Governing Board of Directors Meeting – Proposed Agenda

Calhoun County Administrative Building – Law Library, Rm. 3-700 315 W. Green St., Marshall MI 49068 Tuesday, March 11, 2025, at 2:30 p.m.



Steve Hinkley, Chairperson	Calhoun County Sheriff's Office
Ryan Harvey, Vice-Chairperson	Township Association
Dan Strowbridge	Calhoun County Board of Commissioners
Toby Baker	Michigan State Police
Eric Krause	City of Albion
Kevin Leiter	Area Metropolitan Services Agency
Shannon Bagley	City of Battle Creek – Seat #1
Patrick O'Donnell	City of Battle Creek – Seat #2
Scott Wolfersberger	City of Marshall

Roll Call

Pledge of Allegiance

Agenda Approval

Public Comments – 3-minute limit per person; see <u>public comment policy</u>.

Meeting Minutes Approval

1. February 11, 2025 - Regular Meeting.

Consent Agenda

- 1. Excuse absent board members.
- 2. Routine agreements, invoices, and reimbursements.
- 3. Check register and accounts payable.
- 4. Reports and items to file.

Report from the Executive Director

Old Business

1. None.

New Business

- 1. Change in personnel allocation.
- 2. Outdoor warning siren proposal.

Board Member Comments

Adjournment



CALHOUNMI911.GOV CALHOUNCO911

CALHOUN COUNTY CONSOLIDATED DISPATCH AUTHORITY Governing Board of Directors February 11, 2025 at 2:30 PM Calhoun County Administrative Building- Law Library 315 W Green St, Marshall MI 49068

The meeting was called to order by Chair Steve Hinkley at 2:30 PM

ROLL CALL:

Directors Present:	Steve Hinkley, Chairperson						
	Ryan Harvey, Vice-Chair						
	Eric Krause, City of Albion						
	Shannon Bagley, City of Battle Creek (Seat #1)						
	Toby Baker, Michigan State Police						
	Scott Wolfersberger, City of Marshall						
	Dan Strowbridge, County Board of Commissioners						
Directors Excused:							
	Patrick O'Donnell, City of Battle Creek (Seat #2)						
	Kevin Leiter, Area Metropolitan Services Agency						
Others Present:							
	Michael Armitage, CCCDA						
	Robert Stahelin, CCCDA						
	Regan Lucas, CCCDA						
	Kate Chism, CCCDA						

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL A motion was made by Eric Krause approve the February 11, 2025, CCCDA Governing Board agenda with correction to remove the "Election of Officers." The motion was seconded by Scott Wolfersberger.

All were in favor.

Motion was approved.

PUBLIC COMMENTS- Three-minute limit per person; see public comment policy.

None.

MEETING MINUTES

1. A motion was made by Shannon Bagley to accept the January 14, 2025, CCCDA Governing Board minutes. The motion was seconded by Ryan Harvey.

All were in favor.

Motion was approved.

CONSENT AGENDA

The following items were listed on the Board's consent agenda:

- 1. Excuse Absent Board Members
- 2. Routine Agreements, Invoices, and Reimbursements
- 3. Check Register and Accounts Payable
- 4. Reports and Items to File

A motion was made by Dan Strowbridge to approve the February 11, 2025, Consent Agenda. The motion was seconded by Eric Krause.

All were in favor.

Motion was approved.

EXECUTIVE DIRECTOR'S REPORT

Highlights from the Executive Director's report were shared by Michael Armitage.

- 1. There was a lot of training completed by staff in January.
- 2. Radio workgroup continues to work to finalize new procedures and programming template.
- 3. DUO is a new authentication process required by CJIS and will be put in place.
- 4. CommandCentral Aware policies are being put in place.

- 5. The hiring process has undergone a few updates. An overview of the whole process was shared with the group.
- 6. Regan Lucas, Operations Manager was introduced to the group.

OLD BUSINESS

Updated 2025 Meeting Schedule- TAC to move to the fourth Wednesday of the month. A motion was
made by Shannon Bagley to approve the TAC meeting date schedule change. The motion was seconded by
Scott Wolfersberger.
All were in favor.

Motion was approved.

NEW BUSINESS

1. Resolution 2025-002: User fee schedule includes a reduction in fluctuation in charges. It includes a fixed base fee with a three year average use cost. A motion was made by Shannon Bagley to adopt the user fees to be collected quarterly for the period beginning April 1, 2025, through March 31, 2026. The motion was seconded by Eric Krause.

All were in favor.

Motion was approved.

 Consumers Energy Easement Agreement: Easement is needed for underground power to be run at 427 Hubbard St tower site. A motion was made by Ryan Harvey to approve the easement request and authorize the Executive Director to execute on behalf of the authority. The motion was seconded by Scott Wolfersberger.

All were in favor.

Motion was approved.

3. Administrative Services Agreement with Calhoun County: The agreement is updated to reflect what is already in place. A motion was made by Shannon Bagley to approve the agreement. The motion was seconded by Scott Wolfersberger.

All were in favor.

Motion was approved.

4. CISD Work-based Learning Training Agreement: CISD has been working with Eaton County for internships. Several other counties are participating in internship programs. It could be a great recruitment tool. A motion was made by Scott Wolfersberger to approve the agreement and authorize the Executive Director to execute on behalf of the authority. The motion was seconded by Eric Krause. All were in favor.

Motion was approved.

BOARD COMMENTS

None.

ADJOURNMENT

The meeting was adjourned at 3: 07 PM.

Consent Agenda

March 11, 2025

1. Excuse Absent Board Members (approve)

No pages attached.

