

Steve Hinkley, Chairperson	Calhoun County Sheriff's Office
Ryan Harvey, Vice-Chairperson	Township Association
Dan Strowbridge	Calhoun County Board of Commissioners
Toby Baker	Michigan State Police
Eric Krause	City of Albion
VACANT	Area Metropolitan Services Agency
Shannon Bagley	City of Battle Creek – Seat #1
Patrick O'Donnell	City of Battle Creek – Seat #2
Scott Wolfersberger	City of Marshall

Roll Call

Pledge of Allegiance

Agenda Approval

Public Hearing – 3-minute limit per person; see [public comment policy](#).

1. FY2026 Proposed Budget.

Public Comments – 3-minute limit per person; see [public comment policy](#).

Meeting Minutes Approval

1. November 4, 2025 - Regular Meeting.

Consent Agenda

1. Excuse absent board members.
2. Routine agreements, invoices, and reimbursements.
3. Check register and accounts payable.
4. Reports and items to file.

Executive Director Report

Old Business

New Business

1. Resolution 2025-006 – FY2026 Budget Adoption.
2. Resolution 2025-007 – FY2025 Budget Amendments.
3. Employee Retention Incentive.
4. GovWorx Proposal.
5. Aurelian Proposal.
6. INdigital - RapidSOS Communicator.
7. Priority Dispatch Master Agreement.
8. 2026 Meeting Schedule.
9. MMRMA Renewal.
10. INdigital – Professional Services and CommandPost Purchase/Maintenance.

Governing Board of Directors Meeting – Proposed Agenda
Calhoun County Administrative Building – Law Library, Rm. 3-700
315 W. Green St., Marshall MI 49068
Tuesday, December 9, 2025, at 2:30 p.m.



Board Member Comments

Adjournment



Consolidated Dispatch Authority

315 WEST GREEN ST
MARSHALL, MI 49068
NON-EMERGENCY PHONE: 269-781-0911

CALHOUNMI911.GOV

 CALHOUNCO911

 CALHOUNCO911

CALHOUN COUNTY CONSOLIDATED DISPATCH AUTHORITY
Governing Board of Directors
November 4, 2025, at 2:30 PM
Calhoun County Administrative Building- Law Library
315 W Green St, Marshall MI 49068

The meeting was called to order by Steve Hinkley at 2:35 PM.

ROLL CALL:

Directors Present:

- Steve Hinkley, Chairperson
- Toby Baker, Michigan State Police
- Dan Strowbridge, County Board of Commissioners
- Scott Wolfersberger, City of Marshall
- Ryan Harvey, Vice-Chair
- Patrick O'Donnell, City of Battle Creek (Seat #2)

Directors Excused:

- Eric Krause, City of Albion
- Shannon Bagley, City of Battle Creek (Seat #1)

Directors NOT Excused:

- Vacant, Area Metropolitan Services Agency

Others Present:

- Michael Armitage, CCCDA
- Robert Stahelin, CCCDA
- Regan Lucas, CCCDA
- Kate Tabbert, CCCDA

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL A motion was made by Ryan Harvey to amend the agenda by adding New Business item Temporary LOU. The motion was seconded by Dan Strowbridge.

All were in favor.

Motion was approved.

PUBLIC COMMENTS- Three-minute limit per person; see public comment policy.

None.

MEETING MINUTES

1. A motion was made by Todd Price to accept the October 14, 2025, CCCDA Governing Board minutes and the October 28, 2025, Governing Board Special Meeting minutes. The motion was seconded by Dan Strowbridge.

All were in favor.

Motion was approved.

CONSENT AGENDA

The following items were listed on the Board's consent agenda:

1. Excuse Absent Board Members
2. Routine Agreements, Invoices, and Reimbursements
3. Check Register and Accounts Payable
4. Reports and Items to File

A motion was made by Dan Strowbridge to approve the November 4, 2025, Consent Agenda. The motion was seconded by Todd Price.

All were in favor.

Motion was approved.

EXECUTIVE DIRECTOR'S REPORT

Highlights from the Executive Director's report were shared.

1. It was a very busy month. There were many PERC events. Staffing remains at 19 FTE, continued STD/LTD, and finishing up the hiring process with one new hire.

OLD BUSINESS

None.

NEW BUSINESS

1. Resolution 2025-005- Naming a Trustee and Alternate Trustee to serve on the Board of Trustees for the West Michigan Health Insurance Pool (WMHIP). A motion was made by Dan Strowbridge to approve resolution 2025-005. The motion was seconded by Ryan Harvey.
All were in favor.
The motion passed.
2. RapidSOS- I Am Responding- This is a proposed collaborative effort for services to fire departments dispatched by the authority, with savings for a master contract. A motion was made by Dan Strowbridge to approve the agreement with RapidSOS, and authorize the Executive Director to execute, to include future amendments to add additional agencies. Authorize the Executive Director and Legal Counsel to develop and implement a user agreement with participating agencies. The motion was seconded by Patrick O'Donnell. A roll call vote was taken. Steve Hinkley, yes; Ryan Harvey, yes; Dan Strowbridge, yes; Toby Baker, yes; Patrick O'Donnell, yes; Scott Wolfersberger, yes.
All were in favor.
The motion passed.
3. User Fee Committee- A motion was made by Patrick O'Donnell to appoint the User Fee Workgroup. The motion was seconded by Todd Price.
All were in favor.
The motion passed.
4. Tekonsha Waster Tower Agreement- A motion was made by Dan Strowbridge to approve the agreement with the Village of Tekonsha in substantial form and authorize the Executive Director to sign on behalf of the authority. The motion was seconded by Patrick O'Donnell.
All were in favor.
The motion passed.
5. Draft Budget FY2026- Highlights from the FY2026 Budget draft were shared by Michael Armitage. A public hearing will be held on December 9, 2025.
6. Temporary LOU- A motion as made by Ryan Harvey to approve the Temporary LOU in substantial form. The motion was seconded by Todd Price. A roll call vote was taken. Steve Hinkley, yes; Ryan Harvey, yes; Dan Strowbridge, yes; Toby Baker, yes; Patrick O'Donnell, yes; Scott Wolfersberger, yes.
All were in favor.
The motion passed.

BOARD COMMENTS

ADJOURNMENT

The meeting was adjourned at 3:10 PM.

Consent Agenda

December 9, 2025

1. Excuse Absent Board Members (approve)

AMSA Member Not Excused.

2. Routine Agreements, Invoices, and Reimbursements (approve)

a. County Invoice – ASA and Lease

3. Check Register and Accounts Payable (approve)

4. Reports and Items for File:

a. Year-to-Date Budget Performance Report

b. MPSCS Credit Balance Report

c. Latest Approved TAC Minutes

d. General Correspondence



Calhoun County, MI
 315 W Green St
 Marshall, MI 49068
 269-781-0971

Invoice
 Customer Copy

CUSTOMER	INVOICE DATE	INVOICE NUMBER	AMOUNT PAID	DUE DATE	INVOICE TOTAL DUE
CALHOUN COUNTY CONSOLIDATED DISPATCH...	05/27/2025	7908	\$0.00	06/26/2025	\$179,230.84

DESCRIPTION	QUANTITY	PRICE	UOM	ORIGINAL BILL	ADJUSTED	PAID	AMOUNT DUE
Administrative Services - 2025 \$ 8,500.00 - Finance \$ 4,000.00 - Treasurer \$18,900.00 - Human Resources \$36,000.00 - GIS \$15,000.00 - Communications \$33,688.84 - IT Services	1.00	\$116088.840000	EACH	\$43,400.00	\$72,688.84	\$0.00	\$116,088.84
County Building Rent - 2025	1.00	\$63142.000000	EACH	\$63,142.00	\$0.00	\$0.00	\$63,142.00
Invoice Total:					\$179,230.84		

✂ DETACH AND RETURN THE PORTION BELOW WITH YOUR PAYMENT ✂



Calhoun County, MI
 315 W Green St
 Marshall, MI 49068
 269-781-0971

Invoice
 Remit Portion

Invoice Date	05/27/2025
Invoice Number	7908
Customer Number	1099
Amount Paid	
Due Date	06/26/2025
Invoice Total Due	\$179,230.84

CALHOUN COUNTY CONSOLIDATED
 DISPATCH AUTHORITY
 COUNTY BUILDING
 315 WEST GREEN STREET
 MARSHALL, MI 49068

To pay online, visit:
calhouncountymi.gov/payonline

Claims Payable 11/02/25 - 12/07/25

Payment Date Range 11/02/25 - 12/07/25

Vendor	Invoice No.	Invoice Desc	Status	Invoice Date	Due Date	G/L Date	Payment Date	Invoice Amount
Fund 261 - 911 Service Fund								
Org 261325 - Dispatch								
Account 261325-718060 - Retirement CDA MERS DB								
1036 - MERS	OCT 25 911 MERS DB	OCTOBER 2025 DISPATCH MERS DB	Paid by EFT # 3190	11/13/2025	12/13/2025	11/13/2025	11/18/2025	\$24,963.00
							Invoice Transactions 1	\$24,963.00
Account 261325-728000 - Office Supplies								
1939 - AF SOLUTIONS AND SERVICES LLC	554	Toner	Paid by EFT # 8403	11/04/2025	12/04/2025	11/07/2025	11/12/2025	\$756.00
5434 - STAPLES BUSINESS ADVANTAGE	7007488300	Oct Office Supplies	Paid by EFT # 8552	10/31/2025	11/30/2025	11/13/2025	11/18/2025	\$263.74
							Invoice Transactions 2	\$1,019.74
Account 261325-728050 - Small Equipment								
1749 - CHROUCH COMMUNICATIONS, INC	12909000	Console speakers/ assembly	Paid by EFT # 8405	10/31/2025	11/10/2025	11/07/2025	11/12/2025	\$6,120.00
1749 - CHROUCH COMMUNICATIONS, INC	13001800	Radio programming	Paid by EFT # 8660	11/19/2025	11/29/2025	11/19/2025	11/24/2025	\$75.00
							Invoice Transactions 2	\$6,195.00
Account 261325-801000 - Contractual Services								
7543 - DJ LAWN & LANDSCAPING LLC	30833	Sept Mowing	Paid by EFT # 8323	09/27/2025	10/27/2025	10/31/2025	11/04/2025	\$1,232.00
11059 - TIMOTHY KENNETH FIFER	3127	Gilman-background	Paid by EFT # 8665	11/12/2025	12/12/2025	11/19/2025	11/24/2025	\$950.00
2002 - CORE TECHNOLOGY CORP.	CORMN0002504	Multibridge annual maint	Paid by Check # 1011967	10/28/2025	11/27/2025	11/07/2025	11/12/2025	\$5,523.10
11/1/25-10/31/26 #CAL3001								
2293 - EQUATURE - DSS CORPORATION	26840	Yr 4 of 5 11/1/25-10/31/26	Paid by Check # 1012178	09/01/2025	10/01/2025	11/19/2025	11/24/2025	\$18,650.00
							Invoice Transactions 4	\$26,355.10

Account 261325-810000 - Education & Training								
9659 - MASON-OCEANA 911	092325	INTD training	Paid by EFT # 8408	09/23/2025	10/23/2025	11/07/2025	11/12/2025	\$1,200.00
4767 - MEDICAL PRIORITY CONSULTANTS INC	SIN420435	Corey EMD Agency # 9176	Paid by EFT # 8410	10/31/2025	12/03/2025	11/07/2025	11/12/2025	\$425.00
6562 - NATIONAL ACADEMIES OF EMERGENCY DISPATCH	SIN416554	EMD recert- Smith, Owen, Robinson	Paid by EFT # 8666	09/15/2025	10/15/2025	11/19/2025	11/24/2025	\$165.00
6562 - NATIONAL ACADEMIES OF EMERGENCY DISPATCH	SIN418098	EMD retest Campbell	Paid by EFT # 8666	09/30/2025	10/30/2025	11/19/2025	11/24/2025	\$30.00
Account 261325-810000 - Education & Training Totals Invoice Transactions 4								\$1,820.00
Account 261325-813010 - Legal Fees Misc								
1435 - McGINTY, HITCH, PERSON, ANDERSON & REVORE, P.C.	10585	Aug Services	Paid by EFT # 8324	09/03/2025	11/11/2025	10/31/2025	11/04/2025	\$2,030.00
Account 261325-813010 - Legal Fees Misc Totals Invoice Transactions 1								\$2,030.00
Account 261325-820010 - Interpreter Fees Misc								
3683 - LANGUAGE LINE SERVICES	11752146	Oct Interpreter fees	Paid by Check # 1012112	10/31/2025	11/30/2025	11/13/2025	11/18/2025	\$217.20
Account 261325-820010 - Interpreter Fees Misc Totals Invoice Transactions 1								\$217.20
Account 261325-850030 - Communications Telephone								
1080 - PENINSULA FIBER NETWORK LLC	50044489	11/1-11/30	Paid by EFT # 8549	11/01/2025	11/30/2025	11/13/2025	11/18/2025	\$750.00
1233 - AT&T	28728245500911 25	287282455009 9/17-10/16	Paid by Check # 1011862	10/16/2025	11/11/2025	10/31/2025	11/04/2025	\$58.50
5811 - VERIZON WIRELESS	6126734171	342007071-00001 9/24-10/23	Paid by Check # 1011968	10/23/2025	11/15/2025	11/07/2025	11/12/2025	\$154.05
1233 - AT&T	26978123261111 25	269 781-2326 218 0 11/4-12/3	Paid by Check # 1012111	11/04/2025	11/24/2025	11/13/2025	11/18/2025	\$521.43
1233 - AT&T	0918977010	831-001-0449 031 10/7-11/6	Paid by Check # 1012176	11/07/2025	12/07/2025	11/19/2025	11/24/2025	\$440.68
1233 - AT&T	7344848013	831-001-0449 044 11/7-12/6	Paid by Check # 1012177	11/07/2025	12/07/2025	11/19/2025	11/24/2025	\$482.77
1233 - AT&T	28728245500912 25	287282455009 11/17/12/16	Paid by Check # 1012228	11/16/2025	12/11/2025	11/26/2025	12/03/2025	\$53.50
1233 - AT&T	28731182638112 25	287311826381 10/12-11/11	Paid by Check # 1012229	11/11/2025	12/06/2025	11/26/2025	12/03/2025	\$686.63
Account 261325-850030 - Communications Telephone Invoice Transactions 8								\$3,147.56
Account 261325-861000 - Travel								

11482 - MICHAEL ARMITAGE	MA1122025	MPSCS and APCO reimbursement	Paid by Check # 1011966	11/02/2025	12/02/2025	11/07/2025	11/12/2025	\$16.00
2228 - MEGAN WASCHAK	MW103125	LEIN training meal reimbursement	Paid by Check # 1012113	10/30/2025	11/09/2025	11/13/2025	11/18/2025	\$11.01
						Account 261325-861000 - Travel Totals	Invoice Transactions 2	\$27.01
						Account 261325-861004 - Mileage		
11482 - MICHAEL ARMITAGE	MA1122025	MPSCS and APCO reimbursement	Paid by Check # 1011966	11/02/2025	12/02/2025	11/07/2025	11/12/2025	\$254.80
						Account 261325-861004 - Mileage Totals	Invoice Transactions 1	\$254.80
						Account 261325-873020 - Vehicle Expense Fuel		
10393 - WEX BANK	108160240	October 2025 Fuel Usage	Paid by EFT # 3148	10/23/2025	11/02/2025	11/05/2025	11/06/2025	\$126.66
						Account 261325-873020 - Vehicle Expense Fuel Totals	Invoice Transactions 1	\$126.66
						Account 261325-915000 - Subscription Fees		
1811 - CDW GOVERNMENT INC	AG4EB5G	Adobe Subscription Renewal	Paid by EFT # 8344	10/09/2025	11/08/2025	10/20/2025	11/04/2025	\$98.13
1811 - CDW GOVERNMENT INC	AG8FX3S	Cisco Duo Renewal	Paid by EFT # 8777	11/10/2025	12/10/2025	11/19/2025	12/03/2025	\$961.00
						Account 261325-915000 - Subscription Fees Totals	Invoice Transactions 2	\$1,059.13
						Account 261325-921000 - Electricity		
1981 - CONSUMERS ENERGY	203323034828	1001 0374 9147 B Dr S 9/23-10/22	Paid by EFT # 8322	10/22/2025	11/14/2025	10/31/2025	11/04/2025	\$555.39
1981 - CONSUMERS ENERGY	201187340794	1001 0511 4381 Hubbard St 9/29-10/28	Paid by EFT # 8406	10/28/2025	11/20/2025	11/07/2025	11/12/2025	\$520.68
1981 - CONSUMERS ENERGY	206081612244	1000 8203 3174 John Patterson 9/30-10/30	Paid by EFT # 8407	10/30/2025	11/24/2025	11/07/2025	11/12/2025	\$117.67
1981 - CONSUMERS ENERGY	205547734581	1000 5433 6795 10 1/2 Mile Rd 10/3-11/3	Paid by EFT # 8547	11/03/2025	11/26/2025	11/13/2025	11/18/2025	\$149.64
1865 - CITY OF MARSHALL	2806000003 1025	ACCT# 2806000003 10/03/25 - 11/05/25	Paid by EFT # 8579	11/06/2025	12/05/2025	11/13/2025	11/18/2025	\$1,106.44

1865 - CITY OF MARSHALL	31008800001225	3100880000 18 1/2 Mile Rd 10/1- 10/29	Paid by EFT # 8661	10/29/2025	12/12/2025	11/19/2025	11/24/2025	\$116.47
1981 - CONSUMERS ENERGY	202967090489	1001 0351 5621 24 1/2 Mile Rd 10/14-11/12	Paid by EFT # 8662	11/12/2025	12/05/2025	11/19/2025	11/24/2025	\$432.42
1981 - CONSUMERS ENERGY	204123973842	1000 7586 7869 Walnut St 10/14- 11/11 FINAL BILL	Paid by EFT # 8663	11/11/2025	12/04/2025	11/19/2025	11/24/2025	\$64.43
1981 - CONSUMERS ENERGY	205280786313	1000 5482 0483 D Dr N 10/16-11/16	Paid by EFT # 8760	11/16/2025	12/09/2025	11/26/2025	12/03/2025	\$300.49
1981 - CONSUMERS ENERGY	205814686427	1001 0473 5541 13 1/2 Mile Rd 10/16-11/16	Paid by EFT # 8761	11/16/2025	12/09/2025	11/26/2025	12/03/2025	\$467.82
Account 261325-921000 - Electricity Totals					Invoice Transactions 10			\$3,831.45
Account 261325-922000 - Natural Gas								
5167 - SEMCO ENERGY, INC.	0359518.5001125	0359518.500 27 Mile Rd 9/17- 10/16	Paid by EFT # 8325	10/16/2025	11/14/2025	10/31/2025	11/04/2025	\$19.94
5167 - SEMCO ENERGY, INC.	0354886.5001125	0354886.500 9/11-9/24 Bedford Final bill	Paid by EFT # 8326	09/24/2025	11/11/2025	10/31/2025	11/04/2025	\$44.66
5167 - SEMCO ENERGY, INC.	0317738.5011225	0317738.501 10/1-10/31 Rittenhouse	Paid by EFT # 8550	10/31/2025	12/01/2025	11/13/2025	11/18/2025	\$19.94
5167 - SEMCO ENERGY, INC.	0366822.5001225	0366822.500 10/2-11/3 John Patterson	Paid by EFT # 8551	11/03/2025	12/02/2025	11/13/2025	11/18/2025	\$19.94
5167 - SEMCO ENERGY, INC.	0387467.5001225	0387467.500 Hubbard St 10/3- 11/4	Paid by EFT # 8667	11/04/2025	12/03/2025	11/19/2025	11/24/2025	\$30.37
9839 - MICHIGAN GAS UTILITIES	5713048022	0506642759- 00001 10/21- 11/19 Tekonsha	Paid by Check # 1012230	11/19/2025	12/15/2025	11/26/2025	12/03/2025	\$43.10
Account 261325-922000 - Natural Gas Totals					Invoice Transactions 6			\$177.95
Account 261325-931010 - Equipment-Repair and Maint								
6361 - CRITICAL SYSTEM SERVICES LLC	9372	Liebert repair/maint	Paid by EFT # 8664	02/25/2025	03/27/2025	11/19/2025	11/24/2025	\$2,939.48

1749 - CHROUCH COMMUNICATIONS, INC	13001900	Radio repair	Paid by EFT # 8758	11/19/2025	11/29/2025	11/26/2025	12/03/2025	\$75.00
4982 - ROE-COMM INC	363790	Radio work	Paid by EFT # 8762	11/26/2025	12/06/2025	11/26/2025	12/03/2025	\$620.00
4197 - SECURADYNE SYSTEMS INTERMEDIATE LLC	IN1-910454083	key pad replacement	Paid by Check # 1012227	11/25/2025	12/25/2025	11/26/2025	12/03/2025	\$3,493.66
Account 261325-931010 - Equipment-Repair and						Invoice Transactions 4		\$7,128.14
Account 261325-955000 - Miscellaneous								
1429 - BESCO WATER TREATMENT INC	924923967	Water Delivery	Paid by EFT # 8321	10/30/2025	11/29/2025	10/31/2025	11/04/2025	\$10.50
1429 - BESCO WATER TREATMENT INC	929799978	Cooler Rental	Paid by EFT # 8404	11/01/2025	12/01/2025	11/07/2025	11/12/2025	\$6.00
1429 - BESCO WATER TREATMENT INC	930549160	Water Delivery	Paid by EFT # 8546	11/13/2025	12/13/2025	11/13/2025	11/18/2025	\$17.50
1858 - CINTAS	5303389106	Nov Med Cabinet	Paid by EFT # 8759	11/18/2025	12/18/2025	11/26/2025	12/03/2025	\$195.64
Account 261325-955000 - Miscellaneous Totals						Invoice Transactions 4		\$229.64
Account 261325-981000 - Capital Outlay								
4339 - MOTOROLA SOLUTIONS INC	1187160488	Motorola Change Order No. 15	Paid by EFT # 8548	11/13/2025	12/13/2025	11/13/2025	11/18/2025	\$95,615.00
Account 261325-981000 - Capital Outlay Totals						Invoice Transactions 1		\$95,615.00
Org 261325 - Dispatch Totals						Invoice Transactions 54		\$174,197.38
Fund 261 - 911 Service Fund Totals						Invoice Transactions 54		\$174,197.38
								\$174,197.38

