
CHAMPAIGN POLICE DEPARTMENT

POLICY AND PROCEDURE

POLICY NUMBER: 2.1

SUBJECT: AGENCY JURISDICTION AND MUTUAL AID

EFFECTIVE DATE: 10/01/09

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PURPOSE:

The purpose of this policy is to establish guidelines for providing or requesting mutual aid assistance to/from other agencies and to define the concurrent jurisdictional authority and boundaries of the department.

DEFINITIONS:

Concurrent Jurisdiction: The sharing of, or having equal authority within, the same jurisdictional boundaries by two or more governmental entities.

Law Enforcement Emergency: Any situation which exceeds the capability of the local agency to respond effectively.

Mutual Aid: An agreement by which a law enforcement agency may render assistance to or request assistance from another agency in law enforcement emergencies.

POLICY:

2.1.1 JURISDICTIONAL BOUNDARIES

A. All members of the Department shall familiarize themselves with the geographical boundaries of the City of Champaign.

1. The geographical boundaries of the City of Champaign are shown on the official beat map of the City of Champaign and shall constitute the primary area of jurisdiction for members of the Department.
2. Current detailed official reporting beat and geocode maps which include boundaries of the City are posted at strategic locations within the Department.

2.1.2 CONCURRENT JURISDICTION

A. Within the geographical boundaries of the City of Champaign, the Department shall be the primary provider of law enforcement services. In addition, the Department shall enforce the laws of the State of Illinois and carry out all other duties, responsibilities and directives pursuant to the provisions of the City of Champaign Municipal Code.

1. The Department shall have concurrent jurisdiction with the Urbana Police Department, the University of Illinois Police Department, the Parkland College Police Department, and the Champaign County Sheriff's Department.

2. Concurrent jurisdiction shall exist with various state and federal law enforcement agencies.

3. If a Champaign unit inadvertently responds to an emergency call from an address located in the jurisdictional area of another agency, believing that address to be in Champaign, the Champaign unit shall continue to answer the call and disregard the jurisdictional boundaries. The Champaign unit shall not be recalled solely on the basis of jurisdictional boundaries.

4. As soon as the Champaign unit determines that it is answering a call outside of Champaign, it shall notify the appropriate agency by the fastest means possible.

5. If the Champaign unit arrives at the address first, aid shall be rendered as it is necessary to protect life and property. When the appropriate agency arrives at the address, the Champaign unit shall be relieved of primary responsibility.

B. There are other federal, state, county and local agencies that may, on occasion, perform a police function within the City. The origin of their office (federal, state, etc.) will define the scope of their authority.

C. Although the Department generally meets the law enforcement needs of the community, it may from time to time enter into agreements, both oral and written, with agencies having concurrent or nearby jurisdiction for the purpose of fulfilling specialized law enforcement needs.

1. In any situation where a question arises concerning jurisdiction with another agency, the responding Champaign police officer shall make every effort to resolve the matter in the most professional manner possible. If this matter cannot be resolved by the responding officer, an immediate supervisor will be notified.

2.1.3 MUTUAL AID PROCEDURES

A. The Champaign Police Department is a member of the Illinois Law Enforcement Alarm System (I.L.E.A.S.) and a member in the East Central Illinois Mutual Aid System

(ECIMAS), and has agreed to assist other law enforcement agencies with personnel and equipment in times of law enforcement emergencies. Other entities participating in ECIMAS are Urbana, Thomasboro, Champaign County, Parkland College, Mahomet, Rantoul, and the University of Illinois. Any of these agencies may request temporary emergency assistance from any or all other member agencies.

1. Illinois law authorizes agencies to assist other jurisdictions upon request (65 ILCS 5/1-4-8), and includes provisions for:

- a. The legal status of the Department and Department personnel responding to a mutual aid request.
- b. Vesting Department personnel with the legal authority to act within the receiver agency's jurisdiction.
- c. Expenditures, if any, which should be borne by the receiver agency to compensate for the use of the Department's resources.