2. Routine Agreements, Invoices, and Reimbursements (approve)

- a. CentralSquare (Invoice): \$118,786.73
- b. Motorola Console Maintenance (invoice): \$27,961.89

3. Check Register and Accounts Payable (approve)

4. Reports and Items for File:

- a. Year-to-Date Budget Performance Report
- b. MPSCS Credit Balance Report
- c. Latest Approved TAC Minutes
- d. General Correspondence:



Renewal Order #: Q-201052 Start Date: April 1, 2025 End Date: March 31, 2026 Billing Frequency: Yearly Subsidiary: Superion, LLC

Renewal Order prepared for: Michael Armitage, Executive Director Calhoun County Central Dispatch 315 W. Green Street Marshall, MI 49068 2697810911

Thank you for your continued business. We at CentralSquare appreciate and value our relationship and look forward to serving you in the future. CentralSquare provides software that powers over 8,000 communities. More information about all of our products can be found at <u>www.centralsquare.com</u>.

WHAT SOFTWARE IS INCLUDED?

	PRODUCT NAME	QUANTITY	TOTAL
1.	ONESolution Alpha Numeric Paging Annual Maintenance Fee	1	1,378.84 USD
2.	ONESolution CAD Client AVL License Annual Maintenance Fee	9	3,722.96 USD
3.	ONESolution CAD Console License	7	11,808.55 USD
4.	ONESolution CAD Console License Annual Maintenance Fee	6	5,377.45 USD
5.	ONESolution CAD Map Display & Map Maintenance Software License Annual Maintenance Fee	8	3,309.30 USD
6.	ONESolution CAD Map Display & Map Maintenance Software License Annual Maintenance Fee	1	1,240.99 USD
7.	ONESolution Computer-Aided Dispatch System Annual Maintenance Fee	1	13,264.45 USD
8.	ONESolution E911 Interface Annual Maintenance Fee	1	1,378.84 USD
9.	ONESolution Freedom Base Annual Maintenance Fee	7	264.95 USD
10.	ONESolution Freedom Base-NS	5	194.65 USD
11.	ONESolution Freedom Premium Annual Maintenance Fee	9	908.55 USD
12.	ONESolution Freedom Premium-NS	1	103.81 USD
13.	ONESolution Freedom Server Software Annual Maintenance Fee	1	883.29 USD
14.	ONESolution Generic CAD Event Export-Law/Fire/EMS Annual Maintenance Fee	1	551.53 USD
15.	ONESolution Map Converter Software Annual Maintenance Fee	1	965.18 USD



16.	ONESolution MCT Client AVL License Annual Maintenance Fee	1	9,651.87 USD
17.	ONESolution MCT Client AVL License Annual Maintenance Fee	180	4,961.49 USD
18.	ONESolution MCT Client License for Message Switch Annual Maintenance Fee	9	496.52 USD
19.	ONESolution MCT Client-Digital Dispatch Annual Maintenance Fee	180	29,786.15 USD
20.	ONESolution MCT Client-MAPS Annual Maintenance Fee	180	4,961.49 USD
21.	ONESolution Medical ProQA/Paramount Interface Annual Maintenance Fee	1	1,516.71 USD
22.	ONESolution MFR Client-Property & Evidence Voucher Annual Maintenance Fee	1	0.00 USD
23.	ONESolution Mobile Server Software Annual Maintenance Fee	1	13,154.13 USD
24.	ONESolution Multi-Jurisdictional Dispatch Option Annual Maintenance Fee	1	965.18 USD
25.	ONESolution Pagegate Interface Annual Maintenance Fee	1	275.77 USD
26.	ONESolution Rip & Run Printing/Faxing Annual Maintenance Fee	1	1,613.24 USD
27.	ONESolution State/NCIC Messaging Software Annual Maintenance Fee	1	5,515.39 USD
28.	OSSI CAD Custom Modifications Annual Maintenance Fee	1	535.45 USD

Renewal Order Total: 118,786.73 USD

Billing Information

This is not an invoice. Prices shown do not include any taxes that may apply. Any such taxes are the responsibility of the Customer.

For customers based in the United States or Canada, any applicable taxes will be determined based on the laws and regulations of the taxing authority(ies) governing the Ship To location provided by the Customer on the Renewal Order Form.

Please note that the Total Price shown above has been rounded to the nearest two decimal places for display purposes only. The actual price may include as many as five decimal places. For example, an actual price of \$21.37656 will be shown as a Total Price of \$21.38. The Total for this quote has been calculated using the actual prices for the product and/or service, rather than the Total Price displayed above.

	ONS		ORIGI					
Motorola Solutions, Inc. 500 West Monroe		Transaction Number 8230500603	Transaction Date	Transaction Total 27,961.89 USD				
Chicago IL 60661 United States Federal Tax ID: 36-1115800		P.O. Number Michael Armitage			Date	Customer Account No 1036580084		
		Payment Terms				Payment Du	uo Dato	
Visit our website at www.motorolasolutions	com	Net Due in 30 Days				17-MAR-202		
Bill To Address				Ship	To Address	17 107 11 202		
CALHOUN COUNTY CONSOLIDATED DIS AUTHORITY ATTN: Accounts Payable 315 W GREEN ST MARSHALL MI 49068 United States	SPATCH			AUTH 315 V MARS	IOUN COUNTY IORITY V GREEN ST SHALL MI 4906 d States		ATED DISPATCH	
IMPORTANT INFORMATION								
Sales Order(s): USC000168266-RCHG01				Acco Telep	III invoice payr untsReceivable bhone: 800-247 +1(631)883-423	@motorolasc -2346		
SPECIAL INSTRUCTIONS / COMMENTS General Comment: Regular Invoice								
To view your invoices in other formats and service/myaccount/billingmanagement/, For	perform secure onli r online support, co	ne bill payment, login to you ntact the Motorola Solutions	r account on <u>http://www.</u> Support team using the	motorolasolut online Chat fe	ions.com/self- eature or by calli	ing 1-800-422	2-4210	
		Total Tax	MI 0.00	USD	Subtotal		27,961.89	
				USD	Total Tax Total Amount I		0.00 27,961.89 27,961.89	
	Pleas	e detach here and return ti	ne bottom portion with	your payme	nt			
			Payment Coupon					
	r Account No 6580084	Payment Due Date 17-MAR-2025			ansaction Tota 7,961.89 US		Amount Paid	
Please put your Transaction Number and	d your Customer A	Account Number on your p	ayment for prompt pro	ocessing.				
CALHOUN COUNTY CONSOLIDATED DISPATCH AUTHORITY ATTN: Accounts Payable 315 W GREEN ST	Payment Tra	insfer Details		Send Payments To:				
MARSHALL MI 49068 United States		erica, Dallas ng Transit Number: 02	26009593	Mo Mo	TOROLA	SOLUTI	ONS	
	ACH/EFT R SWIFT: BO	OFAUS3N 11 ount No: 3756319806 C U P			Motorola Solutions, Inc. 13108 Collections Center Drive Chicago IL 60693 United States Please provide your remittance details to: US.remittance@motorolasolutions.com			