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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261 911 Service Fund

261320 Training

261320 615010	Surcharges State	-30,000	0	-30,000	-33,442.00	.00	3,442.00	111.5%
261320 703020	Salaries Regular	15,000	0	15,000	.00	.00	15,000.00	.0%
261320 703030	Salaries Overtime	2,500	0	2,500	.00	.00	2,500.00	.0%
261320 703050	Salaries S&A	0	0	0	.00	.00	.00	.0%
261320 715000	Social Security E	0	0	0	.00	.00	.00	.0%
261320 715010	Medicare Expense	0	0	0	.00	.00	.00	.0%
261320 716000	Insurance Health	0	0	0	.00	.00	.00	.0%
261320 716005	Insurance HSA	0	0	0	.00	.00	.00	.0%
261320 716020	Insurance Vision	0	0	0	.00	.00	.00	.0%
261320 716030	Insurance Dental	0	0	0	.00	.00	.00	.0%
261320 716040	Insurance Waiver	0	0	0	.00	.00	.00	.0%
261320 717000	Insurance Life	0	0	0	.00	.00	.00	.0%
261320 718060	Retirement CDA ME	0	0	0	.00	.00	.00	.0%
261320 718070	Retirement CDA ME	0	0	0	.00	.00	.00	.0%
261320 719000	Workers Compensat	0	0	0	.00	.00	.00	.0%
261320 720000	Unemployment	0	0	0	.00	.00	.00	.0%
261320 810000	Education & Train	10,000	0	10,000	2,091.95	.00	7,908.05	20.9%
261320 861000	Travel	2,500	0	2,500	.00	.00	2,500.00	.0%
261320 861004	Mileage	0	0	0	.00	.00	.00	.0%
261320 955999	Misc Operating -	0	0	0	.00	.00	.00	.0%
TOTAL Training		0	0	0	-31,350.05	.00	31,350.05	100.0%

261325 Dispatch

261325 402000	Property Tax - Re	-3,727,070	0	-3,727,070	-3,769,298.88	.00	42,228.88	101.1%
261325 410000	Property Tax - Pe	-587,315	0	-587,315	-738,812.32	.00	151,497.32	125.8%
261325 411000	Property Tax - Re	-1,200	0	-1,200	1,292.81	.00	-2,492.81	-107.7%*
261325 412000	Property Tax - Pe	0	0	0	.00	.00	.00	.0%
261325 432000	Payment In Lieu o	-6,700	0	-6,700	-4,915.12	.00	-1,784.88	73.4%*
261325 437000	Industrial Facili	-33,220	0	-33,220	-32,801.69	.00	-418.31	98.7%*
261325 445000	Penalties and Int	-650	0	-650	-1,846.27	.00	1,196.27	284.0%
261325 569000	State Grants - Ot	0	0	0	-7,781.89	.00	7,781.89	100.0%
261325 573000	Local Community S	0	0	0	-202,494.33	.00	202,494.33	100.0%
261325 581000	Local Contributio	0	0	0	.00	.00	.00	.0%
261325 607015	Fees FOIA	-500	0	-500	-487.20	.00	-12.80	97.4%*
261325 615010	Surcharges State	-315,000	0	-315,000	-232,171.00	.00	-82,829.00	73.7%*
261325 615020	Surcharges 911	-765,000	0	-765,000	-619,699.90	.00	-145,300.10	81.0%*

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12			ORIGINAL	TRANFRS/	REVISED		AVAILABLE	PCT
ACCOUNTS FOR:			APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	BUDGET	USE/COL
261	911 Service Fund							
261325	615030	Surcharges Local	-718,583	0	-718,583	-718,583.93	.93	100.0%
261325	665000	Interest	-25,000	0	-25,000	-90,885.08	65,885.08	363.5%
261325	665050	Interest - Invest	0	0	0	-20,336.88	20,336.88	100.0%
261325	667000	Rent	0	0	0	.00	.00	.0%
261325	674000	Private Contrib a	0	0	0	-97,579.27	97,579.27	100.0%
261325	675000	Miscellaneous Rev	-143,955	-550,000	-693,955	-101,813.44	-592,141.56	14.7%*
261325	676020	Reimbursements Sa	0	0	0	-22,239.49	22,239.49	100.0%
261325	691010	Other Fin Source	0	0	0	.00	.00	.0%
261325	692000	Carry Over Miscel	-178,013	0	-178,013	.00	-178,013.00	.0%*
261325	696020	Proceeds from Bon	0	0	0	.00	.00	.0%
261325	696035	Proceeds from Sub	0	0	0	.00	.00	.0%
261325	697010	Proceeds Premium	0	0	0	.00	.00	.0%
261325	703020	Salaries Regular	2,214,529	0	2,214,529	1,810,298.21	404,230.79	81.7%
261325	703030	Salaries overtime	175,000	0	175,000	351,672.19	-176,672.19	201.0%*
261325	703050	Salaries S&A	0	0	0	39,215.27	-39,215.27	100.0%*
261325	708000	Termination Pay	0	0	0	12,407.34	-12,407.34	100.0%*
261325	709000	Paid Time Off wag	0	0	0	14,972.00	-14,972.00	100.0%*
261325	712001	Funeral Leave Wag	0	0	0	8,712.71	-8,712.71	100.0%*
261325	715000	Social Security E	135,933	0	135,933	137,130.02	-1,197.02	100.9%*
261325	715010	Medicare Expense	31,790	0	31,790	32,070.64	-280.64	100.9%*
261325	716000	Insurance Health	545,000	0	545,000	457,191.60	87,808.40	83.9%
261325	716005	Insurance HSA	75,000	0	75,000	12,825.00	62,175.00	17.1%
261325	716020	Insurance Vision	8,500	0	8,500	6,657.83	1,842.17	78.3%
261325	716030	Insurance Dental	31,500	0	31,500	24,019.41	7,480.59	76.3%
261325	716040	Insurance waiver	26,000	0	26,000	28,996.36	-2,996.36	111.5%*
261325	717000	Insurance Life	1,750	0	1,750	1,208.03	541.97	69.0%
261325	718060	Retirement CDA ME	315,000	0	315,000	424,630.00	-109,630.00	134.8%*
261325	718070	Retirement CDA ME	169,874	0	169,874	189,155.52	-19,281.52	111.4%*
261325	719000	workers Compensat	9,208	0	9,208	13,261.81	-4,053.81	144.0%*
261325	720000	Unemployment	216	0	216	4,106.03	-3,890.03	1900.9%*
261325	724020	Allowance Auto	0	0	0	.00	.00	.0%
261325	724030	Allowance Cell Ph	1,920	0	1,920	2,640.00	-720.00	137.5%*
261325	728000	Office Supplies	6,500	0	6,500	10,069.78	-3,569.78	154.9%*
261325	728050	Small Equipment	45,000	0	45,000	51,223.39	-6,223.39	113.8%*
261325	735000	Building Maintena	1,250	0	1,250	2,986.00	-1,736.00	238.9%*
261325	740000	Uniform Supplies	7,500	0	7,500	3,482.22	4,017.78	46.4%
261325	755010	Kitchen Supplies	250	0	250	.00	250.00	.0%
261325	755020	Food Supplies Exp	0	0	0	.00	.00	.0%
261325	801000	Contractual Servi	295,658	0	295,658	264,780.79	30,877.21	89.6%
261325	801030	Cont Svc Property	10,000	0	10,000	1,232.00	8,768.00	12.3%
261325	804000	Auditing and Acco	11,000	0	11,000	10,200.00	800.00	92.7%
261325	808010	Association Dues	4,200	0	4,200	2,661.00	1,539.00	63.4%
261325	810000	Education & Train	36,000	0	36,000	24,053.40	11,946.60	66.8%
261325	810010	Administrative Fe	106,000	0	106,000	.00	106,000.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
ACCOUNTS FOR:	261 911 Service Fund	APPROP	ADJSTMNTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
261325 813010	Legal Fees Misc	17,500	0	17,500	4,585.00	.00	12,915.00	26.2%
261325 820010	Interpreter Fees	1,000	0	1,000	925.71	.00	74.29	92.6%
261325 835020	Health Services E	1,000	0	1,000	2,196.00	.00	-1,196.00	219.6%*
261325 835030	Health Services D	0	0	0	.00	.00	.00	.0%
261325 850030	Communications Te	55,000	0	55,000	38,293.50	.00	16,706.50	69.6%
261325 850060	Communications In	2,500	0	2,500	1,136.01	.00	1,363.99	45.4%
261325 850070	Communications Co	500	0	500	83.13	.00	416.87	16.6%
261325 850080	Communications Ma	3,500	0	3,500	289.27	.00	3,210.73	8.3%
261325 861000	Travel	32,000	0	32,000	28,467.27	.00	3,532.73	89.0%
261325 861004	Mileage	600	0	600	654.78	.00	-54.78	109.1%*
261325 864000	Printing and Publ	2,500	0	2,500	1,755.36	.00	744.64	70.2%
261325 873020	Vehicle Expense F	1,400	0	1,400	1,150.52	.00	249.48	82.2%
261325 874000	Advertising Expen	8,000	0	8,000	5,493.81	.00	2,506.19	68.7%
261325 886000	Property Tax Expe	0	0	0	104.34	.00	-104.34	100.0%*
261325 915000	Subscription Fees	83,010	0	83,010	57,053.39	.00	25,956.61	68.7%
261325 921000	Electricity	55,000	0	55,000	53,784.04	.00	1,215.96	97.8%
261325 922000	Natural Gas	3,000	0	3,000	2,136.48	.00	863.52	71.2%
261325 931010	Equipment-Repair	164,400	0	164,400	208,194.92	90,210.91	-134,005.83	181.5%*
261325 942000	Building Rental	0	0	0	4,455.00	.00	-4,455.00	100.0%*
261325 943000	Equipment Rental-	10,300	0	10,300	10,284.12	.00	15.88	99.8%
261325 955000	Miscellaneous	17,500	0	17,500	8,002.80	.00	9,497.20	45.7%
261325 955999	Misc Operating -	0	0	0	.00	.00	.00	.0%
261325 958010	Insurance Premium	50,000	0	50,000	35,553.00	.00	14,447.00	71.1%
261325 964000	Refunds and Rebat	0	0	0	.00	.00	.00	.0%
261325 981000	Capital Outlay	270,682	550,000	820,682	456,215.50	228,614.98	135,851.52	83.4%
261325 991010	Bonds Principal	540,000	0	540,000	540,000.00	.00	.00	100.0%
261325 991020	Loans Principal	0	0	0	.00	.00	.00	.0%
261325 991030	Leases Principal	96,364	0	96,364	.00	.00	96,364.00	.0%
261325 992010	Bonds Interest	817,500	0	817,500	817,500.00	.00	.00	100.0%
261325 992020	Loans Interest	0	0	0	.00	.00	.00	.0%
261325 992030	Leases Interest	4,372	0	4,372	.00	.00	4,372.00	.0%
261325 993000	Agency Fees	0	0	0	500.00	.00	-500.00	100.0%*
261325 993100	Bond Issuance Cos	0	0	0	.00	.00	.00	.0%
261325 996000	Discount on Bonds	0	0	0	.00	.00	.00	.0%
TOTAL Dispatch		0	0	0	-439,781.38	318,825.89	120,955.49	100.0%
TOTAL 911 Service Fund		0	0	0	-471,131.43	318,825.89	152,305.54	100.0%
TOTAL REVENUES		-6,532,206	-550,000	-7,082,206	-6,693,895.88	.00	-388,310.12	
TOTAL EXPENSES		6,532,206	550,000	7,082,206	6,222,764.45	318,825.89	540,615.66	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	0	-471,131.43	318,825.89	152,305.54	100.0%

** END OF REPORT - Generated by Michael Armitage **

**Calhoun County Consolidated Dispatch Authority
RESOLUTION 2025-006**

**A RESOLUTION TO APPROVE THE BUDGET FOR THE FISCAL YEAR
WHICH BEGINS JANUARY 1, 2026.**

WHEREAS, in accordance with the provisions of the interlocal agreement which was effective January 1, 2009, a budget is being presented for the fiscal year commencing January 1, 2026 and ending on December 31, 2026; and

WHEREAS, the CCCDA Governing Board was presented with a proposed budget on November 12, 2024, and availed itself of opportunities to be informed about its contents, to discuss the spending plan for CCCDA, to debate its implications and to offer amendments to the budget; and

WHEREAS, in accordance with legal requirements and after proper notice, a hearing was held on the proposed budget on December 9, 2025; and

NOW, THEREFORE, BE IT RESOLVED that the estimated revenues for the fiscal year are hereby accepted by the CCCDA Governing Board, as follows:

- 261320 (State Training): \$30,000
- 261325 (General Operating): \$6,620,836

AND BE IT FURTHER RESOLVED that expenditures for the fiscal year are hereby authorized for the various funds in the following amounts:

- 261320 (State Training): \$30,000
- 261325 (General Operating): \$6,606,635

AND BE IT FURTHER RESOLVED that the following position allocations for the fiscal year are hereby authorized:

25	Full-time Emergency Telecommunicators/Calltakers*
6	Full-time Dispatch Supervisors
1	Full-time QA/Training Supervisor
1	Full-time Executive Director
1	Full-time Deputy Director
1	Full-time Operations Manager
1	Full-time Executive Assistant
2	Part-time Emergency Telecommunicator
1	Records Specialist

*No more than two full-time calltakers.

AND BE IT FURTHER RESOLVED that the Executive Director is hereby authorized to grant wage increases of 3% for all non-contract employees;

AND BE IT FURTHER RESOLVED that CCCDA shall collect \$718,583.00 through the call for service formula policy, as authorized under the County's 911 Plan and Interlocal Agreement dated January 1, 2009.

Steve Hinkley, Chair

Motion to approve by:

Supported by:

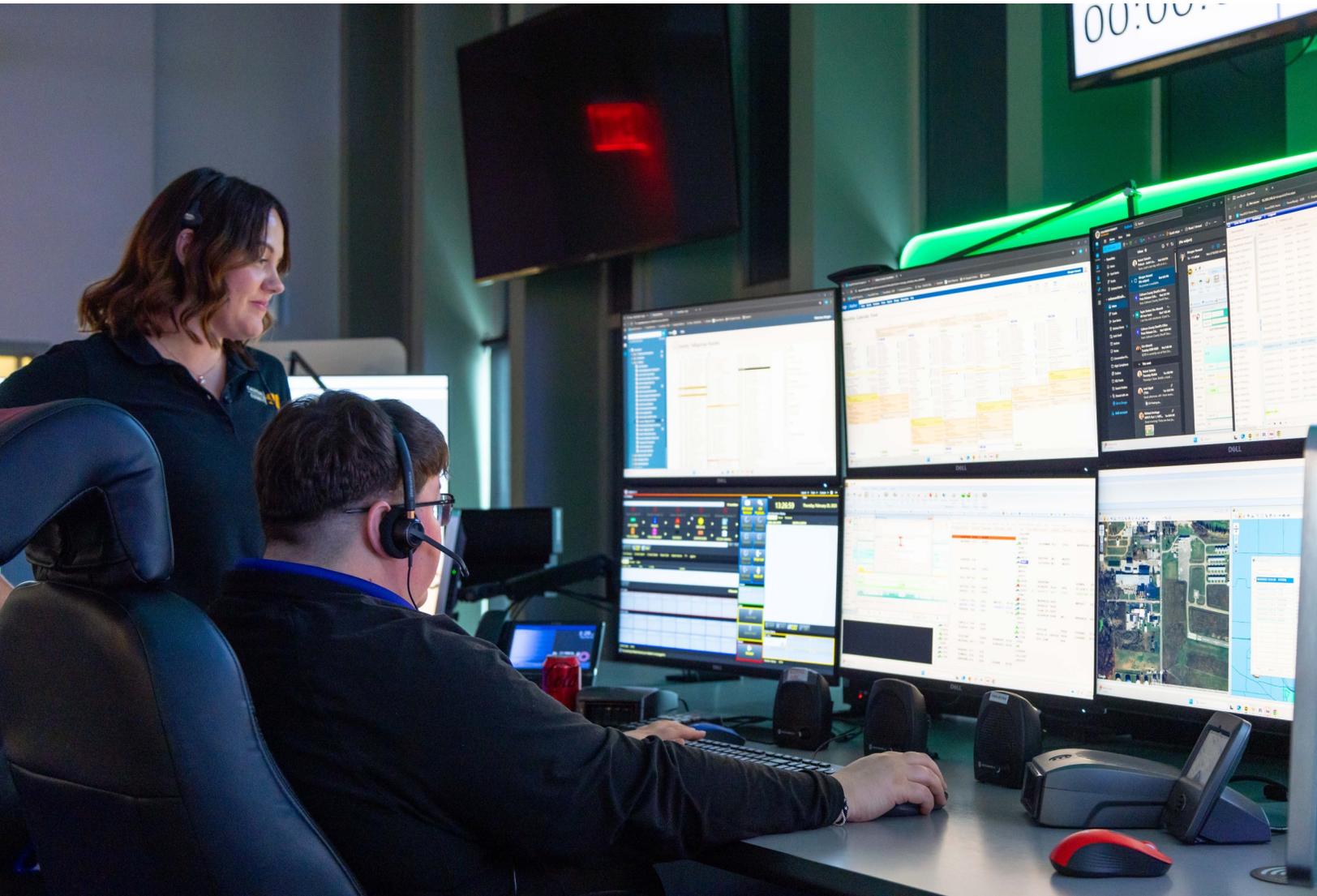
YEA(S):

NEA(S):

CALHOUN COUNTY 911

FY2026

Budget





Consolidated Dispatch Authority

315 WEST GREEN ST
MARSHALL, MI 49068
NON-EMERGENCY PHONE: 269-781-0911

CALHOUNMI911.GOV

 CALHOUNCO911

 CALHOUNCO911

TO: CCCDA Governing Board of Directors
FROM: Michael Armitage, Executive Director *MA*
DATE: December 8, 2025
SUBJECT: Fiscal Year 2026 Budget

INTRODUCTION

I hereby present to you for consideration, my recommendation for Calhoun County Consolidated Dispatch Authority's (CCFDA) Fiscal Year 2026 Budget. This proposal was prepared in accordance with Generally Accepted Accounting Principles and in compliance with the Uniform Budget and Accounting Act, as well as CCCDA's Fiscal Policies. The following Public Hearing Notice was posted on CCCDA's website (www.calhounmi911.gov) and published in the Battle Creek Shopper and the Ad-visor & Chronicle:

NOTICE OF PUBLIC HEARING – 2026 BUDGET

The Calhoun County Consolidated Dispatch Authority's Governing Board of Directors will hold a public hearing on Tuesday, December 9, 2025, at 2:30 p.m. The purpose of the hearing will be for public to comment on the proposed budget for fiscal year ending December 31, 2026. The 2026 proposed budget includes \$6,650,836 in revenues and expenditures totaling \$6,571,050.

The hearing will be held in the Law Library on the third floor at the Calhoun County Administrative Building, Room #3-700, 315 W. Green St., Marshall, Michigan. A copy of the proposed budget may be obtained and examined on our website at www.calhounmi911.gov or from the Calhoun County Consolidated Dispatch Authority Administrative Office (315 W. Green St., Room #3-900, Marshall, Michigan) between the hours of 9:00 a.m. and 3:00 p.m.; Monday through Thursday and 9 a.m. to noon on Fridays.

The recommended 2026 Budget includes estimated revenues of \$6,650,836 and expenditures totaling \$6,636,635. This budget is separated into TWO (2) organizations:

- **261325 – General Dispatch Operations**
All revenue and expenditures related to normative 911 and public safety dispatch services.
- **261320 – CCCDA Training**
Dedicated training fund revenue received from the State of Michigan and all expenditures related to State 911 Committee approved training.

REVENUES

I anticipate all 911 surcharge revenues (local and State) will remain stable for 2026. This includes the dedicated training funds to assist PSAPs in meeting the State’s minimum training standards for Emergency (911) Telecommunicators.

For 2026, the revenue generated from the call for service formula fees will be \$718,583. A 3% increase in the millage collection (0.98 millage rate) is projected. The millage is based on 2025 taxable value, which saw a multiplier of 1.031 for capped value under the Headlee calculations.

INSURANCES

CCCDA will continue to offer fully funded Health, Vision, and Dental plans to full-time employees. Starting January 1, 2026, the authority will be a member of the Western Michigan Pool. Additionally, full-time employees electing health insurance can participate in the Calhoun County Health and Wellness Center (formerly CareHere). This clinic provides an opportunity for employees to pick up prescriptions, see doctors for colds or chronic conditions, and generally improve their overall health.

Health

The cost limitations for Public Employer Contributions to Medical Benefit Plans for calendar year 2026 were increased 2.9% under PA 152 (hard cap).

Dental

CCCDA will continue to offer full-time employees the core (base) Dental plan as well as a buy-up option. CCCDA will pay for the CORE option and if the employee elects the buy-up option, he/she is responsible for the cost of the buy-up.

Vision

CCCDA will continue to offer full-time employees vision insurance at no cost.

ANNUAL PREMIUMS		2025 Rates BCBS				2026 Rates BCBS			
2025 BCBS	2026 BCBS	Plan Monthly Costs	CCCDA Monthly Cost	Employee Contribution Per Month	Employee Contribution Per Pay	Plan Monthly Cost	Employer Cost	Employee Contribution Per Month	Employee Contribution Per Pay
		28% Employee Contribution				Employee Contribution			
\$9,428.00	\$9,945.36	\$785.00	\$565.20	\$219.80	\$101.45	\$828.78	\$661.83	\$166.95	\$77.05
\$18,856.00	\$22,376.88	\$1,571.36	\$1,131.38	\$439.98	\$203.07	\$1,864.74	\$1,384.11	\$480.63	\$221.83
\$29,227.00	\$27,846.84	\$2,435.60	\$1,753.63	\$681.97	\$314.75	\$2,320.57	\$1,805.00	\$515.57	\$237.96
Wings Account		6.25% Employee Contribution				Employee Contribution			
\$5,906.00	\$6,752.64	\$660.92	\$619.61	\$41.31	\$19.07	\$658.50	\$658.50	\$0.00	\$0.00
\$2,025.00	\$1,150.00								
\$11,812.00	\$15,193.32	\$1,321.83	\$1,239.22	\$82.61	\$38.13	\$1,382.75	\$1,382.75	\$0.00	\$0.00
\$4,050.00	\$1,400.00								
\$18,309.00	\$18,907.32	\$1,863.00	\$1,746.56	\$116.44	\$53.74	\$1,804.78	\$1,804.78	\$0.00	\$0.00
\$4,050.00	\$2,750.00								

PERSONNEL/POSITION BUDGET

Below you will find a list of proposed positions by classification.

