suspected criminal activity involving students, non-students, and school personnel, either victims or suspects: complete follow-up investigation as appropriate.

.30 Additional Colorado College Requirements

Clery Act Reporting

On at least an annual basis, representatives from the department's Strategic Information Center (StIC) will compile a public crime log detailing criminal activity that took place on and adjacent to CC's property. This information will be provided to CC's campus safety office for inclusion in the facility's annual Clery Act reporting processes, which they will submit to the appropriate governing body(ies).

Aside from providing the information for inclusion in the facility's reporting processes, the department is not responsible for preparing or presenting any of the facility's Clery Act reporting processes.

Colorado College Campus Safety Responsibilities

The department and the CRO are not responsible for the following, which will remain the responsibility of CC campus safety:

- Conduct behavioral assessments in non-criminal events
- Campus background investigations
- Campus security escort service
- Campus emergency notification system
- Campus safety security cameras
- Emergency only phones and devices
- Administrative investigation procedures
- Reporting required statistical information to the department of education