DIVERSION CONTRARY TO EXPORT CONTROL LAW IS PROHIBITED

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Claims Payable 02/08/25 - 03/07/25

			Payment Date Range 02/08/25 - 03/07/25							
Vendor	Invoice No.	Invoice Desc	Status	Invoice Date	Due Date	G/L Date	Payment Date	Invoice Amount		
Fund 261 - 911 Service Fund										
	Org 261325 - Disp	atch								
		Account 261325	718060 - Retireme	ent CDA MERS DB						
1036 - MERS	JAN 2025 DB 911	JANUARY 2025 MERS DB DISPATCH	Paid by EFT # 2470	02/18/202	5 02/18/2025	5 02/18/2025	5 02/20/202	5 \$24,963.00		
			Account 261325	-718060 - Retiremei	nt CDA MERS DB	Invoice Transactio	ons 1	\$24,963.00		
		Account 261325	728000 - Office Su	pplies						
5434 - STAPLES BUSINESS ADVANTAGE	7003946011	DET 223455 Jan supplies	Paid by EFT # 4631	01/31/202	5 03/02/2025	5 02/12/2025	5 02/18/202	\$351.33		
9701 - OFFICE360	3097687	26370 Dispatch Paper order	Paid by Check # 1008393	02/11/202	5 03/13/2025	5 02/21/2025	02/25/202	\$251.94		
			Account 261325	-728000 - Office Sup	plies Totals	Invoice Transactio	ons 2	\$603.27		
		Account 261325	810000 - Educatio	n & Training						
4767 - MEDICAL PRIORITY CONSULTANTS INC	SIN396822	310371 ETC Course	Paid by EFT # 4536	02/06/202	5 03/08/2025	5 02/07/2025	02/11/202	\$195.00		
6562 - NATIONAL ACADEMIES OF EMERGENCY DISPATCH	SIN397863	EMD-Q Lucas Recert	Paid by EFT # 4717	02/14/202	5 03/23/2025	5 02/21/2025	02/25/202	\$110.00		
			Account 261325	-810000 - Education	& Training Totals	Invoice Transactio	ons 2	\$305.00		
		Account 261325	813010 - Legal Fee	es Misc						
1435 - McGINTY, HITCH, PERSON, ANDERSON & REVORE, P.C.	10519	January	Paid by EFT # 4534	02/06/202	5 03/08/2025	5 02/07/2025	5 02/11/202	\$1,225.00		
			Account 261325	-813010 - Legal Fees	Misc Totals	Invoice Transaction	ons 1	\$1,225.00		
		Account 261325	820010 - Interpret	er Fees Misc						
3683 - LANGUAGE LINE SERVICES	11524375	9020508261 January Intrepretor Service	Paid by Check # 1008124	01/31/202	5 03/02/2025	5 02/07/2025	5 02/11/202	5 \$112.95		
			Account 261325	-820010 - Interprete	er Fees Misc Totals	Invoice Transaction	ons 1	\$112.95		
		Account 261325	835020 - Health Se	ervices EE Physicals						

1587 - BRONSON METHODIST HOSPITAL	700001870 1/13/25	ACCT#700001870 PRE- EMPLOYMENT CCCDA	Paid by Check # 1008295	02/04/2025	03/06/2025	02/12/2025	02/18/2025	\$176.00
			Account 261325-835020	- Health Services E	E Physicals Invoid	e Transactions 1		\$176.00
		Account 261325-8	50030 - Communications	Telephone				
1233 - AT&T	26978123260222	269 781-2326 218	Paid by Check #	02/04/2025	02/24/2025	02/12/2025	02/18/2025	\$2,582.89
	5	0 2/4-3/3	1008280					
1080 - PENINSULA FIBER NETWORK LL	C 50038866	00060798-9 2/1- 2/28	Paid by Check # 1008281	02/01/2025	02/28/2025	02/12/2025	02/18/2025	\$750.00
1233 - AT&T	6817077901	831-001-0449 031	Paid by Check #	02/07/2025	03/09/2025	02/28/2025	03/04/2025	\$477.88
		1/7-2/6	1008505					
1233 - AT&T	6574768900	831-001-0449 0944 2/7-3/6	Paid by Check # 1008506	02/07/2025	03/09/2025	02/28/2025	03/04/2025	\$469.67
			Account 261325-850030	- Communications	Telephone Invoid	ce Transactions 4		\$4,280.44
		Account 261325-8	61000 - Travel					
1133 - ERIN K ALLWARDT	EA272025	Air travel Navigator Conference	Paid by Check # 1008122	02/06/2025	03/08/2025	02/07/2025	02/11/2025	\$406.97
			Account 261325-861000	- Travel Totals	Invoid	ce Transactions 1		\$406.97
		Account 261325-8	73020 - Vehicle Expense	Fuel				
10393 - WEX BANK	103005606	FEBRUARY 2025	Paid by EFT #	03/05/2025	03/15/2025	03/05/2025	03/06/2025	\$51.68
		FUEL USAGE	2515					
		FUEL USAGE	2515 Account 261325-873020	- Vehicle Expense	Fuel Totals Invoid	ce Transactions 1		\$51.68
				•	Fuel Totals Invoid	ce Transactions 1		\$51.68
4982 - ROE-COMM INC	361904		Account 261325-873020	•	Fuel Totals Invoid	ce Transactions 1	02/11/2025	\$51.68 \$100.00
4982 - ROE-COMM INC 11590 - ALADTEC LLC	361904 INV00394188	Account 261325-9 32895 FCC	Account 261325-873020 15000 - Subscription Fee Paid by EFT # 4537 Paid by Check #	s			02/11/2025 02/11/2025	·
		Account 261325-5 32895 FCC License renewal Subscription	Account 261325-873020 15000 - Subscription Fee Paid by EFT # 4537 Paid by Check #	s 12/16/2024 01/03/2025	12/26/2024 02/17/2025	02/07/2025		\$100.00
		Account 261325-5 32895 FCC License renewal Subscription 2/18/25-2/17/26	Account 261325-873020 15000 - Subscription Fee Paid by EFT # 4537 Paid by Check # 1008121	s 12/16/2024 01/03/2025	12/26/2024 02/17/2025	02/07/2025 01/09/2025		\$100.00 \$2,995.00
		Account 261325-5 32895 FCC License renewal Subscription 2/18/25-2/17/26	Account 261325-873020 215000 - Subscription Fee Paid by EFT # 4537 Paid by Check # 1008121 Account 261325-915000	s 12/16/2024 01/03/2025	12/26/2024 02/17/2025	02/07/2025 01/09/2025		\$100.00 \$2,995.00