25	Full-time Emergency Telecommunicators/Calltakers*
6	Full-time Dispatch Supervisors
1	Full-time QA/Training Supervisor
1	Full-time Executive Director
1	Full-time Deputy Director
1	Full-time Operations Manager
1	Full-time Executive Assistant
2	Part-time Emergency Telecommunicator
1	Records Specialist

*No more than two full-time calltakers.

As part of this proposal, I recommend the following wage scale adjustments (cost-of-living adjustments) for employees not covered under a contract:

- 3% wage scale increase effective January 1, 2026.

DEFINED BENEFIT RETIREMENT COSTS

The 2024 valuation has resulted in a no phase-in contribution of \$329,532 for 2026. In 2022 the interlocal agreement for pension liability was amended to include a required contribution of \$10,000 into a surplus division.

Valuation Year Ending 12/31	Fiscal Year Beginning 1/1	Actuarial Accrued Liability	Valuation Assets ²	Funded Percentage	Estimated Annual Employer Contribution
6.93% ¹					
2024	2026	\$ 9,814,076	\$ 8,036,520	82%	\$ 329,532
2025	2027	\$ 10,000,000	\$ 8,130,000	81%	\$ 367,000
2026	2028	\$ 10,200,000	\$ 8,220,000	80%	\$ 412,000
2027	2029	\$ 10,400,000	\$ 8,630,000	83%	\$ 420,000
2028	2030	\$ 10,600,000	\$ 9,070,000	86%	\$ 354,000
2029	2031	\$ 10,700,000	\$ 9,520,000	89%	\$ 279,000

MAINTENANCE/SERVICE CONTRACTS

Additional sub-accounts have been added to better align with the uniform chart of accounts. Expenses were also evaluated, and in some cases moved to different line items that are more appropriate. Maintenance, service, and professional associations are broken out in more detail below:

801000 Contractual Services Misc		
<u>Vendor</u>	<u>Amount</u>	<u>Notes</u>
BluFish	\$ 5,000.00	A/V photo/video
Central Square	\$ 125,000.00	CAD Licenses/Support
Central Square	\$ 16,500.00	Unify
Central Square	\$ 8,000.00	Location Services
Central Square	\$ 1,100.00	Channel Manager
CORE	\$ 6,000.00	Support/Licenses
Fifer Investigations	\$ 8,000.00	Employment Backgrounds
State of MI - MSP	\$ 8,000.00	LG Net
NotePage	\$ 400.00	PageGate
Priority Dispatch	\$ 21,156.00	EMD QPR (QA)
Priority Dispatch	\$ 13,000.00	ProQA
Word Systems	\$ 11,800.00	Recorder*
Miscellaneous	\$ 10,000.00	Misc Expenses
TOTAL	\$ 233,956.00	
*Pre-pay: 2026-2030		

801030 Contractual Services Property Maintenance		
<u>Vendor</u>	<u>Amount</u>	<u>Notes</u>
DJ Lawn and Landscape	\$ 5,000.00	Tower Mow/Plow
TOTAL	\$ 5,000.00	

808010 Association Dues Expense		
<u>Vendor</u>	<u>Amount</u>	<u>Notes</u>
APCO	\$ 2,000.00	Group Membership
NENA	\$ 1,400.00	Group Membership
MCDA	\$ 1,200.00	Admin Memberships
TOTAL	\$ 4,600.00	

915000 Subscription Fees Expense		
Vendor	Amount	Notes
Agency360	\$ 4,000.00	Training/Evaluation
Aladtec	\$ 2,996.00	Scheduling
Aurelian	\$ 65,000.00	AI Call Answering
Biddle	\$ -	Pre-employment test
Brickhouse	\$ 300.00	Webpage host
ESRI	\$ 2,200.00	Map Editor
GovWorx	\$ 35,063.00	QA/Training/Pre-Hire
INdigital	\$ 23,496.00	RapidSOS Communicator
JazzHR	\$ 1,000.00	Application Portal
Miscellaneous	\$ 5,000.00	Misc Expenses
Motorola	\$ 57,910.00	CC Aware
PowerDMS	\$ 6,444.00	Document Management
RapidSOS	\$ 20,000.00	I am Responding
RapidSOS Premium	\$ 14,940.00	Enhanced 911 Data
Rave Mobile Safety	\$ 10,000.00	Smart911
Rave Mobile Safety	\$ 3,000.00	Desktop Notifier
Skywatch Services	\$ 1,300.00	First2Warn
WeatherTAP	\$ 1,100.00	Weather Monitor
TOTAL	\$ 253,749.00	

931010 Maintenance Equipment		
Vendor	Amount	Notes
Critical Systems	\$ 10,000.00	HVAC Maintenance
Cummins	\$ 2,500.00	Generator Maintenance
Evans Care	\$ 4,455.00	Console Cleaning
INdigital	\$ 6,850.00	Command Post Maint.*
INdigital	\$ 35,842.34	CHE Maintenance*
Motorola	\$ 32,852.00	Logger Maintenance
Motorola	\$ 26,732.00	Radio Console Maint.
MotorShop	\$ 1,500.00	Generator Maintenance
State of MI - MPSCS	\$ 45,000.00	Tower Maint./Monitoring
Chrouch	\$ 7,500.00	Radio Maintenance
Miscellaneous	\$ 15,000.00	Misc Expenses
TOTAL	\$ 188,231.34	
*Pre-pay.		

POSTAGE (MAILING)/PRINTING/ADVERTISING

Line items for postage, printing, and advertising reflect a partnership with the county's communication department to focus on public outreach.

OPERATIONAL PROJECTS

There are two projects recommended as part of this budget proposal:

Software Applications - \$143,559 (annual subscription)

A.I. Call Answering, Transcription, and Training.

VESTA CommandPost - \$40,674

Two (2) Portable 911 Vesta Workstations.

FUND BALANCE

<u>2026 Fiscal Year Budget and Fund Balance Status</u>		
UNRESERVED FUND BALANCE		
2022	Operational Expenditures	\$4,264,459
2023	Operational Expenditures	\$4,107,102
2024	Operational Expenditures	\$5,411,700
Total expenditures over last 3 years		\$13,783,261
Average expenditures over last 3 years		\$4,594,420
Fiscal Reserve:		
	Policy minimum:	20% \$918,884
	Policy maximum:	25% \$1,148,605
Audited 2024 unassigned fund balance		\$1,066,533
Projected carry-over from FY2025		\$255,000

*Capital improvement projects were not included.

In addition to the unassigned fund balance above, CCCDA currently has the following cash assets reserved for specific purposes, as of the FY2024 audit:

- \$173,232 assigned
- \$179,038 prepaid
- \$569,792 bond proceeds

CONCLUSION

This memorandum is to be utilized as a guide while reviewing the budgetary documentation and itemized spreadsheets contained herein that will further explain CCCDA’s anticipated revenues and expenditures (personnel, maintenance and service contracts, projects, and debt services) for the forthcoming fiscal year.

If you have any questions or concerns regarding this budgetary proposal, please feel free to contact me at (269) 781-9709 or via email at marmitage@calhouncountymi.gov.



STATE OF MICHIGAN
DEPARTMENT OF TREASURY

GRETCHEN WHITMER
GOVERNOR

RACHAEL EUBANKS
STATE TREASURER

March 28, 2025

**PUBLIC EMPLOYER CONTRIBUTIONS TO MEDICAL BENEFIT PLANS
ANNUAL COST LIMITATIONS – CALENDAR YEAR 2026**

For a medical benefit plan coverage year beginning on or after January 1, 2012, MCL 15.563, as last amended by 2018 Public Act 477, sets a limit on the amount that a public employer may contribute to a medical benefit plan.

For medical benefit plan coverage years beginning on or after January 1, 2013, MCL 15.563 provides that the dollar amounts that are multiplied by the number of employees with each coverage type be adjusted annually. Specifically, the dollar amounts shall be adjusted, by October 1 of each year after 2011 and before 2019, by the change in the medical care component of the United States consumer price index for the most recent 12-month period for which data are available. By April 1 of each year after 2018, the dollar amounts shall be adjusted by the change in the medical care component of the U.S. consumer price index for the most recent 12-month period for which data are available. For calendar year 2025, the limit on the amount that a public employer may contribute to a medical benefit plan was set to the sum of the following:

- \$7,718.26 times the number of employees and elected public officials with single-person coverage
- \$16,141.28 times the number of employees and elected public officials with individual-and-spouse coverage or individual-plus-1-nonspouse-dependent coverage
- \$21,049.85 times the number of employees and elected public officials with family coverage.

The limits for 2026 equal the 2025 limits increased by **2.9 percent**. The 2.9 percent is the percentage change in the medical care component from the period March 2023-February 2024 to the period March 2024-February 2025.

Thus, for medical benefit plan coverage years beginning on or after January 1, 2026, the limit on the amount that a public employer may contribute to a medical benefit plan equals the sum of the following:

- \$7,942.09 times the number of employees and elected public officials with single-person coverage
- \$16,609.38 times the number of employees and elected public officials with individual -and-spouse coverage or individual-plus-1-nonspouse-dependent coverage
- \$21,660.30 times the number of employees and elected public officials with family coverage.

Rachael Eubanks

Rachael Eubanks
State Treasurer

March 28, 2025

Bond Debt Service
County of Calhoun
State of Michigan
General Obligation Limited Tax Bonds, Series 2023

Final

Dated Date 1/12/2023
Delivery
Date 1/12/2023

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
4/1/2024			1,013,358.33	1,013,358.33	
10/1/2024			415,500.00	415,500.00	
12/31/2024					1,428,858.33
4/1/2025	540,000.00	5.000%	415,500.00	955,500.00	
10/1/2025			402,000.00	402,000.00	
12/31/2025					1,357,500.00
4/1/2026	565,000.00	5.000%	402,000.00	967,000.00	
10/1/2026			387,875.00	387,875.00	
12/31/2026					1,354,875.00
4/1/2027	595,000.00	5.000%	387,875.00	982,875.00	
10/1/2027			373,000.00	373,000.00	
12/31/2027					1,355,875.00
4/1/2028	625,000.00	5.000%	373,000.00	998,000.00	
10/1/2028			357,375.00	357,375.00	
12/31/2028					1,355,375.00
4/1/2029	655,000.00	5.000%	357,375.00	1,012,375.00	
10/1/2029			341,000.00	341,000.00	
12/31/2029					1,353,375.00
4/1/2030	690,000.00	5.000%	341,000.00	1,031,000.00	
10/1/2030			323,750.00	323,750.00	
12/31/2030					1,354,750.00
4/1/2031	725,000.00	5.000%	323,750.00	1,048,750.00	
10/1/2031			305,625.00	305,625.00	
12/31/2031					1,354,375.00
4/1/2032	765,000.00	5.000%	305,625.00	1,070,625.00	
10/1/2032			286,500.00	286,500.00	
12/31/2032					1,357,125.00
4/1/2033	800,000.00	5.000%	286,500.00	1,086,500.00	
10/1/2033			266,500.00	266,500.00	
12/31/2033					1,353,000.00
4/1/2034	845,000.00	5.000%	266,500.00	1,111,500.00	
10/1/2034			245,375.00	245,375.00	
12/31/2034					1,356,875.00
4/1/2035	885,000.00	5.000%	245,375.00	1,130,375.00	
10/1/2035			223,250.00	223,250.00	
12/31/2035					1,353,625.00
4/1/2036	930,000.00	5.000%	223,250.00	1,153,250.00	
10/1/2036			200,000.00	200,000.00	
12/31/2036					1,353,250.00
4/1/2037	980,000.00	5.000%	200,000.00	1,180,000.00	
10/1/2037			175,500.00	175,500.00	
12/31/2037					1,355,500.00

4/1/2038	1,030,000.00	5.000%	175,500.00	1,205,500.00
10/1/2038			149,750.00	149,750.00

Bond Debt Service
County of Calhoun
State of Michigan
General Obligation Limited Tax Bonds, Series 2023
Final

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
12/31/2038					1,355,250.00
4/1/2039	1,080,000.00	5.000%	149,750.00	1,229,750.00	
10/1/2039			122,750.00	122,750.00	
12/31/2039					1,352,500.00
4/1/2040	1,140,000.00	5.000%	122,750.00	1,262,750.00	
10/1/2040			94,250.00	94,250.00	
12/31/2040					1,357,000.00
4/1/2041	1,195,000.00	5.000%	94,250.00	1,289,250.00	
10/1/2041			64,375.00	64,375.00	
12/31/2041					1,353,625.00
4/1/2042	1,255,000.00	5.000%	64,375.00	1,319,375.00	
10/1/2042			33,000.00	33,000.00	
12/31/2042					1,352,375.00
4/1/2043	1,320,000.00	5.000%	33,000.00	1,353,000.00	
12/31/2043					1,353,000.00
	16,620,000.00		10,548,108.33	27,168,108.33	27,168,108.33

STATE TRAINING FUNDS

Organization	Object	Account Description	2026 Admin Recommen	2025 Original Budget	2025 Revised Budget	2025 Actuals	2024 Revised Budget	2024 Actuals	2023 Revised Budget	2023 Actuals
261320	615010	Surcharges State	(\$30,000.00)	(\$30,000.00)	(\$30,000.00)	(\$33,442.00)	(\$30,000.00)	(\$42,919.71)	(\$27,500.00)	(\$33,388.02)
261320	703020	Salaries Regular County	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	\$15,000.00	\$29,752.66	\$11,000.00	\$30,709.98
261320	703030	Salaries Overtime	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$1,100.00	\$0.00
261320	703050	Salaries S&A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
261320	715000	Social Security Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$550.00	\$0.00
261320	715010	Medicare Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
261320	716000	Insurance Health	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$800.00	\$0.00
261320	716005	Insurance HSA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
261320	716020	Insurance Vision	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$0.00
261320	716030	Insurance Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00	\$0.00
261320	716040	Insurance Waiver	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
261320	717000	Insurance Life	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00	\$0.00
261320	718060	Retirement CDA MERS DB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
261320	718070	Retirement CDA MERS DC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$440.00	\$0.00
261320	719000	Workers Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
261320	720000	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
261320	810000	Education & Training	\$10,000.00	\$10,000.00	\$10,000.00	\$2,091.95	\$10,000.00	\$12,526.53	\$10,000.00	\$2,473.94
261320	861000	Travel	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	\$184.71
261320	861004	Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$640.52	\$1,000.00	\$19.39
261320	955999	Misc Operating - P-Card	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

GENERAL OPERATIONS

Organization	Object	Account Description	2026 Admin Recommen	2025 Original Budget	2025 Revised Budget	2025 Actuals	2024 Revised Budget	2024 Actuals	2023 Revised Budget	2023 Actuals
261325	402000	Property Tax - Real Current	(\$3,882,377.00)	(\$3,727,070.00)	(\$3,727,070.00)	(\$3,769,298.88)	(\$3,583,722.00)	(\$3,583,721.65)	\$0.00	(\$6,131.01)
261325	410000	Property Tax - Pers Current	(\$760,976.00)	(\$587,315.00)	(\$587,315.00)	(\$738,812.32)	(\$564,727.00)	(\$565,303.14)	\$0.00	\$0.00
261325	411000	Property Tax - Real Delinquent	(\$1,200.00)	(\$1,200.00)	(\$1,200.00)	\$1,292.81	(\$1,172.00)	\$1,364.75	\$0.00	\$0.00
261325	412000	Property Tax - Personal Del	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
261325	432000	Payment In Lieu of Taxes	(\$6,700.00)	(\$6,700.00)	(\$6,700.00)	(\$4,915.12)	(\$6,329.00)	(\$6,329.41)	\$0.00	\$0.00
261325	437000	Industrial Facility Tax	(\$30,000.00)	(\$33,220.00)	(\$33,220.00)	(\$32,801.69)	(\$31,944.00)	(\$31,943.62)	\$0.00	\$0.00
261325	445000	Penalties and Int on Taxes	(\$500.00)	(\$650.00)	(\$650.00)	(\$1,846.27)	(\$634.00)	(\$10,964.44)	\$0.00	\$0.00
261325	573000	Local Community Stabilization	\$0.00	\$0.00	\$0.00	(\$202,494.33)	(\$93,003.00)	(\$93,003.38)	\$0.00	\$0.00
261325	581000	Local Contributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$5,823.00)
261325	607015	Fees FOIA	(\$500.00)	(\$500.00)	(\$500.00)	(\$487.20)	(\$500.00)	(\$560.00)	(\$500.00)	(\$482.00)
261325	615010	Surcharges State	(\$300,000.00)	(\$315,000.00)	(\$315,000.00)	(\$232,171.00)	(\$315,000.00)	(\$300,276.00)	(\$315,000.00)	(\$310,692.00)
261325	615020	Surcharges 911	(\$750,000.00)	(\$765,000.00)	(\$765,000.00)	(\$619,699.90)	(\$765,000.00)	(\$810,275.82)	(\$765,000.00)	(\$795,981.05)
261325	615030	Surcharges Local Service	(\$718,583.00)	(\$718,583.00)	(\$718,583.00)	(\$718,583.93)	(\$718,583.00)	(\$721,709.00)	(\$2,492,928.00)	(\$2,505,037.21)
261325	665000	Interest	(\$25,000.00)	(\$25,000.00)	(\$25,000.00)	(\$90,885.08)	(\$102,000.00)	(\$104,965.98)	(\$32,000.00)	(\$41,046.68)
261325	665050	Interest - Investment	\$0.00	\$0.00	\$0.00	(\$20,336.88)	\$0.00	(\$53,959.17)	\$0.00	(\$456.43)
261325	667000	Rent	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,400.00)	\$0.00	(\$1,200.00)	\$0.00
261325	675000	Miscellaneous Revenue	(\$145,000.00)	(\$143,955.00)	(\$693,955.00)	(\$101,813.44)	(\$155,955.00)	(\$178,364.21)	(\$241,540.00)	(\$236,552.00)
261325	692000	Carry Over Miscellaneous	\$0.00	(\$178,013.00)	(\$178,013.00)	\$0.00	(\$808,688.00)	\$0.00	\$506,921.00	\$0.00
261325	696020	Proceeds from Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$16,620,000.00)	(\$2,137,458.00)
261325	697010	Proceeds Premium	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$91,410.00)	(\$1,967,250.00)	(\$1,967,250.30)
261325	703020	Salaries Regular County	\$2,338,552.00	\$2,214,529.00	\$2,214,529.00	\$1,810,298.21	\$1,982,356.00	\$1,891,698.28	\$1,888,543.00	\$1,813,775.59
261325	703030	Salaries Overtime	\$200,000.00	\$175,000.00	\$175,000.00	\$351,672.19	\$225,000.00	\$245,687.93	\$185,000.00	\$195,069.43
261325	703050	Salaries S&A	\$0.00	\$0.00	\$0.00	\$39,215.27	\$33,000.00	\$35,251.64	\$20,000.00	\$5,212.20
261325	708000	Termination Pay	\$12,000.00	\$0.00	\$0.00	\$12,407.34	\$13,000.00	\$3,958.48	\$19,000.00	\$21,362.44
261325	709000	Paid Time Off Wages (PTO)	\$6,000.00	\$0.00	\$0.00	\$14,972.00	\$6,000.00	\$10,130.86	\$0.00	\$0.00
261325	712001	Funeral Leave Wages	\$0.00	\$0.00	\$0.00	\$8,712.71	\$5,000.00	\$3,765.88	\$3,000.00	\$7,694.96
261325	715000	Social Security Expenses	\$146,853.00	\$135,933.00	\$135,933.00	\$137,130.02	\$157,685.00	\$136,048.29	\$156,882.00	\$154,599.81
261325	715010	Medicare Expense	\$34,343.00	\$31,790.00	\$31,790.00	\$32,070.64	\$30,000.00	\$31,817.74	\$0.00	\$1,345.90
261325	716000	Insurance Health	\$638,000.00	\$545,000.00	\$545,000.00	\$457,191.60	\$486,000.00	\$519,478.55	\$456,000.00	\$383,535.46
261325	716005	Insurance HSA	\$0.00	\$75,000.00	\$75,000.00	\$12,825.00	\$110,000.00	\$65,812.50	\$0.00	\$134.77
261325	716020	Insurance Vision	\$8,908.00	\$8,500.00	\$8,500.00	\$6,657.83	\$7,801.00	\$7,157.35	\$10,560.00	\$7,363.00
261325	716030	Insurance Dental	\$32,130.00	\$31,500.00	\$31,500.00	\$24,019.41	\$29,780.00	\$25,693.84	\$29,700.00	\$18,622.29

