

SOUTH PORTLAND FIRE DEPARTMENT

STANDARD OPERATING GUIDELINES

SOG #:	6.129	Effective Date:	2/8/2022
Title:	Post Incident Analysis (AAR)	# of pages:	1
Category:	General Operations	Classification:	Yellow

1. **PURPOSE:** To establish a guideline for reviewing incidents, developing recommendations for improvements via training and policy updates.
2. **PROCEDURES:**
 - A. Following any large scale incident (structure fire, multiple company operation, MCI, Water/Cliff rescue) a post incident analysis form should be filled out by all crews/companies that responded and submitted to the Deputy Chief of Training.
 - B. The Deputy will combine the information and release a draft copy to be reviewed at the next officer's meeting. The Officers will review the information and make recommendations.
 - C. The Chief will review the draft copy and will determine which recommendations the department will enact. This could be achieved by changing policies, providing additional training, creating a committee, or other means.
 - D. Once plan has been developed the Chief will release the finished analysis to the whole department with any corrections planned, for all department members to review.
 - E. At the end of the calendar year the Training Deputy will review all of the previous year's incident analysis to help create the next years training calendar.
3. **REFERENCES:**
 - None

By Order Of:



James P. Wilson
Fire Chief

SOUTH PORTLAND FIRE DEPARTMENT

POST INCIDENT ANALYSIS

DATE:

TYPE OF INCIDENT:

LOCATION OF INCIDENT:

1. BACKGROUND INFO
2. WHAT DID WE DO WELL?
3. WHAT CAN WE IMPROVE ON?
4. WHAT TRAINING OR POLICY CHANGES SHOULD BE MADE?
5. WHO WILL BE RESPONSIBLE FOR THESE CHANGES?
6. DATE THAT CHANGES WILL BE COMPLETED / REVIEWED