1981 - CONSUMERS ENERGY	205636296351	1000 5433 6795 10 1/2 Mile Rd 1/6-2/3	Paid by EFT # 4630	02/03/2025	02/26/2025	02/12/2025	02/18/2025	\$141.12
1865 - CITY OF MARSHALL	3100880000325	3100880000 1/8- 2/8 18 1/2 Mile ro		02/05/2025	03/14/2025	02/21/2025	02/25/2025	\$196.21
1981 - CONSUMERS ENERGY	206436962826	1000 5300 5110 E Dr S 1/16-2/16	Paid by EFT # 4711	02/16/2025	03/11/2025	02/21/2025	02/25/2025	\$152.67
1981 - CONSUMERS ENERGY	206881684329	1000 5482 0483 D Dr N 1/15-2/13	9 Paid by EFT # 4712	02/13/2025	03/11/2025	02/21/2025	02/25/2025	\$601.09
1981 - CONSUMERS ENERGY	201898799993	1000 7586 7869 Walnut 1/13-2/11	Paid by EFT # . 4713	02/11/2025	03/06/2025	02/21/2025	02/25/2025	\$217.47
1981 - CONSUMERS ENERGY	202432766678	1001 0351 5621 24 1/2 Mile rd 1/9 2/11	,	02/11/2025	03/06/2025	02/21/2025	02/25/2025	\$737.96
1981 - CONSUMERS ENERGY	203767605821	1000 5358 6192 Four Mile Rd 1/17 2/17		02/17/2025	03/12/2025	02/21/2025	02/25/2025	\$309.00
1981 - CONSUMERS ENERGY	202343783088	1001 0374 9147 E Dr S 1/23-2/20	Paid by EFT # 4793	02/20/2025	03/17/2025	02/28/2025	03/04/2025	\$736.11
1865 - CITY OF MARSHALL	2806000003 0125	5 ACCT# 2806000003 1/6/25-2/4/25	Paid by Check # 1008310	02/05/2025	03/07/2025	02/12/2025	02/18/2025	\$3,163.65
			Account 261325-92100	D - Electricity Totals	i Invoi	ce Transactions 11		\$6,572.81
	025 4000 500225		922000 - Natural Gas	02/11/2025	02/12/2025	02/20/2025	02/04/2025	624.22
5167 - SEMCO ENERGY, INC.	0354886.500325	0354886.500 Bedford 1/14- 2/11	Paid by EFT # 4794	02/11/2025	03/13/2025	02/28/2025	03/04/2025	\$21.23
5167 - SEMCO ENERGY, INC.	0359518.500325	0359518.500 27 Mile Rd 1/17-2/14	Paid by EFT # 4 4795	02/14/2025	03/17/2025	02/28/2025	03/04/2025	\$19.94
5167 - SEMCO ENERGY, INC.	0317738.501325	0317738.501 Rittenhouse 1/3- 1/31	Paid by Check # 1008282	01/31/2025	03/04/2025	02/12/2025	02/18/2025	\$21.75
5167 - SEMCO ENERGY, INC.	0366822.500325	0366822.500 Johr Patterson 1/6-2/3		02/03/2025	03/05/2025	02/12/2025	02/18/2025	\$21.16

5167 - SEMCO ENERGY, INC.	0312111.501325	0312111.501 Meachem 1/3- 1/31	Paid by Check # 1008284	01/31/2025	03/04/2025	02/12/2025	02/18/2025	\$23.58
5167 - SEMCO ENERGY, INC.	0387467.500325		Paid by Check # 1008394	02/04/2025	03/06/2025	02/21/2025	02/25/2025	\$69.94
9839 - MICHIGAN GAS UTILITIES	5376803488	0506642759- 00001 1/22-2/20 Walnut St	Paid by Check # 1008507	02/20/2025	03/18/2025	02/28/2025	03/04/2025	\$38.58
			Account 261325-92200	0 - Natural Gas Tota	als Invoi	ce Transactions 7		\$216.18
		Account 261325-9) 31010 - Equipment-Repa	air and Maint				
6361 - CRITICAL SYSTEM SERVICES LLC	9325	1/1/25-12/31/25	Paid by Check # 1008123	01/31/2025	03/02/2025	02/07/2025	02/11/2025	\$6,822.01
			Account 261325-93101	0 - Equipment-Repa	air and Maint Invoi	ce Transactions 1		\$6,822.01
		Account 261325-9	955000 - Miscellaneous					
1429 - BESCO WATER TREATMENT INC	2 4478197	2032320 Cooler rental	Paid by EFT # 4628	02/01/2025	03/03/2025	02/12/2025	02/18/2025	\$6.00
1858 - CINTAS	5253583107	19844393 Feb Med Cabinet Check	Paid by EFT # 4629	02/11/2025	03/13/2025	02/12/2025	02/18/2025	\$204.65
10338 - EMERY VETERINARY CLINIC PL	C 222256	Hope- visit 2/7/25	Paid by EFT # 4708	02/07/2025	03/09/2025	02/21/2025	02/25/2025	\$54.15
1429 - BESCO WATER TREATMENT INC	4473367	2032320 Water Delivery 1/23/25	Paid by EFT # 4709	01/23/2025	02/22/2025	02/21/2025	02/25/2025	\$10.50
1429 - BESCO WATER TREATMENT INC	4486594	2032320 Water Delivery 2/6/25	Paid by EFT # 4709	02/07/2025	03/09/2025	02/21/2025	02/25/2025	\$10.50
			Account 261325-95500	0 - Miscellaneous T	otals Invoi	ce Transactions 5		\$285.80
		Account 261325-9	958010 - Insurance Premi	ium				
4173 - MICHIGAN MUNICIPAL RISK MGT	M0001530325	M0001530 1/14/25-1/14/26 1ST INSTALLMENT		01/21/2025	03/07/2025	02/07/2025	02/11/2025	\$14,573.00
4173 - MICHIGAN MUNICIPAL RISK MGT	R0001530325	R0001530 1/14/25-1/14/26 1ST INSTALLMENT		01/21/2025	03/07/2025	02/07/2025	02/11/2025	\$3,000.00
		Account 261325-9	Account 261325-958010 981000 - Capital Outlay	0 - Insurance Premi	um Totals Invoi	ce Transactions 2		\$17,573.00