261325	716040	Insurance Waiver	\$26,026.00	\$26,000.00	\$26,000.00	\$28,996.36	\$26,000.00	\$28,111.58	\$19,878.00	\$22,639.06
261325	717000	Insurance Life	\$1,584.00	\$1,750.00	\$1,750.00	\$1,208.03	\$1,492.00	\$1,364.60	\$3,044.00	\$1,313.21
261325	718060	Retirement CDA MERS DB	\$339,532.00	\$315,000.00	\$315,000.00	\$424,630.00	\$325,668.00	\$321,244.00	\$190,000.00	\$187,726.73
261325	718070	Retirement CDA MERS DC	\$176,593.00	\$169,874.00	\$169,874.00	\$189,155.52	\$121,892.00	\$133,027.70	\$132,337.00	\$107,832.92
261325	719000	Workers Compensation	\$9,944.00	\$9,208.00	\$9,208.00	\$13,261.81	\$8,658.00	\$9,853.89	\$8,302.00	\$9,393.12
261325	720000	Unemployment	\$190.00	\$216.00	\$216.00	\$4,106.03	\$214.00	\$244.59	\$200.00	\$206.76
261325	724020	Allowance Auto	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
261325	724030	Allowance Cell Phone	\$4,000.00	\$1,920.00	\$1,920.00	\$2,640.00	\$2,880.00	\$2,160.00	\$2,880.00	\$2,880.00
261325	728000	Office Supplies	\$8,000.00	\$6,500.00	\$6,500.00	\$10,069.78	\$8,000.00	\$5,458.74	\$8,000.00	\$6,676.94
261325	728050	Small Equipment	\$55,000.00	\$45,000.00	\$45,000.00	\$51,223.39	\$45,000.00	\$34,591.83	\$75,000.00	\$61,720.31
261325	735000	Building Maintenance Supplies	\$3,000.00	\$1,250.00	\$1,250.00	\$2,986.00	\$500.00	\$1,093.04	\$600.00	\$162.45
261325	740000	Uniform Supplies Expense	\$7,500.00	\$7,500.00	\$7,500.00	\$3,482.22	\$7,500.00	\$6,701.00	\$7,500.00	\$6,080.60
261325	755010	Kitchen Supplies Expense	\$250.00	\$250.00	\$250.00	\$0.00	\$250.00	\$0.00	\$250.00	\$863.25
261325	755020	Food Supplies Expense	\$250.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$250.00	\$0.00
261325	801000	Contractual Services	\$238,456.00	\$295,658.00	\$295,658.00	\$264,780.79	\$276,679.00	\$244,987.40	\$231,321.00	\$193,426.78
261325	801030	Cont Svc Property Maintenance	\$3,500.00	\$10,000.00	\$10,000.00	\$1,232.00	\$7,752.00	\$7,752.00	\$0.00	\$6,335.50
261325	804000	Auditing and Accounting Svcs	\$11,000.00	\$11,000.00	\$11,000.00	\$10,200.00	\$10,100.00	\$10,100.00	\$7,800.00	\$7,800.00
261325	808010	Association Dues Expense	\$4,600.00	\$4,200.00	\$4,200.00	\$2,661.00	\$4,200.00	\$4,411.00	\$4,200.00	\$2,300.00
261325	810000	Education & Training	\$35,000.00	\$36,000.00	\$36,000.00	\$24,053.40	\$19,000.00	\$14,554.55	\$18,500.00	\$19,276.85
261325	810010	Administrative Fees Expense	\$137,000.00	\$106,000.00	\$106,000.00	\$0.00	\$68,000.00	\$69,270.00	\$56,000.00	\$54,516.00
261325	813010	Legal Fees Misc	\$10,000.00	\$17,500.00	\$17,500.00	\$4,585.00	\$15,000.00	\$16,712.50	\$3,000.00	\$1,137.50
261325	820010	Interpreter Fees Misc	\$1,000.00	\$1,000.00	\$1,000.00	\$925.71	\$1,000.00	\$1,019.53	\$900.00	\$989.07
261325	835020	Health Services EE Physicals	\$2,500.00	\$1,000.00	\$1,000.00	\$2,196.00	\$1,000.00	\$1,326.00	\$1,000.00	\$1,127.00
261325	835030	Health Services Drug Testing	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$750.00	\$0.00
261325	850030	Communications Telephone	\$55,000.00	\$55,000.00	\$55,000.00	\$38,447.55	\$45,000.00	\$50,326.47	\$50,550.00	\$46,762.99
261325	850060	Communications Internet	\$2,500.00	\$2,500.00	\$2,500.00	\$1,136.01	\$1,700.00	\$2,070.90	\$3,000.00	\$2,037.09
261325	850070	Communications Copying	\$250.00	\$500.00	\$500.00	\$83.13	\$750.00	\$0.00	\$1,000.00	\$442.03
261325	850080	Communications Mailing	\$3,500.00	\$3,500.00	\$3,500.00	\$325.09	\$1,500.00	\$464.97	\$7,500.00	\$440.11
261325	861000	Travel	\$32,000.00	\$32,000.00	\$32,000.00	\$28,467.27	\$32,000.00	\$30,548.51	\$31,500.00	\$30,836.19
261325	861004	Mileage	\$600.00	\$600.00	\$600.00	\$654.78	\$750.00	\$524.14	\$1,000.00	\$435.45
261325	864000	Printing and Publishing	\$2,500.00	\$2,500.00	\$2,500.00	\$1,755.36	\$3,500.00	\$1,428.82	\$7,500.00	\$6,910.09
261325	873020	Vehicle Expense Fuel	\$1,400.00	\$1,400.00	\$1,400.00	\$1,150.52	\$2,000.00	\$1,599.28	\$2,000.00	\$1,624.04
261325	874000	Advertising Expenses	\$8,000.00	\$8,000.00	\$8,000.00	\$5,493.81	\$7,500.00	\$14,369.81	\$5,500.00	\$348.60
261325	886000	Property Tax Expense	\$0.00	\$0.00	\$0.00	\$104.34	\$100.00	\$57.01	\$0.00	\$0.00
261325	915000	Subscription Fees	\$253,749.00	\$83,010.00	\$83,010.00	\$105,201.39	\$60,430.00	\$49,616.23	\$51,866.00	\$56,775.41
261325	921000	Electricity	\$60,000.00	\$55,000.00	\$55,000.00	\$54,233.71	\$45,000.00	\$42,794.52	\$43,000.00	\$39,891.35
261325	922000	Natural Gas	\$3,500.00	\$3,000.00	\$3,000.00	\$2,156.42	\$5,000.00	\$2,072.05	\$4,500.00	\$2,892.90
261325	931010	Equipment-Repair and Maint	\$188,232.00	\$164,400.00	\$164,400.00	\$214,044.92	\$152,832.00	\$162,200.75	\$143,173.00	\$141,645.76
261325	942000	Building Rental	\$0.00	\$0.00	\$0.00	\$4,455.00	\$19,777.00	\$14,832.90	\$0.00	\$4,754.13
261325	943000	Equipment Rental-Office Equip	\$0.00	\$10,300.00	\$10,300.00	\$10,284.12	\$0.00	\$4,944.30	\$14,263.00	\$14,262.39
261325	955000	Miscellaneous	\$10,000.00	\$17,500.00	\$17,500.00	\$8,002.80	\$25,000.00	\$14,747.48	\$25,000.00	\$24,372.11
261325	955999	Misc Operating - P-Card	\$0.00	\$0.00	\$0.00	\$1,352.43	\$0.00	\$0.00	\$0.00	\$0.00
261325	958010	Insurance Premium	\$35,000.00	\$50,000.00	\$50,000.00	\$35,553.00	\$45,000.00	\$50,367.00	\$37,796.00	\$40,517.00
261325	964000	Refunds and Rebates	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
261325	981000	Capital Outlay	\$40,674.00	\$270,682.00	\$820,682.00	\$455,973.29	\$1,066,411.00	\$1,326,517.12	\$3,075,000.00	\$2,620,361.33
261325	991010	Bonds Principal	\$565,000.00	\$540,000.00	\$540,000.00	\$540,000.00	\$0.00	\$7,602.18	\$0.00	\$0.00
261325	991020	Loans Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$61,421.00	\$61,420.77	\$158,000.00	\$89,886.05
261325	991030	Leases Principal	\$60,776.00	\$96,364.00	\$96,364.00	\$0.00	\$98,000.00	\$61,477.00	\$14,482,542.00	\$59,221.00
261325	992010	Bonds Interest	\$789,875.00	\$817,500.00	\$817,500.00	\$817,500.00	\$1,428,859.00	\$1,520,268.35	\$0.00	\$0.00
261325	992020	Loans Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00	\$282.51	\$10,700.00	\$3,297.19
261325	992030	Leases Interest	\$2,368.00	\$4,372.00	\$4,372.00	\$0.00	\$10,000.00	\$3,665.00	\$0.00	\$3,921.00
261325	993000	Agency Fees	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00	\$500.00
261325	993100	Bond Issuance Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$140,800.00	\$140,800.00
261325	996000	Discount on Bonds or Notes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$91,410.00	\$91,410.00

Calhoun County Consolidated Dispatch Authority

Staff Report for Agenda Items

Meeting Date: December 9, 2025

From: Michael Armitage, Executive Director
Item: New Business 2 – Budget Amendment

Background:

The attached amendment incorporates changes made throughout the fiscal year.

Financial Impact:

Changes reflect actual activity in FY2025.

Recommended Motion:

Approve resolution 2025-007.

Calhoun County Consolidated Dispatch Authority RESOLUTION 2025-007

A RESOLUTION TO AMEND AND ADJUST THE BUDGET FOR THE 2023 FISCAL YEAR

WHEREAS, the Calhoun County Consolidated Dispatch (CCFDA) Authority Governing Board has adopted a budget for the fiscal year that began January 1, 2025, and ends December 31, 2025; and

WHEREAS, it is necessary to amend the budget to recognize operational changes, actual expenses occurred, and changes in projections during the course of the year; and

WHEREAS, the following amendments and adjustments are needed to accurately reflect operations and priorities in FY 2025:

REVENUE:

261 -300-325-0000-000000-402000-	Property Tax - Real Current	+42,228.00
261 -300-325-0000-000000-410000-	Property Tax - Pers Current	+151,497.00
261 -300-325-0000-000000-411000-	Property Tax - Real Delinquent	-2,492.00
261 -300-325-0000-000000-432000-	Payment In Lieu of Taxes	-1,785.00
261 -300-325-0000-000000-437000-	Industrial Facility Tax	-419.00
261 -300-325-0000-000000-445000-	Penalties and Int on Taxes	+1,196.00
261 -300-325-0000-000000-569000-	State Grants - Other	+7,781.00
261 -300-325-0000-000000-573000-	Local Community Stabilization	+313,303.00
261 -300-325-0000-000000-607015-	Fees FOIA	-13.00
261 -300-325-0000-000000-665000-	Interest	+65,885.00
261 -300-325-0000-000000-665050-	Interest - Investment	+20,337.00
261 -300-325-0000-000000-674000-	Private Contrib and Donations	+97,579.00
261 -300-325-0000-000000-675000-	Miscellaneous Revenue	-550,000.00
261 -300-325-0000-000000-692000-	Carry Over Miscellaneous	+136,138.00

EXPENSE:

261 +300+325+0000+000000+703020+	Salaries Regular County	-164,529.00
261 +300+325+0000+000000+703030+	Salaries Overtime	+225,000.00
261 +300+325+0000+000000+703050+	Salaries S&A	+45,000.00
261 +300+325+0000+000000+708000+	Termination Pay	+15,000.00
261 +300+325+0000+000000+709000+	Paid Time Off Wages (PTO)	+17,000.00
261 +300+325+0000+000000+712001+	Funeral Leave Wages	+10,000.00
261 +300+325+0000+000000+715000+	Social Security Expenses	+9,067.00
261 +300+325+0000+000000+715010+	Medicare Expense	+3,210.00
261 +300+325+0000+000000+716005+	Insurance HSA	-60,000.00
261 +300+325+0000+000000+716040+	Insurance Waiver	-21,000.00
261 +300+325+0000+000000+718060+	Retirement CDA MERS DB	+150,000.00
261 +300+325+0000+000000+718070+	Retirement CDA MERS DC	+40,126.00
261 +300+325+0000+000000+719000+	Workers Compensation	+2,792.00
261 +300+325+0000+000000+720000+	Unemployment	+4,284.00
261 +300+325+0000+000000+724030+	Allowance Cell Phone	+720.00
261 +300+325+0000+000000+728000+	Office Supplies	+5,500.00
261 +300+325+0000+000000+728050+	Small Equipment	+10,000.00
261 +300+325+0000+000000+735000+	Building Maintenance Supplies	+2,250.00
261 +300+325+0000+000000+801000+	Contractual Services	+32,000.00
261 +300+325+0000+000000+801030+	Cont Svc Property Maintenance	-8,500.00
261 +300+325+0000+000000+804000+	Auditing and Accounting Svcs	-800.00
261 +300+325+0000+000000+810000+	Education & Training	-6,000.00
261 +300+325+0000+000000+810010+	Administrative Fees Expense	+10,089.00
261 +300+325+0000+000000+813010+	Legal Fees Misc	-10,000.00
261 +300+325+0000+000000+820010+	Interpreter Fees Misc	+200.00
261 +300+325+0000+000000+835020+	Health Services EE Physicals	+1,500.00
261 +300+325+0000+000000+850080+	Communications Mailing	-3,000.00
261 +300+325+0000+000000+861004+	Mileage	+200.00
261 +300+325+0000+000000+886000+	Property Tax Expense	+500.00
261 +300+325+0000+000000+931010+	Equipment+Repair and Maint	+60,600.00
261 +300+325+0000+000000+942000+	Building Rental	+4,455.00
261 +300+325+0000+000000+943000+	Equipment Rental+Office Equip	+700.00
261 +300+325+0000+000000+955000+	Miscellaneous	-5,500.00
261 +300+325+0000+000000+958010+	Insurance Premium	-14,447.00
261 +300+325+0000+000000+981000+	Capital Outlay	-75,682.00
261 +300+325+0000+000000+993000+	Agency Fees	+500.00

NOW, THEREFORE, BE IT RESOLVED that the CCCDA Governing Board does hereby approves this amendment to the budget for CCCDA as outlined above for the fiscal year that ends December 31, 2025.

Steve Hinkley, Chair

Motion to approve by: _____

Supported by: _____

YEA(S):_____ NEA(S):_____

Calhoun County Consolidated Dispatch Authority

Staff Report for Agenda Items

Meeting Date: December 9, 2025

From: Michael Armitage, Executive Director

Item: New Business 3 – Retention Incentive

Background:

Replacing a trained employee—especially in 911 communications—comes with significant direct and indirect costs, including:

- Recruiting and onboarding
- Overtime and burnout for remaining staff during vacancies
- 6–12 months of training before a new telecommunicator is fully effective.

All of our employees have stepped up to handle abnormally high workload, to fill vacancies, learn new skills, and manage the radio project.

- A \$1,500 retention payment is a small, strategic investment that prevents much larger losses.
- Includes all employees scheduled to work 80 hours in PP26.
- Trainees are eligible after completing 80 hours after completing training.
- One-time, non-precedent, subject to State/Federal withholding, and not considered for any DB/DC retirement plan calculation.
- Must be employed by the authority as of December 13, 2025.

Financial Impact:

Included in FY2025 amendment and FY2026 budget.

Recommended Motion:

Approve retention payment and authorize the director and chair to execute associated documents.

Appendix B

IT IS HEREBY AGREED between the Calhoun Consolidated Dispatch Authority (“the Authority”) and Michael Armitage as follows:

1. Whereas, all of our employees have stepped up to handle abnormally high workload, to fill vacancies, learn new skills, and manage the radio project.
2. Considering the above, the parties therefore agree as follows:
 - a. A \$1,500 retention payment will be issued under the below listed conditions.
 - i. Includes all employees scheduled to work 80 hours in 2025 PP26. Employees eligible under this section will receive the benefit with the 2025 PP26 paycheck.
 - ii. Trainees are eligible on the payroll where they are scheduled 80 hours without a CTO/Daily DOR.
 - iii. One-time, non-precedent, subject to State/Federal withholding, and not considered for any DB/DC retirement plan calculation.
3. This document represents the parties’ entire agreement as to the matters contained herein, and any other such agreement must be in writing and signed by the parties.

Steve Hinkley
Calhoun County Consolidated Dispatch Authority Governing Board

DATE

Michael Armitage, Executive Director
Calhoun County Consolidated Dispatch Authority

DATE

LOU – Retention Pay POAM

IT IS HEREBY AGREED between the Calhoun Consolidated Dispatch Authority (“the Authority”) and the Police Officers Association of Michigan – Telecommunicator Unit (“the Union”) as follows:

1. Whereas, all of our employees have stepped up to handle abnormally high workload, to fill vacancies, learn new skills, and manage the radio project.
2. Considering the above, the parties therefore agree as follows:
 - a. A \$1,500 retention payment will be issued under the below listed conditions.
 - i. Includes all employees scheduled to work 80 hours in 2025 PP26. Employees eligible under this section will receive the benefit with the 2025 PP26 paycheck (includes PTO, Bereavement, etc., but not to include Short-Term or Long-Term Disability).
 - ii. Trainees are eligible on the payroll where they are scheduled 80 hours without a CTO/Daily DOR.
 - iii. Employees on disability during 2025 PP26 will be eligible for the benefit on the first payroll they work 80 hours.
 - iv. One-time, non-precedent, subject to State/Federal withholding, and not considered for any DB/DC retirement plan calculation.
 - v. Must be employed by the authority as of December 13, 2025.
3. This document represents the parties’ entire agreement as to the matters contained herein, and any other such agreement must be in writing and signed by the parties.

Michael Armitage

Calhoun County Consolidated Dispatch Authority Executive Director

DATE

DATE

POAM, Telecommunicator Unit

LOU – Retention Pay COAM

IT IS HEREBY AGREED between the Calhoun Consolidated Dispatch Authority (“the Authority”) and the Command Officers Association of Michigan – Supervisory Unit (“the Union”) as follows:

1. Whereas, all of our employees have stepped up to handle abnormally high workload, to fill vacancies, learn new skills, and manage the radio project.
2. Considering the above, the parties therefore agree as follows:
 - a. A \$1,500 retention payment will be issued under the below listed conditions.
 - i. Includes all employees scheduled to work 80 hours in 2025 PP26. Employees eligible under this section will receive the benefit with the 2025 PP26 paycheck.
 - ii. Trainees are eligible on the payroll where they are scheduled 80 hours without a CTO/Daily DOR.
 - iii. One-time, non-precedent, subject to State/Federal withholding, and not considered for any DB/DC retirement plan calculation.
 - iv. Must be employed by the authority as of December 13, 2025.
3. This document represents the parties’ entire agreement as to the matters contained herein, and any other such agreement must be in writing and signed by the parties.

Michael Armitage
Calhoun County Consolidated Dispatch Authority Executive Director

DATE

Abigail Kidder
COAM, Supervisory Unit

DATE

Calhoun County Consolidated Dispatch Authority

Staff Report for Agenda Items

Meeting Date: December 9, 2025

From: Michael Armitage, Executive Director

Item: New Business 4 – GovWorx

Background:

Administrative staff has demoed several A.I. products to determine opportunities to streamline and improve processes.

The GovWorx solution will provide many tools:

- Quality assurance of calls and radio traffic.
- Training scenarios for new hires (allowing them to proactive call taking in a controlled environment).
- Better focused pre-employment testing.

Additional product information is included.

For information on product security, see [Trust Page & Security Details](#) (CJIS, SOC2, HIPPA, etc.).

In addition to negotiated savings, we were awarded a grant by GovWorx for \$6,187.50 towards the first year of use.

Financial Impact:

Included in FY2026 Budget.

Recommended Motion:

Approve quote from GovWorx, along with associated agreement(s) in substantial form and authorize the executive director to sign on behalf of the authority..

Equipping 9-1-1 Professionals for a Lifetime of Service

AI-powered simulations, phased training and comprehensive coaching insights.

CommsCoach TRAIN helps you spend more time focused on training and less on paperwork.

CommsCoach TRAIN provides communications training professionals with a unified platform covering all skill areas using accessible training content and immersive simulations for call-taking and radio dispatch. It also supports comprehensive career and performance tracking, from initial training and ongoing assessments to performance reviews, procedural change rollouts and agency-specific career phases.



Real-World Simulations

Create call and radio scenarios from past events or design from scratch with AI-generated noise, disruptions, and branching paths, no manual roleplay required.



Phased Training Paths

Support every stage of learning. From classroom training and call-taking simulations to radio dispatch drills, performance improvement modules, annual reviews, and custom phases tailored to your agency. **Add in the CommsCoach QA module to integrate on-the-floor ride-along call evaluations into your training results.**



AI & Human Observations

Combine automated scoring and summaries with trainer observations in one report. CommsCoach TRAIN aggregates both, so you get a holistic view of performance across phases.

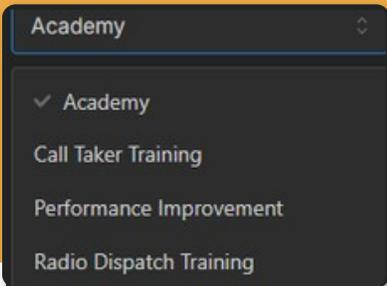


Micro Learning Library

Use existing system microlearning content for basic skills awareness, and then transition into The TRAIN Simulations library, and then finally customize your own simulations to meet the unique requirements of your community. **All content can be assigned, tracked and even delivered to trainees with custom messages to provide necessary context.**

Career-Long Readiness for 9-1-1 Professionals

Customized For Your Agency



- ✓ Cover training phases you want to manage - Academy, Call Taking And Dispatch Simulations, SOP Updates, Performance Improvement or any phase unique to your agency.
- ✓ Customized program requirements with phased activity groupings and milestones aligned to your agency's processes.
- ✓ Designated Library and Simulations Content

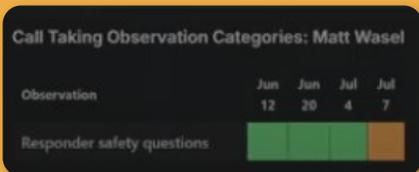
With TRAIN, **every result** across every phase flows into one **unified dashboard**. Every simulation is **automatically scored**, ensuring each trainee experiences every required call type with objective and consistent evaluation.

- ✓ Assign your program to your trainees.
- ✓ CommsCoach TRAIN automatically evaluates every simulation and training activity, providing a complete real-time view of trainee progress.
- ✓ Add CommsCoach QA to integrate call and dispatch on-the-floor ride-along evaluations.



Enroll Trainees

Ongoing Evaluation With Automated Observation Reports



- ✓ Access CommsCoach TRAIN generated objective reports for events and activities, pre-written to save you hours of paperwork.
- ✓ Add your personal observations and qualitative insights directly into the report, capturing feedback no automated system could provide.
- ✓ CommsCoach TRAIN automatically aggregates feedback into daily & weekly summaries, progress updates & milestone comparisons over time.
- ✓ Checklists help you confirm milestone completion and readiness for promotion to the next stage.

Combined objective, comprehensive metrics and qualitative feedback for a **holistic view of progress**.

Trainer Evaluations

Training Observation Template	Author	23 2025	24 2025
Call Taking Observation Categories	Alex Montgomery		2.33
	Dalton Shahan		
	Kacey Leyba		2.5
	Kyle Penna	2.6	
	Lori Henriksen		
	Matt Wasel		
	Scott Kozic		1
	Scott MacDonald		2.1

Drill into comprehensive trainer data to identify performance trends of trainer evaluations over time.