2. When responding at the request of another police agency or whenever an emergency police situation becomes evident in an adjacent or concurrent jurisdiction, (such as traffic accidents, fires, severe weather damage, etc.), it shall be the responsibility of an on-duty shift supervisor or designee to authorize and determine the extent of the response.

- a. Upon receipt of a request for mutual aid, an on-duty shift supervisor shall immediately determine whether the department has the available personnel and equipment necessary to respond to a request for mutual aid.
- b. Upon release of personnel and equipment, notification will be made to the Deputy Chief of Field Operations.
- c. If a request for mutual aid exceeds the on-duty resources, the Deputy Chief of Field Operations shall determine the method of personnel and equipment call-up for a response.
- d. The Department can commit a minimum of one officer and one squad car for a mutual aid request. When requested, additional manpower and equipment may be sent, if available.
- e. When called upon to respond to a request for mutual aid, there will be an acknowledgement to the Illinois Law Enforcement Alarm System

(I.L.E.A.S.) Central Dispatch Center, and, unless otherwise directed, the requested manpower will be immediately dispatched.

3. Responding Champaign officers shall be directed to a staging area within the requesting jurisdiction and shall adhere to all lawful instructions of the requesting agency, regardless of the rank of the responding personnel or the officer-in-charge of the requesting agency.

4. In most situations, communications between responding police units from jurisdictions who do not share the same common radio frequencies will be accomplished by using the Illinois State Police Emergency Radio Network (I.S.P.E.R.N.).

5. If the mutual aid request amounts to a period of extended involvement, an on-duty shift supervisor shall initiate action to contact off-duty personnel to supplement the shift strength as a result of on-duty officers assisting the other agency.

B. If mutual aid is required within the City of Champaign, the request must be authorized by an on-duty shift supervisor. Generally, the request will be made ECIMAS agencies, and then to the Illinois Law Enforcement Alarm System (I.L.E.A.S.) from the Front Desk by telephone.

1. When an on-duty shift supervisor decides that an incident is beyond the Department's ability to deal with effectively, he shall:

- a. Notify METCAD of the need for temporary emergency assistance from local law enforcement agencies.
- b. Determine the number of officers and/or units needed.
- c. State the problem or reason for the request.

d. State the staging area where the responding units are to report.

e. Detail any special equipment that could be used.

f. State to who the responding units are to report.

g. If a request is made by the Chief of Police for I.L.E.A.S. mutual aid, confirm that contact was made with the ILEAS Central Dispatch Center at phone (847) 590-3500 or (309) 494-8000, who will activate the system.

2. In order to ensure proper communications, spare radios, when available, shall be issued to responding officers. If spare radios are not available, Champaign officers shall be paired with responding mutual aid officers.
- C. Except in cases of extreme emergency, an on-duty shift supervisor shall not leave the corporate limits of the City of Champaign on any request for mutual aid assistance.

**2.1.4 REQUESTS FOR FEDERAL LAW
ENFORCEMENT OR NATIONAL GUARD
ASSISTANCE**

- A. In cases where the involvements of federal law enforcement agencies are mandated by law, it shall be the responsibility of an on-duty shift supervisor to ensure that proper notification to the respective federal agency or agencies is accomplished.
- B. In situations where federal law enforcement assistance is requested under mutual aid conditions, the request shall be made through the office of the Chief of Police.
 1. The Illinois National Guard
 - a. As provided in the Illinois Compiled Statutes, the chief elected official of the City, or designee, subject to the authority of the Governor, may call upon the Illinois National Guard to "aid in suppressing riots and other disorderly conduct, or to aid in carrying into effect any law or ordinance."
 2. The administrative requirements and operational guidelines pertaining to the use of military force in such situations, as specified in this policy are outlined in the City of Champaign Emergency Operations Plan, which is on file in the office of the Chief of Police and the Fire Department.

ISSUING AUTHORITY



R. T. Finney
Chief of Police
Champaign Police Department