4339 - MOTOROLA SOLUTIONS INC	8282069702	1036580084 USMI22D027 Radio Project	Paid by EFT # 4716	01/25/2025	03/07/2025	12/31/2024	02/25/2025	\$315,000.00
			Org 261325 - Dispatch Totals		Invoice Transactions 1		\$315,000.00	
						Invoice Transactions 43		\$381,689.11
						Invoice Transactions 43		\$381,689.11
								\$381,689.11



YEAR-TO-DATE BUDGET REPORT

FOR 2025 03								
ACCOUNTS FOR: 261 911 Service Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
261320 Training								
261320 615010 Surcharges State 261320 703020 Salaries Regular 261320 703030 Salaries Overtime 261320 703050 Salaries S&A 261320 715010 Social Security E 261320 715010 Medicare Expense 261320 716000 Insurance Health 261320 716000 Insurance Vision 261320 716020 Insurance Dental 261320 716030 Insurance Waiver 261320 716040 Insurance Life 261320 718060 Retirement CDA ME 261320 718070 Retirement CDA ME 261320 719000 Workers Compensat 261320 720000 Unemployment 261320 861000 Travel 261320 861004 Mileage 261320 955999 Misc Operating -	$\begin{array}{c} -30,000\\ 15,000\\ 2,500\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ $		$\begin{array}{c} -30,000\\ 15,000\\ 2,500\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ $	$ \begin{array}{c} 00\\ 00\\ 00\\ 00\\ 00\\ 00\\ 00\\ 00\\ 00\\ 00$	$\begin{array}{c} . 00\\$	$\begin{array}{c} -30,000.00\\ 15,000.00\\ 2,500.00\\ .00\\ .00\\ .00\\ .00\\ .00\\ .00\\ .0$	$\begin{array}{c} .0\%\\ .0\%\\ .0\%\\ .0\%\\ .0\%\\ .0\%\\ .0\%\\ .0\%\\$	
TOTAL Training	0	0	0	675.00	.00	-675.00	100.0%	
261325 Dispatch								
261325 402000 Property Tax - Re 261325 410000 Property Tax - Pe 261325 411000 Property Tax - Re 261325 412000 Property Tax - Pe 261325 432000 Payment In Lieu o 261325 437000 Industrial Facili 261325 437000 Local Community S 261325 573000 Local Contributio 261325 581000 Local Contributio 261325 615010 Surcharges State 261325 615020 Surcharges Local	$\begin{array}{r} -3,727,070\\ -587,315\\ -1,200\\ 0\\ -6,700\\ -33,220\\ -650\\ 0\\ 0\\ -500\\ -315,000\\ -765,000\\ -718,583\end{array}$	0 0 0 0 0 0 0 0 0 0 0 0 0 0	$\begin{array}{r} -3,727,070\\ -587,315\\ -1,200\\ 0\\ -6,700\\ -33,220\\ -650\\ 0\\ 0\\ -315,000\\ -765,000\\ -718,583\end{array}$	$\begin{array}{r} -2,738,261.41\\ -479,281.73\\ -418.39\\ 00\\ .00\\ .00\\ -3.71\\ .00\\ .00\\ -80.00\\ .00\\ -80.00\\ .00\\ -4,653.70\\ -359,291.98\end{array}$.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	$\begin{array}{r} -988,808.59\\ -108,033.27\\ -781.61\\ .00\\ -6,700.00\\ -33,220.00\\ -646.29\\ .00\\ -646.29\\ .00\\ -646.29\\ .00\\ -646.30\\ -359,291.02\end{array}$	73.5% 81.6% 34.9% .0% .0% .6% .0% 16.0% .0% .6% 50.0%	