TIME SAVINGS:

CommsCoach TRAIN doesn't just track performance, it evaluates trainees objectively and consistently and then drafts and aggregates your observations reports so **you can spend more time coaching and less time documenting**.



Find Out More About CommsCoach TRAIN

Hire 9-1-1 Professionals with Confidence

Research and evidence-based assessments and AI-generated simulations to measure aptitude, resilience and composure.

Hiring and training are challenging and costly processes for Emergency Communication Centers. It can be difficult to determine whether a candidate has the essential skills, such as typing speed, memory, mental acuity and the right temperament for high-stress situations.

CommsCoach HIRE helps ECC leaders identify the candidates most likely to succeed in the demanding world of 9-1-1 communications.

Modeled after the framework used in air traffic control, where precision and composure are critical, CommsCoach was developed with ATC testing consultants to deliver evidence-based assessments that measure readiness for high-intensity communications roles.



Candidate Assessment Categories



Foundational Skills

Assess essential abilities such as typing, spelling, and data entry that support accuracy and speed in everyday tasks.



Aptitude Skills

Evaluate listening, memory, multitasking, decision-making and prioritization to gauge readiness for the demands of an emergency communications role.



Role-Specific Skills

Measure proficiency in map reading and direction-based communication performed quickly and accurately under pressure.

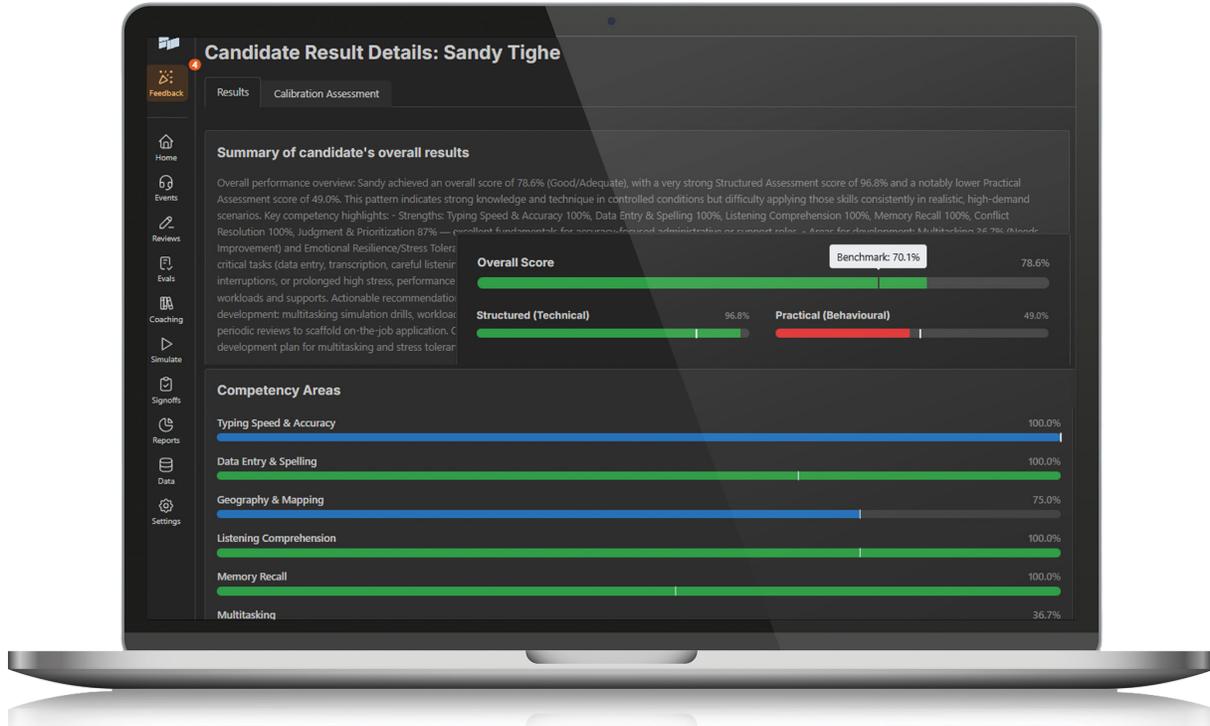


Behavioral Skills

Observe resilience as pressure intensifies, noting its effects on accuracy and the ability to manage conflict with challenging callers.

CommsCoach HIRE: Benefits

Designed for the 9-1-1 Profession: Every scenario, skill, and simulation was built to reflect the pressures, pace, and precision of real emergency communications work.



AI-Powered Evaluation

Intelligent scoring and benchmarking that provide supervisors with fast, effective and equitable candidate insights.



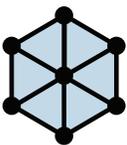
Intuitive Candidate Portal

A self-guided space where candidates can easily access exams, review instructions, and track their progress.



Integrated Career Platform

A seamless bridge between hiring and training, where assessment results carry over to create customized learning paths in CommsCoach training phases.



Unified Management

Centralized tools for exam distribution, automated scoring, dashboard monitoring, and candidate communication.



Secure Testing Technology

Built-in checks and safeguards that verify authenticity and prevent cheating throughout the assessment process.

COMMSCOACH SIMULATIONS

Realistic, AI-Powered Training for ECCs

CommsCoach Simulations offers a fully interactive, AI-driven environment where both trainees and experienced telecommunicators can enhance their skills. New hires can practice real-world emergency scenarios, refine decision-making and build confidence before handling live calls. Meanwhile, seasoned professionals can hone their expertise and adapt to new SOPs and protocols.



Use CommsCoach Simulations to:



Build & Customize Training Scenarios

Create custom simulations tailored to policies and operations or modify pre-built scenarios to add agency-specific details, evolving conditions, and real-world emergency situations.



Simulate Realistic Call Environment

Use AI-generated background noise, call disruptions and escalating scenarios that adapt based on time or responses, and challenge trainees to think critically and adapt under pressure.



Evaluate & Track Performance

Simulations are evaluated and scored using a standard library or agency-defined criteria for consistency, providing trainers with detailed reports that highlight trainee strengths and areas for improvement.

Complete, Real-Word Simulations



Challenge	Traditional Approach	CommsCoach Simulations
Simulation	<ul style="list-style-type: none"> Manual Role Play Time-consuming process Inconsistent trainee experiences Unrealistic call environment 	<ul style="list-style-type: none"> Structured, immersive simulations Eliminated human variability Consistent trainee learning
Trainer Workload	<ul style="list-style-type: none"> Dual responsibility: Caller & evaluator Inconsistent training difficulty Limited scalability 	<ul style="list-style-type: none"> Trainer-guided, not role-play Increased mentoring time Data-driven performance insights

COMMSCOACH QA & FEEDBACK

AI-Driven Quality Assurance for ECCs

CommsCoach QA provides ECCs a powerful AI platform designed to consistently evaluate and improve telecommunicator performance. By automating evaluations of calls, radio interactions, and CAD data, your center quickly identifies performance trends, celebrates strengths, and pinpoints areas for targeted training and continuous improvement



CommsCoach QA



Automate Comprehensive Evaluations

Efficiently review 100% of eligible calls, radio transmissions, and CAD entries using AI-driven technology. Quickly and consistently measure adherence to your agency's standards, protocols, or customized evaluation criteria without adding additional staff workload.



Instant Insights and Actionable Feedback

Rapidly generate clear, unbiased reports highlighting telecommunicator strengths, coaching opportunities, and performance trends. Feedback is standardized, objective, and easy for supervisors to share directly with telecommunicators.



Customized & Flexible Criteria

Go fast! Use a vast library of industry-standard evaluation templates, customize existing evaluations, or easily create your own criteria tailored precisely to your ECC's operational policies and procedures

Fully Automated Call and Radio QA



Challenge	Traditional Approach	CommsCoach
Evaluations	<ul style="list-style-type: none"> • Random sampling <5% • Subjective varies by reviewer • Intensive manual effort 	<ul style="list-style-type: none"> • Comprehensive can evaluate 100% • AI removes subjectivity • Automated within hours of event
Feedback	<ul style="list-style-type: none"> • Inconsistent and unequal • Delayed weeks after event • Negativity bias 	<ul style="list-style-type: none"> • Regular and continuous • Recurring throughout • Balanced and objective



CommsCoach
by GovWorx

Proposal to:

Calhoun County Consolidated Dispatch Authority (MI)

Issued: November 5, 2025 Expires on: December 15, 2025

GovWorx is pleased to offer the Priority Scheduling discount to our valued partners who are prepared to commit to timely project initiation. This special discount is specifically provided to assist our onboarding and implementation teams in efficiently scheduling and allocating their resources, ensuring a rapid and smooth project kickoff.

To participate in the PS initiative, we ask that you help to **expedite the completion of this order form and agree to a timely kickoff to the project** with the minimal resources and points of contact required to successfully launch the project. Your commitment to an accelerated initiation allows our team to prioritize and deliver your onboarding efficiently, ensuring optimal use of resources and the fastest path to value realization for your center.

As an additional Priority Scheduling benefit, if under agreement by expiration date on this order form, GovWorx agrees to honor the subscription and discount quoted for the first two years and limit any increase after that to 5% per year.

Order Form

CommsCoach QA Annual Subscription

CommsCoach is an annual subscription for the single agency named on this sales order, providing access to the following modules: Call and Radio Evaluations, Post Event Audio Transcription, Keyword Search, Review Queues, Shift Goals, Dashboards, Reports, and Evaluator Feedback. Also includes simulations for training created from actual events in agency CAD/Audio

1 x ~~\$62,510.00~~
after \$25,010.00
discount
\$37,500.00

CommsCoach TRAIN Annual Subscription (INCLUDED)

CommsCoach TRAIN is an annual subscription for the single agency named on this sales order, providing access to the following modules: Phased Training Templates, Tasks Lists, Automated Evaluations (when connected to QA), Observation Summaries, Dashboards, Reports, and Trainer Feedback. When combined with CommsCoach QA, Observations can include and summarize evaluations performed over events.

1 x \$0.00

CommsCoach HIRE Annual Subscription

Annual subscription for the single agency identified on this Order Form for CommsCoach HIRE, providing pre-hire candidate assessments using simulations, interactive questions, evaluations and reporting.

1 x ~~\$7,500.00~~
after \$3,750.00
discount
\$3,750.00

One-time subtotal \$41,250.00

after \$28,760.00 discount

2026 Performance and Readiness Grant Applied (Year 1 Only) (\$6,187.50)
15% discount

Total \$35,062.50

Signature

Signature

Date

Printed name

Pricing and any Discount expires on December 15, 2025

Terms

The pricing presented, along with any discounts are only valid until the expiration date listed on this Order Form.

This form creates a binding contract on the parties. Unless otherwise detailed in a written agreement between GovWorx Inc. and Customer, this Order Form and the Services to be provided are subject to the terms of service attached and any other addendum agreed to by both parties.

The Effective Date shall be the date of signature on this Order Form unless otherwise defined in this order form or other agreement.

Questions? Contact me**Kelly Kyle**

kelly.kyle@gov-worx.com

AI-Driven Quality Assurance for ECCs

CommsCoach QA provides ECCs a powerful AI platform designed to consistently evaluate and improve telecommunicator performance. By automating evaluations of calls, radio interactions, and CAD data, your center quickly identifies performance trends, celebrates strengths, and pinpoints areas for targeted training and continuous improvement.



CommsCoach QA



Automate Comprehensive Evaluations

Efficiently review 100% of eligible calls, radio transmissions, and CAD entries using AI-driven technology. Quickly and consistently measure adherence to your agency's standards, protocols, or customized evaluation criteria without adding additional staff workload.



Instant Insights and Actionable Feedback

Rapidly generate clear, unbiased reports highlighting telecommunicator strengths, coaching opportunities, and performance trends. Feedback is standardized, objective, and easy for supervisors to share directly with telecommunicators.



Customized & Flexible Criteria

Go fast! Use a vast library of industry-standard evaluation templates, customize existing evaluations, or easily create your own criteria tailored precisely to your ECC's operational policies and procedures.

Elevating 911 Professionals

Built to hire, train, support, and retain your team

CommsCoach helps 9-1-1 centers close the experience gap and build stronger teams. As seasoned professionals leave the field, CommsCoach delivers structure, insight, and support across the entire telecommunicator career, helping you elevate the profession, not just manage the shift.



Smarter Hiring.
Faster Training.
Stronger Teams.



QA

Fully automated evaluations across calls and radio traffic, helping you reinforce what's working and coach where needed. Quality assurance that scales without burnout.



ASSIST

Live AI support during calls, offering real-time prompts, SOP reminders, and alerts for supervisors: like having an AI co-trainer sitting beside every call taker.



TRAIN

Phased training that spans from classroom to the floor, with AI helping trainers evaluate performance, complete documentation, and build simulations from real calls.



HIRE

AI-based assessments to evaluate candidates before day one. From pressure testing to shift adaptability, HIRE helps you find the right fit from the start.

GovWorx Inc.

600 17th St Suite 2800 South

Denver, CO 80202

United States

www.govworx.ai

TERMS OF SERVICE

6-5-2025

You agree that by placing an order through a GovWorx standard ordering document such as a “Quote”, “Order Form”, “SOW” or other document mutually agreed by the parties detailing the services, pricing and subscription term you agree to follow and be bound by the terms and conditions set forth herein, called “Order Form” in this document.

1. **Provision of Services.** Subject to the terms of this Agreement GovWorx hereby agrees to provide Customer with access to its SaaS Applications and Professional Services (each defined below) included or ordered by Customer in the applicable Order Form (collectively referred to as the “Services”). Customer hereby acknowledges and agrees that GovWorx’s provision and performance of, and Customer’s access to, the Services is dependent and conditioned upon Customer’s full performance of its duties, obligations and responsibilities hereunder. This Agreement entered into as of date of signature on an applicable Order Form (Effective Date) unless otherwise indicated on the Order Form.
2. **SaaS Subscription.**
 - a) **Subscription Grant.** “SaaS Applications” means each proprietary GovWorx software-as-a-service application that may be set forth on an Order Form and subsequently made available by GovWorx to Customer, and associated components as described in any written service specifications made available to Customer by GovWorx (the “Service Specifications”). Subject to and conditioned on Customer’s and its Authorized Users’ compliance with the terms and conditions of this Agreement, GovWorx hereby grants to Customer a limited, non-exclusive, non-transferable, and non-sublicensable right to onboard, access and use, and to permit Authorized Users to onboard, access and use, the SaaS Applications specified in the Order Form solely for Customer’s internal, non-commercial purposes;(these rights shall collectively be referred to as the “SaaS Subscription”). “Authorized Users” means (1) Customer employees, agents, contractors, consultants (“Personnel”) who are authorized by Customer to access and use the Services under the rights granted to Customer pursuant to this Services Agreement and (2) for whom access to the Services has been purchased hereunder. You shall not exceed the usage limits (if any) as detailed in the applicable Order Form. You may not access the SaaS Applications if you are a direct competitor of GovWorx or its affiliates. In addition, you may not access the SaaS for any competitive purposes. You shall be responsible for each Authorized User’s access to and use of the SaaS Applications and compliance with applicable terms and conditions of this Agreement.
 - b) **Subscription Term.** Unless otherwise specified in an applicable Order Form, SaaS Subscriptions shall commence on the Effective Date and remain in effect for twelve (12) consecutive months, unless terminated earlier in accordance with this Agreement (the “Initial Term”). Thereafter, SaaS Subscriptions shall automatically renew for successive twelve (12) month terms (each a “Renewal Term” and together with the Initial Term, collectively, the “Term”) unless a party delivers to the other party, at least thirty (30) days prior to the expiration of the Initial Term or the applicable Renewal Term, written notice of such party’s intention to not renew the SaaS Subscriptions, or unless terminated earlier in accordance with this Agreement. The Term for the Services is a continuous and non-divisible commitment for the full duration regardless of any invoice schedule, unless otherwise specified on the Order Form..
3. **Customer Responsibilities.** Customer will not, and will ensure its Authorized Users do not (a) make any of the Services available to anyone other than Authorized Users or use any Services for the benefit of anyone other than Customer and its Authorized Users, unless otherwise agreed in writing by the parties, (b) sell, resell, license, sublicense, distribute, make

available, rent or lease any of the Services, or include any of the Services in a service bureau or outsourcing offering, unless otherwise agreed in writing by the parties, (c) use the Services to store or transmit infringing, libelous, or otherwise unlawful or tortious material, or to store or transmit material in violation of the privacy rights, publicity rights, copyright rights, or other rights of any person or entity, (d) use the Services to store or transmit code, files, scripts, agents or programs intended to do harm, including, for example, viruses, worms, time bombs and Trojan horses, (e) interfere with or disrupt the integrity or performance of the Services (including, without limitation, activities such as security penetration tests, stress tests, and spamming activity), (f) attempt to gain unauthorized access to the Services or its related systems or networks, (g) disassemble, reverse engineer, or decompile the Services, or modify, copy, or create derivative works based on the Services or any part, feature, function or user interface thereof, (h) remove the copyright, trademark, or any other proprietary rights or notices included within GovWorx Intellectual Property and on and in any documentation or training materials, or (i) use the Services in a manner which violates the terms of this Agreement, any Order Form or any applicable laws.

4. Payment Terms.

- a) Fees. Customer shall pay all fees (“Subscription Fees”) as set forth in an Order Form within thirty (30) days of the date of GovWorx’s invoice. Fees shall be invoiced annually in advance and in a single invoice for each Term. Unless explicitly stated otherwise in an Order Form, all payments due under an Order Form are expressed in and shall be paid in U.S. dollars. If any amount owing by Customer is more than 30 days overdue, GovWorx may, without limiting its other rights and remedies, suspend the Services until such amounts are paid in full. Except as otherwise specifically stated in the Order Form, GovWorx may change the charges for the Services with effect from the start of each Renewal Term by providing Customer with new pricing at least thirty (30) day notice prior to commencement of a Renewal Term, unless otherwise specified in the Order Form. Order forms, renewals, and/or other notifications shall be sent to info@calhounmi911.gov
- b) Taxes. Unless tax exempt, Customer will pay all taxes, duties and levies imposed by all federal, state, and local authorities (including, without limitation, export, sales, use, excise, and value-added taxes) based on the transactions or payments under this Agreement, except those taxes imposed or based on GovWorx’s net income or those exempt by applicable state law.

5. Term and Termination.

- a) Term. This Agreement shall commence on the Effective Date and shall remain in effect until all SaaS Subscriptions have expired unless it is terminated earlier in accordance with this Agreement.
- b) Termination for Cause: Effect of Termination. Either Party may terminate this Agreement immediately if the other is in material breach of this Agreement and such breach is not cured within thirty (30) days following non-breaching party’s written specification of the breach. GovWorx may suspend the Services or terminate this Agreement immediately in the event the Services or Customer’s use of the Services provided hereunder pose a security risk to the Services, GovWorx, or any third party. Upon expiration or any termination of this Agreement, Customer shall cease all use and refrain from all further use of the Services and other GovWorx Intellectual Property. Unless otherwise specified, following 90 days after expiration or termination of the Agreement after expiration or termination of this Agreement GovWorx may remove Customer Data from GovWorx Services.

6. Maintenance: Modifications: Support Services.

- a) Maintenance, Updates, Upgrades. GovWorx maintains GovWorx' cloud and software infrastructure for the Services and is responsible for maintaining the GovWorx operation and GovWorx database security. GovWorx may periodically modify, Update, and Upgrade the features, components, and functionality of the Services during the Term. “Update” means any update, bug fix, patch or correction of the Services or underlying GovWorx software that GovWorx makes generally available to its customers of the same module.
- b) Support. Online support for the Services is available to Customer Monday through Friday, from 8:00 AM through 5:00 PM Central Time, excluding GovWorx holidays. Customer may submit a request for email support for the Services 24 hours a day, seven days a week, and the GovWorx support desk will acknowledge receipt of the request within a reasonable time. The length of time for a resolution of any problem is dependent on the type of case.

7. GovWorx Intellectual Property. GovWorx shall exclusively own all right, title and interest in and to all pre-existing and future intellectual property developed or delivered by GovWorx including all Services, products, systems, software (including any source code or object code) or Service Specifications related thereto, Updates or Upgrades, trademarks, service marks, logos and other distinctive brand features of GovWorx and all proprietary rights embodied therein (collectively, the “GovWorx Intellectual Property”). This Agreement does not convey or transfer title or ownership of the GovWorx Intellectual Property to Customer or any of its users. All rights not expressly granted herein are reserved by GovWorx. Other than recommendation use or as required by law, all use of GovWorx trademarks must be pre-approved by GovWorx prior to use. Trademarks shall include any word, name, symbol, color, designation or device, or any combination thereof that functions as a source identifier, including any trademark, trade dress, service mark, trade name, logo, design mark, or domain name, whether or not registered.
8. Data Processing and Privacy.
- a) Customer Data. “Customer Data” shall mean all data that is owned or developed by Customer, whether provided to GovWorx by Customer or provided by a third party to GovWorx in connection with GovWorx’s provision of Services to Customer, including Personnel data collected, loaded into, or located in Customer data files maintained by GovWorx. GovWorx Intellectual Property, including but not limited to the Services and all derivative works thereof, GovWorx Confidential Information, and Platform Data do not fall within the meaning of the term “Customer Data”. Customer exclusively owns all right, title, and interest in and to all Customer Data. Customer grants GovWorx a license to host, use, process, display, create non-personal derivative works of, and transmit Customer Data to provide the Services.
 - b) Platform Data. “Platform Data” shall mean any anonymized data reflecting the access to or use of the Services by or on behalf of Customer or any user, including statistical or other analysis and performance information related to the provision and operation of the Services including any end user visit, session, impression, clickthrough or click stream data, as well as log, device, transaction data, or other analysis, information, or data based on or derived from any of the foregoing. GovWorx shall exclusively own all right, title and interest in and to all Platform Data. Customer acknowledges GovWorx may compile Platform Data based on Customer Data input into the Services. Customer agrees that GovWorx may use Platform Data to the extent and in the manner permitted under applicable law. Such anonymized data neither identifies Customer or its users, nor can Customer or any its users can be derived from such data.
 - c) Data Responsibilities.
 - i) GovWorx will maintain administrative, physical, and technical safeguards for protection of the security, confidentiality and integrity of the Customer Data. Those safeguards will include, but will not be limited to, measures for preventing access, use, modification or disclosure of Customer Data by GovWorx personnel except (a) to provide the Services and prevent or address service or technical problems, (b) as compelled by applicable law, or (c) as Customer expressly permits in writing. Customer acknowledges and agrees that it is commercially reasonable for GovWorx to rely upon the security processes and measures utilized by GovWorx’s cloud infrastructure providers.
 - ii) Customer is solely responsible for the development, content, operation, maintenance, and use of Customer Data, including but not limited to compliance with applicable laws. GovWorx will have no responsibility or liability for the accuracy of the Customer Data prior to receipt of such data into the Services.
 - d) Breach Notice. GovWorx will notify Customer of unauthorized access to, or unauthorized use, loss or disclosure of Customer Data within its custody and control (a “Security Breach”) within 72 hours of GovWorx’s confirmation of the nature and extent of the same or when required by applicable law, whichever is earlier. Each party will reasonably cooperate with the other with respect to the investigation and resolution of any Security Breach. If applicable law or Customer’s policies require notification of its Authorized Users or others of the Security Breach, Customer shall be responsible for such notification.
 - e) Data Export, Retention and Destruction. Customer may export or delete Customer Data from the Services at any time during a Subscription Term, using the existing features and functionality of the Services. Customer is solely responsible for its data retention obligations with respect to Customer Data. If and to the extent Customer cannot export or delete Customer Data stored on GovWorx’s systems using the then existing features and functionality of the Services, GovWorx will, upon Customer’s written request, make the Customer Data available for export by Customer or destroy the Customer Data. If Customer requires the Customer Data to be exported in a different format than provided by GovWorx, such additional services will be subject to a separate agreement on a time and materials basis. Except as otherwise required by applicable law, GovWorx will have no obligation to maintain or provide any Customer Data more than ninety (90) days after the expiration or termination of this Agreement. Customer acknowledges that it is solely responsible for determining any retention requirements with respect to the Customer Data as required by applicable law and GovWorx disclaims all liability in connection with such determination. In addition, to the extent Customer requests that GovWorx retain Customer Data beyond the expiration of the retention period required by applicable law, rule or regulation, GovWorx. Upon Customer’s written request made within ninety (90) days following the effective date of termination or expiration of this Agreement, GovWorx will provide Customer with a one-time export of Customer Data

in a reasonably usable, downloadable, and non-proprietary format. Customer acknowledges that GovWorx will not return or reproduce any audio files or other original media uploaded by Customer, as GovWorx is not the system of record for such content and does not store audio beyond Customer-defined retention periods. GovWorx shall have no obligation to maintain or provide any Customer Data after this ninety (90) day period.

