
CHAMPAIGN POLICE DEPARTMENT

POLICY and PROCEDURE

POLICY NUMBER: 15.3

SUBJECT: CRIME ANALYSIS

EFFECTIVE DATE: 10/01/09

REVISED DATE:

REFERENCE ILEAP: ADM.11.01

INDEX AS:

15.3.1 CRIME ANALYSIS PROCEDURES

15.3.2 FEEDBACK ANALYSIS

PURPOSE:

The purpose of this order is to establish a crime analysis function that will collect, collate, analyze, and disseminate information gathered from sources within the department and from agencies outside the department with the goal of assisting operational and administrative personnel with planning and deployment of resources in order to prevent and suppress criminal activity.

DEFINITIONS:

Crime Analysis: The gathering of information and the extrication of data for developing tactical, strategic, and long-range action plans for crime suppression. Appropriate crime analysis should be able to identify similarities of separate offenses, reveal commonalities and patterns of emerging and prevailing crime problems, assist in the screening and ordering of suspect lists, and support the assembling of specific crimes that may have been perpetrated by a specific offender already in custody.

POLICY:

15.3.1 CRIME ANALYSIS

A. Crime analysis provides useful information to aid operational personnel in meeting tactical crime control and prevention objectives by identifying and analyzing the methods of operation of individual criminals, providing crime pattern recognition, and providing analyses of data from field interrogations, police reports, and arrests.

1. The Department maintains a formally organized crime analysis function within the Operational Support Division.
2. Analysis of crime data is accomplished using standard mathematical formulas. The system employed for crime analysis includes,
 - a. Computer spreadsheet programs,
 - b. Computer graphing and presentation programs,
 - c. Computer mapping and link analysis programs,
 - d. Basic logic

B. Sources used for the collection of crime data include:

1. Incident reports,
2. Supplemental reports,
3. Arrest Reports,
4. Field Interviews,
5. Monthly statistical reports,
6. Intelligence from internal sources,
7. Intelligence from other agencies and their sources,
8. Traffic citations, and
9. Citizen reports/information.

C. The crime analysis function will identify similarities among different offenses and reveal commonalities and patterns in the characteristics of current crime problems. The crime analysis function will consider factors including, but not limited to:

1. Frequency by type of crime,
2. Geographical factors,
3. Temporal Factors,
4. Victim or property descriptions,
5. Suspect, offender and vehicle descriptions,
6. Modus operandi,
7. Physical evidence information,
8. Problem-oriented or community policing strategies

D. Crime analysis information is disseminated to Department personnel as needed or upon request.

1. Temporal and geographic data collected and analyzed will be filed and distributed as confidential information to Champaign police officers and selected other law enforcement personnel. These items can be distributed electronically through the central computer system or via hard-copy versions to the Patrol section. This will be accomplished through:
 - a. Crime Analysis bulletins, including analysis of crime patterns,
 - b. Weekly Crime Bulletins,

- c. Officer safety, wanted, or police hazard bulletins,
 - d. Information sharing at roll call
- 2. The Department will release crime analysis information to other criminal justice agencies whenever appropriate and necessary to fulfill its mission or to support the common mission of the law enforcement community.
 - 3. The Chief of Police shall be advised of existing or emerging criminal patterns as they are identified. Notification can be accomplished through attendance at staff meetings, command meetings, daily interaction, memoranda, weekly reports, and/or crime analysis bulletins.

15.3.2 FEEDBACK ANALYSIS

- A. In order to evaluate the Department's crime analysis program, all personnel are encouraged to provide feedback to the Investigations Commander regarding the effectiveness of the information disseminated.
- B. The Investigations Commander will periodically survey department members to determine the effectiveness of the process and identify areas needing modification.
- C. Employee input is encouraged, and suggestions for change will be considered and implemented when and where practical.

ISSUING AUTHORITY



R.T. Finney
Chief of Police
Champaign Police Department