YEAR-TO-DATE BUDGET REPORT

FOR 2025 03

ACCOUNTS FOR: 261 911 Service Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
261 911 Service Fund 261 911 Service Fund 261325 665000 Interest - Invest 261325 667000 Rent 261325 675000 Miscellaneous Rev 261325 692000 Carry Over Miscel 261325 696020 Proceeds Fremium 261325 696020 Proceeds Premium 261325 697010 Proceeds Premium 261325 703020 Salaries Regular 261325 703030 Salaries Overtime 261325 703000 Paid Time Off Wag 261325 715000 Social Security E 261325 716000 Insurance Health 261325 716000 Insurance Health 261325 716000 Insurance Uision 261325 716000 Insurance Life 261325 716000 Insurance Life 261325 718060 Retirement CDA ME 261325 718000 Workers Compensat 261325 720000 Unemployment 261325 720000 Unemployment	-25,000	0 0	-25,000 0	-10,444.64 .00	.00	-14,555.36 .00	41.8% .0%	
261325 667000 Rent 261325 675000 Miscellaneous Rev	0 -143,955	0 0	0 -143,955	00	00	.00 -133,241.63	.0% 7.4%	
261325 692000 Carry Over Miscel 261325 696020 Proceeds from Bon 261325 697010 Proceeds Premium	-178,013	0 0 0	-178,013 0 0	.00 .00 .00	.00 .00	-178,013.00 .00 .00	.0% .0% .0%	
261325 703020 Salaries Regular 261325 703030 Salaries Overtime	2,214,529 175,000	0	2,214,529 175,000	283,083.34 47,842.96	.00 .00 .00	1,931,445.66 127,157.04	.0% 12.8% 27.3%	
261325 703050 Salaries S&A 261325 708000 Termination Pay	0	0	0	8,418.65 .00	.00	-8,418.65 .00	100.0%	
261325 709000 Paid Time Off Wag 261325 712001 Funeral Leave Wag 261325 715000 Social Security E	0 0 135 933	0 0 0	0 0 135,933	104.81 208.09 20,773.62	.00 .00 .00	-104.81 -208.09 115,159.38	100.0% 100.0% 15.3%	
261325 715010 Medicare Expense 261325 716000 Insurance Health	31,790 545,000	0	31,790 545,000	4,858.31 77,961.21	.00	26,931.69 467,038.79	15.3% 14.3%	
261325 716005 Insurance HSA 261325 716020 Insurance Vision 261325 716030 Insurance Dental	75,000 8,500 31,500	0 0 0	75,000 8,500 31,500	00. 997.54 3,593.61	.00 .00 .00	75,000.00 7,502.46 27,906.39	.0% 11.7% 11.4%	
261325 716040 Insurance Waiver 261325 717000 Insurance Life	26,000 1,750	0 0	26,000 1,750	4,162.36	.00	21,837.64 1,647.92	16.0% 5.8%	
261325 718060 Retirement CDA ME 261325 718070 Retirement CDA ME 261325 719000 Workers Compensat	315,000 169,874	0 0 0	315,000 169,874	24,963.00 28,152.95	.00 .00	290,037.00 141,721.05	7.9% 16.6% 15.7%	
261325 720000 Unemployment 261325 724020 Allowance Auto	9,208 216 0	0 0 0	9,208 216 0	1,445.07 89.45 .00	.00 .00 .00	7,762.93 126.55 .00	13.7% 41.4% .0%	
261325 724030 Allowance Cell Ph 261325 728000 Office Supplies	1,920 6,500	0	1,920 6,500	240.00 609.84	.00	1,680.00 5,890.16	12.5% 9.4%	
261325 728050 Small Equipment 261325 735000 Building Maintena 261325 740000 Uniform Supplies	45,000 1,250 7,500	0 0 0	45,000 1,250 7,500	14,873.86 .00 .00	.00 .00 .00	30,126.14 1,250.00 7,500.00	33.1% .0% .0%	
261325 755010 Kitchen Supplies 261325 755020 Food Supplies Exp	250	0 0 0 0	250 0	.00	.00	250.00 .00	. 0% . 0%	
261325 801000 Contractual Servi 261325 801030 Cont Svc Property 261325 804000 Auditing and Acco	295,658 10,000 11 000	0 0 0	295,658 10,000 11,000	21,194.94 .00 .00	.00 .00 .00	274,463.06 10,000.00 11,000.00	7.2% .0% .0%	
261325 808010 Association Dues 261325 810000 Education & Train	4,200	0	4,200 36,000	800.00 2,790.00	.00 .00	3,400.00 33,210.00	19.0% 7.8%	
261325 810010 Administrative Fe 261325 813010 Legal Fees Misc 261325 820010 Interpreter Fees	106,000 17,500 1,000	0 0 0	106,000 17,500 1,000	.00 1,225.00 112.95	.00 .00 .00	106,000.00 16,275.00 887.05	.0% 7.0% 11.3%	
261325 835020 Health Services E 261325 835030 Health Services D	1,000	0	1,000	.00	.00	824.00 .00	17.6% .0%	
261325 850030 Communications Te	55,000	0	55,000	6,479.56	.00	48,520.44	11.8%	