9. **Third Party Services.** The Services may permit Customer and its Authorized Users to access services or content provided by third parties through the Services (“Third Party Services”). Customer agrees that GovWorx is not the original source and shall not be liable for any inaccuracies contained in any content provided in any of the Third Party Services. GovWorx makes no representations, warranties or guarantees with respect to the Third Party Services or any content contained therein. GovWorx may discontinue access to any Third Party Services through the Services if the relevant agreement with the applicable third party no longer permits GovWorx to provide such access. If loss of access to any Third Party Services (to which Customer has a subscription under this Agreement) occurs during a Subscription Term, GovWorx will refund to Customer any prepaid fees for such Third Party Services covering the remainder of the Subscription Term.
10. **Insurance:** GovWorx agrees, at its own expense, to maintain in full force and effect, the following insurance coverages with reputable insurers that are licensed to do business in the jurisdiction(s) where the Company operates.
 - a) **General Liability Insurance:** GovWorx shall carry a General Liability insurance policy(ies) with the following minimum limits: Each occurrence limit: One Million Dollars (USD \$1,000,000). General aggregate limit: Two Million Dollars (USD \$2,000,000).
 - b) **Cyber and Data Risk Protection:** The Company shall maintain Cyber and Data Risk insurance with minimum limits of: Each claim and/or event: Three Million Dollars (USD \$3,000,000). Aggregate: Three Million Dollars (USD \$3,000,000).
 - c) **Proof of Insurance:** Upon Customer's request, the Company shall provide certificates of insurance evidencing the coverages required by this section.
 - d) **Additional Insured:** Where applicable, and upon request, Customer may be named as a certificate holder or an additional insured on the General Liability policy.
11. **Nondisclosure.**
 - a) **Definition of Confidential Information.** “Confidential Information” means all information disclosed by a party (“Disclosing Party”) to the other party (“Receiving Party”), whether orally or in writing, that is designated as confidential or that reasonably should be understood to be confidential given the nature of the information and the circumstances of disclosure. Customer Confidential Information includes its Customer Data. GovWorx Confidential Information includes the GovWorx Intellectual Property and the Services. The Confidential Information of each party includes the terms and conditions of this Agreement and all Order Forms (including pricing), as well as business and marketing plans, technology and technical information, product plans and designs, and business processes disclosed by such party. However, Confidential Information does not include any information that (a) is or becomes generally known to the public without breach of any obligation owed to the Disclosing Party, (b) was known to the Receiving Party prior to its disclosure by the Disclosing Party without breach of any obligation owed to the Disclosing Party, (c) is received from a third party without breach of any obligation owed to the Disclosing Party, or (d) was independently developed by the Receiving Party.
 - b) **Obligations.** The Receiving Party will: (i) use the same degree of care it uses to protect the confidentiality of its own confidential information of like kind (but not less than reasonable care); (ii) not use any Confidential Information of the Disclosing Party for any purpose outside the scope of this Agreement and (iii) (iii) except as otherwise authorized by the Disclosing Party in writing, limit access to Confidential Information of the Disclosing Party to those of its employees, officials, board members, and contractors who need access for purposes consistent with this Agreement and who are subject to obligations of confidentiality that protect such information no less than the protections set forth herein. For clarity, Receiving Party may share the terms and conditions of this Agreement with its governing board, auditors, legal counsel, and other personnel to the extent required for internal review, approval, compliance with open-meeting or public-records laws, or to carry out the Receiving Party’s official duties, provided that any public disclosure is only made to the extent required by applicable law.
 - c) **Exceptions.** The Receiving Party may disclose Confidential Information of the Disclosing Party to the extent compelled by law to do so, provided the Receiving Party gives the Disclosing Party prior notice of the compelled disclosure (to the extent legally permitted) and reasonable assistance, at the Disclosing Party's cost, if the Disclosing Party wishes to contest the disclosure.
12. **Representations, Warranties, and Disclaimers.**
 - a) **Mutual Representations.** Each party represents and warrants to the other party that (i) it has full power and authority under all relevant laws and regulations and is duly authorized to enter into this Agreement; and (ii) to its knowledge, the execution, delivery and performance of this Agreement by such party does not conflict with any agreement, instrument or understanding, oral or written, to which it is a party or by which it may be bound, nor violate any law or regulation of

any court, governmental body or administrative or other agency having jurisdiction over it.

- b) Service Performance Warranty. GovWorx warrants that it provides the Services using a commercially reasonable level of care and skill and in a professional manner in accordance with generally recognized industry standards for similar services.
- c) No Other Warranty. EXCEPT FOR THE EXPRESS WARRANTIES SET FORTH IN THIS WARRANTY SECTION, THE SERVICES ARE PROVIDED ON AN “AS IS” BASIS, AND CUSTOMER’S USE OF THE SERVICES IS AT ITS OWN RISK. GovWorx DOES NOT MAKE, AND HEREBY DISCLAIMS, ANY AND ALL OTHER EXPRESS AND/OR IMPLIED WARRANTIES, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, NONINFRINGEMENT AND TITLE, AND ANY WARRANTIES ARISING FROM A COURSE OF DEALING, USAGE, OR TRADE PRACTICE. GOVWORX DOES NOT WARRANT THAT THE SERVICES WILL BE UNINTERRUPTED, ERROR-FREE, OR THAT ANY ERROR WILL BE CORRECTED.
- d) Disclaimer of Actions Caused by and/or Under the Control of Third Parties. GovWorx DOES NOT AND CANNOT CONTROL THE FLOW OF DATA TO OR FROM THE GOVWORX SYSTEM AND OTHER PORTIONS OF THE INTERNET. SUCH FLOW DEPENDS IN LARGE PART ON THE PERFORMANCE OF INTERNET SERVICES PROVIDED OR CONTROLLED BY THIRD PARTIES. AT TIMES, ACTIONS OR INACTIONS OF SUCH THIRD PARTIES CAN IMPAIR OR DISRUPT CUSTOMER’S CONNECTIONS TO THE INTERNET (OR PORTIONS THEREOF). ALTHOUGH GOVWORX WILL USE COMMERCIALY REASONABLE EFFORTS TO TAKE ALL ACTIONS IT DEEMS APPROPRIATE TO REMEDY AND AVOID SUCH EVENTS, GOVWORX CANNOT GUARANTEE THAT SUCH EVENTS WILL NOT OCCUR. ACCORDINGLY, GOVWORX DISCLAIMS ANY AND ALL LIABILITY RESULTING FROM OR RELATED TO SUCH EVENTS OR WITH RESPECT TO ANY THIRD PARTY SERVICES.

13. Indemnification.

- a) Mutual Indemnification. Each party will indemnify, defend, and hold harmless the other party from third-party claims to the extent caused by:
 - (i) the indemnifying party’s violation of applicable law;
 - (ii) the indemnifying party’s gross negligence or willful misconduct; or
 - (iii) for GovWorx, a claim that the Services infringe a third party’s intellectual property rights; subject to the limitations of liability in Section 14.
- b) Customer Indemnity. To the extent permitted by applicable law, Customer will defend and indemnify GovWorx from and against any claim, demand, suit or proceeding made or brought against GovWorx (i) by a third party alleging that any Customer Data infringes or misappropriates such third party’s intellectual property rights, (ii) in connection with Customer’s violation of any applicable laws, or (iii) any claim or allegation by any third party resulting from or related to Customer’s or any of its Authorized User’s breach of Section 3 of this Agreement.
- c) If Customer is prohibited by federal, state or local law from agreeing to hold harmless or indemnify third parties, Section 12(a) and the indemnification provision included in Section 12 of the Services Agreement shall not apply to Customer, to the extent disallowed by applicable law.

- d) GovWorx Indemnity. If a third party makes a claim against Customer that any GovWorx intellectual property furnished by GovWorx and used by Customer infringes a third party's intellectual property rights, GovWorx will defend the Customer against the claim and indemnify the Customer from the damages and liabilities awarded by the court to the third-party claiming infringement or the settlement agreed to by GovWorx.
- e) Indemnification Procedures. In order to receive the indemnities described hereunder, the indemnified party must: (i) promptly notify the indemnifying party, in writing, of any claim; (ii) cooperate reasonably with indemnifying party, at the indemnifying party's expense, in the defense and/or settlement thereof; and (iii) allow the indemnifying party to control the defense and/or settlement thereof except that the indemnifying party may not, without the indemnified party's prior written consent, enter into any settlement that does not unconditionally release the indemnified party from liability. The indemnified party shall have the right to participate in any defense of a claim and/or to be represented by counsel of its own choosing at its own expense, provided that ultimate control of such defense shall remain solely with the indemnifying party.

14. Limitations of Liability.

- a) Exclusion of Damages. To the maximum extent permitted by applicable law, in no event will either party be liable under or in connection with this agreement or its subject matter under any legal or equitable theory, including breach of contract, tort (including negligence), strict liability, and otherwise, including for any: (a) loss of production, use, business, revenue, or profit or diminution in value; (b) impairment, inability to use or loss, interruption or delay of the services; (c) loss, damage, corruption or recovery of data, or breach of data or system security; (d) cost of replacement goods or services; (e) loss of goodwill, loss of business opportunity or profit, or loss of reputation; or (f) consequential, incidental, indirect, exemplary, special, enhanced, or punitive damages, regardless of whether such persons were advised of the possibility of such losses or damages or such losses or damages were otherwise foreseeable, and notwithstanding the failure of any agreed or other remedy of its essential purpose..
- b) Cap on Monetary Liability. Except for damages arising out of liability which cannot be lawfully excluded or limited, or customer's obligations to make payment under this agreement, the total aggregate liability of either party for any and all claims against the other party under this agreement, whether arising under or related to breach of contract, tort (including negligence), strict liability, or any other legal or equitable theory, shall not exceed the amount of all payments actually received by GovWorx from customer in connection with this agreement in the 12 month period preceding the date of the event initially giving rise to such liability. Except for damages arising out of GovWorx's willful misconduct or liability that cannot be limited by law, GovWorx's total aggregate liability shall not exceed two (2) times the fees paid by Customer in the twelve (12) months preceding the event giving rise to the claim. The existence of one or more claims will not enlarge the limit.

15. Reimbursement of Costs in Third Party Litigation. With respect to any litigation or other court proceeding involving Customer and a third party, if any subpoena or other legally binding request related to such litigation or court proceeding is served to GovWorx requesting copies of documents maintained by GovWorx or otherwise requesting GovWorx to appear as a witness in any capacity or provide testimony with respect to Customer's documentation, Customer shall reimburse GovWorx for its out-of-pocket costs associated with compliance with such request, including but not limited to GovWorx's reasonable attorneys' fees.
16. Publicity. Unless otherwise provided in the applicable Order Form, GovWorx may identify Customer as one of its customers and use Customer's logo for such purposes, subject to any trademark usage requirements specified by Customer.
17. Force Majeure. Except for Customer's payment obligations to GovWorx, neither party shall be liable for any damages, costs, expenses or other consequences incurred by the other party or by any other person or entity for any act, circumstance, event, impediment or occurrence beyond such party's reasonable control, including, without limitation: (a) acts of God; (b) changes in or in the interpretation of any law, rule, regulation or ordinance; (c) strikes, lockouts or other labor problems; (d) transportation delays; (e) unavailability of supplies or materials; (f) fire or explosion; (g) riot, pandemic, military action or usurped power; (h) actions or failures to act on the part of a governmental authority; (i) internet service interruptions or slowdowns, vandalism or cyber-attacks, or (j) any other cause beyond the reasonable control of such party. In the event the Customer is unable to receive the Services due to a Force Majeure event affecting the Customer, the Customer will not be deemed in breach of this Agreement for such failure of performance. The Customer's payment obligations shall be tolled (paused) for the duration of the Force Majeure event, provided that the Customer uses reasonable efforts to resume performance as soon as the event is resolved.
18. Independent Contractor: No Third Party Beneficiary: Fulfillment Partners. The relationship of the parties shall be deemed to be that of an independent contractor and nothing contained herein shall be deemed to constitute a partnership between or a joint venture by the parties hereto or constitute either party the employee or agent of the other. Customer acknowledges that nothing in this Agreement gives Customer the right to bind or commit GovWorx to any agreements with any third parties. This Agreement is not for the benefit of any third party and shall not be deemed to give any right or remedy to any such party whether referred to herein or not. GovWorx may designate any third-party affiliate, or other agent or subcontractor (each a "Fulfillment Partner"), without notice to, or the consent of, Customer, to perform such tasks and functions to complete any Services.
19. General.
 - a) Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the state of Michigan without giving effect to conflict of law rules. Any legal action or proceeding relating to this Agreement shall be instituted only in any state or federal court in Calhoun County, MI.
 - b) Severability. If any provision of this Agreement is held to be illegal or unenforceable, such provision shall be limited or eliminated to the minimum extent necessary so that the remainder of this Agreement will continue in full force and effect. Provisions that survive termination or expiration are those relating to, without limitation, accrued rights to payment, acknowledgements and reservations of proprietary rights, confidentiality obligations, warranty disclaimers, and limitations of liability, and others which by their nature are intended to survive.
 - c) Notices. All notices or other communications required or permitted hereunder shall be in writing and shall be deemed to have been duly given either when personally delivered, one (1) business day following delivery by recognized overnight courier or electronic mail, or three (3) business days following deposit in the U.S. mail, registered or certified, postage prepaid, return receipt requested. All such communications shall be sent to (i) Customer at the address set forth in the Order Form and (ii) GovWorx at the address specified in the applicable Order Form.
 - d) Waiver. The waiver, express or implied, by either party of any breach of this Agreement by the other party will not waive any subsequent breach by such party of the same or a different kind.
 - e) Electronic Delivery. Delivery of a copy of this Agreement or an Order Form bearing an original signature by electronic mail or by any other electronic means will have the same effect as physical delivery of the paper document bearing the original signature.
 - f) Assignment. Customer may not assign this Agreement without the express written approval of GovWorx. Any attempt at assignment in violation of this Section shall be null and void.
 - g) Construction. The parties intend this Agreement to be construed without regard to any presumption or rule requiring construction or interpretation against the party drafting an instrument or causing any instrument to be drafted. The exhibits, addendum, schedules, attachments, and appendices referred to herein are an integral part of this Agreement to the same extent as if they were set forth verbatim herein.

Calhoun County Consolidated Dispatch Authority

Staff Report for Agenda Items

Meeting Date: December 9, 2025

From: Michael Armitage, Executive Director

Item: New Business 5 – Aurelian

Background:

Administrative staff has demoed several A.I. products to determine opportunities to streamline and improve processes.

Aurelian is a call-handling solution for non-emergency calls. This system is designed to detect emergencies and transfer to a telecommunicator. Most calls, however, it can handle with little or no human intervention. This system is currently in place in several 911 centers, including Kalamazoo County.

More information about the product is available [here](#).

Financial Impact:

Included in FY2026 Budget.

Recommended Motion:

Approve quote from Aurelian, along with associated agreement(s) in substantial form and authorize the executive director to sign on behalf of the authority.

MASTER SERVICES AGREEMENT (SAAS)

This MASTER SERVICES AGREEMENT (“Agreement”) is dated _____ (“Effective Date”) and entered into between Needl, Inc. dba Aurelian, a Delaware corporation (“Aurelian”) and the ~~Calhoun County 911 District~~ Calhoun County Consolidated Dispatch Authority (“Customer”). Customer desires to use Aurelian’s AI public safety non-emergency answering platform, pursuant to the terms and conditions of this Agreement. The parties agree as follows:

1. DEFINITIONS.

1.1 “Affiliate” means, with respect to a party, any other entity that directly or indirectly controls, is controlled by or is under common control with such entity, where “control” means the possession, direct or indirect, of the power to direct or cause the direction of the management and policies of such entity through the ownership of 50% or more of the outstanding voting securities (but only for as long as such entity meets these requirements).

1.2 “Caller” means any caller that calls into Customer’s non-emergency number that utilizes the Platform.

1.3 “Caller Data” means any data and information made available by a Caller to Aurelian in connection with Aurelian’s performance of the Services.

1.4 “Content” means content, data, and information that is owned by Aurelian or any of its licensors that is provided or made available by Aurelian through use of the Platform or as part of or in connection with Aurelian’s provision of Services. Content does not include Customer Data.

1.5 “Customer Data” means the electronic data and information input into the Platform by or on behalf of Customer. Customer Data includes Caller Data but does not include Usage Data or Aggregated Data.

1.6 “Documentation” means any user materials, instructions, and specifications made available by Aurelian to Customer for the Services.

1.7 “Implementation Services” means Aurelian’s standard implementation and set up services for the Platform.

1.8 “Order” means any written order document executed by Aurelian and Customer setting forth the terms and conditions relating to the Services. Each Order is incorporated by reference into this Agreement.

1.9 “Platform” means the Aurelian’s proprietary platform utilized by Aurelian to provide the Software to Customer under this Agreement. The Platform does not include Customer’s connectivity equipment, internet and network connections, hardware, software and other equipment as may be necessary for Customer and its Users to connect to and obtain access to the Platform or to utilize the Services.

1.10 “Services” means, collectively, Implementation Services, access to the Platform, Support Services, and the other services made available on, by, or through the Platform by Aurelian under this Agreement.

1.11 “Software” means Aurelian’s proprietary software as a service offering as set forth in the applicable Order and made available through remote access by Aurelian to Customer and Users as part of the Platform, including any modifications, updates, improvements, configurations, and enhancements thereto.

1.12 “Support Services” means Aurelian’s standard technical support and Software maintenance.

1.13 “Usage Data” means any content, data, or information that is collected or produced by the Platform in connection with use of the Services that does not identify Customer, its Users, or Callers, and may include, but is not limited to, usage patterns, traffic logs, and user conduct associated with the Platform.

1.14 “Users” means Customer’s employees, independent contractors, and other individuals who are authorized by Customer to use the Services on behalf of Customer.

2. SERVICES.

2.1 **Provision of Services.** Subject to the terms and conditions of this Agreement, Aurelian shall provide the Services to Customer and its Users. Aurelian has valid and effective agreements with all vendors and providers of technology (including AI platforms) (“Vendor Systems”) sufficient to allow Aurelian to use the Vendor Systems as part of the Services.

2.2 **Cooperation.** Customer shall supply to Aurelian the Customer Data along with access and personnel resources that Aurelian reasonably requests in order for Aurelian to provide the Services.

2.3 **Resources.** Customer is solely responsible for, at its own expense, acquiring, installing, and maintaining all connectivity equipment, internet and network connections, hardware, software, and other equipment as may be necessary for its Users to connect to and access the Platform.

2.4 **Third Party Offerings.** Aurelian may make access to or use of third-party software services, applications, or functionality that link to, interoperate with, or are incorporated into the Platform available to Customer (collectively, “Third-Party Offerings”). Customer acknowledges that Aurelian does not own or control such Third-Party Offerings, they are made available as a convenience only, and are not part of the Platform or subject to any of the warranties, service commitments, or other obligations with respect to Platform under

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this Agreement and that such Third-Party Offerings are subject to their own terms and conditions. Any acquisition by Customer of Third-Party Offerings, and any exchange of data between Customer and its Users and any Third-Party Offering is solely between Customer and its Users and the applicable Third-Party Offering provider. Access to and use of any Third-Party Offering is at Customer's own risk and is solely determined by the relevant third-party provider and is subject to such additional terms and conditions applicable to such Third-Party Offering. Aurelian may disable or restrict access to any Third-Party Offerings on the Platform at any time without notice. Aurelian is not liable for Third-Party Offerings or any Customer Data provided to a third party via a Third-Party Offering.

3. GRANT OF RIGHTS.

3.1 Access Rights; Customer's Use of the Platform. Subject to the terms and conditions of this Agreement, Aurelian hereby grants to Customer, during the Term (as defined below), a non-exclusive, non-transferable (except as permitted by Section 11.3), non-sublicensable right to access and use the Platform for Customer's and its Affiliates' internal business purposes in accordance with the Documentation and the terms and conditions of this Agreement and subject to the usage limitations set forth in the applicable Order (the "**Usage Limitations**"). Aurelian and its licensors reserve all rights in and to the Platform and the Services not expressly granted to Customer under this Agreement.

