

CHAMPAIGN POLICE DEPARTMENT

POLICY and PROCEDURE

POLICY NUMBER: 1.1

SUBJECT: LAW ENFORCEMENT AGENCY ROLE

EFFECTIVE DATE: 10/01/09

REVISED DATE:

REFERENCE ILEAP: ADM.01.01
ADM.01.02
ADM.14.01
ADM.14.02

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- 1.1.1 OATH OF OFFICE
- 1.1.2 CODE OF ETHICS
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PURPOSE:

The purpose of this policy is to mandate an oath of office for sworn personnel and to supply guidance through a Code of Ethics for all employees.

POLICY:

1.1.1 OATH OF OFFICE

- A. All officers shall take an "Oath of Office" prior to assuming sworn status or when receiving a promotion to a higher sworn rank. Sworn personnel will abide by the "Oath of Office." The "Oath of Office" is a pledge to uphold the Constitutions of the United States and the State of Illinois.

1.1.2 CODE OF ETHICS

- A. All Department employees must be fully aware of the ethical responsibilities of their position and must strive constantly to live up to the highest possible standards of professional policing. Consequently, the Department shall adopt a Code of Ethics as a guideline for the performance of its duties.
 - 1. All sworn and civilian employees shall receive instruction on the Department "Code of Ethics", at a minimum, biennially.
 - 2. "Code of Ethics" review can be in the form of classroom, shift briefing, computer-based training, or training bulletins.

1.1.3 SOCIAL SERVICE DIVERSION PROGRAMS

- A. It shall be the policy of the Champaign Police Department to maintain liaison with and develop close working relationships with other law enforcement agencies, criminal justice system agencies, and non-criminal justice system elements.
 - 1. The Department actively cooperates with other law enforcement agencies, courts, prosecutors, probation and parole agencies, and correctional institutions.

- 2. The Department cooperates with non-criminal justice system elements such as educational institutions, social service agencies, emergency service agencies, youth delinquency programs, mental health clinics and hospitals, and alcohol and drug rehabilitation centers.

- a. The Front Desk maintains a list of agency resources to which citizens can be referred for appropriate assistance.

1.1.4 CONSULAR NOTIFICATION AND ACCESS

- A. It shall be the policy of the Champaign Police Department to extend the privileges and immunities as established by the United States Department of State to members of foreign diplomatic missions and consular posts. The purpose of these privileges and immunities is not to benefit individuals but to ensure the efficient and effective performance of their official missions on behalf of their governments.
- B. All sworn officers shall receive instruction in the immunities afforded to foreign diplomatic personnel residing in the United States.
- C. The United States Department of State, Office of Protocol, issues identification documents to foreign government personnel who are entitled to immunity. Because there are different degrees of immunity, officers should carefully read identification cards presented to them. Questions regarding an individual's status or immunity should be referred during working hours to the Office of Protocol, (202) 647-1985. After normal working hours, questions should be directed to the Bureau of Diplomatic Security, (202) 647-7277.

ISSUING AUTHORITY



R.T. Finney
Chief of Police
Champaign Police Department