Calhoun County



YEAR-TO-DATE BUDGET REPORT

FOR 2025 03

ACCOUNTS FOR: 261 911 Service Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
261325 850060 Communications In 261325 850070 Communications Co 261325 850080 Communications Ma 261325 861000 Travel 261325 861000 Printing and Publ 261325 873020 Vehicle Expense F 261325 874000 Advertising Expen 261325 874000 Electricity 261325 915000 Electricity 261325 921000 Electricity 261325 921000 Equipment-Repair 261325 942000 Building Rental 261325 942000 Building Rental 261325 955000 Miscellaneous 261325 955000 Miscellaneous 261325 955000 Refunds and Rebat 261325 991010 Bonds Principal 261325 991020 Loans Principal 261325 991030 Leases Principal 261325 992030 Leases Interest 261325 992030 Leases Interest 261325 993000 Agency Fees 261325 993000 Discount on Bonds	$\begin{array}{c} 2,500\\ 500\\ 3,500\\ 32,000\\ 600\\ 2,500\\ 1,400\\ 8,000\\ 0\\ 83,010\\ 55,000\\ 3,000\\ 164,400\\ 10,300\\ 17,500\\ 0\\ 10,300\\ 17,500\\ 0\\ 50,000\\ 0\\ 270,682\\ 540,000\\ 0\\ 96,364\\ 817,500\\ 0\\ 96,364\\ 817,500\\ 0\\ 4,372\\ 0\\ 0\\ 0\\ 0\end{array}$		$\begin{array}{c} 2,500\\ 500\\ 3,500\\ 32,000\\ 2,500\\ 1,400\\ 8,000\\ 0\\ 83,010\\ 55,000\\ 3,000\\ 164,400\\ 10,300\\ 17,500\\ 0\\ 270,682\\ 540,000\\ 0\\ 96,364\\ 817,500\\ 0\\ 96,364\\ 817,500\\ 0\\ 4,372\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\$	$\begin{array}{c} 114.03\\ 12.42\\ 133.35\\ 1,894.90\\ .00\\ 56.22\\ 51.68\\ 293.94\\ 104.34\\ 40,490.44\\ 9,027.71\\ 383.07\\ 27,970.41\\ .00\\ 5,142.06\\ 1,817.07\\ .00\\ 17,573.00\\ .00\\ 161,832.00\\ .00\\ .00\\ .00\\ .00\\ .00\\ .00\\ .00\\$		$\begin{array}{c} 2,385.97\\ 487.58\\ 3,366.65\\ 30,105.10\\ 600.00\\ 2,443.78\\ 1,348.32\\ 7,706.06\\ -104.34\\ 42,519.56\\ 45,972.29\\ 2,616.93\\ 136,429.59\\ .00\\ 5,157.94\\ 15,682.93\\ .00\\ 32,427.00\\ .00\\ 32,427.00\\ .00\\ 96,364.00\\ 817,500.00\\ .00\\ 96,364.00\\ 817,500.00\\ .00\\ -500.00\\ .00\\ .00\\ \end{array}$	4.6% 2.5% 3.8% 5.9% .0% 2.2% 3.7% 100.0% 48.8% 16.4% 12.8% 17.0% .0% 49.9% 10.4% .0% 35.1% .0% 59.8% .0% .0% .0% .0% .0% .0% .0% .0
TOTAL Dispatch	0	0	0	-2,780,493.09	.00	2,780,493.09	100.0%
TOTAL 911 Service Fund	0	0	0	-2,779,818.09	.00	2,779,818.09	100.0%
TOTAL REVENUES TOTAL EXPENSES	-6,532,206 6,532,206	0 0	-6,532,206 6,532,206	-3,603,148.93 823,330.84	.00 .00	-2,929,057.07 5,708,875.16	



YEAR-TO-DATE BUDGET REPORT

FOR 2025 03							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	0	-2,779,818.09	.00	2,779,818.09	100.0%

** END OF REPORT - Generated by Michael Armitage **



TECHNICAL ADVISORY COMMITTEE

Calhoun County Administrative Building – Garden Level Conference Room

Wednesday, January 15, 2025 – 2:00 p.m.

Present:

Lt Tony Geigle—Emmet Township DPS/ TAC Chairperson (2:11 arrival)
Adam Mattens—Calhoun County Sheriff Representative
Toby Baker—Michigan State Police
Josh Lankerd & Marty Erskine- Marshall Police or Fire Representative
I/Director Aaron Phipps—Albion Department of Public Safety Representative
Director Nick Smith—Medical Control Authority Representative
Lt. Joes Case—Battle Creek Police or Fire Representative

Excused:

Chief Robert Cipcic- Springfield Department of Public Safety Representative Kurt Swope---Fire Chief's Council

Others Present:

Michael Armitage— CCCDA Robert Stahelin--CCCDA Kate Chism—CCCDA

Meeting was called to order at 2:00 P.M. by Tony Geigle

Consent Agenda

1. Approval of November 20, 2024, meeting minutes. Meeting Minutes- A motion was made by Marty Erskine to accept the November 20, 2024, meeting minutes as presented. The motion was seconded by Josh Lankerd.

All were in favor.

The motion passed.

2. Approval of January 15, 2025, TAC Agenda- A motion was made by Marty Erskine to accept the January 15, 2025, TAC Agenda. The motion was seconded by Josh Lankerd.

All were in favor.

The motion passed.

Public Comment

No Public Comment

Reports

Law Enforcement- Radio questions regarding common issues, battery life, bank charger vs other charging options. General discussion amongst group regarding troubleshooting for reconditioning batteries.

EMS- None.

Fire- Questions regarding radio roll out timeframe.

RMS Committee- None.

OLD BUSINESS

 Radio Project Update- All on track for go live, May, 2025. Amplified base station for PD to be installed. Fire department radios have MPSCS IDs. Talk group templates need to be updated/finalized. Tower sites have equipment being moved. Two tower sites still need to be energized. Once towers are up and running, before coming online, grid testing will be done to 1,000 sites. This will identify critical sites (schools) and do walk throughs inside. Radio workgroup to meet on Friday. Oaklawn had a system update, close but not online yet. Ford plant has a BDA system going in.

NEW BUSINESS

 Recent MPSCS suspected interference: Interference appears to be coming mainly from the Marshall area. MPSCS came to investigate, switched to control channel 3. There are still issues with missed traffic or garbled transmissions. These issues started out with paging issues specifically with MAFFAA. Please continue to report all instances to help narrow down the cause further. Discussion amongst the group regarding possible causes.

Public Comment

None.

Member Comments

Discussion amongst group regarding outdoor sirens. A loan has been applied for and bond project funds can be used. There is some push back at the governing board level.

Discussion initiated by MSP regarding airing medical calls on county for situational awareness/ informational purposes. A general discussion took place about next steps. The group landed on needing another meeting to discuss further and that med control would need to be in the loop.

Adjournment

Meeting was adjourned at 3:01 PM.

From: Michael Armitage, Executive Director

Item: New Business – Personnel Allocation

Background:

We currently have a part-time employee who is interested in full-time. I reviewed the budget to see if that would be feasible, and in doing so, discovered that we have two additional FTEs in our personnel budget.

As part of our contracted services with the county, the finance department uploads our personnel budget from the financial/HR system. In that process, it appears that two additional FTEs were entered, and no part-time employees were entered.

Hiring an additional telecommunicator would help improve our current staffing and provide some overtime relief after an abbreviated training period. If approved, we anticipate no remaining part-time staff by the end of March 2025, with no foreseeable reason to fill those positions.