3.2 Restrictions on Use. Customer shall not (a) reproduce, display, download, modify, create derivative works of or distribute the Platform, or attempt to reverse engineer, decompile, disassemble or access the source code for the Platform or any component thereof; (b) use the Platform, or any component thereof, in the operation of a service bureau to support or process any content, data, or information of any party other than Customer or Customer Affiliates; (c) permit any party, other than the then-currently authorized Users to independently access the Platform; (d) use the Platform in any manner or for any purpose that infringes, misappropriates, or otherwise violates any intellectual property right or other right of any third-party, or that violates any applicable law; (e) exceed the Usage Limitations; or (f) use the Platform to store or transmit any code, files, scripts, agents, or programs intended to do harm, including, for example, viruses, worms, time bombs and Trojan horses.

3.3 Users. Under the rights granted to Customer under this Agreement, Customer may permit its and its Affiliates' independent contractors and employees to become Users in order to access and use the Platform in accordance with this Agreement; provided that Customer will be liable for the acts and omissions of all Customer Affiliates and Users to the extent any of such acts or omissions, if performed by Customer, would constitute a breach of, or otherwise give rise to liability to Customer under, this Agreement. Customer shall not, and shall not permit any User to, use the Platform, Software or Documentation except as expressly permitted under this Agreement. Customer is responsible for Users' compliance with this Agreement.

3.4 Callers. Customer is responsible for: (a) giving adequate notice and making any required disclosures to Callers regarding Aurelian's processing of Caller Data as contemplated under this Agreement; and (b) obtaining all necessary rights, permissions, and valid consents, which may be required in order to permit: (i) Aurelian's performance of its obligations and exercise of its rights under this Agreement; and (ii) Customer's and its Users' access to and use of any Caller Data.

3.5 Prohibited Data. Notwithstanding anything to the contrary in this Agreement, Customer shall not, and shall take commercially reasonable efforts to ensure that its Users and Callers do not, upload or provide to the Platform or otherwise submit or make accessible to Aurelian any financial account or government issued identifiers (e.g., social security numbers, credit card information, or bank information), protected health information, or other types of sensitive data that is subject to specific or elevated data protection requirements (other than personal data) (collectively, "**Prohibited Data**"). Notwithstanding anything to the contrary in this Agreement, Customer acknowledges that: (i) the Software and Platform are not intended for the management or protection of Prohibited Data and may not provide adequate or legally required security for Prohibited Data; and (ii) Aurelian will have no liability for any failure to provide protections set forth in any laws, rules, regulations, or standards applicable to such Prohibited Data or to otherwise protect the Prohibited Data. If Customer, any Users, or any Callers upload or provided any Prohibited Data to the Platform in violation of this Section 3.5, Aurelian may, without limiting any of its other rights and remedies, delete such Prohibited Data.

4. FEES AND PAYMENT TERMS.

4.1 Price. Customer shall pay Aurelian the fees set forth in the applicable Order ("**Fees**") in accordance with the terms of this Agreement. Fees are exclusive of, and Customer shall pay all taxes, fees, duties, and other governmental charges arising from the payment of any Fees or any amounts owed to Aurelian under this Agreement (excluding any taxes arising from Aurelian's income or any employment taxes). Fees for any Services requested by Customer that are not set forth in Exhibit A or an Order will be charged as mutually agreed to by the parties in writing.

4.2 Payment. Customer shall pay to Aurelian all Fees within 30 days after Customer's receipt of the applicable invoice for such Services. If Customer disagrees with any Fees set forth in an invoice, Customer must notify Aurelian of the dispute within 30 days after receipt of such invoice. If Aurelian does not receive notice of a dispute during such 30 day period, Customer will be deemed to have accepted the Fees set forth in the invoice. All payments received by Aurelian are non-refundable except as otherwise expressly provided in this Agreement. Customer shall make all payments in United States dollars.

5. TERM AND TERMINATION.

5.1 Term. Unless otherwise provided in an Order, this Agreement commences on the Effective Date and, unless terminated earlier in accordance with this Agreement, continues until all Orders have terminated ("**Term**").

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5.2 Order Term. The initial term of an Order begins on the date set forth in the Order (“**Initial Term**”) unless otherwise terminated as provided for in the Agreement or applicable Order. The term of each Order will automatically extend for successive one-year periods at fees 7% higher than the immediately preceding year (each, a “**Renewal Term**”), unless either party provides written notice to the other party of its intent not to extend such Order at least thirty (30) days prior to the end of the Initial Term or then-current Renewal Term.

5.3 Termination.

A party may terminate this Agreement or an Order upon notice if the other party breaches any material provision of this Agreement and (provided that such breach is capable of cure) does not cure such breach within 30 days after being provided with written notice of such breach. Customer may terminate any Order for convenience upon 30 days written notice to Customer until the first anniversary of an Order’s effective date and be given a pro-rated refund for the remaining contract value.

5.4 Effects of Termination. Upon termination of this Agreement and all Orders: (a) all amounts owed to Aurelian under this Agreement before such termination will be due and payable in accordance with Section 4; (b) Customer’s rights granted in this Agreement will immediately cease; (c) Customer shall promptly discontinue all access and use of the Platform and Documentation ; and (d) Aurelian shall promptly return or erase all Customer Data, except that Aurelian may retain Customer Data in Aurelian’s archived backup files. Sections 4, 5.4, 6, 7.3, 8, 9, 10, and 11 survive expiration or termination of this Agreement.

5.5 Suspension. Notwithstanding anything to the contrary in this Agreement, Aurelian may suspend Customer’s access to the Platform if Aurelian determines that: (a) there is an attack on the Platform; (b) Customer’s or any of its Users’ use of the Platform poses a reasonable risk of harm or liability to Aurelian and, if capable of being cured, Customer is not taking appropriate action to cure such risk; (c) Customer has breached Sections 3.2 or 10; (d) Customer’s or its Users’ use of the Platform violates applicable law; or (e) Customer has failed to pay any undisputed amounts owed under this Agreement when due and has failed to cure such late payment within 15 days after Aurelian has provided Customer with written notice of such late payment. Aurelian shall use commercially reasonable efforts to provide Customer with notice of such suspension. Aurelian may suspend Customer’s access to the Platform until the situation giving rise to the suspension has been remedied to Aurelian’s reasonable satisfaction. Aurelian’s suspension of Customer’s access to the Platform will not relieve Customer of its payment obligations under this Agreement.

6. PROPRIETARY RIGHTS.

6.1 Customer Data. As between the parties, Customer owns all right, title, and interest in Customer Data, including all intellectual property rights therein.

6.2 Customer Data License Grant. Customer hereby grants to Aurelian and its authorized representatives and contractors, during the Term, a limited, non-exclusive, non-transferable (except as permitted by Section 11.3) license to use the Customer Data solely for the limited purpose of performing the Services for Customer and fulfilling its other obligations and exercising its rights under this Agreement.

6.3 The Services. All proprietary technology utilized by Aurelian to perform its obligations under this Agreement, and all intellectual property rights in and to the foregoing, as between the parties, are the exclusive property of Aurelian. Aurelian or its third party licensors retain ownership of all right, title, and interest to all copyrights, patents, trademarks, trade secrets, and other intellectual property rights in and to the Content and the Platform, including without limitation the Software, Documentation, customizations, and enhancements, and all processes, know-how, and the like utilized by or created by Aurelian in performing under this Agreement. Any rights not expressly granted to Customer hereunder are reserved by Aurelian.

6.4 Aggregated Data. Notwithstanding anything in this Agreement to the contrary, Aurelian may analyze Customer Data to create a de-identified or aggregated data set that does not identify Customer, its Users, or Callers (collectively, “**Aggregated Data**”). Aurelian retains ownership of all right, title, and interest in and to Aggregated Data. Aurelian may use Aggregated Data for any lawful purpose, including, but not limited to, to improve, market, and provide the Services.

6.5 Usage Data. Aurelian retains ownership of all right, title, and interest in and to the Usage Data. Aurelian may use Usage Data in connection with its performance of its obligations in this Agreement and for any other lawful business purpose, including, but not limited to, benchmarking, data analysis, and to improve Aurelian’s services, systems, and algorithms.

7. WARRANTY; DISCLAIMERS.

7.1 Access to the Platform. Aurelian warrants that the Platform will perform materially in accordance with the Documentation and this Agreement. Aurelian does not warrant that the Platform will be completely error-free or uninterrupted. If Customer notifies Aurelian of a reproducible error in the Platform that indicates a breach of the foregoing warranty (each, an “**Error**”) within 30 days after Customer experiences such Error, Aurelian shall, at its own expense and as its sole obligation and Customer’s exclusive remedy for breach of the foregoing warranty : (a) use commercially reasonable efforts to correct or provide a workaround for such Error; or (b) if Aurelian is unable to correct or provide a workaround for such Error within 60 days after receiving notice of such Error from Customer, Customer may terminate this Agreement upon notice to Aurelian and, Aurelian shall refund the amounts paid by Customer for access to the Platform for the period during which the Platform was not usable by Customer. The warranties set forth in this Section 7.1 do not apply to any Third Party Offerings or cover any Error caused by: (i) Customer or its Users; (ii) use of the Platform in any manner or in any environment inconsistent with its intended purpose; (iii) Customer’s hardware or software if modified or repaired

in any manner which materially adversely affects the operation or reliability of the Platform, or (iv) any equipment, software, or other material utilized by Customer in connection with the Platform contrary to the provider's instructions.

7.2 Right to Customer Data. Customer represents and warrants that it has the right to: (a) use the Customer Data as contemplated by this Agreement; and (b) grant Aurelian the license in Section 6.2.

7.3 Disclaimer. EXCEPT AS EXPRESSLY PROVIDED IN THIS SECTION 7, NEITHER PARTY MAKES ANY WARRANTIES OF ANY KIND AND EACH PARTY SPECIFICALLY DISCLAIMS ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING, WITHOUT LIMITATION, ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, NON-INFRINGEMENT, AND ANY WARRANTIES ARISING FROM COURSE OF DEALING OR COURSE OF PERFORMANCE. WITHOUT LIMITING THE FOREGOING, CUSTOMER ACKNOWLEDGES THAT THE SERVICES ARE NOT INTENDED FOR USE FOR EMERGENCIES. NOTWITHSTANDING ANYTHING TO THE CONTRARY IN THIS AGREEMENT, AURELIAN MAKES NO WARRANTIES OF ANY KIND REGARDING THE SERVICES' ABILITY TO PROPERLY REROUTE CALLERS TO EMERGENCY SERVICES, AND CUSTOMER ACKNOWLEDGES THAT THE SERVICES MAY NOT PROPERLY IDENTIFY CALLS AS EMERGENCIES AND MAY NOT PROPERLY REROUTE EMERGENCY CALLS TO EMERGENCY SERVICES. NOTWITHSTANDING ANYTHING TO THE CONTRARY IN THIS AGREEMENT, IN NO EVENT WILL AURELIAN BE LIABLE TO CUSTOMER FOR ANY DAMAGES OR LIABILITY THAT CUSTOMER MAY INCUR THAT ARISE OUT OF THE USE OF THE SERVICES IN CONNECTION WITH EMERGENCIES.

8. Indemnification / Hold Harmless

Aurelian shall defend, indemnify and hold the Customer, its officers, officials, employees and volunteers harmless from any and all third party claims, injuries, damages, losses or suits including attorney fees (each a "Claim") to the extent arising out of or resulting from: (a) the gross negligence or willful misconduct of Aurelian in performance of this Agreement; (b) violation of applicable law; and (c) an allegation that the Software used in accordance with this Agreement infringes any intellectual property rights, including copyright, of such third party (an "Infringement Claim"). The foregoing obligations are conditioned on Customer: (A) promptly notifying Aurelian in writing of such Claim; (B) giving Aurelian sole control of the defense thereof and any related settlement negotiations; and (C) cooperating and, at Aurelian's request and expense, assisting in such defense. In the event that the use of the Platform is enjoined as a result of an Infringement Claim, Aurelian shall, at Customer's option and at Aurelian's expense either: (i) procure for Customer the right to continue using the Platform; (ii) replace the Software with a non-infringing but functionally equivalent product; (iii) modify the Software so it becomes non-infringing; or (iv) terminate this Agreement and refund the amounts Customer paid for access to the Platform that relate to the period during which Customer was not able to use the Platform. Notwithstanding the foregoing, Aurelian will have no obligation under this Section 8 to the extent an Infringement Claim is based upon: (1) any use of the Platform not in accordance with this Agreement; (2) any use of the Platform in combination with products, equipment, software, or data that is not contemplated by the Documentation or Aurelian did not supply or approve of if such infringement would have been avoided without the combination with such other products, equipment, software or data; (3) any modification of the Platform by any person other than Aurelian or its authorized agents or subcontractors; or (4) any Third-Party Offering. This Section 8 states Aurelian's entire liability and Customer's sole and exclusive remedy for Infringement Claims

Customer shall defend, indemnify and hold the Aurelian harmless from any Claim brought by a third party (including Callers) to the extent that such claim, suit, or action is based upon: (a) Aurelian's use of any Customer Data in accordance with this Agreement; (b) Customer's use of any Customer Data; or (c) Customer's use of the Services, including, but not limited to, a claim that the Services failed to reroute a Caller to emergency services. The foregoing obligations are conditioned on Aurelian: (a) promptly notifying Customer in writing of such Aurelian Claim; (b) giving Customer sole control of the defense thereof and any related settlement negotiations; and (c) cooperating and, at Customer's request and expense, assisting in such defense.

A. Insurance Term

Aurelian shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by Aurelian, its agents, representatives, or employees.

B. No Limitation

Aurelian's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of Aurelian to the coverage provided by such insurance, or otherwise limit the Customer's recourse to any remedy available at law or in equity.

C. Minimum Scope of Insurance

Aurelian shall obtain insurance of the types and coverage described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written at least as broad as Insurance Services Office (ISO) form CA 00 01.

2. Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap, independent contractors and personal injury and advertising injury. The Customer shall be named as an additional insured under Aurelian's Commercial General Liability insurance policy with

respect to the work performed for the Customer using an additional insured endorsement at least as broad as ISO endorsement form CG 20 26.

3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Technology Errors & Omissions (E&O)
5. Network Security (Cyber) and Privacy Insurance shall include, but not be limited to, coverage, including defense, for the following losses or services:

Liability arising from theft, dissemination, and/or use of Customer confidential and personally identifiable information, including but not limited to, any information about an individual maintained by the Customer, including (i) any information that can be used to distinguish or trace an individual's identity, such as name, social security number, date and place of birth, mother's maiden name, or biometric records; and (ii) any other information that is linked or linkable to an individual, such as medical, educational, financial, and employment information regardless of how or where the information is stored or transmitted.

Network security liability arising from (i) the unauthorized access to, use of, or tampering with computer systems, including hacker attacks; or (ii) the inability of an authorized third party to gain access to supplier systems and/or Customer data, including denial of service, unless caused by a mechanical or electrical failure; (iii) introduction of any unauthorized software computer code or virus causing damage to the Customer or any other third party data.

Lawfully insurable fines and penalties resulting or alleging from a data breach.

Event management services and first-party loss expenses for a data breach response including crisis management services, credit monitoring for individuals, public relations, legal service advice, notification of affected parties, independent information security forensics firm, and costs to re-secure, re-create and restore data or systems.

D. Minimum Amounts of Insurance

Aurelian shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$2,000,000 each occurrence, \$2,000,000 general aggregate.
3. Technology Errors & Omissions (E&O) shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.
4. Network Security (Cyber) and Privacy Insurance shall be written with limits no less than \$2,000,000 per claim \$2,000,000 policy aggregate for network security and privacy coverage, \$100,000 per claim for regulatory action (fines and penalties), and \$100,000 per claim for event management services.

E. Other Insurance Provision

Aurelian's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the Customer. Any insurance, self-insurance, or self-insured pool coverage maintained by the Customer shall be excess of the Contractor's insurance and shall not contribute with it.

F. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

G. Verification of Coverage

Aurelian shall furnish the Customer with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Agreement before commencement of the work.

H. Notice of Cancellation

Aurelian shall provide the Customer with written notice of any policy cancellation within two business days of their receipt of such notice.

I. Failure to Maintain Insurance

Failure on the part of Aurelian to maintain the insurance as required shall constitute a material breach of contract.

K. Safeguarding of Personal Information

Aurelian shall not use or disclose Personal Information (or the similar term defined in applicable state law), in any manner that would constitute a violation of federal law or applicable provisions of state law. Aurelian agrees to comply with all federal and state laws and regulations, as currently enacted or revised, regarding data security and electronic data interchange of Personal Information.

Aurelian shall ensure its directors, officers, employees, subcontractors or agents use Personal Information solely for the purposes of accomplishing the services set forth in the Agreement.

Aurelian shall have in place information security infrastructure in keeping with industry standard to protect Personal Information collected, used, or acquired in connection with the Agreement, against unauthorized use, disclosure, modification or loss.

Aurelian and its sub-consultants agree not to release, divulge, publish, transfer, sell or otherwise make Personal Information known to unauthorized persons without the express written consent of Customer or as otherwise authorized by law.

Aurelian agrees to implement physical, electronic, and managerial policies, procedures, and safeguards to prevent unauthorized access, use, or disclosure of Personal Information.

Aurelian shall make the Personal Information available to amend as directed by Customer and incorporate any amendments into all the copies maintained by Aurelian or its subcontractors. Aurelian shall certify its return or destruction upon expiration or termination of the Agreement and Aurelian shall retain no copies. If Aurelian and Customer mutually determine that return or destruction is not feasible, Aurelian shall not use the Personal Information in a manner other than those permitted or authorized by state and federal laws. Aurelian shall notify Customer in writing immediately upon becoming aware of any unauthorized access, use or disclosure of Personal Information. Aurelian shall take necessary steps to mitigate the harmful effects of such use or disclosure. Aurelian is financially responsible for notification of any unauthorized access, use or disclosure to the extent attributable to Aurelian. The details of the notification must be approved by Customer. Any breach of this clause may result in termination of the Agreement and the demand for return of all Personal Information.

~~9. **LIMITATIONS OF LIABILITY.** CUSTOMER SHALL NOT BE LIABLE FOR ANY DAMAGES, INCLUDING, BUT NOT LIMITED TO, ANY CONSEQUENTIAL, INDIRECT, EXEMPLARY, SPECIAL, OR INCIDENTAL DAMAGES. AURELIAN SHALL BE LIABLE FOR ANY ACTUAL DAMAGES. IN NO EVENT WILL EITHER PARTY BE LIABLE FOR ANY CONSEQUENTIAL, INDIRECT, EXEMPLARY, SPECIAL, OR INCIDENTAL DAMAGES, OR FOR ANY LOST DATA, LOST PROFITS OR COSTS OF PROCUREMENT OF SUBSTITUTE GOODS OR SERVICES, ARISING FROM OR RELATING TO THIS AGREEMENT, HOWEVER CAUSED AND UNDER ANY THEORY OF LIABILITY (INCLUDING NEGLIGENCE), EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. EACH PARTY'S TOTAL CUMULATIVE LIABILITY IN CONNECTION WITH THIS AGREEMENT, WHETHER IN CONTRACT OR TORT OR OTHERWISE, WILL NOT EXCEED THE AMOUNT OF FEES PAID OR OWED BY CUSTOMER TO AURELIAN UNDER THIS AGREEMENT DURING THE TWELVE MONTH PERIOD PRECEDING THE CLAIM, AS THE CASE MAY BE, DURING WHICH THE EVENTS GIVING RISE TO SUCH LIABILITY OCCURRED. THE EXCLUSIONS AND LIMITATION OF LIABILITIES SET FORTH IN THIS SECTION 9 DO NOT APPLY TO A PARTY'S OBLIGATIONS UNDER SECTION 8, TO LIABILITY ARISING FROM A PARTY'S BREACH OF SECTION 10, OR TO LIABILITY ARISING FROM CUSTOMER'S BREACH OF ANY ONE OR MORE OF THE FOLLOWING: SECTIONS 3.2, 5, OR 7.2.~~

10. CONFIDENTIALITY.

10.1 Definitions. "Confidential Information" means all information disclosed by one party ("Discloser") to the other party ("Recipient") under this Agreement during the Term. Confidential Information includes information that is marked or identified as confidential and, if not marked or identified as confidential, information that should reasonably have been understood by Recipient to be proprietary and confidential to Discloser or to a third party. Aurelian's Confidential Information includes Software and Documentation. Customer's Confidential Information includes Customer Data.

10.2 Protection. Recipient shall not use any Confidential Information for any purpose not expressly permitted by this Agreement and shall not disclose Confidential Information to anyone other than Recipient's employees and independent contractors who have a need to know such Confidential Information for purposes of this Agreement and who are subject to confidentiality obligations no less restrictive than Recipient's obligations under this Section 10. Recipient will be liable to the Discloser for any of its employees' and independent contractors' acts or omissions, which, if performed by Recipient, would constitute a breach of this Section 10. Recipient shall protect Confidential Information from unauthorized use, access, and disclosure in the same manner as Recipient protects its own confidential or proprietary information of a similar nature and with no less than reasonable care.

10.3 Exceptions. Recipient will have no confidentiality obligations under Section 10.2 above with respect to any information of Discloser that Recipient can document: (a) was already known to Recipient prior to Discloser's disclosure; (b) is disclosed to Recipient by a third party who had the right to make such disclosure without violating any confidentiality agreement with or other obligation to the party who disclosed the information; (c) is, or through no fault of Recipient has become, generally available to the public; or (d) is independently developed by Recipient without access to or use of Confidential Information. Recipient may disclose Confidential Information if required to as part of a judicial process, government investigation, legal proceeding, response to a public records request, or other similar process on the condition that, to the extent permitted by applicable law, Recipient gives prior written notice of such requirement to Discloser. Recipient shall take reasonable efforts to provide this notice in sufficient time to allow Discloser to seek an appropriate confidentiality agreement, protective order, or modification of any disclosure.

11. GENERAL.

11.1 Independent Contractor. The relationship of the parties established under this Agreement is that of independent contractors and neither party is a partner, employee, agent, or joint venture partner of or with the other, and neither party has the right or authority to assume or create any obligation on behalf of the other party.

11.2 Subcontractors. Aurelian may utilize subcontractors, subprocessors, and other third-party service providers (collectively, “Subcontractors”) in the performance of its obligations, provided that Aurelian will remain liable and responsible for the Subcontractors’ acts and omissions to the extent any of such acts or omissions, if performed by Aurelian, would constitute a breach of, or otherwise give rise to liability to Aurelian under, this Agreement when they are performing for or on behalf of Aurelian.

11.3 Assignment. Neither party may assign this Agreement or any of its rights under this Agreement to any third party without the other party’s prior written consent; except that a party may assign this Agreement without consent from the other party to (a) an Affiliate; or (b) any successor to its business or assets to which this Agreement relates, whether by merger, acquisition, or sale of all or substantially all of its assets, or otherwise. Any attempted assignment in violation of the foregoing will be void and of no force or effect.

11.4 Force Majeure. Except for payment obligations, neither party will be liable for delays in performing its obligations under this Agreement to the extent that the delay is caused by Force Majeure; provided, however, that within ten (10) business days of the Force Majeure event, the party whose performance is delayed provides the other party with written notice explaining the cause and extent thereof, as well as a request for a reasonable time extension equal to the estimated duration of the Force Majeure event

11.5 Notices. To be effective, notices under this Agreement must be delivered in writing by courier, or certified or registered mail (postage prepaid and return receipt requested) to the other party at the address for each party first set forth on the signature page and will be effective upon receipt, except that e-mail may be used for routine communications and to obtain operational approvals and consents but may not be used for any other notices.

11.6 Governing Law; Venue. The laws of the State of ~~Washington~~ Michigan govern this Agreement and any matters related to this Agreement, without regard to any conflicts of laws principles that would require the application of the laws of a different jurisdiction. The parties hereby submit to the exclusive jurisdiction of, and waive any venue objections against, state or federal courts sitting in Calhoun County, Michigan in any litigation arising out of this Agreement or the Services.

11.7 Remedies. Each party acknowledges that any actual or threatened breach of Sections 3.2 or 10 will constitute immediate, irreparable harm to the non-breaching party for which monetary damages would be an inadequate remedy, that injunctive relief is an appropriate remedy for such breach. ~~Each party shall be responsible for its individual attorney fees and costs in any legal proceeding brought under or with relation to this Agreement. If any legal action is brought by a party to enforce this Agreement, the prevailing party will be entitled to receive its attorneys’ fees, court costs, and other legal expenses, in addition to any other relief it may receive from the non-prevailing party.~~

11.8 Compliance with Laws. Each party shall comply with all laws, rules, and regulations, applicable to that party in connection with this Agreement.

11.9 Binding Effect; No Assignment. This Agreement shall be binding on, and shall be for the benefit of, either your or our successor(s) or permitted assign(s).

11.10 No Intended Third Party Beneficiaries. This Agreement is entered into solely for the benefit of you and us. No third party will be deemed a beneficiary of this Agreement, and no third party will have the right to make any claim or assert any right under this Agreement.

11.11 Waivers. To be effective, any waivers must be in writing and signed by the party to be charged. Any waiver or failure to enforce any provision of this Agreement on one occasion will not be deemed a waiver of any other provision or of such provision on any other occasion.

11.12 Dispute Resolution. You agree to provide us with written notice within thirty (30) days of becoming aware of a dispute. You agree to cooperate with us in trying to reasonably resolve all disputes, including, if requested by either party, appointing a senior representative to meet and engage in good faith negotiations with our appointed senior representative. Senior representatives will convene within thirty (30) days of the written dispute notice, unless otherwise agreed. All meetings and discussions between senior representatives will be deemed confidential settlement discussions not subject to disclosure under Federal Rule of Evidence 408 or any similar applicable state rule. If we fail to resolve the dispute, then the parties shall participate in non-binding mediation in an effort to resolve the dispute. If the dispute remains unresolved after mediation, then either of us may assert our respective rights and remedies in a court of competent jurisdiction. Nothing in this section shall prevent you or us from seeking necessary injunctive relief during the dispute resolution procedures. The venue of any action shall lie in the State ~~or Federal Courts~~ serving Calhoun County, Michigan.

11.13 Notices. All notices or communications required or permitted as a part of this Agreement, such as notice of an alleged material breach for a termination for cause or a dispute that must be submitted to dispute resolution, must be in writing and will be deemed delivered upon the earlier of the following: (a) actual receipt by the receiving party; (b) upon receipt by sender of a certified mail, return receipt signed by an employee or agent of the receiving party; (c) upon receipt by sender of proof of email delivery; or (d) if not actually received, five (5) days after deposit with the United States Postal Service authorized mail center with proper postage (certified mail, return receipt requested) affixed and addressed to the other party at the address set forth on the signature page hereto or such other

address as the party may have designated by proper notice. The consequences for the failure to receive a notice due to improper notification by the intended receiving party of a change in address will be borne by the intended receiving party.

11.14 Severability. If any provision of this Agreement is unenforceable, the other provisions of this Agreement will be unimpaired, and the unenforceable provision will be deemed modified so that it is enforceable to the maximum extent permitted by law (unless such modification is not permitted by law, in which case such provision will be disregarded).

11.15 Counterparts. This Agreement may be executed in counterparts, each of which will be considered an original, but all of which together will constitute the same instrument.

11.16 Entire Agreement. This Agreement, including any Order and any exhibits or attachments thereto (including any Executive Summary), constitutes the final and entire agreement between the parties regarding the subject hereof and supersedes all other agreements, whether written or oral, between the parties concerning such subject matter. No modifications to this Agreement will be binding on the other party unless accepted in writing by both parties. To the extent of any conflict between the provisions of this Agreement and the provisions of any Order, the provisions of the Agreement will govern unless the Order specifically overrides this Agreement. No amendment to this Agreement will be effective unless in writing and signed by the party to be charged.

The parties by their authorized representatives have entered into this Master Services Agreement as of the Effective Date.

~~Calhoun County 911 District~~ Calhoun County
Consolidated Dispatch Authority

Needl, INC.

Signature: _____

Signature: _____

Printed: _____

Printed: _____

Title: _____

Title: _____

**AURELIAN
ORDER #55**

This ORDER ("Order") is dated _____ (the "Order Effective Date") and is between Needl, Inc., a Delaware corporation ("Aurelian") and the customer identified below ("Customer") and governs Customer's access to and use of the Platform and Aurelian's provision of the Services under the Master Services Agreement between the parties dated _____ (the "MSA"). Capitalized terms used in this Order but not defined have the meanings given to them in the MSA.

CUSTOMER INFORMATION					
Name:	Calhoun County 911 District Calhoun County Consolidated Dispatch Authority	Address:			
City:		State:		Zip Code:	
CUSTOMER PRIMARY CONTACT INFORMATION					
Full Name:		Title:			
Phone Number:		Email:			
TERM					
<ul style="list-style-type: none"> The Initial Term of this Order begins on the Order Effective Date and continues for three years, subject to autorenewal as set forth in the MSA. 					
SOFTWARE PURCHASED					
<ul style="list-style-type: none"> Standard hosted software service offering of Aurelian, inclusive of all call routing and call automation services (referred to as the "Service" in the MSA). 					
FEES					
<ul style="list-style-type: none"> Customer's use of the Services under this Order will be subject to the following fees: Year 1: \$65,000, due upon the Order Effective Date. Year 2: \$65,000, due 12 months after the initial payment. Year 3: \$65,000, due 24 months after the initial payment. The total fees for the Initial Term of three years amount to \$195,000. Fees include implementation, support, and CAD integration services (excluding any charges your CAD provider may apply). The contract may be canceled with 30 days' notice for a pro-rated refund within the first year or as otherwise provided by the MSA. 					
USAGE LIMITS					
<ul style="list-style-type: none"> The Services may be accessed and used by the Customer only. The Customer shall not permit any other affiliates, subsidiaries, agencies, or parties to access or use the Services under this Order. 					

This Order is governed by, and subject to, the MSA. This Order may be executed in counterparts, each of which will be considered an original, but all of which together will constitute the same instrument.

~~Calhoun County 911 District~~
~~County Consolidated Dispatch Authority~~

NEEDL, INC.

Signed: _____
Name: _____
Title: _____

Signed: _____
Name: _____
Title: _____

Calhoun County Consolidated Dispatch Authority

Staff Report for Agenda Items

Meeting Date: December 9, 2025

From: Michael Armitage, Executive Director

Item: New Business 6 – RapidSOS Communicator

Background:

Administrative staff has demoed several A.I. products to determine opportunities to streamline and improve processes.

This product will translate and transcribe 911 calls, and integrate the current Text-to-911 platform, eliminating a sign-on for telecommunicators. Benefits include being able to flag key words and send notifications, situational awareness in the room as to what is happening on a call, quicker identification of language spoken and emergency being reported by non-English speakers.

Financial Impact:

Included in FY2026 Budget.

Recommended Motion:

Approve quote from INdigital, along with associated agreement(s) in substantial form and authorize the executive director to sign on behalf of the authority.

Calhoun Co. MI - RapidSOS Services



25-329

issue date: 11/25/25

The Communicator module integrates RapidSOS HARMONY's AI capabilities to enhance the voice, text and video channels within RapidSOS UNITE, (3) year term invoiced annually.

Includes:

- Language translation for text and chat
- Video on-screen transcription with audio translation
- Voice call language transcription and translation
- Voice call AI summarization and keyword alerting
- Text-to-voice translation capabilities
- Transcription of radio channels (may require additional one-time fee)
- Text, Voice, Video and Multimedia storage

Agency Name: Calhoun County Consolidated Dispatch Authority
Agency Address: 315 West Green Street, Marshall, Michigan 49068
Agency Contact: Michael Armitage Executive Director
marmitage@calhouncountymi.gov
 269-781-9709

line	Qty	Part #	description	item price	Total
NG9-1-1 Systems					
1			RapidSOS Services		
2	1	RapidSOScom	Communicator Module	\$ 21,996.00	\$ 21,996.00
3					
4					
5					
6					
7					
8					
9					
10				total	\$ 21,996.00
Non-Recurring Costs					
12	1	INdgtlSetup	Configuration, Implementation and Support	\$ 1,500.00	\$ 1,500.00
13					
14					
15					
16					
17					
18					
19				total	\$ 1,500.00
20					
21					
22					
23					
24					
25					
26					
27					
28				Total cost 1st term	\$23,496.00
29		valid for 60 days	Total annual cost years 2 and 3	\$ 21,996.00	
30			Total investment over 3 years		\$ 67,488.00

Calhoun County Consolidated Dispatch Authority

Staff Report for Agenda Items

Meeting Date: December 9, 2025

From: Michael Armitage, Executive Director

Item: New Business 7 – Priority Dispatch

Background:

We currently utilize Priority Dispatch for Emergency Medical Dispatch licensing, Quality Assurance Reviews, and training. While looking at our annual renewal, a single annual invoice system was proposed. Currently we process multiple invoices a year for services, so this would consolidate administrative workload.

Financial Impact:

Included in FY2026 Budget.

Recommended Motion:

Approve quote from Priority Dispatch, along with associated agreement(s) in substantial form and authorize the executive director to sign on behalf of the authority.

Quote

Priority Dispatch Corp.

110 Regent Street, Suite 500

Salt Lake City, UT 84111
USA
www.prioritydispatch.net

Prepared By: Jon Stones
Phone: (800) 363-9127
Direct: Ext. 149
Email: jon.stones@prioritydispatch.net

Bill To:
Calhoun County Consolidated Dispatch
Michael Armitage
315 W Green St
Marshall, Michigan 49068
United States

Agency: Calhoun County Consolidated Dispatch
Agency ID #: 9176
Quote #: Q-83372
Date: 11/17/2025
Offer Valid Through: 3/17/2026
Payment Terms: Net 30
Currency: U.S. Dollar

Ship To:
Calhoun County Consolidated Dispatch
Michael Armitage
315 W Green St
Marshall, Michigan 49068
United States

Product	Discipline	Qty	Amount
ONE Plan Maintenance Package System License Renewal, Services & Support <ul style="list-style-type: none"> • 9#Production/ Live + 3 Backup/ Training ProQA Licenses, AQUA, XLerator, Cardsets/ Tablets = \$9,076.64 *Prorated from May 1st- Dec 31, 2026 • Quality Performance Review (M- Q Plus: 41 Random & 41 Focused Cases/ Month): \$22,632 • Training, Certifications & ReCert annual allowance= \$3,800#unused funds carry forward or can be pulled from future years) 	Medical	1.00	USD 35,508.64
PDC System Annual Maint, Trng & Support (M): 2026 (ESP Prorated frm May) TOTAL:			USD 35,508.64

Product	Discipline	Qty	Amount
ONE Plan Maintenance Package System License Renewal, Services & Support <ul style="list-style-type: none"> • 9#Production/ Live + 3 Backup/ Training ProQA Licenses, AQUA, XLerator, Cardsets/ Tablets = \$13,515 • Quality Performance Review (M- Q Plus: 41 Random & 41 Focused Cases/ Month): \$24,600 • Training, Certifications & ReCert annual allowance= \$3,800#unused funds carry forward or can be pulled from future years) 	Medical	1.00	USD 41,915.00
Priority Dispatch System Annual Maint, Training & Support (M): 2027 TOTAL:			USD 41,915.00

"To lead the creation of meaningful change in public safety and health."

Product	Discipline	Qty	Amount
ONE Plan Maintenance Package System License Renewal, Services & Support <ul style="list-style-type: none"> • 9#Production/ Live + 3 Backup/ Training ProQA Licenses, AQUA, XLerator, Cardsets/ Tablets = \$13,515 • Quality Performance Review (M- Q Plus: 41 Random & 41 Focused Cases/ Month): \$24,600 • Training, Certifications & ReCert annual allowance= \$3,800#unused funds carry forward or can be pulled from future years) 	Medical	1.00	USD 41,915.00
Priority Dispatch System Annual Maint, Training & Support (M): 2028 TOTAL:			USD 41,915.00

Product	Discipline	Qty	Amount
ONE Plan Maintenance Package System License Renewal, Services & Support <ul style="list-style-type: none"> • 9#Production/ Live + 3 Backup/ Training ProQA Licenses, AQUA, XLerator, Cardsets/ Tablets = \$13,515 • Quality Performance Review (M- Q Plus: 41 Random & 41 Focused Cases/ Month): \$24,600 • Training, Certifications & ReCert annual allowance= \$3,800#unused funds carry forward or can be pulled from future years) 	Medical	1.00	USD 41,915.00
Priority Dispatch System Annual Maint, Training & Support (M): 2029 TOTAL:			USD 41,915.00

Product	Discipline	Qty	Amount
ONE Plan Maintenance Package System License Renewal, Services & Support <ul style="list-style-type: none"> • 9#Production/ Live + 3 Backup/ Training ProQA Licenses, AQUA, XLerator, Cardsets/ Tablets = \$13,935 • Quality Performance Review (M- Q Plus: 41 Random & 41 Focused Cases/ Month): \$25,584 • Training, Certifications & ReCert annual allowance= \$4,000#unused funds carry forward or can be pulled from future years) 	Medical	1.00	USD 43,519.00
Priority Dispatch System Annual Maint, Training & Support (M): 2030 TOTAL:			USD 43,519.00

Subtotal	USD 205,666.64
Discount	USD 894.00
Total	USD 204,772.64

"To lead the creation of meaningful change in public safety and health."

Quote

Priority Dispatch Corp.

Customer Signature:		Date:	
Customer Name:		Purchase Order ID:	
Expiration Date:			

Terms and Conditions

This quote is valid for 120 days from date of issue. All prices quoted are exclusive of any applicable taxes, duties, or government assessments relating to this transaction, which are the sole obligation of Buyer. You can find it here: <https://prioritydispatch.net/licensing/>

"To lead the creation of meaningful change in public safety and health."

Calhoun County Consolidated Dispatch Authority

Staff Report for Agenda Items

Meeting Date: December 9, 2025

From: Michael Armitage, Executive Director

Item: New Business 8 – Meeting Schedule

Background:

The board annually sets the upcoming year's meeting schedule for the governing board and TAC meetings.

Financial Impact:

N/A

Recommended Motion:

Approve 2026 meeting schedule.

Calhoun County Consolidated Dispatch Authority

315 W. Green St., Marshall MI 49068

Administration: (269) 781-0911 • Emergency: 911

www.calhounmi911.gov

2026 Meeting Schedule

CCCDA Governing Board

Location: 315 W. Green St., Law Library (Room 3-700), Marshall MI 49068

Meetings begin at 2:30pm.

January 13, 2026
February 10, 2026
March 10, 2026
April 14, 2026
May 12, 2026
June 9, 2026
July 14, 2026
August 11, 2026
September 8, 2026
October 13, 2026
November 10, 2026
December 8, 2026

CCCDA TAC

Location: 315 W. Green St., Law Library (Room 3-700), Marshall MI 49068

Meetings begin at 2pm.

January 28, 2026
February 25, 2026
March 25, 2026
April 22, 2026
May 27, 2026
June 24, 2026
July 22, 2026
August 26, 2026
September 23, 2026
October 28, 2026
November 25, 2026
December 23, 2026

*Date moved from regular pattern due to a conflict.

Meetings are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity or disability. Persons with disabilities needing accommodations for effective participation in the meeting should contact the CCCDA administrative office at (269) 781-0911 at least 24 hours in advance of the meeting to request mobility, visual, hearing, or other assistance.

Calhoun County Consolidated Dispatch Authority
Staff Report for Agenda Items

Meeting Date: December 9, 2025

From: Michael Armitage, Executive Director

Item: New Business 9 – MMRMA Renewal

Background:

This is our annual renewal of property and liability insurance through the Michigan Municipal Risk Management Authority (MMRMA). Our rate will see a slight decrease this year as our policy has been updated to reflect radio property that is no longer in our possession or is not in need of replacement coverage (such as VHF equipment).

Financial Impact:

This is a budgeted item for FY2026.

Recommended Motion:

Approve renewal and authorize the executive director to sign on behalf of the dispatch authority.

	<u>Total Contribution</u>	<u>Property Totals</u>
Last Year	\$35,553	\$11,235,604
This Year	\$35,247	\$7,535,616
Total Change	-\$306	-\$3,699,988
% Change (+ -)	-0.9%	-32.9%

RAP Grants

<u>Approved</u>	<u>Issued</u>	<u>Description</u>	<u>Amount</u>	<u>Comments</u>
3/11/10	7/29/10	Emer. Medical Dispatch Protoc	\$10,000	50% up to \$10,000
8/27/18	10/30/18	Admin Security Camera Project	\$983	1/3 up to \$983.11
			\$10,983	

	<u>Net Asset Distribution</u>	<u>Loss Fund Distribution</u>	<u>Total</u>
2010 MMRMA Distribution:	\$18		\$18
2011 MMRMA Distribution:	\$112		\$112
2012 MMRMA Distribution:	\$3,370		\$3,370
2013 MMRMA Distribution:	\$1,965		\$1,965
2014 MMRMA Distribution:	\$7,498		\$7,498
2015 MMRMA Distribution:	\$9,641	\$2,665	\$12,306
2016 MMRMA Distribution:	\$5,070	\$1,241	\$6,311
2017 MMRMA Distribution:	\$3,490	\$1,640	\$5,130
2018 MMRMA Distribution:	\$7,252	\$2,466	\$9,718
2019 MMRMA Distribution:	\$8,164	\$2,612	\$10,776
2020 MMRMA Distribution:	\$10,356	\$1,761	\$12,117
2021 MMRMA Distribution:	\$6,763	\$1,267	\$8,030
2022 MMRMA Distribution:	\$9,754	\$1,106	\$10,860
2023 MMRMA Distribution:	\$8,037	\$1,522	\$9,559
2024 MMRMA Distribution:	\$9,288	\$1,321	\$10,609
2025 MMRMA Distribution:	\$6,670	\$1,068	\$7,738
	\$97,448	\$18,669	\$116,117

Calhoun County Consolidated Dispatch Authority

Staff Report for Agenda Items

Meeting Date: December 9, 2025

From: Michael Armitage, Executive Director

Item: New Business 10 – CommandPost / INdigital Services

Background:

This proposal includes two VESTA Command Post systems, along with professional services for the integration of Aurelian with our phone system.

Command Post systems are a portable solution that allows full functionality to answer and transfer both 911 and administrative calls (exactly as if you were at a wired console). These can be used to augment staff (increase positions available), training, remote dispatching, and for back up.

Financial Impact:

Included in FY2026 Budget.

Recommended Motion:

Approve quote from INdigital, along with associated agreement(s) in substantial form and authorize the executive director to sign on behalf of the authority.

Calhoun Co MI



25-341

issue date:

12/7/25

Proposal Summary:

This quote contains costs to add two Motorola VESTA Command Post laptops each fully equipped with all docking elements for desktop use. Quote also includes 25 hours of INdigital labor to implement the Aurelian AI system for interoperability with the INdigital managed TIG system.

All associated installation time and materials to complete the deliverables listed as line items within the quote.

- (5) year of INdigital Hardware, Software Support & Monitoring for the VESTA 911 System.
- (5) year of VESTA Software Support and Services.

line	qty	Part #	Description	Price	Extended 1YR
1			Vesta 911 Host and Remotes		
2	1	Vesta Equipment	(2) Motorola Command Post Laptops each fully equipped for desktop use and remote operations.		
3				\$ 35,373.17	\$ 35,373.17
4					
5					
6				section total	\$ 35,373.17
7			Motorola Software Support		
8	1	Motorola Software	Motorola VESTA Software Support -5YR	\$ 21,695.91	\$ 21,695.91
9					
10				section total	\$ 21,695.91
11			Professional Services		
12	1	INDGINST	INdigital professional services	\$ 5,300.00	\$ 5,300.00
13	1	INDENG-CNFG	IP PBX Config, Integration and testing with Aurelian	\$ 4,500.00	\$ 4,500.00
14					
15				section total	\$ 9,800.00
16			Maintenance, Support and Services		
17	1	IN460521	INdigital 24/7/365 Service/Maint./Support-5YR	\$ 12,549.33	\$ 12,549.33
18					
19				section total	\$ 12,549.33
20					
21				Main quote total	\$ 79,418.41
22					
23					
24			Quote is valid for 45 days		