Proposed Personnel Allocation:

<mark>-24</mark> -25	Full-time Emergency Telecommunicators/Calltakers
6	Full-time Dispatch Supervisors
1	Full-time Executive Director
1	Full-time Deputy Director
1	Full-time Operations Manager
1	Full-time Executive Assistant
2	Part-time Emergency Telecommunicator
<mark>1</mark> 2	Part-time Telecommunicators/Calltakers

Financial Impact:

Adding this FTE would be within our current FY2025 budget.

Recommended Motion:

Approve adding one FTE emergency telecommunicator.

Calhoun County Consolidated Dispatch Authority Staff Report for Agenda Items

Meeting Date: March 11, 2025

From: Michael Armitage, Executive Director Item: New Business – Siren Communication Project

Background:

With the MPSCS simulcast project, it was known from the onset that a new solution would be needed for activating outdoor warning sirens. The current system operates off our current VHF infrastructure, which will be decommissioned this summer. Aside from this need, there have been concerns with reliability of sirens including false activations and failed activations.

The Calhoun County Consolidated Dispatch Authority (CCCDA) activates sirens across many communities in the county, with the exceptions of the City of Albion, Albion College, and federal properties. In addition to monthly testing, sirens are activated for tornado warnings and destructive severe thunderstorms with winds of 80 MPH or greater. Sirens are owned and maintained by the local municipality.

I considered serval options for siren activation and am recommending the Federal Signal Commander FSK product. This product utilizes a simplified, yet more redundant, activation system. It also includes a two-way system health monitoring system, allowing for notification of equipment issues outside of the monthly test. It also provides secure activation of sirens, along with automatic activations. This system not only addresses the need to switch communications systems, it also addresses reliability concerns, security concerns, and would expedite activations.

In March of 2023, I submitted a pre-application for the Safeguarding Tomorrow Revolving Loan Fund Program. I was recently notified that we are in the first group of submissions in Michigan to be invited to apply for the loan. This is a 1% interest loan for a length of 20 years. I have confirmed with MSP EMHSD that we are able to 'sub-loan' or recoup costs to pay off the loan from municipalities. We are also able to modify the loan to include additional new outdoor warning sirens.

This current system is out of date, and even absent our change to the MPSCS network, was failing and needing replacement. There are very few grant or loan opportunities out there to assist with siren systems. The intent of the loan is to make the project more manageable for all involved.

Financial Impact:

A future amendment to the FY2025 budget would be needed.

Recommended Motion:

Discussion.

CALHOUN COUNTY 911 OUTDOOR WARNING SIREN **ACTIVATION** PROJECT



PROJECT OBJECTIVES

Increase reliability and redundancy.

Secure communication to avoid false activations.

System health.



ALBION CITY - OPTION 1

- \Im Upgrade equipment at one siren site.
 - Radio equipment.
 - Sensor equipment.



ALBION CITY - OPTION 2

Replace one siren.

Estimated Cost: \$29,200 • Annual/20 yr: \$1,611.47

ALBION COLLEGE

 \rightarrow Upgrade equipment at one siren site.

• Radio equipment.

Estimated Cost: \$4,152 • Annual/20 yr: \$229.19

ATHENS - OPTION 1

Dpgrade equipment at two siren sites.

- Radio equipment.
- Sensor equipment.



ATHENS - OPTION 2

Description of the second stress of the second stress.

- 1 Radio equipment.
- 1 Sensor equipment.
- 1 Siren replacement.

Estimated Cost: \$40,484 • Annual/20 yr: \$2,234.20

BATTLE CREEK - OPTION 1

- \mathcal{E} Upgrade equipment at ten siren sites.
 - Radio equipment.
 - Sensor equipment.



BATTLE CREEK - OPTION 2

- \Im Upgrade equipment at five siren sites.
 - Replace five electronic sirens with three mechanical sirens.
- $\overline{\mathcal{D}}$

Estimated Cost: \$144,020 • Annual/20 yr: \$7,948.08

BEDFORD

 \Im Upgrade equipment at three siren sites.

- Radio equipment.
- Sensor equipment.



Estimated Cost: \$33,852 • Annual/20 yr: \$1,868.20

BURLINGTON

- Dpgrade equipment at one siren site.
 - Radio equipment.
 - Sensor equipment.





NHBP

Upgrade equipment at one siren controller. Radio equipment.

Estimated Cost: \$11,702 • Annual/20 yr: \$645.80

HOMER

- Description of the second strength and the second s
 - Radio equipment.
 - Sensor equipment.







MARSHALL CITY - OPTION

- \mathcal{E} Upgrade equipment at six siren sites.
 - (6) Radio equipment.(1) Sensor equipment.

Estimated Cost: \$33,064 • Annual/20 yr: \$1,824.71

MARSHALL CITY - OPTION 2

 \Im Upgrade equipment at five siren sites, replace one.

(5) Radio equipment.(1) Siren replacement.

Estimated Cost: \$50,980 • Annual/20 yr: \$2,813.45

MARSHALL TWP. - OPTION 1

Upgrade equipment at two siren sites, one control point.
 Reprogramming.

Estimated Cost: \$16,919 • Annual/20 yr: \$933.71

MARSHALL TWP. - OPTION 2

- Description of the second stress of the second stress.
 - Reprogramming.

Estimated Cost: \$7,970 • Annual/20 yr: \$439.84

PENNFIELD

 \Im Upgrade equipment at two siren sites.

- Convert to two-way.
- Radio equipment.



Estimated Cost: \$8,712 • Annual/20 yr: \$480.79

SPRINGFIELD

 \rightarrow Upgrade equipment at two siren sites.

• Reprogramming.

Estimated Cost: \$1,450 • Annual/20 yr: \$80.02



TEKONSHA

- Description of the second strength and the second s
 - Radio equipment.
 - Sensor equipment.



EMERGENCY MANAGEMENT

\rightarrow Add control point at county EOC.

Estimated Cost: \$24,821. • Annual/20 yr: \$1,369.80

DISPATCH

Add control point, software, and digipeaters.

Estimated Cost: \$73,850. • Annual/20 yr: \$4,075.58

MARMITAGE@CALHOUNCOUNTYMI.GOV 734-474-1574